

**WORK SESSION AGENDA OF THE CITY COUNCIL OF HURST, TEXAS  
CITY HALL, 1505 PRECINCT LINE ROAD  
FIRST FLOOR CONFERENCE ROOM  
TUESDAY, APRIL 28, 2015 – 5:30 P.M.**

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**I. Call to Order**

**II. Informational Items**

**III. Discussion of Agenda Item(s) 4**

Consider authorizing the purchase of an upgrade for Utility Billing computer software

**Jeff Jones**

**IV. Adjournment**

Posted by: \_\_\_\_\_

This the 24th day of April 2015, by 5:00 p.m., in accordance with Chapter 551, Texas Government Code.

**This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (817) 788-7041 or FAX (817) 788-7054, or call TDD 1-800-RELAY-TX (1-800-735-2989) for information or assistance.**

**REGULAR MEETING AGENDA OF THE CITY COUNCIL OF HURST, TEXAS  
CITY HALL, 1505 PRECINCT LINE ROAD  
TUESDAY, APRIL 28, 2015**

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**AGENDA:**

**5:30 p.m. - City Council Work Session (City Hall, First Floor Conference Room)**

**6:30 p.m. - City Council Meeting (City Hall, Council Chamber)**

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**CALL TO ORDER**

**INVOCATION (Councilmember Larry Kitchens)**

**PLEDGE OF ALLEGIANCE**

**PROCLAMATION(S) AND PRESENTATION(S)**

1. Proclamation recognizing Motorcycle Safety Awareness month
2. Presentation of certificates of recognition for the City of Hurst 101 Citizen's Academy Class of 2015

**CONSENT AGENDA**

3. Consider approval of the minutes for the April 14 and 21, 2015 City Council meetings

**ACTION ITEM(S)**

4. Consider authorizing the purchase of an upgrade for Utility Billing computer software

**OTHER BUSINESS**

5. Review of upcoming calendar items
6. City Council Reports

**PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED**

**ADJOURNMENT**

Posted by: \_\_\_\_\_

This 24th day of April 2015, by 5:00 p.m., in accordance with Chapter 551, Texas Government Code.

**This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (817) 788-7041 or FAX (817) 788-7054, or call TDD 1-800-RELAY-TX (1-800-735-2989) for information or assistance.**

Office of the Mayor

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# Proclamation

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## City of Hurst

Today's society is finding more citizens involved in motorcycling on the roads of our country; and  
Motorcyclists are roughly unprotected and more prone to injury or death, in a crash, than other  
vehicle drivers; and

Campaigns have helped inform riders and motorists on motorcycle safety issues, to reduce  
motorcycle related risks, injuries, and fatalities, through a comprehensive approach to motorcycle  
safety; and

It is the responsibility of all, who put themselves behind the wheel, to be aware of motorcycles and  
regard them with the same respect as other vehicles traveling the highways of this country, and it is  
the responsibility of riders and motorists alike to obey all traffic laws and safety rules; and

All citizens of our community are urged to become aware of the inherent danger involved in  
operating a motorcycle, and for riders and motorists to extend mutual respect to one another on the  
roadways.

**NOW THEREFORE**, I, Richard Ward, Mayor of the City of Hurst, Texas on behalf of the entire  
City Council and our citizens, do hereby proclaim the month of May as

### **Motorcycle Safety and Awareness Month**

and urge residents to do their part to increase safety and awareness in our community.

Witness my Hand and the Official Seal of the City of Hurst, Texas, on this the 28th day of April  
2015.



\_\_\_\_\_  
Richard Ward, Mayor

City Council Staff Report

SUBJECT: City Council will recognize the 2015 City of Hurst Citizen's Academy graduates	
Supporting Documents:	
List of Graduates	Meeting Date: 4/28/2015 Department: Communications Reviewed by: Ashleigh Johnson City Manager Review:
Background/Analysis:	
<p>The Hurst 101 Citizen's Academy is a City Council program in its third year. This dynamic program is designed to provide citizens with a better understanding of the workings of local government. The program covers a wide range of topics such as the development of the annual budget, how public safety resources are deployed and what the City does to promote and support the local economy. The goal of the Hurst 101 Citizen's Academy is to better equip the community to fully participate in the process of building Hurst's future.</p>	
Funding Source:	
There is no financial impact.	
Recommendation:	
There is no staff recommendation.	

City Council will recognize the 2015 City of Hurst 101 Citizen's Academy graduates.

