

**CITY OF HURST, TEXAS
CRIME CONTROL AND PREVENTION DISTRICT BOARD MEETING
CITY HALL, FIRST FLOOR CONFERENCE ROOM
1505 PRECINCT LINE ROAD
AUGUST 9, 2016
5:00 P.M.**

AGENDA:

5:00 p.m. – Crime Control and Prevention District (City Hall, First Floor Conference Room)

CALL TO ORDER

- 1. Information Items**
- 2. Consider approval of the minutes from the August 11, 2015 Crime Control and Prevention District Board meeting**
- 3. Conduct Public Hearing regarding the proposed FY 2016-2017 Hurst Crime Control and Prevention District Budget**
- 4. Consider approval of the FY 2016-2017 Hurst Crime Control and Prevention District Budget**

ADJOURNMENT

Posted by: _____

This 5th day of August 2016 by 5:00 p.m. in accordance with Chapter 551, Texas Government Code.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (817) 788-7041 or FAX (817) 788-7054, or call TDD 1-800-RELAY-TX (1-800-735-2989) for information or assistance.

**MINUTES
HURST CRIME CONTROL DISTRICT BOARD
TUESDAY, AUGUST 11, 2015
CITY HALL CONFERENCE ROOM**

Chair Ward called the meeting to order at 5:00 p.m. with the following members present:

Richard Ward)	Chairman
Bill McLendon)	Vice Chairman
Anna Holzer)	Directors
Nancy Welton)	
Henry Wilson)	
David Booe)	
Larry Kitchens)	

Others Present: Allan Weegar, City Manager
Allan Heindel, Deputy City Manager
Clay Caruthers, Assistant City Manager
Steve Moore, Police Chief
Steve Neikamp, Assistant Police Chief
Rita Frick, City Secretary
John Boyle, Attorney

With the following members absent: none, constituting a quorum; at which time, the following business was transacted:

1. Information Items - None
2. Considered Approval of the minutes from the August 12, 2014 Crime Control and Prevention District Meeting. The minutes of the August 12, 2014 Crime Control and Prevention District meeting were presented, and upon a motion by Director Henry Wilson and a second by Director Nancy Welton, were approved by unanimous vote.
3. Conducted a Public Hearing regarding the proposed FY 2015-16 Hurst Crime Control District Budget. Chair Ward announced a public hearing regarding the proposed FY 2015-2016 Hurst Crime Control District Budget.

Police Chief Steve Moore reviewed the proposed budget reporting total revenues of \$5,291,714. Chief Moore outlined the Pay-As-You-Go Fund expenditures and stated the Crime Control District Half Cent Sales Tax has a positive effect of \$0.22 on the tax rate.

Chair Ward closed the public hearing.

4. Considered approval of the FY 2015-2016 Hurst Crime Control District Budget.

There was general discussion regarding the per capita cost for police service.

Director Henry Wilson moved to approve the FY 2015-2016 Hurst Crime Control District budget. The motion was seconded by Director David Booe and carried unanimously.

The meeting was adjourned at 5:20 p.m.

APPROVED this the 9th day of August 2016.

ATTEST:

APPROVED:

Rita L. Frick, City Secretary

Chairman Richard Ward

City Council Staff Report

SUBJECT: Public Hearing on the Proposed Crime Control and Prevention District budget for Fiscal Year October 1, 2016 through September 30, 2017	
Supporting Documents:	
2016-2017 Proposed Anti-Crime Budget	Meeting Date: 8/9/2016 Department: Fiscal Services Reviewed by: Joni Baldwin City Manager Review:
Background/Analysis:	
Local Government Code, Chapter 363, Section 205 states, "Not later than the 45 th day before the date each fiscal year begins [October 1], the governing body of the political subdivision that created the district shall hold a public hearing on the budget adopted by the board and submitted to the governing body."	
Funding and Sources:	
Crime Control and Prevention District budget	
Recommendation:	
There is no recommendation.	

