

CITY OF HURST
COUNTY OF TARRANT

STATE OF TEXAS

On the 18th day of July, 2017, at 5:30 p.m., the Library Board of the City of Hurst, Texas, convened in Regular Meeting at the Library, 901 Precinct Line Road, Hurst, Texas, with the following members present:

Betty Whiteside)	Chair
Joyce Davis)	Members
Ruth Kennedy		
Lou Farris		
Janie Melton-Judy		
Gus Nixon		
Peggy Moore		
Margaret Coleman)	Alternates
Bruce Hutto		
Kyle Gordon)	Managing Director of Community Services
Jesse Loucks)	Library Director
Teri Smith)	Administrative Assistant

with the following members absent: none, constituting a quorum, at which time the following business was transacted:

I. Call to Order

Chair Betty Whiteside called the meeting to order at 5:30 p.m.

II. Roll Call of Members

Teri Smith conducted the Roll Call of Members.

III. Approval of Minutes

The minutes of the June 20, 2017 regular meeting were reviewed and approved as written.

At the request of Staff, the following item was moved to the top of the Agenda.

IX. Informational Items

A. 3M Cloud Library Overview: Jennifer Ohnstad gave a brief overview of the 3M Cloud electronic resource that is now offered at the Hurst Library. This resource is much easier to use than the previous Access 360 that was not used by many due to its complexity. This digital download shows the history of your

checkouts and allows users to check out a greater variety of books. The Library had 99 users in the first 15 days of its installation.

IV. Librarian's Report

- A. Statistical Report for June:** The Library Statistical Report for June was distributed to the Board. Jesse Loucks reviewed the report.

<u>June</u>	
Circulation.....	33,193
Number of Active Patrons.....	32,583
Volunteer Hours.....	311
Door Count.....	15,521
Electronic Usage Sessions.....	6,584
Page Views.....	11,427
Net Revenue	\$3,719
Children's Programming.....	3,228
Adult Programming.....	1,262
Outreach Programs	1,777

- B. Program & Events Report for June:** The Program & Events Report for May was distributed to the Board. Jesse Loucks reviewed the reports. Pictures of events were displayed for the Board.
- C. Upcoming Programs and Events:** The Upcoming Programs and Events report was reviewed by Jesse Loucks. Pictures were displayed for the Board.
- D. Works in Progress**
- 1. Wifi Update:** Jesse Loucks informed the Board that the process of upgrading the wifi system for the Library has been completed. Cables have been installed and antennae placed around the building with 15 access points. This allows for more coverage and broader wifi access at the Library.
 - 2. Furniture Update:** This project will be presented to City Council in August for their approval. This will include chairs for staff, several conference rooms, and the Program Room.
 - 3. Interior Intelligent Book Return:** Jesse Loucks reported that, with the help of the Facilities Maintenance Department, Library Staff will soon install an interior intelligent book return that will immediately clear returned books and will save time for patrons who want to check out books right away after returning books. The installation should occur in September.
 - 4. Teen Zone Improvements:** Mr. Loucks informed the Board that the television in the Teen Zone will be replaced with a more up-to-date unit and new furniture will be added to the Teen Zone. This should occur in September.

E. Staff Activities

1. **Personnel Update:** Mr. Loucks reported that the Library has several new employees. Charleen Falls and Dellanira Martinez are both Library Aides, and Danyelle Weiss replaces Rosalyn Reyna-Rodriguez in the teen area.

V. Reports of the Committees**A. Friends of the Hurst Public Library**

1. **June Revenue Report:** The Board was provided the Friends revenue report for June.

VI. Communications

- A. **Patron Comments:** Jesse Loucks noted that the Library received several positive comments regarding the Library's helpful, friendly staff.

VII. Unfinished Business

None at this time.

VIII. New Business

None at this time.

IX. Informational Items

- A. **3M Cloud Library Overview:** This item was moved to the top of the Agenda.
- B. **PALS Camp Recap:** Jesse Loucks explained that the Police Activity League Summer Camp was conducted by the Police Department. They utilized several different areas of the City including the Library where 56 kids enjoyed the Lego Batman Movie, fishing at Chisholm Park, and other activities throughout the City.
- C. **Heritage Village Presents:** Kyle Gordon gave a brief overview of the Heritage Village Presents Fall Series including Salsa & Salsa that will be held on August 31st, Dogtoberfest on October 5th and Movie in the Park on November 3rd.
- D. **FY 2017-18 Budget:** Mr. Gordon gave a brief overview of the FY 2017-18 Budget that will be completed in September.

X. Board Member and Citizen Comments

None at this time.

XI. Adjournment

There being no further business, the meeting was adjourned by Chair Betty Whiteside at 6:15 p.m.

APPROVED this the _____ day of _____, 2017.

APPROVED:

ATTEST:

CHAIRMAN

RECORDING SECRETARY