OTHER FUNDS

INTERNAL SERVICE FUNDS

The Internal Service funds are the Fleet Service Fund, pages 283 to 290, the Information Technology Fund, pages 291 to 299, and the Loss Reserve Fund, page 300. The Fleet Service Fund and Information Technology Fund were established to charge user departments for vehicle and computer maintenance and replacement costs, respectively. The self-funded Loss Reserve Fund records all activity for the employee health care benefit program.

DEBT SERVICE FUND

The Debt Service Fund's purpose is to provide for principal and interest payments for the City's General long-term debt obligations. The section on pages 301 to 306 provides a comprehensive analysis of policies and projections concerning the City's tax-supported debt.

SPECIAL REVENUE OR RESTRICTED FUNDS

The fourteen restricted funds are the, the Special Projects Fund, the Hotel-Motel Tax Fund, the Park Donation Fund, the Fire Grant Fund, the Police Grant Fund, the Municipal Court Building Security Fund, the Municipal Court Technology Fund, the Juvenile Case Manager Fund, the Commercial Vehicle Safety Fund, the Traffic Signal Safety Fund, the Cable and Video Provider PEG Fee Fund, the Storm Drainage Management Fund, the Community Services Half Cent Sales Tax Fund, and the Anti-Crime Half Cent Sales Tax Fund. They were established to account for the proceeds of specific revenue sources that are restricted to expenditures for specific purposes. Descriptions and financial information are located on pages 307 to 362.

OTHER PROPRIETARY OR ENTERPRISE FUNDS

The provision of water and wastewater services has historically been the City's only proprietary or enterprise operation. As such, the City's budget continues to label water and wastewater operations as the "Enterprise Fund." The City opened a state-of-the-art conference center as its second proprietary or enterprise operation. Staff will continue to classify water and wastewater operations as the City's Enterprise Fund, but will also account for the Hurst Conference Center Fund as an enterprise fund. A detailed description and financial information are located on pages 365.

CITY OF HURST

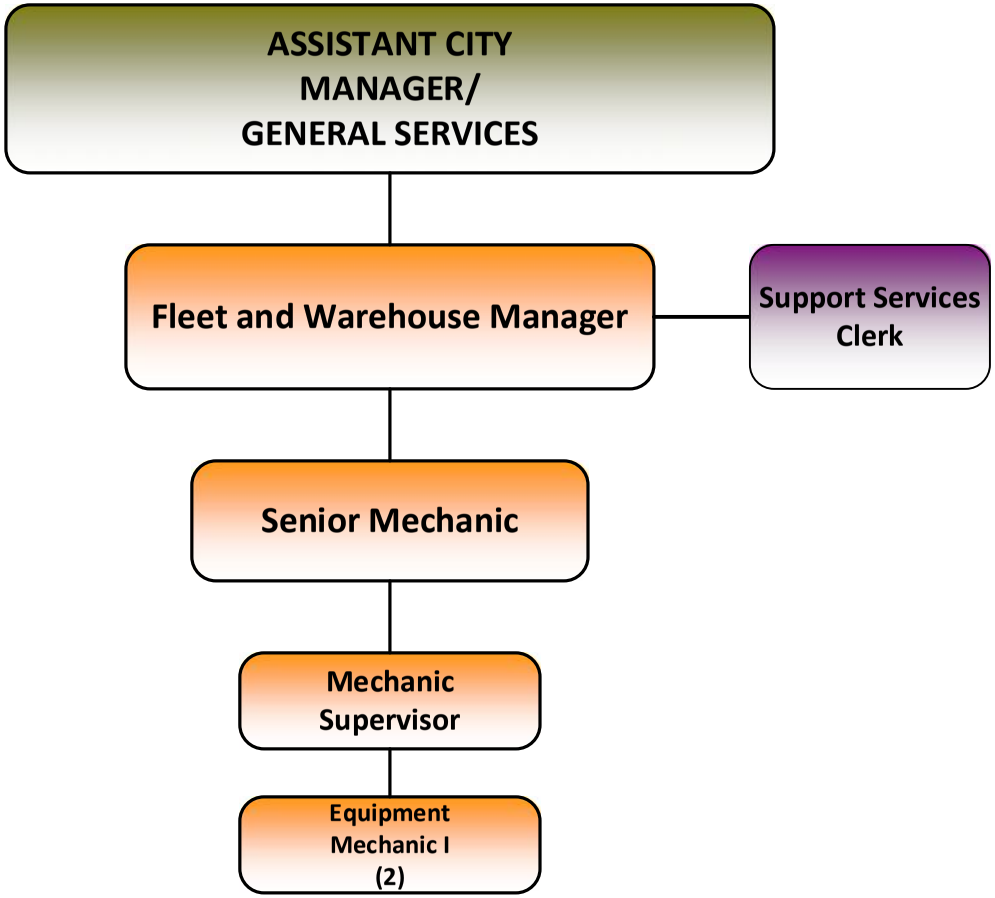
TEXAS

GENERAL SERVICES DEPARTMENT

EQUIPMENT SERVICES DIVISION

The mission of the Equipment Services Division is to support all City departments by maintaining, repairing and replacing City equipment in a timely and cost-effective manner, so as to prevent interruptions in City services.

FLEET SERVICES



= Fleet Services Fund

= General Fund

= Enterprise Fund

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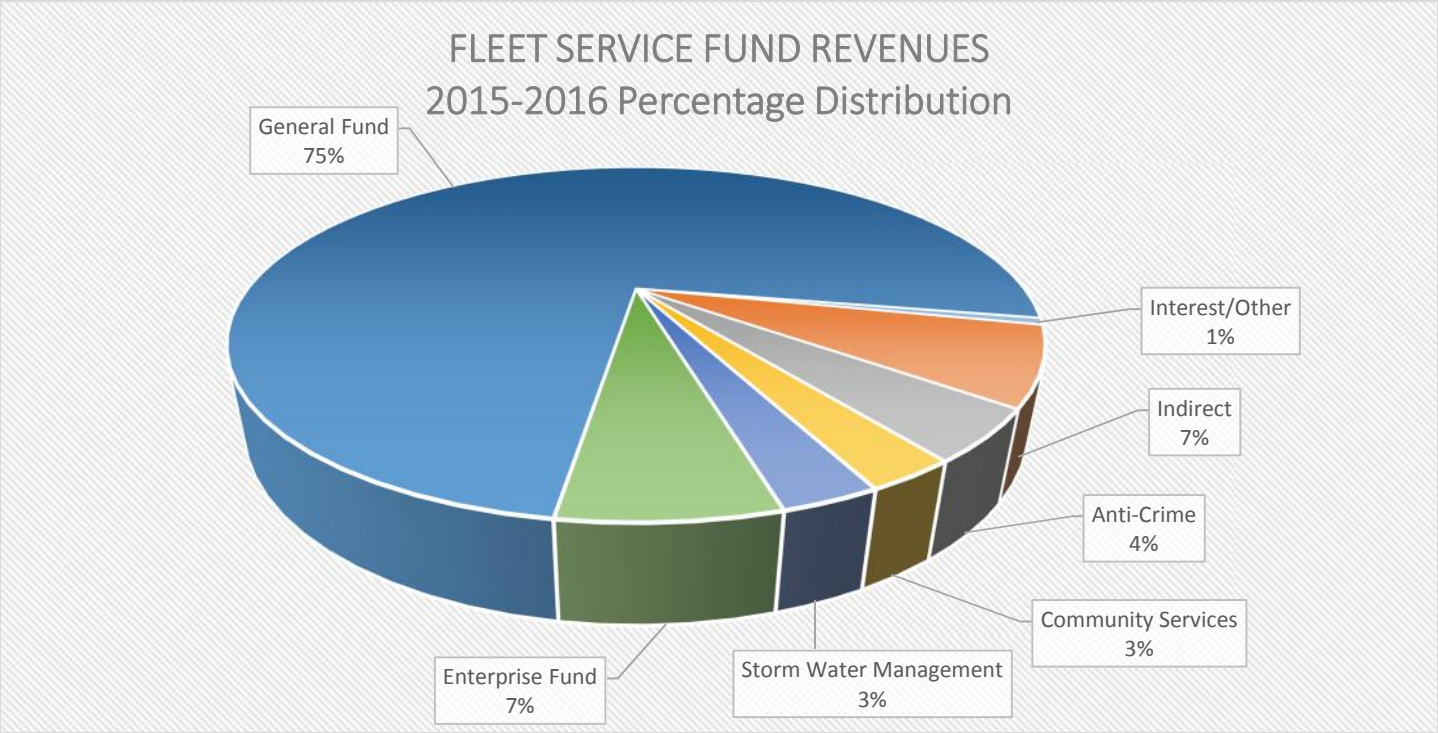
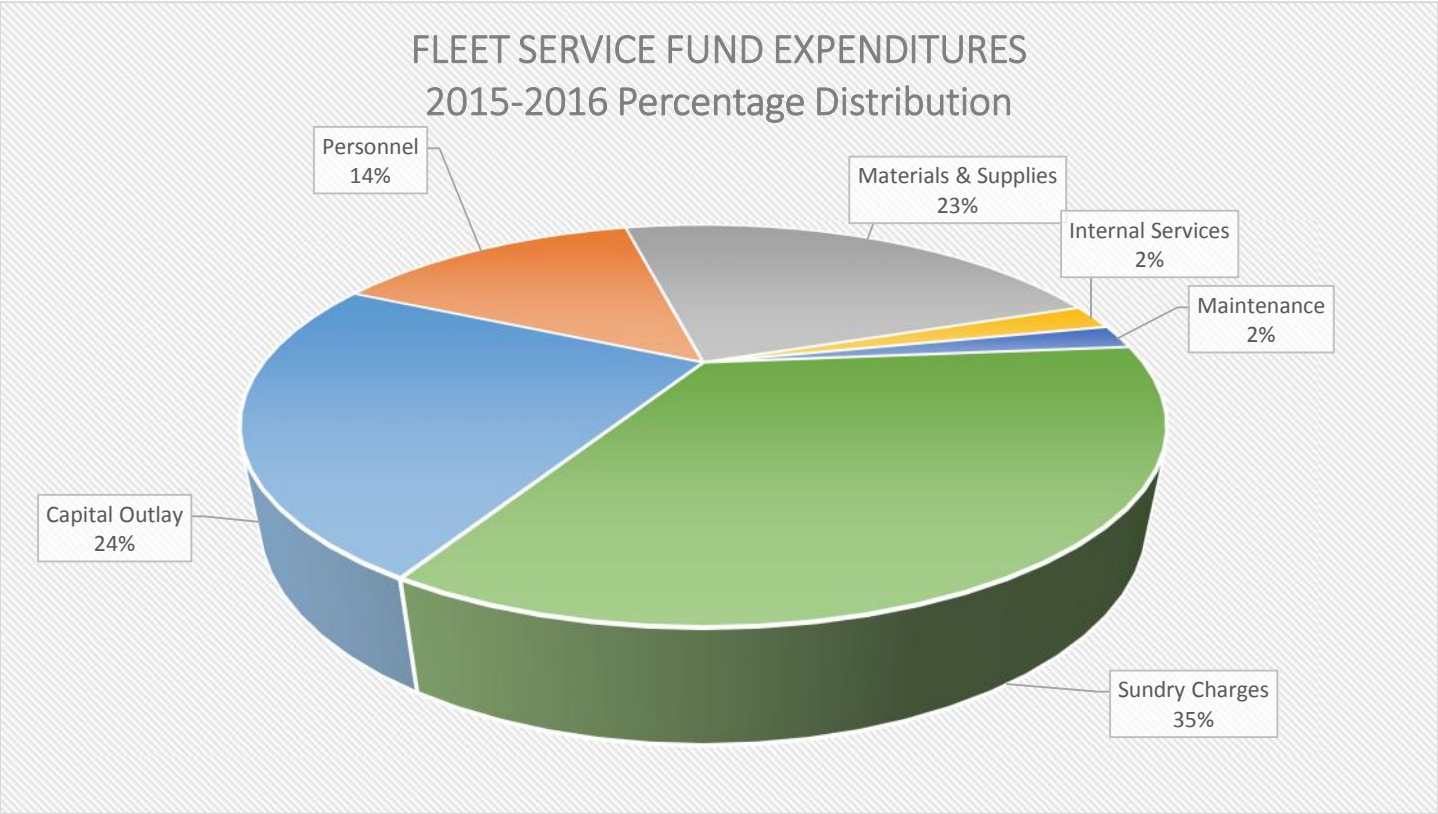
FLEET SERVICES FUND

The Fleet Services Fund is used to account for the acquisition and financing of vehicles (new and replacement) in the General Fund and the maintenance, repairs, and operating expenses of all vehicles. As an Internal Service fund, Fleet Services receives its operating fund revenues from reimbursements charged to user departments. The formula developed for the charge back system is designed to generate a dollar amount over the life of any given vehicle equal to the total operating expense associated with that vehicle and the replacement cost of that vehicle. For Fiscal Year 2015-2016, the Equipment Service Division will service 272 vehicles and equipment.

CITY OF HURST
2015-2016 APPROVED BUDGET
FLEET SERVICES
REVENUES AND EXPENDITURES

	ACTUAL 2011-12	ACTUAL 2012-13	ACTUAL 2013-14	BUDGET 2014-15	ESTIMATED BUDGET 2014-15	APPROVED BUDGET 2015-16
REVENUES						
Internal Svcs.-Gen. Fund	$1,246,493	$1,246,493	$1,246,493	$1,246,493	$1,246,493	$1,254,039
Internal Svcs.-Ent. Fund	114,865	122,827	103,659	109,584	109,584	109,584
Internal Svcs.-SDU Fund	50,000	50,000	50,000	50,000	50,000	50,000
HC (Community Services)	46,919	46,919	46,919	46,919	46,919	46,919
HC (Anti-Crime)	74,335	74,335	74,335	74,335	74,335	74,335
Indirect (Enterprise)	88,331	81,720	81,039	98,597	94,897	98,597
Indirect (CVF)	0	0	30,000	30,000	26,943	26,943
Interest Earnings	17,626	16,623	12,748	10,000	10,000	10,000
Interfund Project Trans	0	0	19,278	0	0	0
Grant Revenue	0	0	0	0	21,000	0
Other	8,152	8,277	2,949	0	0	0
TOTAL REVENUES	**$1,646,722**	**$1,647,193**	**$1,667,420**	**$1,665,928**	**$1,680,171**	**$1,670,417**
OPERATING EXPENSES						
Personnel Services	$276,058	$294,765	$277,437	$312,536	$313,748	$316,489
Materials & Supplies	550,989	559,647	542,155	513,981	405,980	519,186
Maintenance	36,901	48,118	51,711	43,334	38,756	43,784
Sundry Charges	703,992	703,907	697,528	777,218	779,146	774,185
Internal Services	41,612	43,160	44,070	44,070	44,070	56,056
TOTAL EXPENSES	**$1,609,552**	**$1,649,598**	**$1,612,900**	**$1,691,139**	**$1,581,700**	**$1,709,700**
PROJECT EXPENSES	**$182,873**	**$0**	**$51,468**	**$0**	**$21,000**	**$0**
Capital Outlay	$153,922	$322,170	$246,521	$562,100	$562,235	$530,000
Less: Depreciation	$446,749	$439,373	$415,986	$490,632	$511,143	$483,023
NET EXPENSES	**$1,499,598**	**$1,532,395**	**$1,494,903**	**$1,762,607**	**$1,653,792**	**$1,756,677**
ENDING FUND BALANCE	**$2,721,195**	**$2,835,993**	**$3,008,510**	**$2,911,831**	**$3,034,889**	**$2,948,629**





An activity schedule for Equipment Services Division follows. It includes a summary of expenses, a personnel schedule, mission statement, division description, prior year results and accomplishments, future initiatives, goals, objectives, and performance measures. Line item detail and Capital Outlay by Program are not provided in this budget document. The Finance Division will provide a 2015-2016 Line Item Detail Budget document upon request.

CITY OF HURST

FUND	DEPARTMENT	DIVISION
613 FLEET SERVICES FUND	GENERAL SERVICES	EQUIPMENT SERVICES

SUMMARY

	ACTUAL 2013-2014	BUDGET 2014-2015	ESTIMATED 2014-2015	APPROVED 2015-2016
PERSONNEL SERVICES	$277,437	$312,536	$313,748	$316,489
MATERIAL & SUPPLIES	$542,155	$513,981	$405,980	$519,186
MAINTENANCE	$51,711	$43,334	$38,756	$43,784
SUNDRY CHARGES	$697,528	$777,218	$779,146	$774,185
INTERNAL SERVICES	$44,070	$44,070	$44,070	$56,056
CAPITAL OUTLAY	$297,989	$562,100	$583,235	$530,000
TOTAL 613-0227	**$1,910,889**	**$2,253,239**	**$2,164,934**	**$2,239,700**

PERSONNEL SCHEDULE

POSITION TITLE	PAY GRADE	ACTUAL 2012-2013	ACTUAL 2013-2014	ACTUAL 2014-2015	APPROVED 2015-2016
FLEET SUPERINTENDENT	Exempt	1	1	0	0
FLEET AND WAREHOUSE MANAGER	Exempt	0	0	1	1
SENIOR MECHANIC	60	0	0	1	1
MECHANIC SUPERVISOR	60	1	1	1	1
MECHANIC II	58	1	1	0	0
MECHANIC I	57	2	2	2	2
TOTAL 613-0227		**5**	**5**	**5**	**5**

CITY OF HURST

FLEET SERVICES FUND	GENERAL SERVICES	0227 EQUIPMENT SERVICE

MISSION STATEMENT

The mission of the Equipment Services Division is to support all City departments by maintaining, repairing and replacing City equipment in a timely and cost-effective manner, so as to prevent interruptions in City services.

DIVISION DESCRIPTION

The Equipment Services Division is responsible for providing maintenance, repair, procurement, and disposal of fleet vehicles and related equipment. The Division also oversees the supply warehouse.

PRIOR YEAR RESULTS & ACCOMPLISHMENTS

- ✓ The Equipment Repair Program addressed predictive, non-predictive and emergency equipment maintenance and repair. During scheduled preventive maintenance, the piece of equipment is thoroughly inspected for deficiencies. Deficiencies are repaired immediately or scheduled for repair at a later date.

FUTURE INITIATIVES

- ➢ Equipment Services will strive to lower controllable cost and improve user satisfaction.

GOALS, OBJECTIVES & PERFORMANCE MEASURES

Council Priorities: Community Transportation

Goals:

- Continue to implement clean air initiatives within the City of Hurst.
- To increase the availability and reliability of every user and department's fleet equipment.
- Equipment Services will strive to lower controllable cost and improve user satisfaction.