Lorrie Dickerson

Kenneth Horn

Gary Waldron

Randy Powell

Brooke Hudson

Caleb Penkert

Edward Johnson

Tina Arnold

Pam Knippa

Anne Agee

Kathy Peterson

Jerry Busbee

Joel Downs

Trasa Cobern

**Minutes  
Hurst City Council  
Work Session  
Tuesday, April 14, 2015**

On the 14th day of April 2015, at 5:40 p.m., the City Council of the City of Hurst, Texas, convened in Work Session at Hurst City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Richard Ward	)	Mayor
Nancy Welton	)	Mayor Pro Tem
Larry Kitchens	)	Councilmembers
Anna Holzer	)	
Henry Wilson	)	
Bill McLendon	)	
David Booe	)	
Allan Weegar	)	City Manager
Cathy Cunningham	)	City Attorney
Allan Heindel	)	Deputy City Manager
Clay Caruthers	)	Assistant City Manager
Rita Frick	)	City Secretary
Steve Bowden	)	Executive Director of Economic Development
Michelle Lazo	)	Managing Director of Development
Malaika Farmer	)	Managing Director of Community Service
David Palla	)	Assistant Fire Chief
Steven Niekamp	)	Assistant Police Chief

With the following Councilmembers absent: none, constituting a quorum; at which time, the following business was transacted:

- I. Call to Order** – The meeting was called to order at 5:40 p.m.
- II. Informational Item(s)** – City Manager Allan Weegar reviewed the Blue Jacket Ceremony and Volunteers in Action Program.
- III. Discussion of Agenda Item(s) 5**  
Approval of Resolution 1620 agreeing to meet match requirements for expenditures under the Tarrant County Home Investment Partnership Program. Managing Director of Development Michelle Lazo briefed Councilmembers on the match requirements for expenditures under the Tarrant County Home Investment Partnership Program and the City’s match, not to exceed \$60,000. Councilmembers discussed the need to market this program.
- IV. Discussion of Agenda Item(s) 6**  
Consider approval of purchase and installation of a restroom at the Hurst Athletic Complex. Deputy City Manager Allan Heindel briefed Councilmembers on the proposed restroom project at the Hurst Athletic Complex noting the need for restrooms near the youth athletic soccer fields. He explained the facility was modeled after the Chisholm Park restroom, with

a not to exceed expenditure amount of \$320,258, and funding from the Half Cent Sales Tax Fund.

**V. Adjournment**

The work session adjourned at 6:10 p.m.

**APPROVED** this the 28th day of April 2015.

**ATTEST:**

**APPROVED:**

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Rita Frick, City Secretary

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Richard Ward, Mayor

**City of Hurst  
City Council Minutes  
Tuesday, April 14, 2015**

On the 14th day of April 2015, at 6:30 p.m., the City Council of the City of Hurst, Texas, convened in Regular Meeting at City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Richard Ward	)	Mayor
Nancy Welton	)	Mayor Pro Tem
Larry Kitchens	)	Councilmembers
Anna Holzer	)	
Henry Wilson	)	
Bill McLendon	)	
David Booe	)	
Allan Weegar	)	City Manager
Cathy Cunningham	)	City Attorney
Allan Heindel	)	Deputy City Manager
Clay Caruthers	)	Assistant City Manager
Rita Frick	)	City Secretary
Steve Bowden	)	Executive Director of Economic Development
Michelle Lazo	)	Managing Director of Development
Malaika Farmer	)	Managing Director of Community Service
David Palla	)	Assistant Fire Chief
Steven Niekamp	)	Assistant Police Chief
Jim Pell	)	Police Lieutenant
Stephanie Morales	)	Dispatcher
Vanessa Pachon	)	Library Manager/Circulation
Michelle Varley	)	Senior Center Activities Coordinator

With the following Councilmembers absent: none, constituting a quorum; at which time, the following business was transacted:

The meeting was called to order at 6:30 p.m.

Mayor Pro Tem Nancy Welton gave the Invocation.

The Pledge of Allegiance was given.

**PROCLAMATION(S) AND PRESENTATION(S)**

1. Proclamation recognizing National Public Safety Telecommunicators Week. Councilmember Larry Kitchens read the Proclamation recognizing National Public Safety Telecommunicators Week and presented the Proclamation to Assistant Police Chief Steven Niekamp, Lieutenant Jim Pell and Dispatcher Stephanie Morales.
2. Proclamation recognizing Volunteer Appreciation Week. Mayor Pro Tem Nancy Welton read the Proclamation recognizing Volunteer Appreciation Week and presented the

Proclamation to Managing Director of Community Services Malaika Farmer.

