



REQUEST FOR PUBLIC INFORMATION

1505 Precinct Line Road

Hurst, Texas 76054

Phone: 817-788-7042 Fax: 817-788-7054 or e-mail: publicinformation@hursttx.gov

Please use this form to request records from the City of Hurst. All requests should be submitted to the City Secretary's Office. In accordance with the Texas Public Information Act, records will be provided unless considered confidential by law. Every effort is made to expedite all requests for disclosure of public information.

PLEASE PRINT OR TYPE ALL INFORMATION

Name:	Phone:
Mailing Address:	Fax or Email:
City: State:	Zip:

Date, name, and description of requested information: (Must Be Specific)

I understand that these records will be made available to me as provided by the Public Information Act. I also understand there may be charges for copies of public records, as prescribed by the Attorney General and that payment may be required prior to release.

Signature of Requestor _____ Date _____

For completion by City only

Date Received _____	Received by _____
Responsible Department _____	Date Records Received from Dept. _____
Necessary for Review by City Attorney Y N	Date sent to City Attorney _____
Requires Ruling from Attorney General Y N	Date submitted to Attorney General _____
AG Opinion _____ (number)	AG Opinion received on _____
Date Released to Requestor _____	

I have been provided access to the above-described record(s)

Signature of Requestor _____ Date _____

Charges \$ _____