CITY OF HURST

FLEET SERVICES FUND	GENERAL SERVICES	0227 EQUIPMENT SERVICE

Objectives:

- Provide timely and comprehensive preventive maintenance and repairs on all City equipment
  - 10 + Years Long Term
- Maintain gasoline and diesel engines for peak efficiency
  - 10 + Years Long Term
- Reduce the Number of Return Repairs
  - 10 + Years Long Term
- Replacement Equipment as per the Five-Year Plan
  - 3-10 Years Intermediate Term

Performance Measures:	**PY Actual**	**CY Estimate**	**Projected**
Input:			
Number Staff (FTE)	5	5	5
Number of Master Certified Mechanics	1	2	2
Number of City Owned Alternative Fuel Sites	*1*	*1*	*1*
Number of Repair Requests	*2,424*	*2,600*	*2,800*
Number of Emissions Related Repair Requests	*21*	*21*	*25*
Workload/Output:			
Number of Equipment in the Fleet	270	270	272
Number of Departments/Divisions	7/14	7/14	7/14
Number of Motorized Equipment	235	235	237
Number of Non-motorized Equipment	*35*	*35*	*35*

CITY OF HURST

FLEET SERVICES FUND	GENERAL SERVICES	0227 EQUIPMENT SERVICE

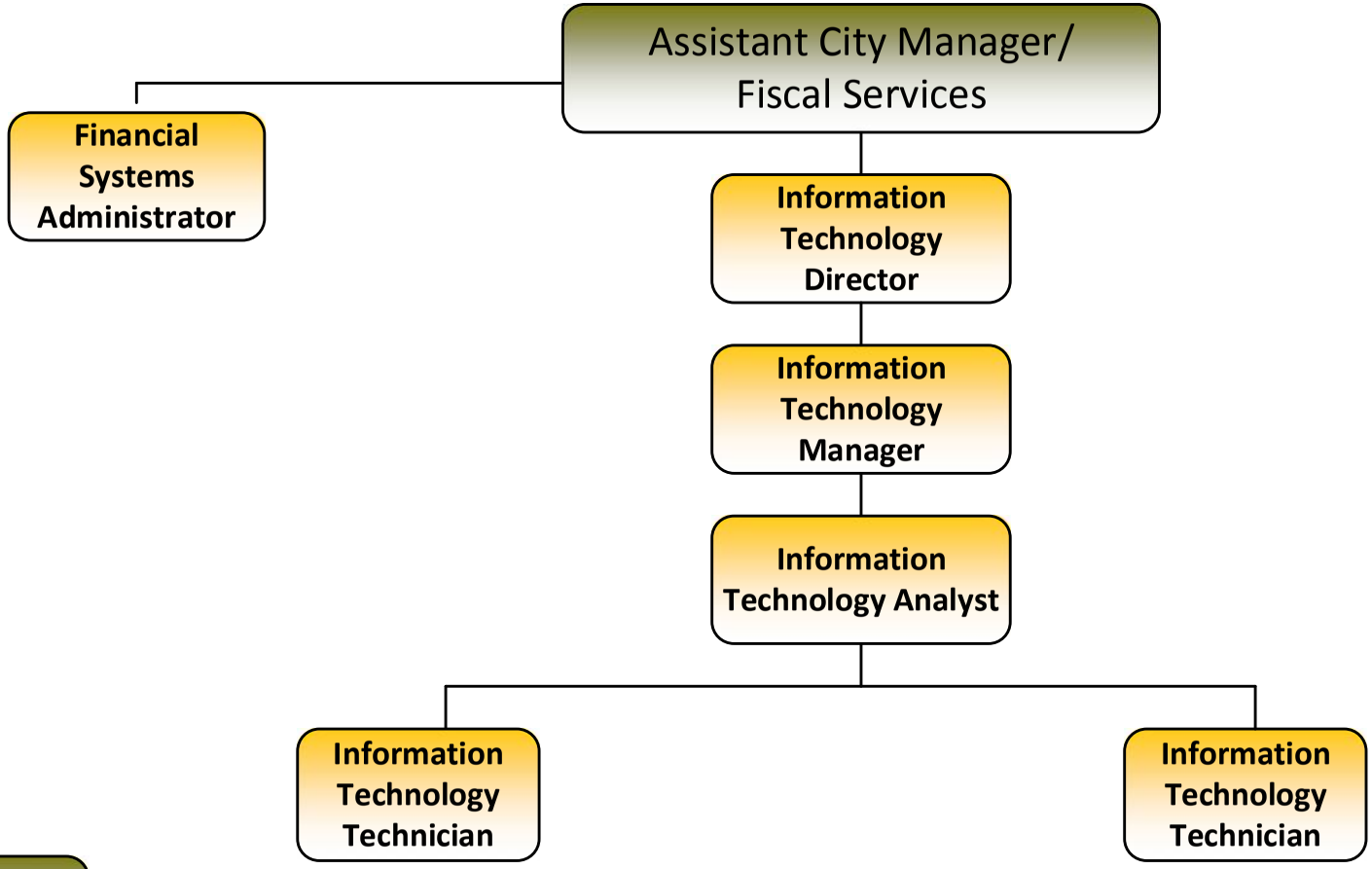
Performance Measures:	PY Actual	CY Estimate	Projected
Number of Equipment Repairs Performed	1470	1600	2000
Number of Vehicles Emission Tested	93	93	96
Effectiveness:			
Number of Alternative, LEV, ULEV and FLEX Fuel Equipment in Fleet	*58*	*58*	*59*
Number of vehicles Failing Initial Vehicle State Emissions Test	2	2	0
Number of Equipment Scheduled for Preventive Maintenance and Completed as Scheduled	701	701	710
Number of LEV, ULEV, FLEX Vehicles Purchased	11	15	10
Efficiencies:			
Average Number of Hours Per Repair	2.6	2.6	2.5
Average Number of Repairs per Mechanic	808	808	850
Number of Equipment Returned for the Same Repair Problem	2	2	3
Average Minutes to Notify Departments Upon Completion of Equipment Repairs	2	2	1
Number of In-house Emission System Repairs	12	12	20
Number of Emission System Warranty Repairs	1	1	3
Number of Engine Tune-ups	10	15	18

FISCAL SERVICES DEPARTMENT

INFORMATION TECHNOLOGY DIVISION

Information Technology develops and implements plans to invest in information systems that provide quality services to internal and external customers.

INFORMATION TECHNOLOGY



General Fund

Information Technology Fund

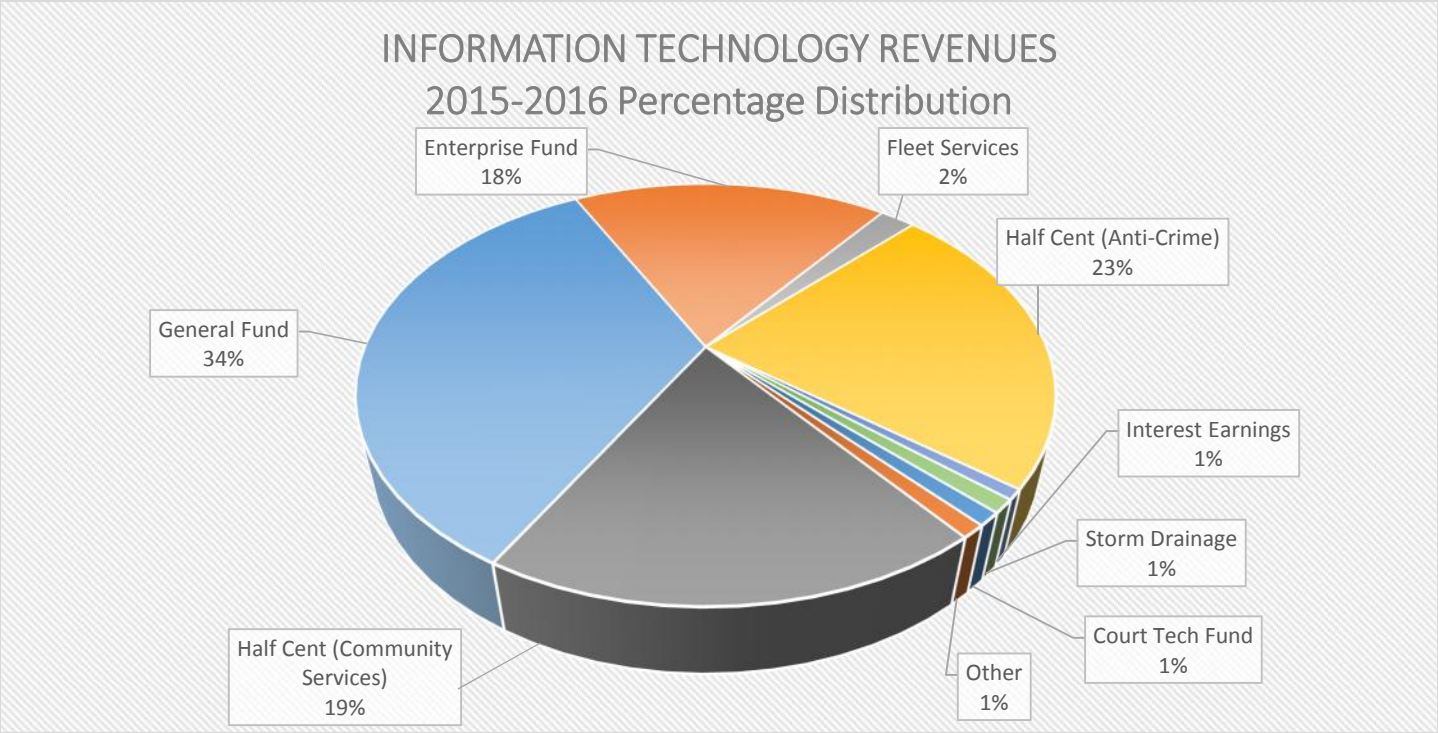
Rev. 09/14

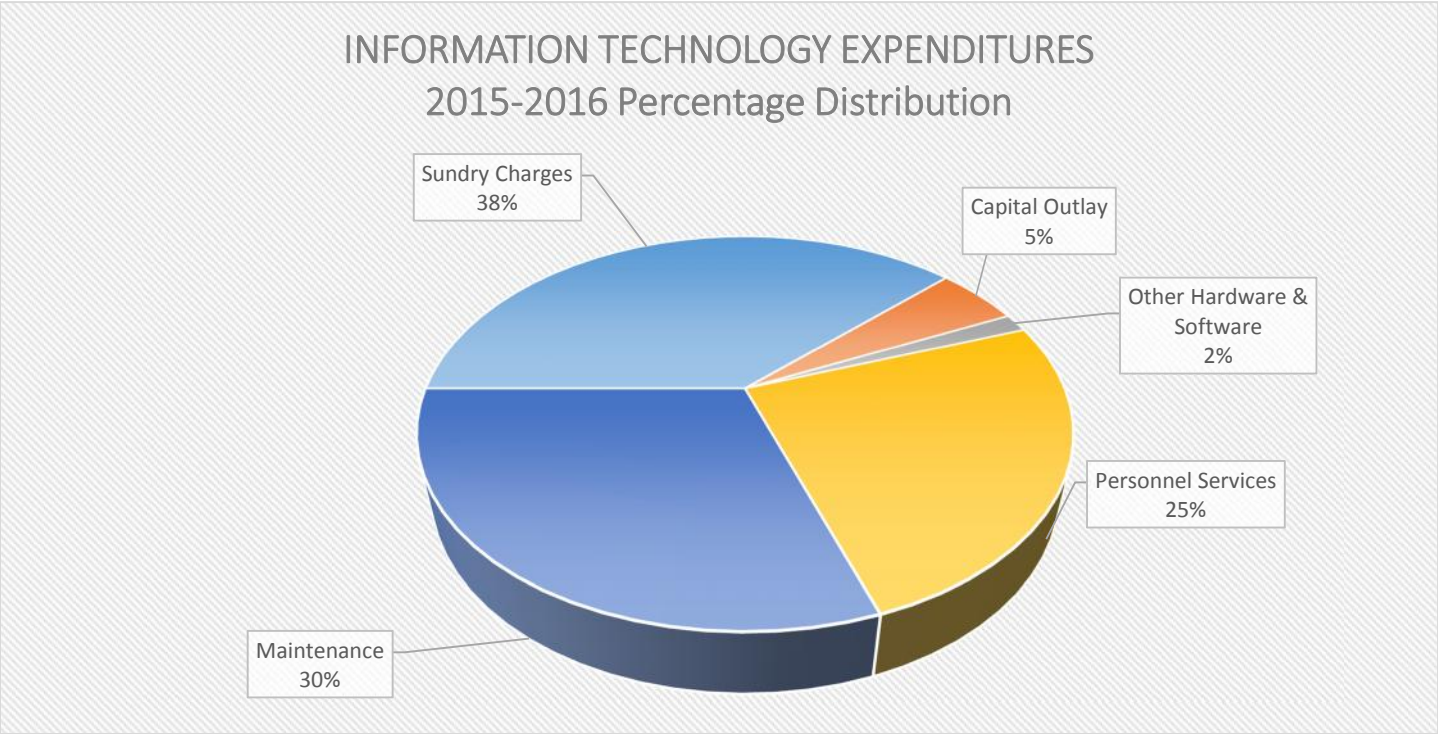
INFORMATION TECHNOLOGY FUND

The Information Technology Fund is an internal service fund that has been created to account for the financing on a cost reimbursement basis of services provided by this fund to other funds within the City and to accumulate resources for replacing fixed assets. In order to implement the fund, a formula for user charges was developed that includes the personnel and operating costs of Information Technology and the replacement cost of all computer related equipment. Contributions from selected funds for operating capital to finance the fund were determined based on the service level provided to each department and depreciation costs charged to each department to ensure replacement of equipment at the end of its useful life. A Strategic Information Resource Plan serves as a guideline for future purposes of the fund. The fund was established in 1993 and represents a significant effort to employ strategic planning principles to identify, specify and fund the future Citywide needs regarding computer technology.

CITY OF HURST
2015-2016 APPROVED BUDGET
INFORMATION TECHNOLOGY
REVENUES AND EXPENDITURES

	ACTUAL 2011-12	ACTUAL 2012-13	ACTUAL 2013-14	BUDGET 2014-15	ESTIMATED BUDGET 2014-15	APPROVED BUDGET 2015-16
REVENUES						
Internal Svcs.-Gen. Fund	$572,575	$602,472	$598,473	$602,013	$598,473	$709,594
Internal Svcs.-Ent. Fund	256,702	281,306	289,048	290,416	289,048	369,399
Fleet Services	41,612	43,160	44,070	44,070	44,070	56,056
HC (Community Services)	292,217	283,135	320,242	320,242	320,242	407,344
HC (Anti-Crime)	358,503	358,503	375,083	375,083	375,083	477,101
Court Technology Fund	14,216	12,739	13,631	14,061	14,061	14,061
Building Security Fund	1,820	1,950	1,994	1,950	1,950	2,480
Juvinile Case Mananger Fund	0	0	0	0	0	3,707
Storm Water Mgmt Fund	10,022	15,316	15,556	16,468	16,468	20,947
Interfund Project Trans In	0	465,605	0	80,000	80,000	0
Interest/Other Earnings	18,633	16,006	15,459	16,000	14,000	16,000
TOTAL REVENUES	**$1,566,300**	**$2,080,192**	**$1,673,557**	**$1,760,303**	**$1,753,395**	**$2,076,689**
OPERATING EXPENSES						
Personnel Services	$454,190	$453,361	$458,162	$497,316	$499,855	$509,007
Materials & Supplies	4,789	1,203	2,472	2,600	2,600	2,600
Other Hardware & Software	53,626	106,465	94,096	123,000	92,440	28,000
Maintenance	363,129	392,396	568,471	520,634	493,269	615,394
Sundry Charges	713,922	688,417	574,311	629,214	681,793	769,306
TOTAL EXPENSES	**$1,589,656**	**$1,641,842**	**$1,697,512**	**$1,772,764**	**$1,769,957**	**$1,924,307**
Project Expenses	**$83,569**	**$302,107**	**$160,188**	**$0**	**$0**	**$0**
Interfund Project Trans Out	**$7,500**	**$0**	**$492,500**	**$0**	**$0**	**$0**
Annual Replacement	0	0	0	0	0	95,000
Capital Outlay	287,853	29,631	5,535	492,513	480,513	103,385
Less: Depreciation Expense	$353,773	$336,141	$249,736	$265,139	$349,835	$335,879
NET EXPENSES	**$1,614,804**	**$1,637,439**	**$2,105,999**	**$2,000,138**	**$1,900,635**	**$1,786,813**
ENDING FUND BALANCE	**$2,470,928**	**$2,913,681**	**$2,481,240**	**$2,241,405**	**$2,334,000**	**$2,623,876**





An activity schedule for the Information Technology Division follows. It includes a summary of expenses, a personnel schedule, mission statement, division description, prior year results and accomplishments, future initiatives, goals, objectives and performance measures. Line item detail and Capital Outlay by Program are not provided in this budget document. The Finance Division will provide a 2015-2016 Line Item Detail Budget document upon request.

CITY OF HURST

FUND	DEPARTMENT	DIVISION
623 INFORMATION TECHNOLOGY FUND	FISCAL SERVICES	INFORMATION TECHNOLOGY

SUMMARY

	ACTUAL 2013-2014	BUDGET 2014-2015	ESTIMATED 2014-2015	APPROVED 2015-2016
PERSONNEL SERVICES	$458,162	$497,316	$499,855	$509,007
MATERIAL & SUPPLIES	$96,568	$125,600	$95,040	$125,600
MAINTENANCE	$568,471	$520,634	$493,269	$615,394
SUNDRY CHARGES	$574,311	$629,214	$681,793	$769,306
CAPITAL OUTLAY	$658,223	$492,513	$480,513	$103,385
TOTAL 623-0329	**$2,355,735**	**$2,265,277**	**$2,250,470**	**$2,122,692**

PERSONNEL SCHEDULE

POSITION TITLE	PAY GRADE	ACTUAL 2012-2013	ACTUAL 2013-2014	ACTUAL 2014-2015	APPROVED 2015-2016
IT MANAGER	Exempt	0	1	1	1
IT DIRECTOR	Exempt	1	1	1	1
SENIOR INFO SERVICES ANALYST	Exempt	1	0	0	0
FINANCIAL SYSTEM ADMINISTRATOR	Exempt	0	1	1	1
INFORMATION TECHNOLOGY ANALYST	59	1	1	1	1
INFO TECHNOLOGY TECHNICIAN	58	1	2	2	2
TOTAL 623-0329		**4**	**6**	**6**	**6**

CITY OF HURST

INFORMATION TECHNOLOGY FUND	FISCAL SERVICES	0329 INFORMATION TECHNOLOGY

MISSION STATEMENT

The City of Hurst develops and implements plans to invest in information technology that provides better services to internal and external customers.

DIVISION DESCRIPTION

The Information Technology Division is responsible for developing, implementing, purchasing and maintaining information technology within the city. It is the objective of Information Technology to help each City division provide better services to internal and external customers through the use of existing and new technology. Information Technology assists all City divisions in identifying how through the use of new technology they can achieve those goals. Information Technology through a collaborative committee oversees the strategic planning process that is used for implementing new technology and replacing obsolete equipment. The purchasing function for equipment and software is centralized through the Information Technology Division as is the installation and maintenance of all computer equipment and software. The Information Technology Division also assumes responsibility for operation of the City's telecommunication, building access and Closed Circuit TV systems.

PRIOR YEAR RESULTS & ACCOMPLISHMENTS

- ✓ Information Technology continues it's equipment replacement program.
- ✓ Information Technology continues to work with the Police department on the New Hurst Justice Center. PD and Court staff were relocated to the new section of the facility in March.
- ✓ Staff continues to work with all departments on the continual upgrade and maintenance of all applications.
- ✓ Information Technology continues to provision the update of the core network.
- ✓ Staff from Fiscal Services and Information Technology worked with AST Corporation to Upgrade the Financial system.
- ✓ Hosted the City's first Cyber Security Conference and Community event.

FUTURE INITIATIVES

- ➢ Information Technology will replace obsolete computers with traditional PC's as part of the annual replacement program.
- ➢ The IFUND work order system used by Public Works since 1995 will be replaced with a modern maintenance management system. This system will allow staff to schedule and

- Staff will evaluate opportunities or options to upgrade it's email system.
- Information Technology will work with PD to coordinate the relocation of the 911 center, Property and Crime Scene divisions to the renovoated Police Building once it is complete.
- Further investigate options for replacement of the City's phone system and then implement the new phone system.
- Staff will work with departments to update the Information Technology 5 year plan. With focus areas being Mobility, Collaboration, Customer Service and Security.
- Information Technology will oversee the technology and security installations at the Aquatics Centers during reconstruction.

GOALS, OBJECTIVES & PERFORMANCE MEASURES

Council Priorities: Information Technology

Goals:

- Provide state of the art infrastructure to facilitate internal and external connectivity.
- Periodically report on how technology is improving efficiency and effectiveness throughout City operations.
- Utilize a strategic plan to enhance employee productivity.