3. Presentation to Volunteers-in-Action Blue Jacket recipients. The following staff provided information regarding each volunteer's service: Assistant Fire Chief David Palla, Library Manager/Circulation Vanessa Pachen, Senior Center Activities Coordinator Michelle Varley and Police Lieutenant Jim Pell. Mayor Ward and City Councilmembers recognized the following recipients with a Blue Jacket for completing 200 hours of service: Everett Bailey, Butch Seaman, Randy Bouse, Faye Branche, Evelyn Englert, Shirley Fink, Roxanne Granlund, Doris Hill, Maurine LeCocq, Mike Pollack, Narvel Rogers, Andrea Scott, Carol and Kreigh Valkenaar, Andy Anderson, Pam Barnum, Erinn Chenevert, Thurman Harden, Lonnie Mitchell. The following members were recognized, but not in attendance: Eileen Bulger, Derinda Peyton, Faith Waligora, Ashley Classen

### **CONSENT AGENDA**

4. Considered approval of the minutes for the March 24, 2015 City Council meetings. Councilmember Wilson moved to adopt the consent agenda. Motion seconded by Councilmember Holzer. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Holzer, Wilson and Welton

No: None

### **RESOLUTION(S)**

5. Considered Resolution 1620 agreeing to meet match requirements for expenditures under the Tarrant County Home Investment Partnership Program. Mayor Ward recognized Managing Director of Development Michelle Lazo who presented information regarding the Federal Housing and Urban Development (HUD) HOME Investment Partnership Grant (HOME) Program. Ms. Lazo noted the City Council has approved the matching funds since 2007, and 32 homes have been completed to date. She explained the application process is administered through Tarrant County and reviewed qualification requirements for the program. City Manager Allan Weegar also noted the Paint Up Hurst Program and the Community Powered Revitalization Program that are available to residents.

Councilmember Welton moved to approve Resolution 1620 authorizing the city manager to allocate up to \$60,000 as matching funds for the HOME Program administered by the Tarrant County Community Development and Housing Department for projects in Hurst. Motion seconded by Councilmember Kitchens. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Holzer, Wilson and Welton

No: None

### **ACTION ITEM(S)**

6. Considered approval of purchase and installation of a restroom at the Hurst Athletic Complex. Deputy City Manager Allan Heindel presented information regarding the proposed restroom project for the Hurst Athletic Complex, noting the need for restrooms

near the youth soccer fields area. He stated the proposed project is modeled after the Chisholm restroom, with a lift station and pump, and consideration for a red brick and a green roof. Deputy City Manager Allan Heindel stated construction should begin in June and reiterated that the funding was not debt, and would be paid from the Pay-Go Fund.

Councilmember Booe moved to authorize the city manager to proceed with the purchase and installation of a restroom at the Hurst athletic Complex, for an amount not to exceed \$320,258, with funding from the Half Cent Sales Tax Fund. Motion seconded by Councilmember Wilson. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Holzer, Wilson and Welton

No: None

### **OTHER BUSINESS**

7. Review of upcoming calendar items. City Manager Allan Weegar reviewed the following calendar items:
  - Employee Giving Day, Friday, April 17, 2015
  - Good Neighbor Clean Up, Saturday, April 18, 2015
  - Good Neighbor Clean Up, Saturday, April 25, 2015
8. City Council Reports – Councilmember Wilson reported on his trip to Austin to testify on S.B. 182 regarding revenue caps.

**PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED.** Mayor Ward recognized the Boy Scouts and students in attendance. Also recognized was Gary Waldron, 1905 Hurstview Drive, who expressed his concern regarding the timing of the signal lights at Hurstview and Highway 121.

**EXECUTIVE SESSION** - Mayor Ward recessed the meeting to Executive Session at 7:45 p.m. in compliance with the provisions of the Texas Open Meetings Law, authorized by Government Code, 551.087 087 deliberation and conducting of economic development negotiations regarding financial information relative to prospective business expansion in the City and reconvened to Open Session at 8:08 p.m.

### **ADJOURNMENT**

The meeting adjourned at 8:08 p.m.