City of Hurst

Proposed Anti-Crime Budget

Fiscal Year

October 1, 2016 – September 30, 2017



Anti-Crime

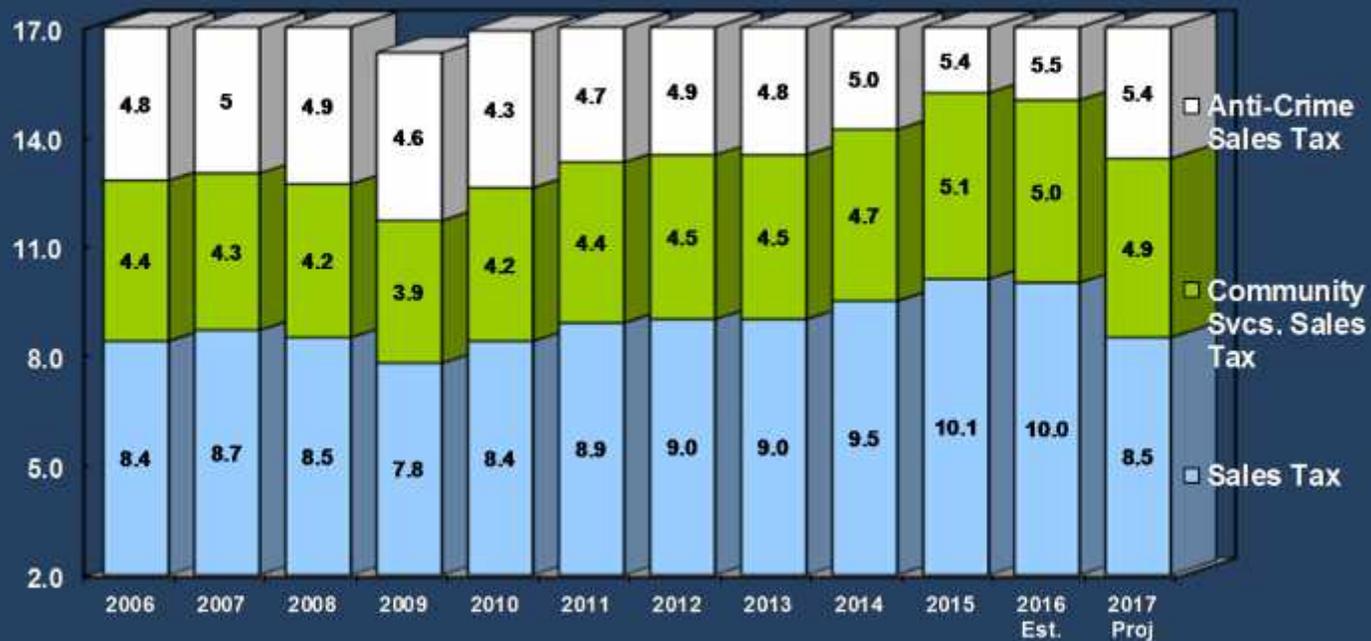
Half Cent Sales Tax Fund

Revenues

\$5,535,440

TOTAL SALES TAX REVENUES

In Millions of Dollars



Half Cent Sales Tax Fund

Anti-Crime

Est. Beginning Balance 10/01/16		\$6,844,551
Revenues		
Sales Tax Receipts	5,385,395	
Int. Earnings/Other	150,045	
Total Revenues		\$5,535,440
Expenditures		
Personnel	\$2,519,673	
Materials & Supplies	84,400	
Maintenance	67,965	
Sundry & Internal Svcs.	2,790,837	
Capital Outlay	93,605	
Total Expenditures		\$5,556,480
Capital Projects		-0-
Capital Lease Expense		\$466,353
Ending Fund Balance		\$6,357,158
Designated for Radio Lease		\$453,872
FUND BALANCE 9/30/2017		\$5,903,286

Anti-Crime *Pay As You Go*

Building & Equipment Maintenance	\$ 67,965
Internal Services	588,713
Capital Outlay/Lease	<u>559,958</u>
TOTAL	\$1,216,636