Objectives:

- Continue the replacement of obsolete technology in an organized and timely manner.
  - 0-3 Years Short Term

- Plan and implement technology components for the new Hurst Justice Center.
  - 0-3 Years Short Term

- Partner with ITAV to plan and fully implement digital records retention.
  - 0-3 Years Short Term

- Revise the IT Strategic plan to focus on Mobility, Customer Service, Collaboration and Security.
  - 0-3 Years Short Term

- Continue the process of implementing recommendations from the Gradient Solutions Disaster Recovery study to ensure business continuance in the event of a disaster.
  - 3-10 Years Intermediate Term

- Implement Microsoft Office 365, moving from our current GroupWise email system to Exchange.
  - 0-3 Years Short Term

- Support the City Council's utilization of technology.
  - 0-3 Years Short Term

- Replace the City's telephone system.
  - 0-3 Years Short Term

Performance Measures:	**PY Actual**	**CY Estimate**	**Projected**
Input:			
PC's Supported	350	350	400
Virtual Desktops Supported	0	60	50
Servers Supported	43	45	40
Major Software Systems Supported	15	15	16
Network Switches Supported	30	32	34
Wireless Access Points Supported	13	30	40
E-mail Boxes Supported	450	475	475
Workload/Output:			
Internal Work Orders	2,800	3,450	3,600
E-mails Processed	6 million	7 million	6.5 million
Internet Based Attacks	218,900	231,600	300,000
Council Packets Posted	24	24	24

CITY OF HURST

INFORMATION TECHNOLOGY FUND	FISCAL SERVICES	0329 INFORMATION TECHNOLOGY

Performance Measures:	PY Actual	CY Estimate	Projected
Council IPADs and Laptops Supported	7	7	7
Application Upgrades	2	2	2
Server Upgrades	2	2	3
Effectiveness:			
Network Operation Uptime	99.99%	99.99%	99.99%
Calls for Service per IS Employee	700	800	850
Efficiencies:			
Percentage of Work Orders Resolved Within 24 Hours	65%	65%	70%

LOSS RESERVE FUND

The Loss Reserve Fund is an internal service fund used to record financial information for the City's self-insured health care program. Medical and dental claims for full-time City employees, eligible retirees, and their dependents are charged to this fund. The Loss Reserve Fund receives operating fund revenues from City departments and retirees based on benefit elections. In 2015-2016, all of the medical claims over aggregate attachment point or liability limit of $6.92 million will be paid by the City's claims administrator, this coverage is included in the Administrative Services Only (ASO) Charges. Reserves have accumulated in the fund since the inception of the program nineteen years ago due to excellent claims history, but they have started to be offset in recent years by rising health care cost. The City implemented the "Healthy Hurst" program as an answer to rising health care cost. The program has provided relatively positive results to date.

CITY OF HURST
2015-2016 APPROVED BUDGET
LOSS RESERVE FUND
REVENUE AND EXPENDITURES

FUND BALANCE OCTOBER 1, 2015			**$3,500,000**
REVENUES			
Group Insurance plus Long Term Care		$ 3,749,979	
Interfund Transfer from General and Enterprise Funds		500,000	
Employee and Retiree Participation		761,933	
TOTAL REVENUES			**$5,011,912**
TOTAL FUNDS AVAILABLE			**$8,511,912**
APPROVED EXPENDITURES			
Fixed Costs		$ 1,105,175	
Estimated Claims		5,536,231	
Employee/Retiree Life Insurance		150,000	
Humana Premiums		148,000	
GASB 45 Retiree Health		139,181	
Wellness			
Contract Program Manager - 680220	$ 55,000		
Dependant Audit - 680040	17,000		
Wellness Program - 601345	27,400		
Health Fair / Incentives - 601350	15,000		
Screenings and Flu Shots - 601355	25,000	$139,400	
ACA			
ACA PCORI - 680225	3,000		
Transition Re-Insurance Fee - 680225	42,000		
ACA Reporting Fee - 680225	9,000	$54,000	
TOTAL EXPENDITURES			**$7,271,987**
FUND BALANCE AS OF SEPTEMBER 30, 2016			**$1,239,925**

CITY OF HURST
DEBT SERVICE FUND
FOR FISCAL YEAR 2015-2016

The Debt Service Fund, also known as General Obligation Interest and Sinking Fund, was established by ordinance to provide for the payment of general obligation bond principal and interest as they come due. The property tax rate is required to be annually computed and levied to provide the funding necessary to pay principal and interest. This fund is also used to provide for the payment of fiscal agent fees. The General Obligation debt is financed by property taxes and interest earned on investments. Of the approved $0.61056 tax rate, the amount needed to fund the 2015-2016 debt payment will be $0.1362835. Debt issuance finances the City's purchase of land and the construction and reconstruction of buildings, street and drainage facilities and other infrastructure.

Savings associated with bond refundings:

Fiscal Year	SAVINGS
2003-2004	$279,213
2008-2009	$198,350
2010-2011	$339,611
2011-2012	$120,312
2012-2013	$261,674
2014-2015	$227,565

BEGINNING FUND BALANCE 10/1/15		$400,000
REVENUES:		
CURRENT COLLECTIONS	3,222,758	
DELINQUENT COLLECTIONS	10,000	
INTEREST EARNINGS	10,000	
TOTAL REVENUES		$3,242,758
COLLECTION & TAX FREEZE ALLOWANCE:		($108,608)
TOTAL FUNDS AVAILABLE		$3,534,150
EXPENDITURES:		
DEBT SERVICE		$3,222,758
ESTIMATED FUND BALANCE 9/30/16		$311,392

Debt Service Fund Summary

	Moody's Investor Services	Standard & Poors
General Obligation Bonds	Aa2	AA
Water & Sewer Obligations	Aa2	AA
Half-Cent Sales Tax Bonds	Aa3	AA

Debt Management

The Hurst Charter sets a limitation on the maximum total tax rate at $1.50 per $100 of valuation. Any increase in the debt component will decrease the funds available for maintenance and operations. Currently, one cent on the tax rate generates approximately $220,000 in revenue equating to $33 million at the City's maximum tax rate.

Several factors influence debt management, such as property values, the tax rate, the amount of debt, and the timing of issuance. In fiscal year 1997-1998, property value increase of about $34.4 million dollars decreased the debt rate from $0.129541 to $0.12951. For fiscal years 1999 and 2000, the debt ratio continued to decline, with increases in property values of $58.7 million and $80.4 million offsetting a reduction in the tax rate and the issuance of bonds in both years. For the 2000-01 budget year, the City's bonded indebtedness rose; however, the debt rate decreased to $0.112334 due to a $176 million increase in total taxable value. The most dramatic value increase occurred for fiscal year 2001-02. The debt rate decreased from $0.112334 to $0.11045 because of a $254 million increase in property values; however, the annual principal and interest payments increased by $221,835 or 13.4% over the previous year. The debt issuance that year conservatively utilized funds that could have been used for the General Fund operating budget. The property tax rate also decreased by one cent, which limited the funds available for the General Fund. A conservative approach in debt management will continue to be used in future years. Property values declined during the recent recession, but they have stabilized over the past two years. Over the last decade debt rate increases have been associated with the issuance of voter-approved debt. Voters' approval of an $11.7 million bond election in 2005 resulted in a tax rate increase of 3.6 cents. Debt proceeds were used to construct a new fire station and senior center. Street/Drainage and Library improvements were also included in the 2005 bond election. In May 2012, voters also approved a $16.5 million General Bond Election for the construction of a new Justice Center and related parking area. The issuance of this debt resulted in a tax rate increase of 3 cents. Savings associated with several bond refunding's, as listed on the previous page, have provided the opportunity to lower the debt rate by about 2 cents. The net result of bond issuance and refunding over the past ten years is an increase in the debt rate of approximately 3 cents.

The City's debt management policy is conservative.

1. The City diligently monitors its compliance with bond covenants.
2. The City will maintain appropriate communications with bond rating agencies and the Municipal Securities Rating Board (MSRB) regarding its financial condition. The City's present ratings are Aa2 (Moody's) and AA (Standard & Poor). Due to a recalibration by Moody's the City's rating was upgraded from an Aa3 to an Aa2 in 2009-2010.
3. An analysis will be prepared for each long term financing activity that shows the impact on current and future budgets for debt service and General Fund operations.
4. Issues are evaluated each year to prioritize projects and ensure sound debt capacity. The debt issuance policy will continue to be addressed in the City Council's annual Strategic Planning Process held in February each year.

Debt Issuance

Historically, issuances have been around $5 million per year for all funds. However, during the past six to eight years, the City began issuing debt to satisfy the November 2005 bond election and the Transforming Hurst initiative. Market conditions also provided perfect opportunities to refinance or refund existing debt.

The following summarizes the City's debt issuances and refunding's beginning in 2005-2006.

- In 2005-2006, Certificates of Obligation equal to $2.0 million were issued to fund capital projects. General Obligation bonds were also sold in the amount of $4.5 million to assist in funding a new fire station and new senior citizens activity center. The tax rate was increased by 1.9 cents to fund the new Fire Station and Senior Center.
- In 2006-2007, the City issued $4.5 million in certificates of obligation for street, drainage, and water/wastewater system improvements. The City also issued $4.1 million in general obligation bonds to help fund library, drainage, and street improvements approved by voters. An associated tax rate increase of approximately 1.7 cents was included within the City's financial plans.
- In 2008, the City issued its first debt for the Transforming Hurst Town Center project. A total of $15.5 million was issued in 2008 for Transforming Hurst with $12 million allocated to the Hurst Conference Center. The total 2008 debt issuance equaled $16.1 million with only $2.23 million to be supported by the General Debt Service Fund. The Conference Center debt is supported by the Community Services Half-Cent and Hotel Motel Funds.
- In 2009, the City issued $6 million in CO's with $2 million, plus issuance costs, being supported by the General Debt Service Fund. The $2 million will provide partial funding for Pipeline Road Improvements. The City also refunded $2.6 million of tax supported debt in 2009 which provided $198,350 in annual savings.
- During 2011-2012, $2.7 million of General Obligation bonds were refunded. The 2012 Bond Election was approved by voters and $16.5 million in General Obligation Bonds were also issued for the construction of a Justice Center and related parking facilities.
- In 2012-2013 $7.83 million of General Obligation bonds were refunded resulting in approximately $261,674 in savings for the General Debt Service Fund.
- During 2014-2015, $4.915 million of General Obligation bonds were refunded resulting in approximately $227,565 in savings for the General Debt Service Fund. The City issued a total of $3 million in debt for Public Works projects such as the continual widening and development of Pipeline Road, as well as, miscellaneous Water and Sanitary Sewer Replacements.

The Capital Improvements Program as of October 1, 2015, identifies short and long-term unfunded bond issue needs. The focus for future budget sessions will be on phasing in portions of the unfunded capital program, completing voter approved projects and adapting bond issuance to the infrastructure needs and financial position of the City.

The total property tax rate and the portion of the rate allocated to debt service have remained relatively stable over the past ten years. New commercial and residential development, combined with net increases in appraised values of existing properties have increased property tax revenues over the last ten years, allowing the City to grant tax relief (e.g., maximum homestead exemption and senior and disabled tax ceiling) while at the same time collecting sufficient revenue to fund enhancements in operations and capital expenditures. The 2007 and 2008 increases in tax rate were supported by voters and are solely related to debt issuance supporting a new senior center, fire station and other infrastructure improvements. In FY 2010-2011, due to declining property values, the City approved a debt tax rate that was 6% higher than the 2010 rate. In fiscal year 2012-2013, the tax rate increased just over 3 cents from $.578 to $.6084978 to support the issuance of voter approved General Obligation debt. The tax rate for fiscal year 2013-2014 remained the same as the previous year at $.6084978. Due to the growth in values, the City adopted a tax rate decrease of approximately a quarter cent for fiscal year 2014-2015, which will put the tax rate at the same level as 1992 at $.606. For 2015-2016 council adopted a tax rate equal to the effective rate of $.61056.

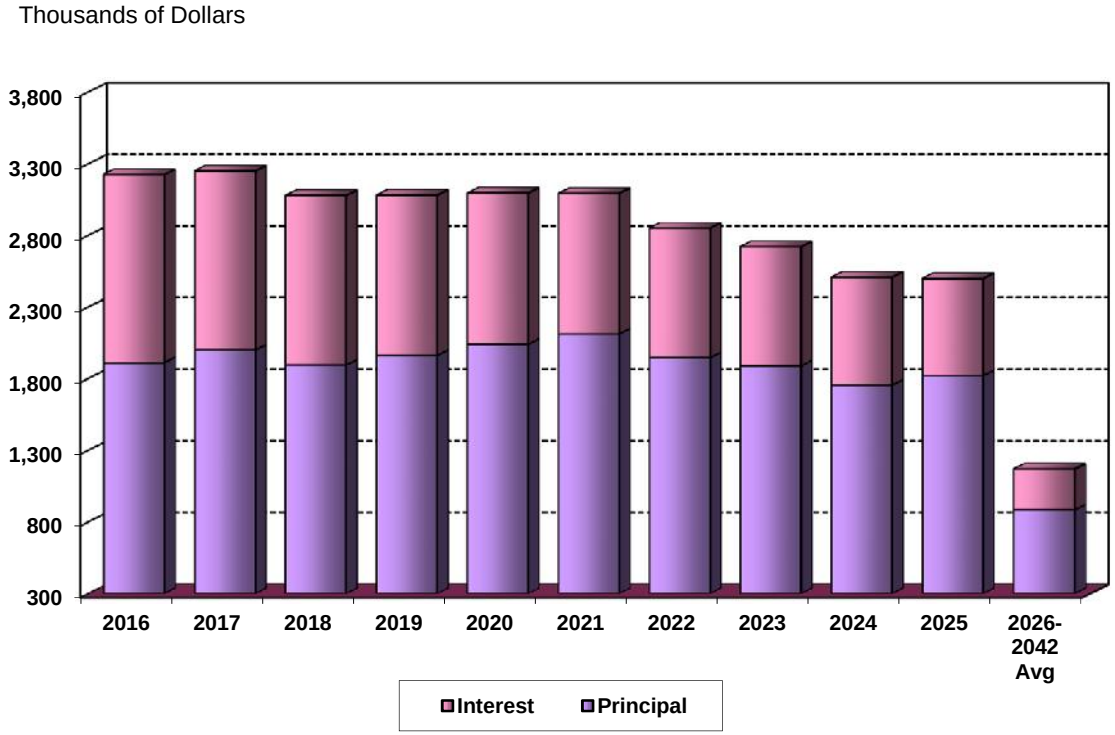
SCHEDULE OF GENERAL OBLIGATION TAX BOND INDEBTEDNESS
PRINCIPAL AND INTEREST REQUIREMENTS
FISCAL YEAR 2015-2016

	Description	Outstanding Balance 10-01-15	Principal due 08-15-16	Interest due 02-15-16 & 08-15-16	Total P & I due FY 15-16
1	Combined Tax and Revenue Certificates of Obligation Series 2006	195,000	95,000	8,093	103,093
2	General Obligation Bonds Series 2006	440,000	215,000	20,288	235,288
3	General Obligation Refunding and Improvement Bonds Series 2007	690,000	190,000	30,590	220,590
4	Combined Tax and Revenue Certificates of Obligation Series 2007	340,000	90,000	14,950	104,950
5	Combined Tax and Revenue Certificates of Obligation Series 2008	1,690,000	95,000	79,031	174,031
6	Combined Tax and Revenue Certificates of Obligation Series 2009	1,570,000	85,000	65,084	150,084
7	General Obligation Refunding Bonds Series 2011	2,035,000	290,000	75,500	365,500
8	General Obligation Refunding and Improvement Bonds Series 2012	16,290,000	475,000	644,925	1,119,925
9	General Obligation Refunding Bonds Series 2013	5,255,000	270,000	165,800	435,800
10	General Obligation Refunding Bonds Series 2015	3,235,000	10,000	113,348	123,348
11	Combined Tax and Revenue Certificates of Obligation Series 2015	2,625,000	95,000	95,150	190,150
Total		**34,365,000**	**1,910,000**	**1,312,758**	**3,222,758**

CITY OF HURST
2015-2016 APPROVED BUDGET
SCHEDULE OF REQUIREMENTS
GENERAL OBLIGATION BOND INTEREST AND SINKING FUND
OCTOBER 1, 2015 TO MATURITY

YEAR ENDING 9-30	TOTAL GENERAL OBLIGATION BOND REQUIREMENTS PRINCIPAL AND INTEREST	YEAR ENDING 9-30	BONDS CONTINUED
2016	3,222,758	2030	1,097,125
2017	3,248,161	2031	1,099,025
2018	3,076,161	2032	1,100,125
2019	3,079,114	2033	1,099,619
2020	3,094,448	2034	1,096,725
2021	3,091,400	2035	1,102,956
2022	2,850,741	2036	907,944
2023	2,721,026	2037	909,656
2024	2,506,251	2038	910,525
2025	2,497,446	2039	909,525
2026	2,355,649	2040	907,025
2027	1,875,461	2041	907,950
2028	1,438,671	2042	907,200
2029	1,251,881		
		TOTAL	$ 49,264,569

G.O. BOND REQUIREMENTS THROUGH MATURITY



ANALYSIS OF SELECTED CITIES
G.O. BONDED INDEBTEDNESS FOR 2015-2016

CITY	POPULATION	BONDED DEBT PER CAPITA	Rank	RATIO OF DEBT TO ASSESSED VALUATION	Rank
Grand Prairie	24,187	$7,386.20	1	1.69%	11
Southlake	29,086	$3,486.45	2	1.79%	9
North Richland Hills	67,317	$2,715.61	3	4.51%	1
Weatherford	27,769	$2,416.36	4	3.90%	2
The Colony	44,704	$2,030.54	5	3.60%	3
Coppell	40,678	$1,772.46	6	1.27%	15
Hurst	38,884	$1,604.00	7	2.62%	5
Arlington	383,204	$1,387.30	8	2.81%	4
McKinney	156,767	$1,359.47	9	1.59%	12
Burleson	41,818	$1,206.27	10	2.23%	7
Bedford	48,908	$1,133.76	11	1.78%	10
Farmers Branch	32,560	$1,130.07	12	0.87%	19
Plano	278,480	$1,071.41	13	1.03%	18
Denton	128,205	$965.85	14	1.59%	13
Euless	53,630	$629.59	18	2.10%	8
Irving	232,406	$920.80	15	1.11%	17
Lewisville	105,169	$909.06	16	1.29%	14
Haltom City	43,913	$835.63	17	2.28%	6
White Settlement	16,896	$383.52	19	1.13%	16
Crowley	42,907	$39.27	20	0.23%	20
AVERAGE		$1,669.18		1.97%	

The average bonded debt per capita for all listed cities is $1,669.18. Hurst falls below this average and ranks 7th of twenty surveyed cities in average bonded debt per capita. The average ratio of debt to assessed valuation is 1.97%. Hurst ranks 5th in this category (for General Obligation and Certificate of Obligation debt).