**APPROVED** this the 28th day of April 2015.

**ATTEST:**

**APPROVED:**

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Rita L. Frick, City Secretary

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Richard Ward, Mayor

**MINUTES  
HURST CITY COUNCIL  
STRATEGIC PLANNING SESSION  
TUESDAY, APRIL 21, 2014**

On the 21st day of April 2014, at 5:30 p.m., the City Council of the City of Hurst, Texas, convened in a Strategic Planning Session at the Hurst Conference Center, 1601 Campus Drive, Hurst, Texas, with the following members present:

Richard Ward	)	Mayor
Nancy Welton	)	Mayor Pro Tem
Henry Wilson	)	
Anna Holzer	)	
Larry Kitchens	)	
David Booe	)	Councilmembers
Bill McLendon	)	
Allan Weegar	)	City Manager
Allan Heindel	)	Deputy City Manager
Clay Caruthers	)	Assistant City Manager Finance
Jeff Jones	)	Assistant City Manager Administration
Rita Frick	)	City Secretary
Matia Messemer	)	Executive Director of Human Resources
Stephen Moore	)	Police Chief
John Brown	)	Fire Chief
Ron Haynes	)	Executive Director of Public Works
Steve Bowden	)	Executive Director of Economic Development
Joe Gonzalez	)	The Management Connection, Inc.

with the following members absent: none, constituting a quorum; at which time, the following business was transacted:

1. The meeting was called to order at 5:00 p.m.
2. Discussion, review and departmental presentations regarding the City of Hurst Strategic Planning document including reaffirmation of policy statements and strategies. Facilitator Joe Gonzalez and City Manager Allan Weegar led City Council in a review and discussion of an update to the Strategic Planning document. Discussion included suggested changes to the planning document. Staff members presented Action Plans and statistics for several key areas, and quantified how they support the Council's strategies through the budget document.

Mayor Ward recessed the meeting at 5:41 p.m. and reconvened the work session at 6:02 p.m.

Departmental presentations continued regarding the Council Strategic Planning document and

Action Plans addressing Council's goals. City Manager Allan Weegar noted the importance of the strategic planning process.

3. Informational Items – None.
4. Adjournment - The Strategic Planning Session was adjourned at 7:55 p.m.

**APPROVED this the 28th day of April 2015.**

**ATTEST:**

**APPROVED:**

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Rita Frick, City Secretary

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Richard Ward, Mayor

City Council Staff Report

SUBJECT: Authorize Expenditure related to the upgrade of the City's Utility Billing Software.	
Supporting Documents:	
	<p>Meeting Date: 4/28/2015</p> <p>Department: Information Technology</p> <p>Reviewed by: Jeff Jones</p> <p>City Manager Review:</p>
Background/Analysis:	
<p>The City of Hurst went out for bid for new Utility Billing software in 2004. The City chose Inhance Software (now a division of Harris Computer Systems). This system has routinely been upgraded within its specific version. This version is no longer supported due to the end of support by Microsoft. Around 2012, Inhance released the iCIS version which is a complete client overhaul from the existing system, and at that time City I.T. along with Utility Billing staff, decided to wait on upgrading to ensure that any defects in the new system were resolved before implementing. Staff is now confident that any major issues in the system have been resolved and by upgrading we would not be causing any major issues with our billing. The upgrade will include iCIS, which is the base software system, iRemote for field work orders to include laptops or tablets, Protective Covers and Monthly Service.</p>	
Funding and Sources:	
<p>Funding would come from the Utility Billing Computer Software Line Item Budget for the amount of \$40,000 and Utility Billing Professional and Technical Services for the amount of \$17,250.</p>	
Recommendation:	
<p>Staff recommends that Council authorize the City Manager to enter into an agreement with Harris Computer Systems InHance Division in the amount not to exceed \$57,250 for an upgrade of the Utility Billing software.</p>	

## Future Event Calendar

April 28, 2015

<u>DATE AND TIME</u>	<u>ACTIVITY</u>
Saturday, April 25, 2015 7:00 a.m. - Noon	Good Neighbor Clean Up Bellaire Shopping Center
April 27 – May 5, 2015 Hours and additional voting sites listed on City website <a href="http://hursttx.gov">hursttx.gov</a> or <a href="http://Tarrantcounty.com/elections">Tarrantcounty.com/elections</a>	General Election – Early Voting Hurst Recreation Center – 700 Mary Drive
Tuesday, April 28, 2015 6:30 p.m.	Regular City Council Meeting City Council Chambers
May 9, 2015 7:00 a.m. – 7:00 p.m.	General Election Hurst Public Library
Tuesday, May 12, 2015 6:30 p.m.	Regular City Council Meeting City Council Chambers
Tuesday, May 26, 2015 6:30 p.m.	Regular City Council Meeting City Council Chambers
Tuesday, June 9, 2015 6:30 p.m.	Regular City Council Meeting City Council Chambers