Anti-Crime

Half Cent Sales Tax

Positive Effect on Tax Rate

24 Cents



PROPOSED ANTI-CRIME BUDGET

FOR FISCAL YEAR
OCTOBER 1, 2016 - SEPTEMBER 30, 2017



Richard Ward

Mayor

City Council

Larry Kitchens, *Mayor Pro Tem*

Trasa Cobern

Nancy Welton

David Booe

Bill McLendon

Henry Wilson

Clay Caruthers

City Manager

Paul Brown

Managing Director Finance

Joni Baldwin

Budget Director

**CITY OF HURST
2016-2017 PROPOSED BUDGET
ANTI-CRIME
HALF-CENT SALES TAX FUND
REVENUES AND EXPENDITURES**

	ACTUAL 2012-13	ACTUAL 2013-14	ACTUAL 2014-15	BUDGET 2015-16	ESTIMATED BUDGET 2015-16	PROPOSED BUDGET 2016-17
BEGINNING BALANCE	\$8,965,635	\$8,722,489	\$8,438,117	\$7,004,522	\$7,473,622	\$6,844,551
REVENUES						
State of Texas	59,856	56,985	61,730	62,000	62,000	62,000
City of Euless	0	6,329	8,369	3,400	3,400	3,400
City of Bedford	6,618	6,618	0	3,400	3,400	3,400
City of Bedford Storefront Lease	0	0	20,070	25,300	25,300	29,645
State of Texas	76,361	76,991	0	0	0	0
Bullet Proof Vest	0	0	10,215	0	0	5,600
Tarrant County 9-1-1	0	16,677	0	0	0	0
Other	1,308	3,174	3,121	0	0	0
TOTAL GRANTS	\$144,144	\$166,774	\$103,505	\$94,100	\$94,100	\$104,045
Tax Collections	4,839,025	5,028,717	5,358,521	5,162,614	5,372,919	5,385,395
Interest Earnings	75,575	30,741	49,428	35,000	50,216	46,000
Traffic Signal Safety Indirect	0	0	0	0	0	0
TOTAL REVENUES	\$5,058,744	\$5,226,232	\$5,511,454	\$5,291,714	\$5,517,235	\$5,535,440
OPERATING EXPENSES						
Personnel Services	2,028,413	2,230,897	2,365,543	2,395,755	2,445,187	2,519,673
Materials & Supplies	42,099	74,870	50,721	106,700	114,000	84,400
Maintenance	21,753	11,329	47,096	65,965	50,300	67,965
Sundry Charges	242,299	310,137	309,914	351,368	381,203	393,822
Indirect Overhead	1,912,457	1,866,545	1,774,032	1,765,090	1,778,862	1,808,302
Internal Services	432,838	449,418	449,418	551,436	551,436	588,713
Capital Outlay	0	0	34,462	55,400	54,900	93,605
TOTAL EXPENSES	\$4,679,859	\$4,943,196	\$5,031,186	\$5,291,714	\$5,375,888	\$5,556,480
CAPITAL LEASE EXPENSE	\$342,129	\$342,129	\$466,355	\$466,353	\$466,353	\$466,353
INTERFUND TRANSFER	\$265,605	\$0	\$0	\$0	\$0	\$0
PROJECT EXPENSES	\$14,296	\$225,281	\$978,409	\$20,024	\$304,065	\$0
ENDING FUND BALANCE	\$8,722,489	\$8,438,117	\$7,473,622	\$6,518,145	\$6,844,551	\$6,357,158
RESTRICTED / INTERFUND TRANSFERS						
Radio System Lease	\$1,710,646	\$1,368,517	\$1,399,060	\$932,706	\$895,596	\$453,872
REMAINING FUND BALANCE	\$7,011,844	\$7,069,600	\$6,074,562	\$5,585,439	\$5,948,955	\$5,903,286