Information was taken from the Texas Municipal League Surveys website at http://www.tml.org/surveys.asp#tnd15

CITY OF HURST
2015-2016 APPROVED BUDGET
SPECIAL PROJECTS
REVENUE AND EXPENDITURES

BEGINNING RETAINED EARNINGS OCTOBER 1, 2015		**$18,049,124**
Unexpended Budget	$ (4,642,462)	
Financial Policy Reserve	(8,000,000)	
Restricted for Economic Development Agreements	(4,080,499)	
Restricted for Future Use	(1,121,423)	**$(17,844,384)**
REVENUES		
Interest Earnings	$75,000	
Transfer from General Fund for 2015-2016 Budget	1,500,000	
TOTAL REVENUES		**$1,575,000**
TOTAL FUNDS AVAILABLE		**$1,779,740**
APPROVED EXPENDITURES 2015-16		
Unfunded Needs:		
Fire		
Ultrasound Units	$34,000	**$34,000**
Public Works		
Asphalt Resurfacing	$100,000	
Traffic Management System Upgrade	37,500	**$137,500**
Other:		
2016 Stars & Stripes	$120,000	
Christmas Tree Lighting	83,000	**$203,000**
One Time		
Full - Time Employees @ 400	$ 167,675	
Part - Time Employees @ 100	10,476	**$178,151**
TOTAL EXPENDITURES		**$552,651**
ESTIMATED FUND BALANCE AT SEPTEMBER 30, 2016		**$1,227,089**
KEY CURRENT PROJECTS SUMMARY		
Heritage Village Economic Development	$1,800,000	
Pipeline Road	610,615	
40th Year CDBG	230,006	
Safe Routes to School	125,000	

HOTEL/MOTEL TAX FUND

The Hotel/Motel Tax Fund collects as revenue a 7% hotel occupancy tax that is remitted quarterly from hotels within the city limits. Projects for this fund are recommended by the Parks and Recreation Board and approved by the City Council on an annual basis and are restricted to projects relating to the promotion of tourism and community development. The City currently has five hotels in operation. The largest hotel, Hyatt Place, opened December 1998, and added 128 rooms to more than double projected receipts from the other four hotels. The Hampton Inn opened in 2004, with 104 rooms. The Holiday Inn Express opened in the summer of 2008 with 102 rooms. A new hotel will be constructed adjacent to the Hurst Conference Center. Plans are being developed for the new hotel, which will open sometime in 2017 or 2018.

CITY OF HURST
2015-2016 APPROVED BUDGET
HOTEL/MOTEL TAX FUND
REVENUE AND EXPENDITURES

FUND BALANCE OCTOBER 1, 2015			**$1,075,000**
PROPOSED REVENUES			
Estimated Receipts 2015-2016		$600,000	
TOTAL REVENUES			**$600,000**
TOTAL FUNDS AVAILABLE			**$1,675,000**
PROPOSED EXPENDITURES			
Visitors / Tourism		$131,830	
Administration			
Heritage Village Presents 7016001		$12,000	
Parks			
Conference Center Landscaping/Fountain 7216008		$24,500	
Recreation			
Arts Council Community Arts Program 7316005	$5,000		
Arts Council Events Registry 7316006	2,500		
TAAF State Tournaments 7316007	10,000	$17,500	
Library			
Masterworks Music - Evening Series 8016001	$18,000		
Masterworks Music - Noontime Series 8016002	9,000	$27,000	
Debt Service			
Conference Facility		$400,369	
TOTAL EXPENDITURES			**$613,199**
FUND BALANCE AT SEPTEMBER 30, 2016			**$1,061,801**
DEBT SERVICE RESERVE			**$810,000**
UNDESIGNATED FUND BALANCE AT SEPTEMBER 30, 2016			**$251,801**

HOTEL/MOTEL TAX FUND

Certificates of Obligation were issued in 2008 to be utilized for the design and construction of a regional meeting facility in Hurst Town Center. Ground was broken on June 18, 2009 and the facility opened in September 2010. The meeting facility is a major component of redevelopment efforts collectively known as Transforming Hurst. Private developers are planning to construct the Town Center's fourth hotel adjacent to the meeting facility. Hurst Town Center hotels are seeing increased occupancy levels associated with the maturing meeting facility. The Hotel/Motel Fund continues to be devoted to tourism and art related projects within the City of Hurst.

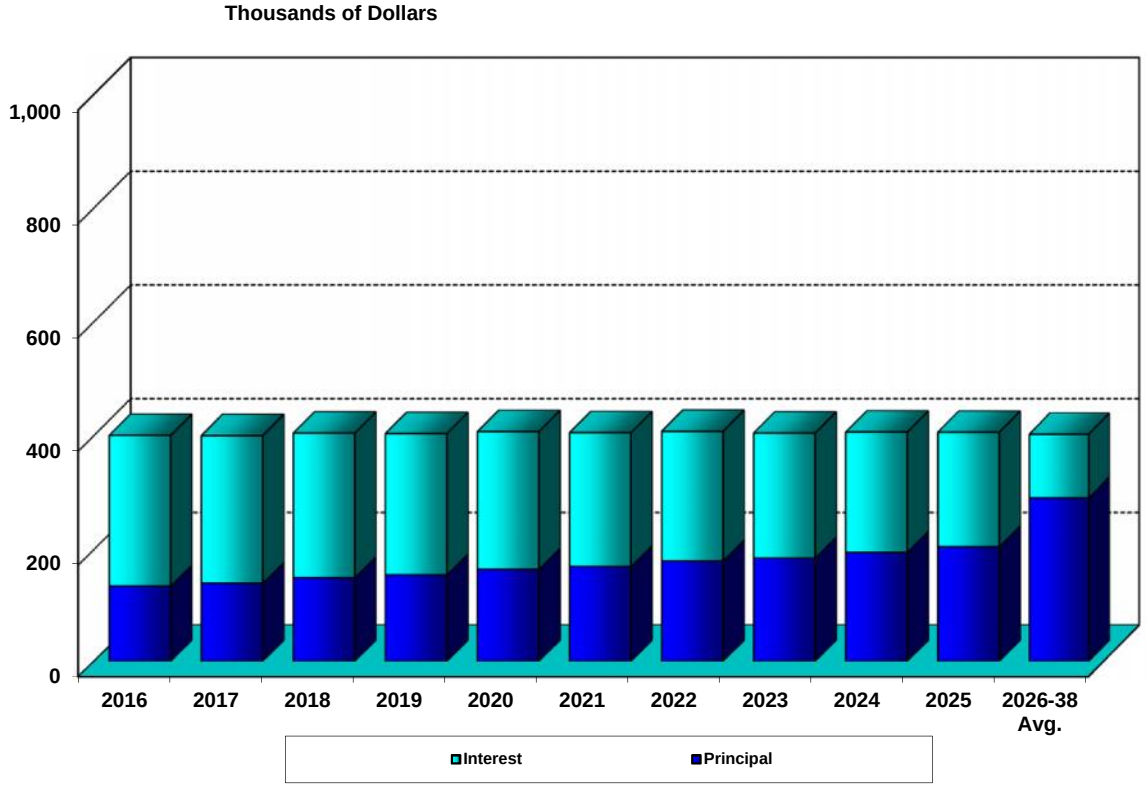
SCHEDULE OF HOTEL/MOTEL TAX BOND INDEBTEDNESS
PRINCIPAL AND INTEREST REQUIREMENTS
FISCAL YEAR 2015-2016

Description	Outstanding Balance 10-01-15	Principal due 08-15-16	Interest due 08-15-16 & 02-15-16	Total P & I due FY 15 - 16
EXISTING DEBT				
1 Combined Tax and Revenue Certificates of Obligation Series 2008	5,460,000	135,000	265,369	400,369
Total	**5,460,000**	**135,000**	**265,369**	**400,369**

CITY OF HURST
2015-2016 APPROVED BUDGET
SCHEDULE OF REQUIREMENTS
HOTEL/MOTEL FUND
TAX BOND INTEREST AND SINKING FUND
OCTOBER 1, 2015 TO MATURITY

YEAR ENDING 9-30	TOTAL REVENUE BOND REQUIREMENTS PRINCIPAL AND INTEREST	YEAR ENDING 9-30	BONDS CONTINUED
2016	400,369	2028	402,000
2017	399,969	2029	405,250
2018	404,369	2030	402,750
2019	403,369	2031	404,750
2020	406,975	2032	401,000
2021	404,963	2033	401,750
2022	407,525	2034	401,750
2023	404,425	2035	401,000
2024	406,100	2036	399,500
2025	405,863	2037	402,250
2026	405,100	2038	399,000
2027	403,813		
		TOTAL	$ 9,273,839

HOTEL/MOTEL FUND
REVENUE BOND INTEREST AND SINKING FUND



**Please note the above table and graph represent existing debt only. Future planned issuances are not included.

PARK DONATION FUND

In 1982, The Parks and Recreation Board approved and the City Council approved the creation of a Park Donation Fund. The Park Donation Fund collects a 75-cent voluntary donation from Hurst citizens as revenue to be used for parks and recreation projects. This is collected on a monthly basis through the utility billing system. Projects from this fund are recommended by the Parks and Recreation Board and are approved by the City Council. These projects are usually designed to add improvements to the parks system that are not funded in the regular budget and meet certain requirements linked to: 1) a high visibility in the community; 2) a readily identifiable one-time enhancement; and 3) a community-wide appeal.

CITY OF HURST
2015-2016 APPROVED BUDGET
PARK DONATION FUND
REVENUE AND EXPENDITURES

FUND BALANCE OCTOBER 1, 2015		**$135,450**
REVENUES		
Donation Receipts	$85,000	
TOTAL REVENUES		**$85,000**
TOTAL FUNDS AVAILABLE		**$220,450**
PROPOSED EXPENDITURES		
Parks		
Future Dog Park Phase II - 7216003	$100,000	
TOTAL EXPENDITURES		**$100,000**
FUND BALANCE AT SEPTEMBER 30, 2016		**$120,450**

FIRE GRANT FUND

The Fire Grant Fund revenue is derived from the City's participation in the State Emergency Management Reimbursement Program. Each year a percentage of the salaries of persons working in the area of Emergency Management are reimbursed to the City. These funds have created the Fire Grant Fund. This fund is used for special projects such as the free smoke detector and battery replacement program for citizens, as well as the latest in technology to help protect and serve the citizens of Hurst. This is a separate source of funding for the Fire Department outside the general operating budget of the City.

CITY OF HURST
2015-2016 APPROVED BUDGET
FIRE GRANT FUND
REVENUE AND EXPENDITURES

FUND BALANCE OCTOBER 1, 2015		**$56,380**
REVENUES		
	$0	
TOTAL REVENUES		**$0**
TOTAL FUNDS AVAILABLE		**$56,380**
APPROVED EXPENDITURES		
Office Supplies	$3,650	
Fire Hose Replacement	3,500	
Fire Training Manikin	1,500	
Miscellaneous Supplies	500	
TOTAL EXPENDITURES		**$9,150**
FUND BALANCE AT SEPTEMBER 30, 2016		**$47,230**

POLICE GRANT FUND

The Police Grant Fund revenue is derived from State and Federal Funding. Programs such as the American Recovery Act and Edward G Byrne Grant, have allowed the Police Department to purchase various public safety equipment such as bullet proof vests and replacement weapons.

CITY OF HURST
2015-2016 APPROVED BUDGET
POLICE GRANT FUND
REVENUE AND EXPENDITURES

FUND BALANCE OCTOBER 1, 2015		**$89,964**
REVENUES		
LEOSE	$5,700	
LLEBG	11,607	
State Grant/ City Participation - HEB Mental Health Coordinator	80,000	
City of Euless	6,000	
City of Bedford	6,000	
Tarrant County 9-1-1	48,577	
TOTAL REVENUES		**$157,884**
TOTAL FUNDS AVAILABLE		**$247,848**
APPROVED EXPENDITURES		
Personnel Services - HEB Mental Health Coordinator	$85,159	
Materials & Supplies	15,190	
Sundry	7,500	
Capital Outlay	0	
TOTAL EXPENDITURES		**$107,849**
FUND BALANCE AT SEPTEMBER 30, 2016		**$139,999**

MUNICIPAL COURT BUILDING SECURITY FUND

The Building Security Fund was established by the Texas Legislature through an amendment to the Texas Code of Criminal Procedures to allow the assessment of a $3.00 fee to be added to every conviction through Municipal Court to help purchase items for or relating to the security of the Municipal Court. The $3.00 fee is deposited into its own fund and, by law, may assist in financing the purchase of security items related to Court operations.

CITY OF HURST
2015-2016 APPROVED BUDGET
MUNICIPAL COURT BUILDING SECURITY
REVENUE AND EXPENDITURES

FUND BALANCE OCTOBER 1, 2015		**$188,796**
REVENUES		
Security Fees	$40,000	
TOTAL REVENUES		**$40,000**
TOTAL FUNDS AVAILABLE		**$228,796**
APPROVED EXPENDITURES		
Personnel	$34,971	
Materials & Supplies	13,739	
Sundry	5,841	
Internal Services	2,480	
Capital Outlay	0	
TOTAL EXPENDITURES		**$57,031**
FUND BALANCE AS OF SEPTEMBER 30, 2016		**$171,765**

MUNICIPAL COURT TECHNOLOGY FUND

The Court Technology Fund was established by the Texas Legislature through an amendment to the Texas Code of Criminal Procedures to allow the assessment of a $4.00 fee to be added to every conviction through Municipal Court to help purchase technology upgrades for Municipal Court. The $4.00 fee is deposited into its own fund and, by law, may assist in financing the purchase of technological enhancements for municipal court.

CITY OF HURST
2015-2016 APPROVED BUDGET
MUNICIPAL COURT TECHNOLOGY
REVENUE AND EXPENDITURES

FUND BALANCE OCTOBER 1, 2015		**$166,751**
REVENUES		
Technology Fees	$53,000	
TOTAL REVENUES		**$53,000**
TOTAL FUNDS AVAILABLE		**$219,751**
APPROVED EXPENDITURES		
Materials and Supplies	$10,300	
Maintenance	5,260	
Sundry	10,400	
Internal Services	14,061	
Capital Outlay	0	
TOTAL EXPENDITURES		**$40,021**
FUND BALANCE AS OF SEPTEMBER 30, 2016		**$179,730**

MUNICIPAL COURT JUVENILE CASE MANAGER FUND

The Juvenile Case Manager Fund was established by the Texas Legislature through an amendment to the Texas Code of Criminal Procedures to allow the assessment of a $5.00 fee to be added to every conviction through Municipal Court. The $5.00 fee is deposited into its own fund and, by law, will finance salary and benefits for a Juvenile Case Manager.

CITY OF HURST
2015-2016 APPROVED BUDGET
MUNICIPAL COURT JUVENILE CASE MANAGER
REVENUE AND EXPENDITURES

FUND BALANCE OCTOBER 1, 2015		**$236,155**
REVENUES		
Case Manager Fees	$65,000	
TOTAL REVENUES		**$65,000**
TOTAL FUNDS AVAILABLE		**$301,155**
APPROVED EXPENDITURES		
Personnel	$56,303	
Materials & Supplies	550	
Internal Services	3,707	
Sundry	1,300	
TOTAL EXPENDITURES		**$61,860**
FUND BALANCE AS OF SEPTEMBER 30, 2016		**$239,295**

COMMERICAL VEHICLE INSPECTION FUND

The Commerical Vehicle Inspection Fund was established in fiscal year 2010-2011. An ordinance was passed which allows the City to adopt commercial motor vehicle standards delineated in the Texas Transportation Code. Certified commercial motor vehicle inspectors conduct inspections to ensure compliance with Federal and State regulations on city streets.

CITY OF HURST
2015-2016 APPROVED BUDGET
COMMERICAL VEHICLE INSPECTION FUND
REVENUE AND EXPENDITURES

FUND BALANCE OCTOBER 1, 2015		**$34,629**
REVENUES		
Commerical Vehicle Fees	$270,000	
TOTAL REVENUES		**$270,000**
TOTAL FUNDS AVAILABLE		**$304,629**
APPROVED EXPENDITURES		
Maintenance	$1,200	
Materials & Supplies	5,000	
Sundry	850	
Indirect Cost Allocation - General Fund	200,000	
Internal Services - Fleet	26,943	
Capital Outlay	0	
TOTAL EXPENDITURES		**$233,993**
FUND BALANCE AS OF SEPTEMBER 30, 2016		**$70,636**

TRAFFIC SIGNAL SAFETY FUND

The Traffic Signal Safety Fund was established in fiscal year 2008-2009. RedFlex Group was selected to manage traffic signal safety cameras at a few intersections in the City. Intersections were selected based upon the historical number of accidents and traffic counts. The cameras capture images of vehicles running red lights. The owner of the subject vehicle is notified by mail and is able to view the violation on the Internet. The fine per violation is $75 and may be appealed through the City. RedFlex collects all revenue associated with violations, keeps the amount necessary to operate the cameras and remits the remaining funds to the City. The City is then allowed to pay its associated costs from the available funds and retains 50% of dollars remaining for public safety use only. The remaining 50% of post-expense dollars is paid to the State of Texas.

CITY OF HURST
2015-2016 APPROVED BUDGET
TRAFFIC SIGNAL SAFETY FUND
REVENUE AND EXPENDITURES

FUND BALANCE OCTOBER 1, 2015		**$74,414**
REVENUES		
Traffic Fines	$50,000	
TOTAL REVENUES		**$50,000**
TOTAL FUNDS AVAILABLE		**$124,414**
APPROVED EXPENDITURES		
Materials and Supplies	$8,300	
State of Texas	5,000	
Sundry	0	
TOTAL EXPENDITURES		**$13,300**
ESTIMATED FUND BALANCE AT SEPTEMBER 30, 2016		**$111,114**

PUBLIC, EDUCATIONAL & GOVERNMENT ACCESS CHANNEL (PEG) FEE FUND

The Public, Educational and Governmental Access Channel (PEG) Fee is paid to municipalities by state-issued cable and video franchisees pursuant to Chapter 66, Section 66.006 (b). Chapter 66, Section 66.006 (c) restricts the use of the PEG Fees to expenditures "as allowed by federal law." Essentially, the 1% PEG fee must be spent on capital cost items for public educational and governmental access channel facilities.

CITY OF HURST
2015-2016 APPROVED BUDGET
CABLE AND VIDEO PROVIDER PEG FEE FUND
REVENUE AND EXPENDITURES

FUND BALANCE OCTOBER 1, 2015		**$63,862**
REVENUES		
Service Provider PEG Fees	$86,000	
TOTAL REVENUES		**$86,000**
TOTAL FUNDS AVAILABLE		**$149,862**
APPROVED EXPENDITURES		
Professional Services	$10,740	
Marketing and Multimedia Specialist (Indirect - Enterprise Fund)	31,954	
Allocation to Reserve for Eligible Expenses	0	
TOTAL EXPENDITURES & DESIGNATED RESERVES		**$42,694**
FUND BALANCE AT SEPTEMBER 30, 2016		**$107,168**

CITY OF HURST

TEXAS

COMMUNITY SERVICES
HALF CENT SALES TAX FUND

The Community Services Half Cent Sales Tax Fund is a Special Revenue Fund established to record receipts collected by the State for a one-half percent sales tax on taxable items sold within Hurst. The tax was authorized by voter referendum on January 16, 1993 by a three to one margin.

Previously, in 1991, the State Legislature had approved an amendment to the Development Corporation Act of 1979 (Article 5190.6, Vernon Civil Statutes) to allow qualifying cities to impose, with voter approval, an additional one-half cent sales tax for projects as defined by 4B of the Act, primarily Parks and Recreation projects, if their sales tax rate at the time of the election does not exceed 7.25%. Commonly known as the "Arlington Stadium Bill," the legislation was a special law that only applied to cities in counties with a minimum population of 750,000 - Tarrant, Harris, Dallas, and Bexar. The legislation was important to Hurst because the city had over $14 million of deferred parks and recreation projects that were unfunded. Of primary significance, the tax was viewed by the City Council and City Staff as an opportunity to ensure property tax relief to Hurst citizens. Due to voter approval of the legislation, the new Community Services Half Cent Sales Tax provides facilities and infrastructure improvements that would normally be funded by the General Fund or not financed at all. Revenues from the sales tax will also pay for debt principal and interest cost for Revenue Bonds issued under Section 4B of the legislation. The capital budget for the Hurst Community Development Corporation Bond Fund is located on page 387 - 391 in the CIP Section.

A major consideration was the impact of the new tax on the City's current General Fund operation's budget with the addition of new facilities and programs. Since there are two main components of any large capital project, the construction costs and the ongoing maintenance and operation costs, there was concern that provision for maintenance and operation costs were left out of the original legislation. During the Seventy-Third State Legislature session, the City of Hurst Mayor, City Council, and Staff were instrumental in working for the passage of H.B. 2297 (originally H.B. 1177) that allows the expenditure of Section 4B sales tax on the maintenance and operations costs of publicly owned and operated projects that are purchased or constructed with the proceeds of the sales tax. This amendment to Section 4B of Article 5190.6 provides significant benefits for all cities in the State that have enacted the tax or will enact the tax in the future.

