

CITY OF HURST

COUNTY OF TARRANT

STATE OF TEXAS

On the 15<sup>th</sup> day of November, 2012, at 6:00 p.m., the Parks and Recreation Board of the City of Hurst, Texas, convened in Regular Meeting at the Hurst Public Library, 901 Precinct Line Road, Hurst, Texas, with the following members present to-wit:

Alan Neace	)	Chairman
Carol Cole	)	Members
Delbert Derrett	)	
Ralph Hurd	)	
Pat King	)	
Rod Robertson	)	
Hank Williams	)	
Karen Spencer	)	Alternates
Bob Walker	)	
Allan Heindel	)	Deputy City Manager
Chris Watson	)	Recreation Director
Malaika Marion	)	Assistant to the Deputy City Manager
Eric Starnes	)	Project and Facilities Manager
Paige Lutz	)	Senior Secretary

With all members present constituting a quorum, at which time the following business was transacted:

- I. Alan Neace called the meeting to order at 6:00 p.m.
- II. **Roll Call of Members:** Paige Lutz conducted the Roll Call of Members.
- III. **Approval of Minutes:** Ralph Hurd made a motion to approve the minutes of the October 18, 2012 regular meeting. Carol Cole seconded the motion.

AYES: Members - Cole, Derrett, Hurd, King, Neace, Robertson, Spencer, Walker, Williams

NOES: None

IV. **Staff Report:**

A. **Director's Report:**

1. **October Participation Reports:** Chris Watson presented the following statistics for the month of October 2012:

October

Recreation Center	20,881
Tennis Center	1,176
Facility Rentals	87

2. **Program Highlight:** Chris Watson reported that the November Program Highlight features the Hurst Recreation's Fitness Center. Douglas McDaniel, Recreation Manager, presented a highlight of the new fitness and strength equipment.

**B. Special Events:**

1. **Campfire Stories Recap:** A recap of the 2012 Campfire Stories was provided to the Board. Chris Watson reported that over 300 patrons participated in the event. Storytellers were provided by the Tarrant Area Guild of Storytellers.
2. **TRAPS Region 2 and 3 Annual Conference:** Mr. Watson reported that Hurst hosted the annual Texas Recreation and Parks Society Region 2 and 3 Conference on Friday, November 9<sup>th</sup> at the Hurst Conference Center.
3. **2012 Chisholm Pond Fish Stocking Program:** The dates for the upcoming trout stockings at the Chisholm Pond were displayed for the Board.
4. **Walktober Recap:** Douglas McDaniel presented a recap of the Healthy Hurst Walktober event.
5. **Santa's Mailbox:** The annual Santa's Mailbox program will be held December 3<sup>rd</sup> -14<sup>th</sup>; children can drop off their letters to Santa at the mailboxes located at the Recreation Center, Library, and City Hall.
6. **Christmas Tree Lighting Ceremony and Santa's Workshop:** The 27<sup>th</sup> Annual Christmas Tree Lighting Ceremony and Santa's Workshop is scheduled for Tuesday, December 4<sup>th</sup> from 5:00 – 9:00 p.m. at the Hurst Conference Center.

**C. Works in Progress:**

1. **Cottonbelt Trail Project Completion:** The Lonesome Dove Homeowners Association has been offered compensation for the stone rip-rap encroachment area.
2. **NTE Landscaping Project:** North Tarrant Expressway is considering landscape concepts.

3. **City Hall Landscape Project:** Parks Division will continue to remove the block retaining wall around the existing Police Station and store the block at the Service Center for future use.
4. **Chisholm Drainage Improvements Project:** A Public Works approved curb inlet will be installed to eliminate the drainage problems in the area.
5. **Vivagene Copeland Security Lights:** Staff is considering Oncor's security lighting options for the park. The proposed security lighting was requested by the Police Department for greater visibility.
6. **Heritage Village Holiday Banners:** Holiday Banners will soon be installed at Heritage Park, the Senior Center, and a few along Pipeline Road. After the holidays new banners will be installed at Heritage Village.
7. **2013 Aquatics Maintenance Program:** The consultant has identified off-season repairs. Staff will take the project to City Council for approval in December.
8. **Citywide Christmas Decorations:** Parks will install citywide holiday decorations by the end of November.

**D. Staff Activities:**

1. **December Calendars:** Chris Watson reviewed the calendar of events for December.

**V. Report of the Committee:**

- A. **John Butler Memorial Senior Citizens Banquet:** Allan Heindel reported that the new sound system has been installed in the Recreation Center Gym and will be ready for the Banquet. He noted that the caterers and entertainment have been confirmed for the event.

**VI. Communications:** A recent article from *The Fort Worth Star Telegram* pertaining to the ground breaking for the new Heritage Village Residences Apartments was included in the Board member's packets.

**VII. Unfinished Business:** None to discuss at this time.

**VIII. New Business:** None to discuss at this time.

**IX. Informational Items:**

- A. **Recreation Center Renovations:** Eric Starnes presented an update on the Recreation Center Renovations. He noted that the renovations are within the scheduled timeframe. Allan Heindel reported that an Open House is scheduled for January 3<sup>rd</sup> from 5:00-7:00 p.m.

**B. Jaycee Baker Park Improvements:** Eric Starnes reported that the Jaycee Baker Park Improvements are ready to present to the City Council on December 11<sup>th</sup> in regard to removing the restroom at the park and installing a new pavilion.

**C. Holiday Schedule:** Chris Watson reminded the Board that Recreation and Tennis Centers will be closed on November 22<sup>nd</sup>—23<sup>rd</sup> for the Thanksgiving holidays, December 24<sup>th</sup>—25<sup>th</sup> for the Christmas holidays, and January 1<sup>st</sup> for the New Year’s holiday.

**D. December Meeting Recommendations:** Allan Heindel asked the Board to consider canceling the regular meeting in December due to the upcoming holiday schedule. He suggested considering the annual Senior Citizens Banquet to serve as the Board’s meeting for the month of December.

Pat King made a motion to consider the Senior Citizens Banquet as the December meeting, and to cancel the December 20<sup>th</sup> regular meeting. Carol Cole seconded the motion.

AYES: Members - Cole, Derrett, Hurd, King, Neace, Robertson, Spencer, Walker, Williams

NOES: None

**X. Board Member and Citizen Comments:** None to discuss at this time.

**XI. Adjournment:** Rod Robertson made a motion to adjourn the meeting, Ralph Hurd seconded the motion.

AYES: Members - Cole, Derrett, Hurd, King, Neace, Robertson, Spencer, Walker, Williams

NOES: None

Alan Neace adjourned the meeting at 7:00 p.m.

APPROVED THIS THE \_\_\_\_\_ day of \_\_\_\_\_, 2012

APPROVED:

ATTEST:

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
RECORDING SECRETARY