**CITY OF HURST
2016-2017 PROPOSED BUDGET
ANTI-CRIME
HALF-CENT SALES TAX FUND
PAY AS YOU GO
CAPITAL EXPENDITURES**

BUILDING AND EQUIPMENT MAINTENANCE

Equipment Maintenance	\$31,000	
Building Maintenance	34,465	
Jail Maintenance	<u>2,500</u>	\$67,965

FLEET SERVICES AND INFORMATION SERVICES

Maintenance and Replacements		\$588,713
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MISCELLANEOUS CAPITAL OUTLAY

Other System Improvements		
Capital Lease	\$466,353	
Computer Hardware/Software		
RICOH Document Imaging Replacement	60,605	
Replacement of XIO Storage Array	<u>33,000</u>	\$559,958

TOTAL		<u>\$1,216,636</u>
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FUND	CITY OF HURST	DIVISION
231 HC SALES TAX ANTI-CRIME	DEPARTMENT POLICE	POLICE
SUMMARY		

	ACTUAL 2014-2015	BUDGET 2015-2016	ESTIMATED 2015-2016	PROPOSED 2016-2017
PERSONNEL SERVICES	\$2,365,543	\$2,395,754	\$2,445,187	\$2,519,673
MATERIAL AND SUPPLIES	\$50,721	\$106,700	\$114,000	\$84,400
MAINTENANCE	\$47,096	\$65,965	\$50,300	\$67,965
SUNDRY CHARGES	\$2,083,946	\$2,116,458	\$2,160,065	\$2,202,124
INTERNAL SERVICES	\$449,418	\$551,436	\$551,436	\$588,713
CAPITAL OUTLAY	\$1,479,226	\$541,777	\$825,318	\$559,958
TOTAL 231-0440	\$6,475,950	\$5,778,090	\$6,146,306	\$6,022,833

PERSONNEL SCHEDULE					
POSITION TITLE	PAY GRADE	ACTUAL 2013-2014	ACTUAL 2014-2015	ACTUAL 2015-2016	PROPOSED 2016-2017
TECH SERVICES MANAGER	Exempt	1	0	0	0
TECH SERVICES SUPERVISOR	Exempt	0	1	1	1
POLICE OFFICER	91	12	13	13	13
COMMUNICATIONS SUPERVISOR	60	1	1	1	1
PUBLIC SERVICE SUPERVISOR	59	1	1	1	1
SENIOR POLICE DISPATCHER	58	1	1	1	1
POLICE DISPATCHER	57	2	2	2	2
CRIME VICTIM COORDINATOR	56	1	1	1	1
JAILER	55	4	3	3	3
JAIL SUPERVISOR	59	0	1	1	1
PUBLIC SERVICE OFFICER	55	4	4	4	4
POLICE RECORDS CLERK	54	2	2	2	2
TOTAL 231-0440		29	30	30	30