After passage of the tax, the Hurst Community Development Corporation was formed and is comprised of four City Council members and two citizen members. By-laws for the Corporation were written and structured within the framework of the Development Corporation Act of 1979, Section 4B (2). A Multi-Year Financial Plan was developed by the City Council as a guide for the Corporation's charge of carrying out the issuance of debt and the funding of approved projects. From 1993 to 1999, $9.625 million in Half Cent Sales Tax Revenue Bonds were issued for major capital projects. In 2008, an additional $6 million in Certificates of Obligation were issued to support the construction of Hurst Town Center's proposed meeting facility. In fiscal year 2013-2014, $7.5 million in Certificates of Obligation were issued to replace the pool at Chisholm Park. $3.5 million will be issued in fiscal year 2015-2016 to renovate the pool at Central Park. As shown on the following page, the current year's sales tax collections are allocated to three categories of expenditures: debt service for the Sales Tax Revenue Bonds and Certificates of Obligation, ongoing operations and maintenance of facilities and amenities constructed by this funding source, and pay-as-you-go projects.

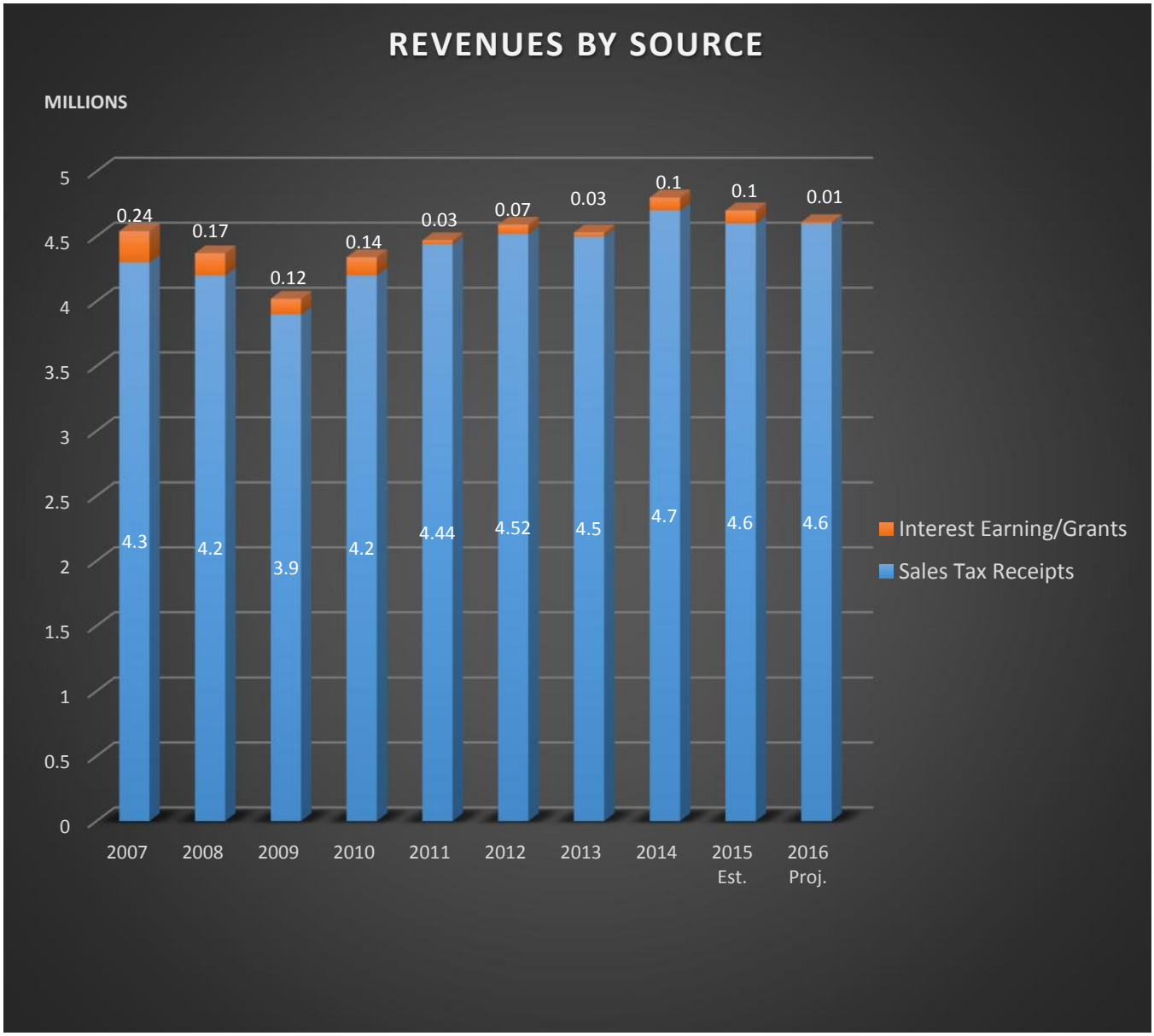
CITY OF HURST
2015-2016 APPROVED BUDGET
COMMUNITY SERVICES
HALF-CENT SALES TAX FUND
REVENUES AND EXPENDITURES

	ACTUAL 2011-12	ACTUAL 2012-13	ACTUAL 2013-14	BUDGET 2014-15	ESTIMATED BUDGET 2014-15	APPROVED BUDGET 2015-16
BEGINNING BALANCE	**$3,784,208**	**$3,682,261**	**$3,544,800**	**$9,512,221**	**$11,021,765**	**$3,241,461**
REVENUES						
Sales Tax Receipts	4,867,420	4,864,710	5,050,819	4,673,230	5,041,019	5,041,019
Interest Earnings	24,979	27,143	15,877	20,000	20,000	20,000
Other Revenue	41,958	7,414	8,355	0	0	0
Less: Revenue Commitment	(351,847)	(363,182)	(302,889)	(472,629)	(391,500)	(461,821)
TOTAL REVENUES	**$4,582,511**	**$4,536,084**	**$4,772,162**	**$4,220,601**	**$4,669,519**	**$4,599,198**
OPERATING EXPENSES						
Parks	1,403,149	1,497,158	1,465,687	1,496,035	1,512,846	1,685,006
Recreation	274,436	273,209	276,955	395,599	422,581	468,782
Aquatics	262,000	393,078	260,290	314,461	248,638	307,261
Library	450,460	454,716	469,212	504,674	477,775	599,269
TOTAL EXPENSES	**$2,390,045**	**$2,618,161**	**$2,472,144**	**$2,710,769**	**$2,661,840**	**$3,060,318**
Debt Service	**$1,112,606**	**$1,118,156**	**$967,476**	**$1,282,830**	**$1,282,830**	**$1,167,059**
Project Expenses	**$1,181,807**	**$937,228**	**$837,359**	**$380,000**	**$1,523,373**	**$860,000**
OPERATING FUND BALANCE	**$3,682,261**	**$3,544,800**	**$4,039,983**	**$9,359,223**	**$10,223,241**	**$2,753,282**
OTHER FUNDING SOURCES/ USES						
Bond Proceeds	**$0**	**$0**	**$7,500,000**	**$3,000,000**	**$0**	**$3,500,000**
Less: Aquatics Improvements	**$0**	**$0**	**$518,218**	**$7,425,000**	**$6,981,780**	**$3,500,000**
ENDING FUND BALANCE	**$3,682,261**	**$3,544,800**	**$11,021,765**	**$4,934,223**	**$3,241,461**	**$2,753,282**

COMMUNITY SERVICES HALF-CENT SALES TAX FUND

REVENUES BY SOURCE

	Actual 2013-2014	Budget 2014-2015	Estimated 2014-2015	Approved 2015-2016
Sales Tax Receipts	$4,747,930	$4,200,601	$4,649,519	$4,579,198
Interest Earnings/Other	24,232	20,000	20,000	20,000
Total	**$4,772,162**	**$4,220,601**	**$4,669,519**	**$4,599,198**

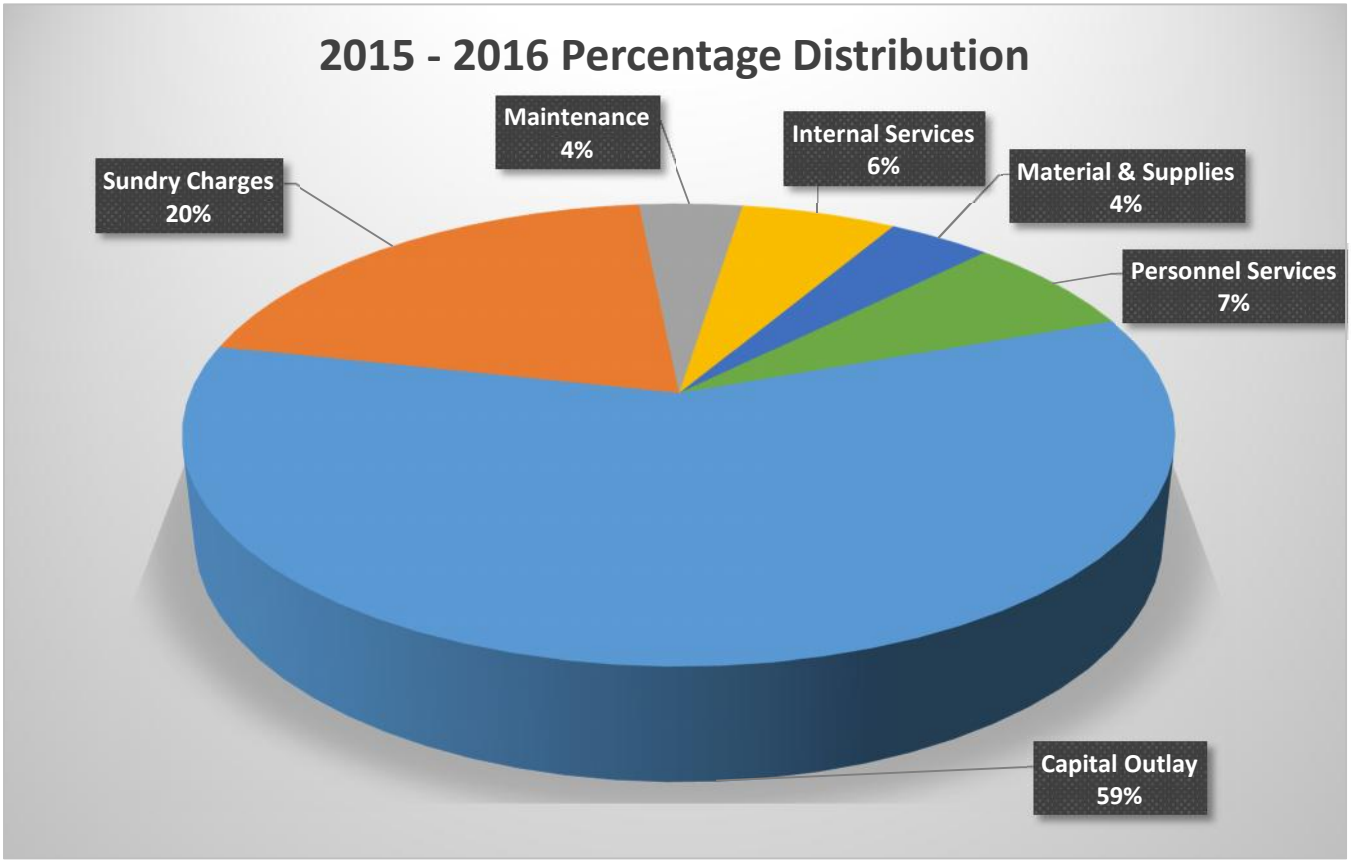


COMMUNITY SERVICES HALF-CENT SALES TAX FUND

OPERATING EXPENDITURES BY CLASSIFICATION
(Capital Projects Included/Debt Service Costs Not Included)

	Actual 2013-2014	Budget 2014-2015	Estimated 2014-2015	Approved 2015-2016
Personnel Services	317,685	463,929	483,367	549,132
Materials and Supplies	248,041	326,510	293,503	315,710
Maintenance	312,981	314,400	272,835	303,986
Sundry Charges	1,163,781	1,219,769	1,213,974	1,415,227
Internal Services	367,161	367,161	367,161	454,263
Capital Outlay	1,418,071	7,824,000	8,536,153	4,382,000
Total	**$3,827,720**	**$10,515,769**	**$11,166,993**	**$7,420,318**

An activity schedule for Community Services Half Cent Sales Tax Fund begins on page 321. It includes a summary of expenses, a personnel schedule, mission statement, division description, prior year results and accomplishments, future initiatives, goals, objectives, and performance measures. Line item detail and Capital Outlay by Program are not provided in this budget document. The Finance Division will provide a 2015-2016 Line Item Detail Budget document upon request.



HCDC SALES TAX REVENUE BOND FUND

The HCDC Sales Tax Revenue Bond Fund, also known as the HCDC Sales Tax Interest and Sinking Fund was established by ordinance authorizing the payment of bond principal and interest as they come due. The bonds are special, limited obligations of the Hurst Community Development Corporation and are secured by a lien on and pledge of certain proceeds of a half-cent sales and use tax levied within the City of Hurst for the benefit of the Corporation. The Corporation is authorized by the Industrial Development Act of 1979 as amended by Article 5190.6, Section 4B.

Proceeds from the sale of Bonds are restricted to projects as defined by Section 4B such as community services projects. The fund is devoted to principal and interest payments on debt, maintenance and operational costs for infrastructure projects built from half-cent sales tax receipts and some minor capital expenditures. In 2003-2004, Certificates of Obligation were refunded resulting in savings of $795,172 in interest payments over the remaining life of the debt. In 2010, Standard and Poor's provided a rating increase for HCDC debt. The rating was increased from A+ to AA due to the continued strength of debt coverage. In 2010-11, Sales Tax Refunding Bonds were issued which provided an additional $277,212 in future savings.

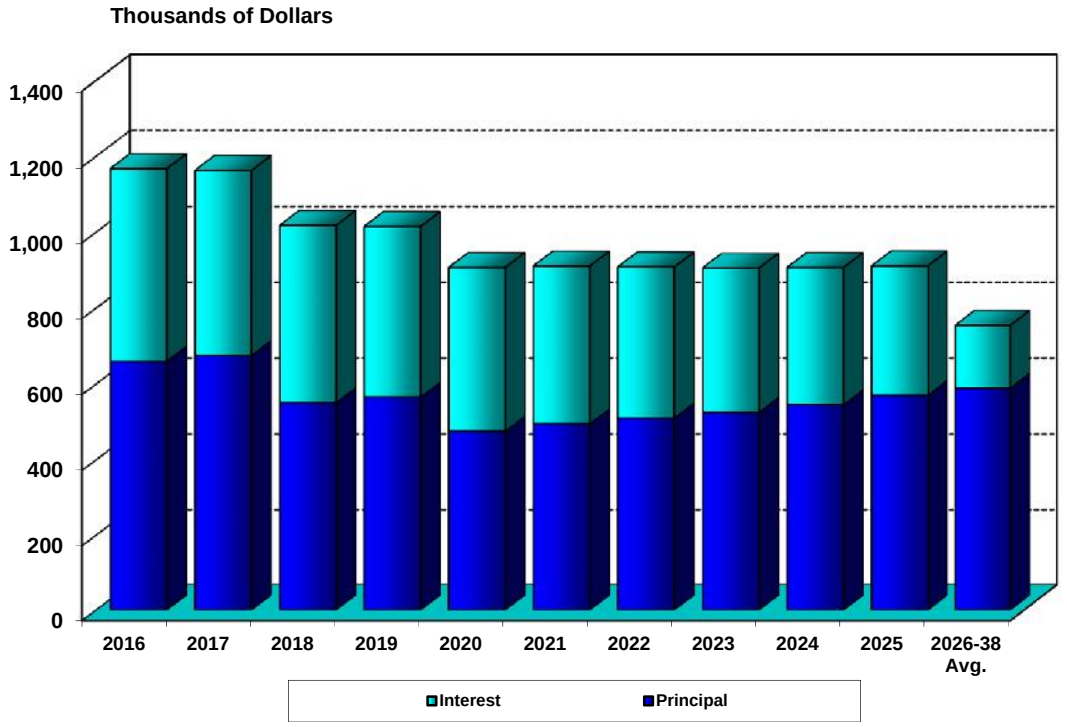
SCHEDULE OF HCDC SALES TAX REVENUE BOND INDEBTEDNESS
PRINCIPAL AND INTEREST REQUIREMENTS
FISCAL YEAR 2015-2016

Description	Outstanding Balance 10-01-15	Principal due 8-15-16	Interest due 02-15-16 & 08-15-16	Total P & I due FY 15-16
EXISTING DEBT				
1 Combined Tax and Revenue Certificates of Obligation Series 2008	5,455,000	135,000	265,156	400,156
2 Series 2011 Sales Tax Refunding Bonds	680,000	235,000	16,320	251,320
3 Series 2014 Certificates of Obligation	7,090,000	290,000	225,583	515,583
Total	**13,225,000**	**660,000**	**507,059**	**1,167,059**

CITY OF HURST
2015-2016 APPROVED BUDGET
SCHEDULE OF REQUIREMENTS
HURST COMMUNITY DEVELOPMENT CORPORATION
SALES TAX REVENUE BOND INTEREST AND SINKING FUND
OCTOBER 1, 2015 TO MATURITY

YEAR ENDING 9-30	TOTAL REVENUE BOND REQUIREMENTS PRINCIPAL AND INTEREST	YEAR ENDING 9-30	BONDS CONTINUED
2016	1,167,058	2028	908,333
2017	1,162,318	2029	909,583
2018	1,017,108	2030	908,758
2019	1,014,708	2031	916,095
2020	906,645	2032	911,993
2021	910,395	2033	916,873
2022	908,207	2034	915,313
2023	905,208	2035	401,000
2024	906,683	2036	399,500
2025	910,945	2037	402,250
2026	909,233	2038	399,000
2027	906,695		
		TOTAL	$ 19,613,901

HALF-CENT SALES TAX
REVENUE BOND INTEREST AND SINKING FUND



**Please note the above table and graph represent existing debt only. Future planned issuances are not included.

CITY OF HURST

FUND	DEPARTMENT	DIVISION
217 HC SALES TAX COMM SVCS	COMMUNITY SERVICES	PARKS

SUMMARY

	ACTUAL 2013-2014	BUDGET 2014-2015	ESTIMATED 2014-2015	APPROVED 2015-2016
PERSONNEL SERVICES	$51,313	$51,909	$51,996	$58,811
MATERIAL & SUPPLIES	$119,590	$150,700	$144,500	$126,900
MAINTENANCE	$176,329	$189,531	$166,500	$189,531
SUNDRY CHARGES	$956,047	$966,625	$1,012,580	$972,087
INTERNAL SERVICES	$118,270	$118,270	$118,270	$137,677
CAPITAL OUTLAY	$212,933	$169,000	$672,024	$700,000
TOTAL 217-0772	**$1,634,482**	**$1,646,035**	**$2,165,870**	**$2,185,006**

PERSONNEL SCHEDULE

POSITION TITLE	PAY GRADE	ACTUAL 2012-2013	ACTUAL 2013-2014	ACTUAL 2014-2015	APPROVED 2015-2016
SENIOR SECRETARY	56	1	1	1	1
TOTAL 217-0772		**1**	**1**	**1**	**1**

CITY OF HURST

HALF-CENT COMMUNITY SERVICES	COMMUNITY SERVICES	0772 PARKS

MISSION STATEMENT

The Parks Division is dedicated to providing Hurst citizens with superior parks and recreational facilities through modern and conscientious design, development, operation, and maintenance practices and programs.

DIVISION DESCRIPTION

The Parks Division is responsible for the planning, development, maintenance and operation of all Half-Cent Sales Tax-sponsored facilities including, but not limited to, parkland, park facilities, Tennis Center and the City's two aquatics centers.

