

CITY OF HURST

COUNTY OF TARRANT

STATE OF TEXAS

On the 18th day of October, 2012, at 6:00 p.m., the Parks and Recreation Board of the City of Hurst, Texas, convened in Regular Meeting at the Hurst Public Library, 901 Precinct Line Road, Hurst, Texas, with the following members present to-wit:

|                 |   |                                      |
|-----------------|---|--------------------------------------|
| Alan Neace      | ) | Chairman                             |
| Carol Cole      | ) | Members                              |
| Delbert Derrett | ) |                                      |
| Ralph Hurd      | ) |                                      |
| Pat King        | ) |                                      |
| Rod Robertson   | ) |                                      |
| Hank Williams   | ) |                                      |
| Karen Spencer   | ) | Alternate                            |
| Allan Heindel   | ) | Deputy City Manager                  |
| Chris Watson    | ) | Recreation Director                  |
| Malaika Marion  | ) | Assistant to the Deputy City Manager |
| Eric Starnes    | ) | Project and Facilities Manager       |
| Kristie Weaver  | ) | Recreation Manager                   |
| Paige Lutz      | ) | Senior Secretary                     |

With the following member absent, Bob Walker; constituting a quorum, at which time the following business was transacted:

- I. Alan Neace called the meeting to order at 6:00 p.m.
- II. **Roll Call of Members:** Paige Lutz conducted the Roll Call of Members.
- III. **Approval of Minutes:** Pat King made a motion to approve the Minutes of the September 20, 2012 Regular Meeting. Ralph Hurd seconded the motion.

AYES: Members – Cole, Derrett, Hurd, King, Neace, Robertson, Spencer, Williams

NOES: None

IV. **Staff Report:**

A. **Director's Report:**

1. **September Participation Reports:** Chris Watson presented the following statistics for the month of September 2012:

September

|                   |        |
|-------------------|--------|
| Recreation Center | 15,088 |
| Tennis Center     | 874    |
| Facility Rentals  | 85     |

2. **Program Highlight:** Chris Watson reported that the September Program Highlight features the Hurst Recreation's *Facebook* page. Kristie Weaver, Recreation Manager, presented a tour of the page to the Board.

**B. Special Events:**

1. **Campfire Stories Update:** Chris Watson reported that the 6<sup>th</sup> Annual Campfire Stories event is scheduled for Friday, October 19<sup>th</sup> from 7:00 – 8:00 p.m. at Chisholm Park. Storytellers will be provided by the Tarrant Area Guild of Storytellers.
2. **Tennis Tournaments Recap:** Mr. Watson reported that Hurst sponsored the 14<sup>th</sup> Annual USTA Adult Tennis Tournament on September 21<sup>st</sup> - 23<sup>rd</sup> at the Tennis Center.
3. **TRAPS Region 2 and 3 Annual Conference:** Mr. Watson reported that Hurst is hosting the annual Texas Recreation and Parks Society Region 2 and 3 Conference on Friday, November 9<sup>th</sup> at the Hurst Conference Center.
4. **2012 Chisholm Pond Fish Stocking Program:** The dates for the upcoming trout stockings at the Chisholm Pond were displayed for the Board.
5. **Walktober Update:** Mr. Watson reported that the Walktober program has begun at the Recreation Center.
6. **Santa's Mailbox:** The annual Santa's Mailbox program will be held December 3<sup>rd</sup> -14<sup>th</sup>; children can drop off their letters to Santa at the mailboxes located at the Recreation Center, Library, and City Hall.
7. **Christmas Tree Lighting Ceremony and Santa's Workshop:** The 27<sup>th</sup> Annual Christmas Tree Lighting Ceremony and Santa's Workshop is scheduled for Tuesday, December 4<sup>th</sup> from 5:00 – 9:00 p.m. at the Hurst Conference Center.

**C. Works in Progress:**

1. **Cottonbelt Trail Project Completion:** The Lonesome Dove Homeowners Association has been offered compensation for the stone rip-rap encroachment area.