PRIOR YEAR RESULTS & ACCOMPLISHMENTS

- ✓ Replacement of the Playground at Central Park.
- ✓ Replacement of the Scoreboards at the Chisholm Park Softball Fields.

FUTURE INITIATIVES

- ➢ Replacement of the Playground at Redbud Park.
- ➢ Replacement of bollards at Chisholm Park.
- ➢ Dredging of Chisholm Park Pond.

GOALS, OBJECTIVES & PERFORMANCE MEASURES

Council Priorities: Community Services

Goals:

- Be proactive in meeting cultural, educational, recreational and historical needs.
- Develop a systematic approach to completing capital projects in the Half-Cent Sales Tax fund and shift focus to paying off debt and facility operation and maintenance.
- Provide programs to Hurst citizens that focus on healthy living.
- The Parks Division is committed to providing quality park facilities at the highest level. To fulfill this commitment the Parks Division continuously seeks to improve the overall appearance of the City's Half-Cent Sales Tax-funded parkland, park components and recreational facilities.

CITY OF HURST

HALF-CENT COMMUNITY SERVICES	COMMUNITY SERVICES	0772 PARKS

Objectives:

- To continue the ongoing maintenance and operation of the Half-Cent Sales Tax-funded facilities and structures including: playgrounds, athletic fields, aquatics centers, trails, tennis courts, irrigation systems, picnic areas, botanical beds and other components of the parks system.
  - 0-3 Years Short Term

Performance Measures:	PY Actual	CY Estimate	Projected
Input:			
Number of Undeveloped Parks	6	6	6
Number of Medians	32	32	32
Amount of Undeveloped Park Acreage	42	42	42
Workload/Output:			
Miles of Median/ROW Maintained	12	12	12
Number of Landscape Projects	72	74	78
Number of Aquatic Centers Maintained	2	2	2
Effectiveness:			
Percent of Time Facilities are Operational for Public Activities	100%	100%	100%
Efficiencies:			
Percent of Landscape Projects Completed on Time	100%	100%	100%

CITY OF HURST

TEXAS

CITY OF HURST

FUND	DEPARTMENT	DIVISION
217 HC SALES TAX COMM SVCS	COMMUNITY SERVICES	RECREATION

SUMMARY

	ACTUAL 2013-2014	BUDGET 2014-2015	ESTIMATED 2014-2015	APPROVED 2015-2016
PERSONNEL SERVICES	$4,164	$86,659	$109,274	$112,982
MATERIAL & SUPPLIES	$23,084	$56,412	$56,412	$56,412
MAINTENANCE	$46,376	$45,555	$45,535	$45,555
SUNDRY CHARGES	$93,574	$115,572	$107,959	$115,572
INTERNAL SERVICES	$91,401	$91,401	$91,401	$116,261
CAPITAL OUTLAY	$65,918	$150,000	$182,476	$182,000
TOTAL 217-0773	**$324,517**	**$545,599**	**$593,057**	**$628,782**

PERSONNEL SCHEDULE

POSITION TITLE	PAY GRADE	ACTUAL 2012-2013	ACTUAL 2013-2014	ACTUAL 2014-2015	APPROVED 2015-2016
LEAD BUILDING MAINTENANCE WORKER	53	1	1	1	1
PART TIME RECREATION ATTENDANT	Part-Time	0.27	0.27	0.2	0.36
TOTAL 217-0773		**1.27**	**1.27**	**1.2**	**1.36**

MISSION STATEMENT

The Recreation Division is dedicated to improving the quality of life for citizens of all ages by providing superior recreational activities, special events, facilities, and services that encourage life-long learning, fitness, and fun that are provided in part by the Half-Cent Sales Tax Fund.

DIVISION DESCRIPTION

The Recreation Division is responsible for the planning, promotion, implementation, and evaluation of a wide variety of youth and adult leisure programs, activities, events, and services held at various parks and recreation facilities supported by the Half-Cent Sales Tax Fund. These programs include community-wide programs and services at the expanded Recreation Center, youth athletics at the Hurst Community Park, facility reservations, various programs at the Hurst Tennis Center, and adult softball programs at the Hurst Athletic Complex.

PRIOR YEAR RESULTS & ACCOMPLISHMENTS

- ✓ Recreation Center Attendance was 296,719.
- ✓ Continued popularity of classroom program with 7,148 participants.
- ✓ Adult Softball Program Operated at 95% Capacity.
- ✓ Hosted two State Basketball Tournaments.
- ✓ Upgraded the Recreation Center with Satellite Televsion programming.
- ✓ Upgraded the Recreation Center security cameras.
- ✓ Installed fans in the Cardio Room at the Recreation Center.
- ✓ Purchased new Bootcamp Fitness Equipment.

FUTURE INITIATIVES

- ➢ Continuing to increase and improve delivery of quality recreational activities and programs to the public.
- ➢ Hosting several Texas Amateur Athletic Federation State Athletic Tournaments.
- ➢ Continuing Annual Fitness Center Equipment Replacement Program.
- ➢ Renovating the Multipurpose Room to provide a modern facility.
- ➢ Providing workspace for Recreation Specialists.
- ➢ Renovating the Tennis Center Admistration Building.
- ➢ Updating the Park and Recreation Master Plan.

GOALS, OBJECTIVES & PERFORMANCE MEASURES

Council Priorities: Community Services

Goals:

- Be proactive in meeting cultural, educational, recreational and historical needs.
- Develop a systematic approach to completing capital projects in the Half-Cent Sales Tax Fund and shift focus to paying off debt and facility operation and maintenance.
- Provide programs to Hurst citizens that focus on healthy living.
- The Recreation Division seeks to be proactive in meeting the recreational needs of the community by providing a high level of innovative programming, cultural, and educational activities and events for reasonable costs at its various facilities.

Objectives:

- To increase participation in athletic programs through optimal use of new and existing facilities.
  - 0-3 Years Short Term
- To maximize the use of facilities improved or constructed within the Half-Cent Sales Tax capital improvements program.
  - 0-3 Years Short Term
- To develop and implement new recreational programs and special events utilizing those facilities supported by the Half-Cent Sales Tax Fund.
  - 0-3 Years Short Term

Performance Measures:	**PY Actual**	**CY Estimate**	**Projected**
Input:			
Number of Pavilions	14	14	14
Number of Athletic Fields	27	27	27
Workload/Output:			
Number of Special Events Held	15	15	15

CITY OF HURST

HALF-CENT COMMUNITY SERVICES	COMMUNITY SERVICES	0773 RECREATION

Performance Measures:	PY Actual	CY Estimate	Projected
Number of Tournaments Held	4	4	4
Brookside Center Rentals	398	395	360
Park Pavilion Rentals	393	375	370
Youth Team Registrations	185	185	185
Effectiveness:			
Number of Visitors to recreational Facilities (HRC/HTC)	296,719	350,000	350,000
Special Event and Tournament Attendance	47,443	48,000	48,000
Youth Sports Participants	2,850	2,500	2,500
Efficiencies:			
Number of Youth Sport Associations	4	3	3

CITY OF HURST

FUND	DEPARTMENT	DIVISION
217 HC SALES TAX COMM SVCS	COMMUNITY SERVICES	AQUATICS

SUMMARY

	ACTUAL 2013-2014	BUDGET 2014-2015	ESTIMATED 2014-2015	APPROVED 2015-2016
PERSONNEL SERVICES	$62,452	$125,471	$125,471	$174,471
MATERIAL & SUPPLIES	$61,374	$64,500	$45,200	$43,400
MAINTENANCE	$76,825	$64,514	$46,000	$37,100
SUNDRY CHARGES	$51,114	$51,452	$23,443	$41,448
INTERNAL SERVICES	$8,524	$8,524	$8,524	$10,842
CAPITAL OUTLAY	$1,139,220	$7,505,000	$7,681,653	$3,500,000
TOTAL 217-0774	**$1,399,510**	**$7,819,461**	**$7,930,291**	**$3,807,261**

PERSONNEL SCHEDULE

POSITION TITLE	PAY GRADE	ACTUAL 2012-2013	ACTUAL 2013-2014	ACTUAL 2014-2015	APPROVED 2015-2016
SEASONAL EMPLOYEES	Part-Time	3.03	3.03	3.03	3.03
TOTAL 217-0774		**3.03**	**3.03**	**3.03**	**3.03**

MISSION STATEMENT

The Aquatics Division is dedicated to being proactive in providing quality aquatics programs that are educational and recreational in a safe and fun-filled environment through state-of-the-art facilities provided in part by the Half-Cent Sales Tax Fund.

DIVISION DESCRIPTION

The Aquatics Division is responsible for the planning, promotion, implementation, and evaluation of various seasonal activities and programs held at the Central and Chisholm Aquatics Centers. These activities and programs include public swim, American Red Cross Learn-To-Swim classes, facility rentals and special events.

PRIOR YEAR RESULTS & ACCOMPLISHMENTS

- ✓ Public Swim Attendance for 2015 estimated at 26,900.
- ✓ Learn to Swim Program for 2015 is estimated at 992 participants.
- ✓ The Junior Lifeguard Program had 28 participants.
- ✓ Number of Scheduled Days of Operation was 94.
- ✓ The Number of Days reaching Operating Capacity is estimated at 5.
- ✓ The Number of Learn to Swim (LTS) Classes Offered was 288.
- ✓ % of LTS Classes that filled was 95%.
- ✓ The Percentage of Days the Pool reached 75% Capacity was 10%.

FUTURE INITIATIVES

- ➢ To improve the aquatics experience through the Central and Chisholm Aquatics Center's renovation and replacement project.
- ➢ Continue to improve the Heritage Village year round Senior Swim Program.

CITY OF HURST

HALF-CENT COMMUNITY SERVICES	COMMUNITY SERVICES	0774 AQUATICS

GOALS, OBJECTIVES & PERFORMANCE MEASURES

Council Priorities: Community Services

Goals:

- Be proactive in meeting cultural, educational, recreational and historical needs.
- Develop a systematic approach to completing capital projects in the Half-Cent Sales Tax Fund and shift focus to paying off debt and facility operation and maintenance.
- Provide programs to Hurst citizens that focus on healthy living.
- The Aquatics Division seeks to be proactive in meeting the recreational needs of the community by providing a high level of customer service through its aquatics programs while maintaining a safe and enjoyable environment at the two aquatics facilities.

Objectives:

- To provide a variety of programs at the aquatics facilities including public swim, swim lesson classes, lifeguarding programs, special events, and facility rentals.
  - 0-3 Years Short Term

- To maximize the development of aquatics programs and facility use supported by the Half-Cent Sales Tax Capital Improvement Program.
  - 0-3 Years Short Term

Performance Measures:	**PY Actual**	**CY Estimate**	**Projected**
Input:			
Personnel Costs	$62,452	$125,471	$174,471
Workload/Output:			
Number of Facility Rentals	35	21	21
Number of Pavilion Rentals	194	200	300
Number of Pool Locker Rentals	513	230	400
Number of Life Jacket Rentals	4,981	N/A	N/A

CITY OF HURST

HALF-CENT COMMUNITY SERVICES	COMMUNITY SERVICES	0774 AQUATICS

Performance Measures:	PY Actual	CY Estimate	Projected
Effectiveness:			
Number of Emergency Action Plans Completed	108	200	200
Efficiencies:			
% of Patron Issues Responded to Within 24 Hours	100%	100%	100%

CITY OF HURST

FUND	DEPARTMENT	DIVISION
217 HC SALES TAX COMM SVCS	COMMUNITY SERVICES	LIBRARY

SUMMARY

	ACTUAL 2013-2014	BUDGET 2014-2015	ESTIMATED 2014-2015	APPROVED 2015-2016
PERSONNEL SERVICES	$199,756	$199,890	$196,626	$202,868
MATERIAL & SUPPLIES	$43,993	$54,898	$47,391	$88,998
MAINTENANCE	$13,452	$14,800	$14,800	$31,800
SUNDRY CHARGES	$63,046	$86,120	$69,992	$86,120
INTERNAL SERVICES	$148,966	$148,966	$148,966	$189,483
CAPITAL OUTLAY	$0	$0	$0	$0
TOTAL 217-0880	**$469,212**	**$504,674**	**$477,775**	**$599,269**

PERSONNEL SCHEDULE

POSITION TITLE	PAY GRADE	ACTUAL 2012-2013	ACTUAL 2013-2014	ACTUAL 2014-2015	APPROVED 2015-2016
DIGITAL SERVICES LIBRARY MANAGER	Exempt	0	0	1	1
LIBRARY MANAGER/MEDIA	Exempt	1	1	0	0
LIBRARIAN	59	1	1	0	0
ELECTRONIC SERVICES DESIGN TECH	56	0	0	1	1
BUILDING MAINTENANCE WORKER	51	1	1	1	1
PART TIME LIBRARIAN	Part-Time	0.42	0.42	0.63	0.58
TOTAL 217-0880		**3.42**	**3.42**	**3.63**	**3.58**

CITY OF HURST

HALF-CENT COMMUNITY SERVICES	COMMUNITY SERVICES	0880 LIBRARY

DEPARTMENT MISSION STATEMENT

Hurst Public Library is dedicated to acting as a vital educational institution to all citizens by providing access to information, offering professional assistance, materials, and programs that support life-long learning, social needs, and cultural enrichment and leisure interests.

DIVISION DESCRIPTION

Hurst Public Library is a life-long learning and resource center devoted to addressing the cultural, social, educational, and recreational needs of the community's diverse population. The Library provides access to information and ideas through reference and reader's advisory services; a dynamic collection of materials in a variety of available formats; as well as exhibits, and cultural and educational programming. The Library endeavors to offer the highest quality information services using the most highly trained staff and best available technologies and to extend its resources into the community through its remote online services.

PRIOR YEAR RESULTS & ACCOMPLISHMENTS

- ✓ Continued housing General Education Development (GED) classes in our Adult Learning Center.
- ✓ Live Homework Help, as service from Tutor.com was provided to students from elementary through adult learners in an online environment.
- ✓ Computer Center had an average of over 3,700 sessions per month.
- ✓ On average, there are about 1,600 WiFi users per month. In addition, the Library added the option of WiFi printing which is a very popular service.
- ✓ The Library continues to support users with access to services through the use of state-of-the-art software applications, computers, Internet access, commercial databases, and a full range of computer software.
- ✓ The Library continued to offer very popular fax and notary services.
- ✓ RFID Systems offered enhanced security for the collection, increased productivity, and ongoing costs savings.
- ✓ Welcomed over 164,000 patrons and loaned over 434,000 materials saving the local community over $2,100,000.
- ✓ The Library continued to display unique and interesting exhibits from Tarrant County artists and private collectors in the Library Gallery and Historical Gallery.
- ✓ The Tackle Loaner Program, a program provided in conjunction with the Parks Division and Texas Parks and Wildlife which provides fishing poles and tackle for checkout to patrons, continued with popularity and success.

FUTURE INITIATIVES

- The Library will continue to work with Fort Worth Independent School District and provide GED classes to adults four days per week.
- Continuing current successful database subscription and adding any new necessary databases to remain current.
- The Library will collaborate with Birdville ISD to auto-issue library cards to students registering in the fall.
- The Computer Center will continue to promote the ability to access our computers and the software available on them, WiFi and WiFi printing.
- Continue to maintain the Library facility for patron at the City's highest standards by reupholstering the reading chairs, upgrading the CD shelving and replacing the Youth computers.

GOALS, OBJECTIVES & PERFORMANCE MEASURES

Council Priorities: Community Services

Goals:

- Be proactive in meeting cultural, educational, recreational and historical needs
- Develop a systematic approach to completing capital projects in the Half-Cent Sales Tax Fund and shift focus to paying off debt and facility operation and maintenance.
- Provide programs to Hurst citizens that focus on healthy living.
- To be more proactive in meeting the cultural, historical, and informational needs of the community by staying abreast of current information, practices, and technologies in order to provide the highest quality library services, in the most cost-effective manner.

Objectives:

- To respond to community needs through the development, evaluation, and maintenance of a dynamic collection of materials and access to information using the most effective technologies available.
  - 0-3 Short Term

- To maximize the use of Library resources by extending access through remote online access to information and selected services, and providing a safe, effective, and comfortable environment for life-long learning, leisure and cultural activities in the Library.
  - 0-3 Short Term

CITY OF HURST

HALF-CENT COMMUNITY SERVICES	COMMUNITY SERVICES	0880 LIBRARY

- To provide with exceptional customer service, quality programs and exhibits for increasing numbers of members of the Hurst community to respond to the needs of adults, young adults, and children for life-long learning, leisure, and cultural activities.
  - 0-3 Short Term

Performance Measures:	PY Actual	CY Estimate	Projected
Input:			
Number of Volunteer Hours	2,691	2,500	2,500
Workload/Output:			
Number of Program Room Rentals	10	10	12
Number of Conference Room/Learning Center Rentals	31	20	20
Internet Computer Usage (hours)	31,512	31,500	31,000
WiFi User Sessions	19,998	20,000	21,000
Number of Public Computer Sessions Logged	48,648	48,650	48,000
Visits to Library Web Page	130,641	130,700	131,000
Effectiveness:			
Percent of Express Checkouts Compared to Total Checkouts	55%	55%	57%
Efficiencies:			
Number of Summer Reading Club Registrations	1,972	2,150	2,150
Percent of Summer Reading Club Registrants w/Participation (logged hours)	65%	68%	68%

ANTI-CRIME HALF CENT SALES TAX FUND

The Anti-Crime Half Cent Sales Tax Fund is a special revenue fund established to record receipts collected by the State for a one-half percent sales tax on taxable items sold within Hurst for crime control and prevention programs. The Hurst Crime Control District was authorized to collect the sales tax by voter referendum on September 9, 1995.

In 1989, legislation had been passed which authorized a Crime Control and Prevention District (Article 2370c-4, Section 3.01, Vernon Civil Statutes) to allow cities and counties to establish a district and impose a local sales tax of 3 or 2 percent to fund its programs; however, only one county qualified. In 1993, legislative changes extended eligibility for creating and funding a district to include several other counties, more areas within the counties and a few cities in large counties. The legislation allowed a city's governing body to propose its own crime control and prevention district if the municipality was located (wholly or partially) within a county with a population of more than 1 million and the combined local tax rate would not exceed 2 percent. Therefore, cities in Bexar, Dallas, Harris and Tarrant counties were eligible. Early in 1995, the City of Fort Worth was the first city to enact the tax. Hurst was the second city in the state to enact the tax. The Hurst Crime Control District has the same boundaries as the City of Hurst with sales tax collected from all businesses located within the City. A crime control plan and a two-year financial plan were created by the Board. The Crime Control Plan outlined the prevention strategies for the district and included a method for evaluating the effectiveness of the strategies. The Two-Year Financial Plan included a budget for each strategy, revenue projections, and project-ending balances. After overwhelming voter approval of the tax on September 9th, the anti-crime budget was included in the 1995-1996 Operating Budget and was approved on September 12, 1995. In the 2014-2015 budget process, due to the continued economic downfall, the City Manager implemented a $5 million reserve to ensure continued financial stability of this fund.

The revenue source allows the City to provide funding for Police personnel and capital equipment which would not be available through the normal budget process. Some of the benefits that Hurst citizens receive from the Anti-Crime tax are programs targeted to strengthen gang intervention activities, enhance neighborhood and business crime watch programs, and enforce domestic violence programs. Also, additional patrol officers reduce response times for emergency calls.

Revenues generated by the Crime Control District provide relief to the General Fund for expanded crime prevention and enforcement activities. The new tax created an opportunity for the City Council to provide tax relief to Hurst citizens in the form of an Ad Valorem tax rate reduction of 1/2 of one cent and to maintain senior citizen and disabled citizen exemptions at $35,000 to offset the impact of the tax increase to Hurst citizens.

The 1/2 cent increase in sales tax was effective on January 1, 1996; one complete calendar quarter after the State Comptroller was notified of the results of the election. The City began receiving sales tax on March 1, 1996. Previously, the law provided that one complete calendar quarter must elapse for the new rate to take effect on the following October 1, 1996. Police Department staff was instrumental in changing the law to remove this requirement through Senate Bill 7974 in order for collections to begin in Fiscal Year 1995-96 instead of fiscal year 1996-97.

An election was held on August 12, 2000 for the purpose of renewing the Crime Control and Prevention District for ten years. Voters approved the renewal of the District and the continuance of the half cent sales tax with 91% of voters favoring the proposition. The Crime Control and Prevention District went before the voters again in May 2010 and was passed by an overwhelming majority. The 2010 election approved a twenty year continuance of the sales tax.

CITY OF HURST

TEXAS

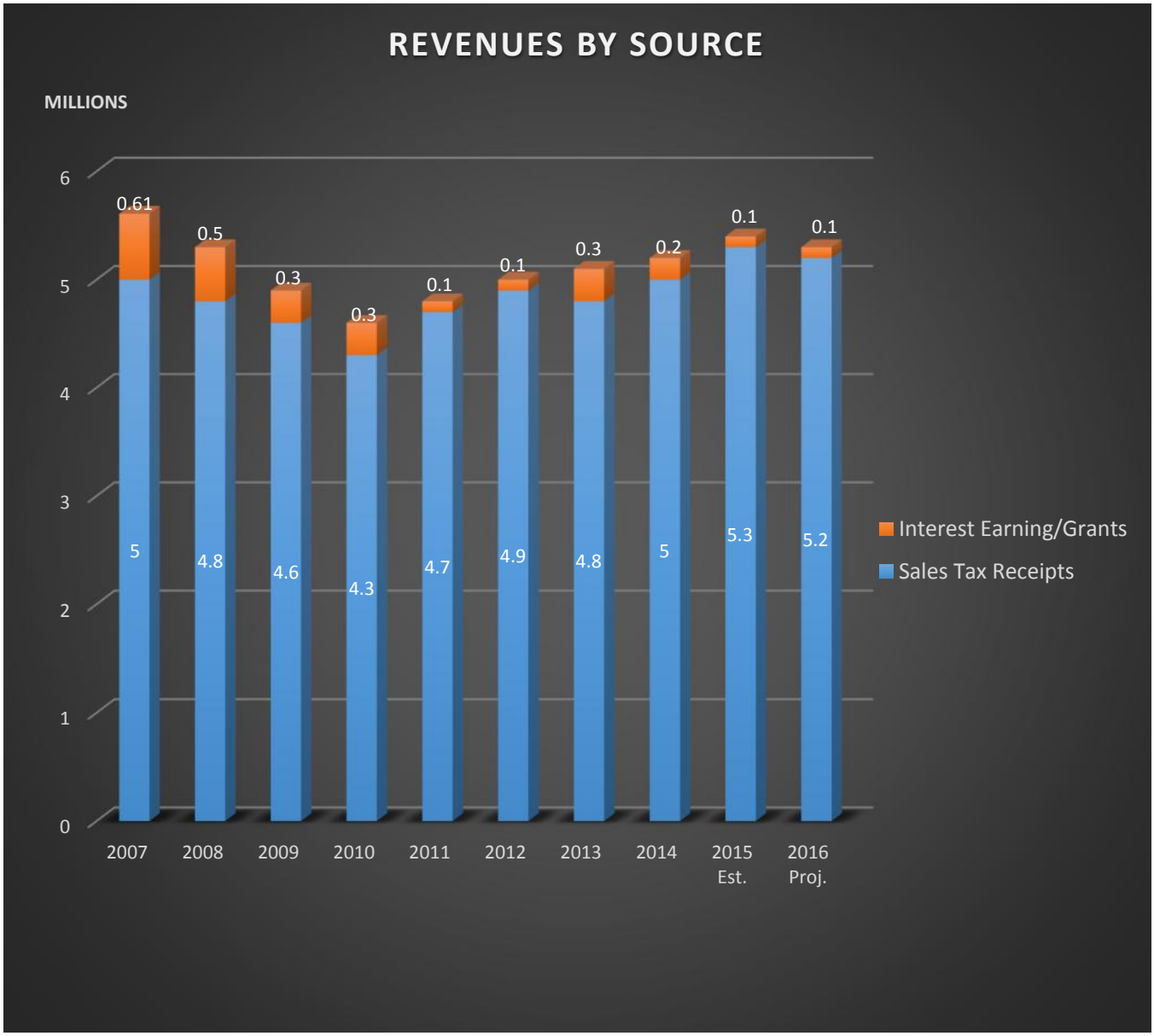
CITY OF HURST
2015-2016 APPROVED BUDGET
ANTI-CRIME
HALF-CENT SALES TAX FUND
REVENUES AND EXPENDITURES

	ACTUAL 2011-12	ACTUAL 2012-13	ACTUAL 2013-14	BUDGET 2014-15	ESTIMATED BUDGET 2014-15	APPROVED BUDGET 2015-16
BEGINNING BALANCE	**$8,952,942**	**$8,965,635**	**$8,722,489**	**$7,124,710**	**$8,438,117**	**$7,004,522**
REVENUES						
State of Texas	57,284	59,856	56,985	59,000	59,000	62,000
City of Euless	0	0	6,329	2,732	2,732	3,400
City of Bedford	3,366	6,618	6,618	2,732	2,732	3,400
City of Beford Storefont Lease	0	0	0	0	27,090	25,300
State of Texas	0	76,361	76,991	0	0	0
Bullet Proof Vest Grant	5,638	0	0	0	0	0
Tarrant County 9-1-1	0	0	16,677	0	0	0
Other	14	1,308	3,174	0	1,826	0
TOTAL GRANTS	**$66,302**	**$144,144**	**$166,774**	**$64,464**	**$93,380**	**$94,100**
Tax Collections	4,860,403	4,839,025	5,028,717	4,868,182	5,267,770	5,162,614
Interest Earnings	121,273	75,575	30,741	35,000	30,000	35,000
Traffic Signal Safety Indirect	0	0	0	0	0	0
TOTAL REVENUES	**$5,047,978**	**$5,058,744**	**$5,226,232**	**$4,967,646**	**$5,391,150**	**$5,291,714**
OPERATING EXPENSES						
Personnel Services	2,013,114	2,028,413	2,230,897	2,310,950	2,365,360	2,395,755
Materials & Supplies	40,645	42,099	74,870	66,700	49,000	106,700
Maintenance	14,243	21,753	11,329	52,310	43,300	65,965
Sundry Charges	235,293	242,299	310,137	334,479	304,735	351,368
Indirect Overhead	1,892,195	1,912,457	1,866,545	1,719,328	1,765,090	1,765,090
Internal Services	432,838	432,838	449,418	449,418	449,418	551,436
Capital Outlay	0	0	0	34,462	34,462	55,400
TOTAL EXPENSES	**$4,628,328**	**$4,679,859**	**$4,943,196**	**$4,967,647**	**$5,011,365**	**$5,291,714**
CAPITAL LEASE EXPENSE	**$342,129**	**$342,129**	**$342,129**	**$342,129**	**$466,353**	**$466,353**
INTERFUND PJCT TRANS	**$0**	**$265,605**	**$0**	**$0**	**$0**	**$0**
PROJECT EXPENSES	**$64,828**	**$14,296**	**$225,281**	**$40,263**	**$1,347,027**	**$20,024**
ENDING FUND BALANCE	**$8,965,635**	**$8,722,489**	**$8,438,117**	**$6,742,317**	**$7,004,522**	**$6,518,145**
RESTRICTED / INTERFUND TRANSFERS						
Radio System Lease	**$2,052,775**	**$1,710,646**	**$1,368,517**	**$1,026,388**	**$1,399,060**	**$932,706**
REMAINING FUND BALANCE	**$6,912,860**	**$7,011,844**	**$7,069,600**	**$5,715,930**	**$5,605,462**	**$5,585,439**

ANTI CRIME HALF-CENT SALES TAX FUND

REVENUES BY SOURCE

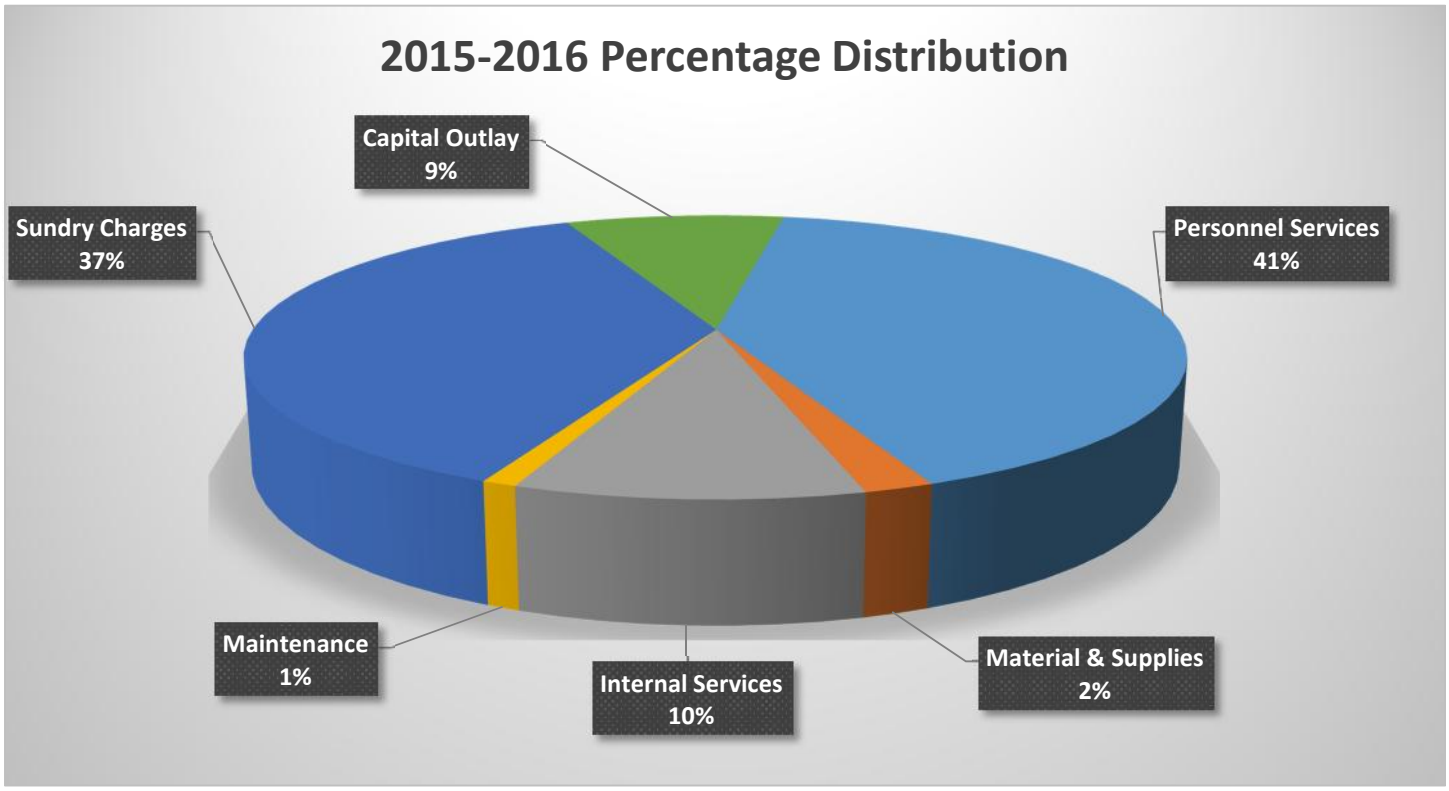
	Actual 2013-2014	Budget 2014-2015	Estimated 2014-2015	Approved 2015-2016
Sales Tax Receipts	$5,028,717	$4,868,182	$5,267,770	$5,162,614
Interest Earnings/Other	197,515	99,464	123,380	129,100
Total	**$5,226,232**	**$4,967,646**	**$5,391,150**	**$5,291,714**



ANTI CRIME HALF-CENT SALES TAX FUND

OPERATING EXPENDITURES BY CLASSIFICATION
(Capital Projects Included/Capital Lease Payment Included)

	Actual 2013-2014	Budget 2014-2015	Estimated 2014-2015	Approved 2015-2016
Personnel Services	2,230,897	2,310,950	2,365,360	2,395,755
Materials and Supplies	74,870	66,700	49,000	106,700
Maintenance	11,329	52,310	43,300	65,965
Sundry Charges	2,176,682	2,053,806	2,069,825	2,116,458
Internal Services	449,418	449,418	449,418	551,436
Captial Lease Payment	342,129	342,129	466,353	466,353
Capital Outlay	225,281	74,725	1,381,489	75,424
Total	**$5,510,606**	**$5,350,038**	**$6,824,745**	**$5,778,091**



An activity schedule for Anti-Crime Half Cent Sales Tax Fund begins on page 345. It includes a summary of expenses, a personnel schedule, mission statement, division description, prior year results and accomplishments, future initiatives, goals, objectives, and performance measures. Line item detail and Capital Outlay by Program are not provided in this budget document. The Finance Division will provide a 2015-2016 Line Item Detail Budget document upon request.

CITY OF HURST

TEXAS

CITY OF HURST

FUND	DEPARTMENT	DIVISION
231 HC SALES TAX ANTI-CRIME	POLICE	POLICE

SUMMARY

	ACTUAL 2013-2014	BUDGET 2014-2015	ESTIMATED 2014-2015	APPROVED 2015-2016
PERSONNEL SERVICES	$2,230,897	$2,310,950	$2,365,360	$2,395,755
MATERIAL & SUPPLIES	$74,870	$66,700	$49,000	$106,700
MAINTENANCE	$11,329	$52,310	$43,300	$65,965
SUNDRY CHARGES	$2,176,682	$2,053,806	$2,069,825	$2,116,458
INTERNAL SERVICES	$449,418	$449,418	$449,418	$551,436
CAPITAL OUTLAY	$567,410	$416,854	$1,847,842	$541,777
TOTAL 231-0440	**$5,510,606**	**$5,350,038**	**$6,824,745**	**$5,778,091**

PERSONNEL SCHEDULE

POSITION TITLE	PAY GRADE	ACTUAL 2012-2013	ACTUAL 2013-2014	ACTUAL 2014-2015	APPROVED 2015-2016
TECH SERVICES MANAGER	Exempt	1	1	0	0
TECH SERVICES SUPERVISOR	Exempt	0	0	1	1
POLICE OFFICER	91	12	12	13	13
COMMUNICATIONS SUPERVISOR	60	1	1	1	1
PUBLIC SERVICE SUPERVISOR	59	1	1	1	1
SENIOR POLICE DISPATCHER	58	1	1	1	1
POLICE DISPATCHER	57	2	2	2	2
CRIME VICTIM COORDINATOR	56	0	1	1	1
CRIME VICTIM LIASION	56	1	0	0	0
JAILER	55	4	4	3	3
JAIL SUPERVISOR	59	0	0	1	1
PUBLIC SERVICE OFFICER	55	4	4	4	4
POLICE RECORDS CLERK	54	2	2	2	2
TOTAL 231-0440		**29**	**29**	**30**	**30**

CITY OF HURST

HALF-CENT ANTI CRIME	POLICE	0440 POLICE

MISSION STATEMENT

The mission of the Crime Control and Prevention District is to assist the Police Department in providing exceptional service to its citizens and employees through a problem-solving approach and teamwork efforts.

DIVISION DESCRIPTION

The Hurst Police Department is a nationally accredited law enforcement agency providing twenty-four hour a day law enforcement services for the citizens of Hurst and visitors to our community. The Department is a diverse community-based agency offering modern, professional and courteous service to the citizens of Hurst and Northeast Tarrant County area.

The two divisions within the Hurst Police Department, the Operations and Administrative Divisions, are responsible for police patrol, traffic enforcement, criminal investigations, crime prevention, juvenile services, 9-1-1 communications, criminal records, property and evidence, animal services, school crossing guards and narcotic investigations. The department also conducts numerous crime prevention and educational law enforcement programs for the public using two police outreach facilities to obtain community involvement and participation.

PRIOR YEAR RESULTS & ACCOMPLISHMENTS

- ✓ Provided cost-effective and efficient services with surrounding cities.
- ✓ Replaced Mobile Data Computers for police units.
- ✓ Expanded the crime free multi-housing program.
- ✓ Opened Bellaire Storefront to be occupied by Hurst Police Community Services and Bedford Re-victimization Unit
- ✓ Established a Mental Health Coordinator position with Hurst, Euless, and Bedford to more effectively deal with special needs persons.

FUTURE INITIATIVES

- ➢ Continue and expand crime prevention and community based policing initiatives.
- ➢ Be forward thinking on cooperating with surrounding cities to provide cost-effective and efficient services.
- ➢ Establish a Crime Free Multi Housing civilian position to administer the program.

CITY OF HURST

HALF-CENT ANTI CRIME	POLICE	0440 POLICE

GOALS, OBJECTIVES & PERFORMANCE MEASURES

Council Priorities: The City of Hurst develops and implements "forward looking" policies and practices to deliver Public Safety Services.

Goals:

- Continue and expand crime prevention and community based policing initiatives.
- Be forward thinking on cooperating with surrounding cities to provide cost-effective and efficient services.

Objectives:

- Expand monitoring of clients with Special Needs by the addition of one Mental Health Police Officer into the Community Services Mental Health program.
  - 0-3 Short Term

- Increase contacts and information provided to apartment communities.
  - 0-3 Short Term

- Increase training opportunities with surrounding cities.
  - 0-3 Short Term

Performance Measures:	**PY Actual**	**CY Estimate**	**Projected**
Input:			
Number of Patrol Officers	12	13	13
Number of Community Services Officers	6	6	6
Number of Civilian Personnel	*17*	*18*	*19*
Total Area Size	9.8 Miles	9.8 Miles	9.8 Miles
Population	37,360	37,360	38,884

CITY OF HURST

HALF-CENT ANTI CRIME	POLICE	0440 POLICE

Performance Measures:	PY Actual	CY Estimate	Projected
Workload/Output:			
Total Calls for Service	65,625	66,281	66,943
Number of Arrests	2,879	2,768	2,823
Number of Reports	6,366	6,429	6,493
Number of MHMR Law Liaison Contacts	348	358	365
Effectiveness:			
Residential Programs	19	19	19
Business Programs	10	10	10
School Programs	9	9	9
Police Outreach Facilities	2	2	2
Efficiencies:			
Number of Officers per 1,000 population	2	2	2
Per Capita Cost for Police Operational Services	$70	$60	$75
Per Capita Cost for Police Project Services	$57	$59	$62

PUBLIC WORKS DEPARTMENT

STORM DRAINAGE UTILITY FUND

ENGINEERING/CONSTRUCTION DIVISION

To provide for effective administration of Public Works activities that ensures safe and efficient storm drainage systems. To ensure that all City projects undertaken, including drainage improvements, are designed and constructed in accordance with City regulations and accepted engineering and construction principles and practices.

STORM DRAINAGE UTILITY FUND

The Storm Drainage Utility Fund was implemented during Fiscal Year 2008-2009. This utility fee is determined by calculating impervious area for properties throughout the City. The fee is assessed on water bills and will generate funding for drainage projects and unfunded federal mandates associated with the state required Stormwater Management Plan.