2. **NTE Landscaping Project:** North Tarrant Expressway is considering landscape concepts.
3. **City Hall Landscape Project:** Parks Division will continue to remove the block retaining wall around the existing Police Station and store the block at the Service Center for future use.
4. **Chisholm Drainage Improvements Project:** Curbs and a swale have been installed just north of the Aquatic Center to improve drainage in the area.
5. **Vivagene Copeland Security Lights:** Staff is seeking permission from Oncor to install security lights on several of their poles at Vivagene Copeland Park. The proposed security lighting was requested by the Police Department for greater visibility.
6. **Heritage Village Holiday Banners:** Holiday Banners will soon be installed at Heritage Park, the Senior Center, and a few along Pipeline Road.
7. **2013 Aquatics Maintenance Program:** The engineer has identified off-season repairs. Staff will take the project to City Council for approval in December.
8. **Fitness Center Equipment Update:** New fitness equipment has been installed in the Cybex room.
9. **Recreation Center Interior Improvements:** The project is progressing as scheduled. The project will be complete by mid-December. Photos of the progress were presented to the Board.

**D. Staff Activities:**

1. **November Calendars:** Chris Watson reviewed the calendar of events for November.

**V. Report of the Committee:**

**A. John Butler Memorial Senior Citizens Banquet:**

1. **Door Prize List:** Copies of the 2011 John Butler Memorial Senior Citizens Banquet Door Prize List was distributed to the Board for their review and update.
2. **Entertainment:** Chris Watson reported that the Texas Millionaires Choir has been confirmed for the event.
3. **Giveaway Item:** The Giveaway item for the event was distributed to the Board.

**VI. Communications:**

- A. Master Plan Distribution:** Digital copies of the Hurst Parks and Recreation Programming Master Plan were distributed to the Board.

**VII. Unfinished Business:**

- A. Jaycee Baker Park Improvements:** A recommendation to remove the existing restroom at Jaycee Baker Park and install a new pavilion at the park was presented to the Board. Ralph Hurd made a motion to approve the recommendation. Carol Cole seconded the motion.

AYES: Members – Cole, Derrett, Hurd, King, Neace, Robertson, Spencer, Williams

NOES: None

**VIII. New Business:**

- A. Pavilion Rental Policy Revision:** Allan Heindel presented the Board with a recommendation to revise the Pavilion Rental Policy in regard to the pavilion electrical deposit. Hank Williams made a motion to approve the recommendation. Ralph Hurd seconded the motion.

AYES: Members – Cole, Derrett, Hurd, King, Neace, Robertson, Spencer, Williams

NOES: None

**IX. Informational Items:**

- A. Texas Amateur Athletic Federation Awards:** Chris Watson introduced Jeff Goodman, Texas Amateur Athletic Federation President. Mr. Goodman presented the Board with the TAAF Gold Member City Award. Mr. Goodman also presented Kristie Weaver, Recreation Manager, with the TAAF Appreciation Award.

- B. 2012 Aquatics Season Recap:** Kristie Weaver presented a recap of the 2012 Hurst Aquatics Season.

- C. MLB Diamonds and Dreams Award:** Allan Heindel reported that the Major League Baseball “Diamonds and Dreams” Award was held on Saturday, September 22<sup>nd</sup> on Field Three at Chisholm Park. Photos of the event were displayed.

- D. 2013 Budget Update:** Allan Heindel presented an update of the City’s FY 2012-13 Budget.

**X. Board Member and Citizen Comments:** None to discuss at this time.

**Adjournment:** Ralph Hurd made a motion to adjourn the meeting, Carol Cole seconded the motion.

AYES: Members – Cole, Derrett, Hurd, King, Neace, Robertson, Spencer, Williams

NOES: None

Alan Neace adjourned the meeting at 7:30 p.m.

APPROVED THIS THE \_\_\_\_\_ day of \_\_\_\_\_, 2012

APPROVED:

ATTEST:

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
RECORDING SECRETARY