CITY OF HURST
2015-2016 APPROVED BUDGET
STORM DRAINAGE UTILITY FUND
REVENUES AND EXPENDITURES

BEGINNING FUND BALANCE OCTOBER 1, 2015		**$314,899**
REVENUES		
Storm Drainage Utility Fees	$1,094,900	
TOTAL REVENUES		**$1,094,900**
TOTAL FUNDS AVAILABLE		**$1,409,799**
ESTIMATED EXPENDITURES		
Engineering		
Personnel		$133,934
Materials & Supplies		1,940
Maintenance		1,800
Sundry		
Professional Services	$68,300	
Training/Certification	3,290	
Indirect Cost Allocation	82,438	
Misc	4,289	
Depreciation	4,840	163,157
Internal Services		12,618
Capital Outlay		0
Capital Projects		0
Total Engineering		**$313,449**
Drainage		
Personnel		$223,076
Materials & Supplies		6,401
Maintenance		367,155
Sundry		
Professional Services	$24,633	
Rent - Equipment	2,000	
Special Events - Hazardous Waste	50,000	
Misc	5,848	
Depreciation	58,952	141,433
Internal Services		58,329
Capital Outlay		0
Capital Projects		80,000
Total Drainage		**$876,394**
TOTAL EXPENDITURES		**$1,189,843**
Less Depreciation	$63,792	
ESTIMATED FUND BALANCE AT SEPTEMBER 30, 2016		**$283,748**

CITY OF HURST

FUND	DEPARTMENT	DIVISION
530 STORM WATER MANAGEMENT FUND	PUBLIC WORKS	ENGINEERING

SUMMARY

	ACTUAL 2013-2014	BUDGET 2014-2015	ESTIMATED 2014-2015	APPROVED 2015-2016
PERSONNEL SERVICES	$94,492	$126,737	$131,521	$133,934
MATERIAL & SUPPLIES	$1,805	$8,360	$8,240	$1,940
MAINTENANCE	$1,650	$1,800	$1,800	$1,800
SUNDRY CHARGES	$126,824	$236,744	$109,922	$163,157
INTERNAL SERVICES	$9,920	$9,920	$9,920	$12,618
CAPITAL OUTLAY	$24,198	$0	$52,500	$0
TOTAL 530-0663	**$258,889**	**$383,561**	**$313,903**	**$313,449**

PERSONNEL SCHEDULE

POSITION TITLE	PAY GRADE	ACTUAL 2012-2013	ACTUAL 2013-2014	ACTUAL 2014-2015	APPROVED 2015-2016
CITY ENGINEER	Exempt	1	1	0	0
MANAGING DIRECTOR OF ENG AND CONST	Exempt	0	0	1	1
TOTAL 530-0663		**1**	**1**	**1**	**1**

CITY OF HURST

STORM DRAINAGE FUND	PUBLIC WORKS	0663 ENGINEERING

MISSION STATEMENT

To provide for effective administration of Public Works activities that ensures safe and efficient storm drain systems and to ensure that all City public drainage improvements are designed and constructed in accordance with City regulations and accepted engineering and construction principles and practices.

DIVISION DESCRIPTION

The Engineering Division of the Public Works Department is responsible for the overall engineering and construction of streets and drainage activities. The Engineering Division is responsible for reviewing and/or preparing construction plans, issuing permits, and inspecting new construction of all street and drainage systems. The Engineering Division also prepares long range planning for street and drainage improvements. The GIS staff within the Engineering Division prepares and maintains a storm drain system inventory and updates all storm sewer maps.

PRIOR YEAR RESULTS & ACCOMPLISHMENTS

- ✓ Received TCEQ approval of the updated 5-Year Storm Water Management Program.
- ✓ Complete construction of Harrison Lane Realignment at Pipeline Road (storm drain portion).
- ✓ Complete design of Pipeline Road Phase 3 (storm drain portion).
- ✓ Complete ROW acquisition for Calloway Branch Slope Stabilization Project.
- ✓ Complete construction of Chisholm Park Dam Emergency Spillway.
- ✓ Begin construction of Brushy Creek Channel Improvements at Brown Trail

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FUTURE INITIATIVES

- ➢ Begin construction of Pipeline Road Phase 2 (storm drain portion)
- ➢ Begin design of Pipeline Road Phase 4 (storm drain portion)
- ➢ Completion of Master Drainage Plan Phase 2 – Valley View Branch
- ➢ Construction of Calloway Branch Slope Stabilization

CITY OF HURST

STORM DRAINAGE FUND	PUBLIC WORKS	0663 ENGINEERING

GOALS, OBJECTIVES & PERFORMANCE MEASURES

Council Priorities: Community Infrastructure

Goals:

- Continue to rate, prioritize, and review capital improvements and facilities projects.
- Identify and implement funding to aggressively maintain and improve the City's infrastructure.

Objectives:

- Improve contracting procedures for drainage construction projects to provide improved delivery methods for the public.
  - 0-3 Short Term
- Reduce risk to the City regarding construction projects where possible and appropriate.
  - 0-3 Short Term
- Continue to implement the required Storm Water Management Program with partial funding from the Storm Drainage Utility Fee.
  - 0-3 Short Term
- Evaluate the city infrastructure annually and determine projects that require rehabilitation or new construction.
  - 0-3 Short Term

Performance Measures:	**PY Actual**	**CY Estimate**	**Projected**
Input:			
Number of employees	1	1	1
Storm Drainage Fund Expenditures	$258,889	$313,903	$313,449
Workload/Output:			
Development Flood Studies Reviewed	2	3	3
Floodplain Information Requests	25	15	15
CIP Drainage Projects Completed	2	2	2
Annual Report for Insurance Rating	1	1	1

CITY OF HURST

STORM DRAINAGE FUND	PUBLIC WORKS	0663 ENGINEERING

Performance Measures:	PY Actual	CY Estimate	Projected
Effectiveness:			
Amount of SDU Budget Utilized	86%	82%	95%
Efficiencies:			
Homes Flooded by Rising Water	0	0	0
Insurance Rating by FEMA	7	7	7

CITY OF HURST

FUND	DEPARTMENT	DIVISION
530 STORM WATER MANAGEMENT FUND	PUBLIC WORKS	STREETS/DRAINAGE

SUMMARY

	ACTUAL 2013-2014	BUDGET 2014-2015	ESTIMATED 2014-2015	APPROVED 2015-2016
PERSONNEL SERVICES	$202,878	$209,751	$214,702	$223,076
MATERIAL & SUPPLIES	$1,121	$5,996	$3,612	$6,401
MAINTENANCE	$156,886	$367,155	$162,545	$367,155
SUNDRY CHARGES	$75,097	$156,673	$147,252	$141,433
INTERNAL SERVICES	$55,636	$56,548	$56,548	$58,329
CAPITAL OUTLAY	$31,184	$0	$237,863	$80,000
TOTAL 530-0664	**$522,802**	**$796,123**	**$822,522**	**$876,394**

PERSONNEL SCHEDULE

POSITION TITLE	PAY GRADE	ACTUAL 2012-2013	ACTUAL 2013-2014	ACTUAL 2014-2015	APPROVED 2015-2016
STREET CREWLEADER	56	1	1	1	1
STREET SWEEPER OPERATOR	53	1	1	1	1
STREET MAINTENANCE WORKER	51	2	2	2	2
TOTAL 530-0664		**4**	**4**	**4**	**4**

CITY OF HURST

STORM DRAINAGE FUND	PUBLIC WORKS	0664 DRAINAGE

MISSION STATEMENT

To perform maintenance of the channels and drainage systems in a professional manner to provide safe and efficient flow of storm water runoff, and develop and implement comprehensive and aggressive flood plan management that is efficient, safe and environmentally friendly.

DIVISION DESCRIPTION

This Division is responsible for maintaining the drainage system consisting of fourteen miles of open channels, drainage pipes, inlets, curb and gutters. This division maintains specific channels for the Army Corp of Engineers annual inspection and TxDOT's bridge inspection program. This division also performs street sweeping and responds to all citizen complaints related to drainage.

PRIOR YEAR RESULTS & ACCOMPLISHMENTS

- ✓ Managed vegetation control of the channels
- ✓ Managed contractors for surface drainage program
- ✓ Adopted the Integrated Storm Water Management Plan
- ✓ Maintained the drainage system
- ✓ Replaced missing storm drain decals
- ✓ Swept Hurst streets four times/year

FUTURE INITIATIVES

- ➢ Provide Engineering a list of drainage replacements
- ➢ Street sweeping
- ➢ Bridge and inlet inspection
- ➢ Replacement of missing storm drain decals
- ➢ Removal of silt and debris from channels
- ➢ Vegetation control in channels
- ➢ Respond to emergency complaints within thirty minutes and resolve within seventy-two hours

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GOALS, OBJECTIVES & PERFORMANCE MEASURES

Council Priorities: Community Infrastructure

Goals:

- Identify and implement funding to aggressively maintain and improve the City's infrastructure
- Identify drainage issues for Engineering
- Maintain the drainage systems in a condition for efficient and safe passage of storm water
- Control vegetation in channels by mowing or through chemical application
- Surface Drainage Program: maintain curb and gutter, driveways, sidewalks and valley gutters

Objectives:

- Street sweeping
  - 10 + Years Long Term

- Manage the surface drainage program
  - 3-10 Years Intermediate Term

- Vegetation control
  - 3-10 Years Intermediate Term

- Inspections and repairs of channels and bridges
  - 0-3 Years Short Term

- Inlet inspections and decals
  - 10 + Years Long Term

- Implementation of the integrated storm water management (iSWM) plan
  - 10 + Years Long Term

- Maintain the drainage system and clear obstructions before and after rain events.
  - 10 + Years Long Term

CITY OF HURST

STORM DRAINAGE FUND	PUBLIC WORKS	0664 DRAINAGE

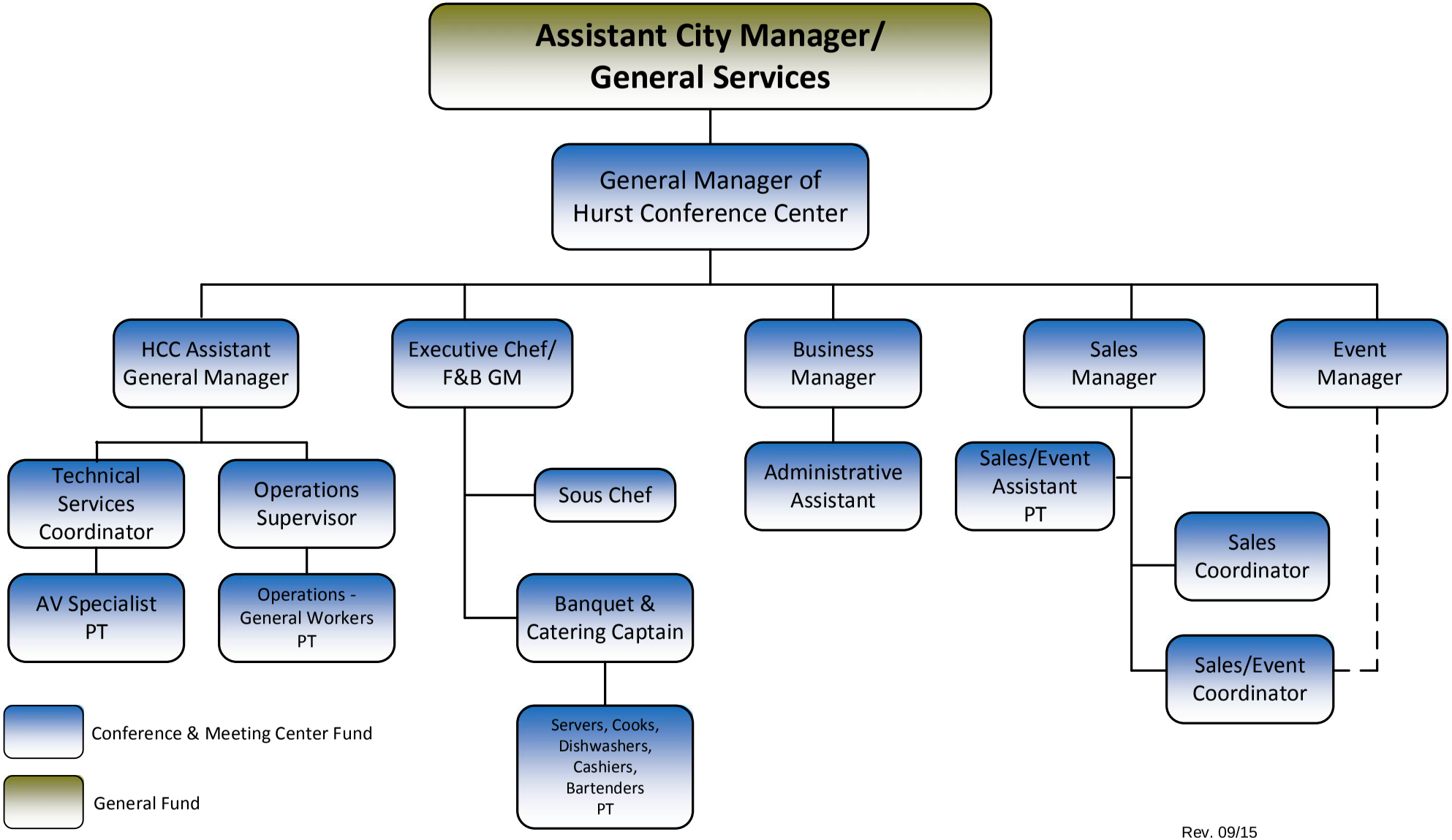
Performance Measures:	PY Actual	CY Estimate	Projected
Input:			
Number of Drainage employees	4	4	4
Drainage Expenditures	$522,802	$822,522	$876,394
Workload/Output:			
Vegetation applications per year	3	3	3
Inlets inspected/cleaned	100%	90%	100%
Storm drain decals replaced	75	210	200
Silt removal (tons) from drainage system	240	90	120
Effectiveness:			
Percent of streets cleaned/swept 4 times/year	100%	100%	100%
Percent of complaints responded to within thirty minutes	100%	100%	100%
Percent of complaints resolved within three days	95%	95%	97%
Efficiencies:			
Spray channels to control vegetation three times/year	3	3	3
Adhere to rules/regulations of the iSWM Program	1	1	1

GENERAL SERVICES

HURST CONFERENCE CENTER

The mission of the Hurst Conference Center is to create memorable and successful events by exceeding expectations and delivering professional excellence while operating as a profitable business.

HURST CONFERENCE CENTER



Rev. 09/15

HURST CONFERENCE CENTER FUND

The Hurst Conference Center (HCC) opened in September 2010. The HCC is the focal point of the Hurst Town Center and the Transforming Hurst Redevelopment Program. HCC is a state-of-the-art facility that is conveniently located in the heart of the DFW Metroplex. Situated steps from hotel accommodations, the facility has over 50,000 square feet of event space, a premier Executive Boardroom and outdoor area boasting cozy fireplaces and a relaxing water feature. Together with well-appointed finishes, technologically advanced amenities and exceptional on-site food service, audio-visual, IT and conference services, HCC is an ideal location for meetings, trade shows and events welcoming up to 900 guests. The facility is managed by City Staff. For information on amenities, rates and menu options please visit www.hurstcc.com.

CITY OF HURST
2015-2016 APPROVED BUDGET
HURST CONFERENCE CENTER FUND
REVENUE AND EXPENDITURES

FUND BALANCE OCTOBER 1, 2015		**$7,074**
REVENUES		
Catering	$ 1,251,033	
Building Rent	676,265	
Concessions/Beverage Sales	103,751	
Reimbursed Wages	5,843	
Equipment Revenue	140,326	
Service Fee	128,063	
Miscellaneous	19,719	
TOTAL REVENUES		**$2,325,000**
TOTAL FUNDS AVAILABLE		**$2,332,074**
APPROVED EXPENDITURES		
Personnel Services	$1,145,953	
(Cost of Goods Sold)	376,265	
Materials & Supplies	64,592	
Maintenance	63,548	
Sundry	651,716	
Capital Outlay	30,000	
TOTAL EXPENDITURES		**$2,332,074**
FUND BALANCE AT SEPTEMBER 30, 2016		**$0**

* Estimated expenditures do not include the annual payment for Certificates of Obligation (CO's) issued to construct the facility. The CO's are financed within the Hotel/Motel Tax and Hurst Community Services Development Corporation funds.

CITY OF HURST

FUND	DEPARTMENT	DIVISION
536 CONFERENCE CENTER FUND	ADMINISTRATION	ADMINSTRATION

SUMMARY

	ACTUAL 2013-2014	BUDGET 2014-2015	ESTIMATED 2014-2015	APPROVED 2015-2016
PERSONNEL SERVICES	$1,065,263	$1,208,048	$1,101,315	$1,145,953
MATERIAL & SUPPLIES	$44,732	$392,521	$341,431	$440,857
MAINTENANCE	$43,043	$52,200	$53,376	$63,548
SUNDRY CHARGES	$514,005	$660,156	$652,805	$651,716
CAPITAL OUTLAY	$0	$0	$0	$30,000
TOTAL 536-0111	**$1,667,044**	**$2,312,925**	**$2,148,927**	**$2,332,074**

PERSONNEL SCHEDULE

POSITION TITLE	PAY GRADE	ACTUAL 2012-2013	ACTUAL 2013-2014	ACTUAL 2014-2015	APPROVED 2015-2016
BUSINESS MANAGER HCC	Exempt	0	0	1	1
EVENTS MANAGER HCC	Exempt	0	0	1	1
EXECUTIVE CHEF	Exempt	0	0	1	1
GEN MANAGER OF THE HCC	Exempt	0	0	1	1
HCC ASSISTANT GENERAL MANAGER	Exempt	0	0	1	1
SALES MANAGER HCC	Exempt	0	0	1	1
SALES & EVENTS COORDINATOR	58	0	0	1	1
SALES COORDINATOR	58	0	0	1	1
TECHNICAL SERVICES COORDINATOR	58	0	0	1	1
OPERATIONS SUPERVISOR HCC	56	0	0	1	1
SOUS CHEF HCC	56	0	0	1	1
BANQUET & CATERING CAPTAIN	54	0	0	1	1
ADMINISTRATIVE ASSISTANT HCC	51	0	0	1	1
PART TIME EMPLOYEES	Part-Time	0	0	9.3	10.42
TOTAL 536-0111		**0**	**0**	**22.3**	**23.42**

CITY OF HURST

CONFERENCE CENTER FUND	ADMINISTRATION	0111 ADMINISTRATION

MISSION STATEMENT

Total guest satisfaction accomplished through energized and motivated employees, flexible facilities, and superior standards. Our pledge is to support and foster the success of each event by working in harmony with our customers' expectations. Our support role is to promote regional economic business enhancement through maximized facility utilization.

DIVISION DESCRIPTION

Hurst Conference Center

PRIOR YEAR RESULTS & ACCOMPLISHMENTS

- ✓ Reviewed/updated facility rental contract and support documents.
- ✓ Implemented online post event client survey.
- ✓ Exceeded number of forecasted events.

FUTURE INITIATIVES

- ➢ Continue to improve, enhance and encourage communication with City Council and Hurst Citizens.
- ➢ Continue to broaden sales initiatives throughout the region and state of Texas.

GOALS, OBJECTIVES & PERFORMANCE MEASURES

Council Priorities: Customer Service

Goals:

- Continue to use all avenues to enhance and evaluate customer service.
- Train and implement practices to incorporate five star operational and service standards.
- Increase revenues and judiciously manage costs.

CITY OF HURST

CONFERENCE CENTER FUND	ADMINISTRATION	0111 ADMINISTRATION

Objectives:

- To respond promptly to client inquiries within one working day of receipt.
  - 0-3 Years Short Term
- Conduct a competitive analysis of F&B operations and upgrade menu options for clients.
  - 0-3 Years Short Term
- Conduct a competitive analysis of facility rental rates.
  - 0-3 Years Short Term
- Complete a five (5) and (10) year capital improvement plan for the Conference Center.
  - 0-3 Years Short Term
- Complete customer service training programs for all full-time and part-time staff. ➢ 0-3 Years Short Term

Performance Measures:	**PY Actual**	**CY Estimate**	**Projected**
Input:			
Number of full time employees	13	13	13
Workload/Output:			
Number of annual events	365	385	395
Effectiveness:			
Maintain an overall Client Survey score of 4.4 (Scale 1-5)	0.0	4.5	4.6
Efficiencies:			
Maintain F&B cost-of-goods-sold below industry standards	27%	25%	25%