CITY OF HURST				
FUND	DEPARTMENT		DIVISION	
231 HC SALES TAX ANTI-CRIME	POLICE		POLICE	
LINE ITEM SUMMARY				
LINE ITEMS	ACTUAL 2015	BUDGET 2016	ESTIMATED 2016	PROPOSED 2017
600110 REGULAR FULL TIME	\$1,452,384	\$1,654,478	\$1,653,061	\$1,712,747
600115 OTHER EMPLOYEES	\$0	\$0	\$0	\$0
600140 OVERTIME PAY	\$158,577	\$116,774	\$116,774	\$120,277
600200 VACATION PAY	\$83,309	\$0	\$0	\$0
600230 SICK PAY	\$48,020	\$0	\$0	\$0
600290 STANDBY PAY	\$1,050	\$1,430	\$1,430	\$1,430
600320 CERTIFICATION PAY	\$10,820	\$7,200	\$11,760	\$11,760
600380 LONGEVITY PAY	\$15,594	\$18,972	\$21,384	\$20,952
601040 SOCIAL SECURITY	\$131,631	\$137,076	\$138,037	\$142,842
601070 RETIREMENT	\$183,785	\$197,103	\$198,485	\$205,385
601100 GROUP INSURANCE	\$279,579	\$261,932	\$303,395	\$303,416
601120 LONG TERM CARE	\$794	\$789	\$861	\$864
601260 CLOTHING ALLOWANCE	\$0	\$0	\$0	\$0
PERSONNEL SERVICES TOTAL	\$2,365,543	\$2,395,754	\$2,445,187	\$2,519,673
610010 GENERAL SUPPLIES	\$0	\$0	\$0	\$0
610040 OFFICE SUPPLIES	\$1,814	\$3,000	\$2,500	\$3,000
610070 MEDICAL SUPPLIES	\$0	\$1,100	\$500	\$1,100
610130 CLOTHING	\$24,174	\$55,000	\$50,000	\$34,800
610135 PROTECTIVE GEAR	\$0	\$0	\$0	\$0
610160 EDUCATIONAL SUPPLIES	\$1,217	\$2,000	\$2,000	\$2,000
610260 OTHER MACH AND EQ SUPPLIES	\$12,513	\$33,000	\$47,500	\$30,500
610280 OTHER COMPUTER SOFTWARE	\$1,374	\$2,300	\$1,800	\$2,700
610285 OTHER COMPUTER HARDWARE	\$3,327	\$2,200	\$2,000	\$2,200
610290 PHOTOGRAPHIC	\$1,814	\$2,100	\$2,100	\$2,100
610300 CHEMICAL	\$0	\$1,000	\$1,000	\$1,000
610340 MISCELLANEOUS SUPPLIES	\$4,488	\$5,000	\$4,600	\$5,000
612010 FUEL	\$0	\$0	\$0	\$0
MATERIAL AND SUPPLIES TOTAL	\$50,721	\$106,700	\$114,000	\$84,400
620010 BUILDING MAINTENANCE	\$0	\$11,579	\$0	\$11,579
620040 OTHER EQUIPMENT MAINTENANCE	\$6,051	\$7,000	\$5,000	\$7,000
620043 OFFICE MACHINERY MAINTENANCE	\$2,303	\$4,000	\$1,300	\$4,000
620050 OFFICE FURNITURE MAINTENANCE	\$0	\$0	\$0	\$0
620060 COMPUTER HARDWARE MAINT	\$0	\$0	\$0	\$0
620065 COMPUTER SOFTWARE MAINT	\$0	\$0	\$0	\$0
620067 COMMUNICATION EQUIPMENT MAINT	\$23,790	\$18,000	\$18,000	\$20,000
620070 MOTOR VEHICLES MAINTENANCE	\$0	\$0	\$0	\$0
620100 BUILDING AND STRUCTURES MAINT	\$0	\$0	\$0	\$0
620101 JAIL MAINTENANCE	\$757	\$2,500	\$1,000	\$2,500
620105 OTHER BUILDINGS/STRUCTURES	\$10,382	\$19,076	\$23,000	\$19,076
620130 CUSTODIAL	\$3,813	\$3,810	\$2,000	\$3,810
MAINTENANCE TOTAL	\$47,096	\$65,965	\$50,300	\$67,965
640110 TELEPHONE	\$13,467	\$12,710	\$12,710	\$14,854
640260 CABLE TELEVISION	\$1,275	\$2,586	\$1,500	\$2,586
640510 ELECTRIC	\$88,133	\$70,000	\$89,000	\$90,000
640540 NATURAL GAS	\$1,680	\$6,526	\$1,803	\$6,526

640570 WATER	\$4,115	\$10,255	\$4,981	\$10,255
650110 POLICE LEASE SERVICE	\$19,555	\$40,000	\$40,000	\$40,000
660010 PRINTING	\$5,526	\$6,000	\$4,000	\$6,000
680040 PROFESSIONAL SERVICES	\$15,097	\$26,340	\$26,340	\$26,340
680041 INVESTMENT ADVISOR	\$0	\$0	\$0	\$0
680150 WORKERS COMPENSATION	\$18,952	\$6,962	\$22,000	\$6,962
680220 OTHER SPECIAL SERVICES	\$0	\$5,536	\$4,736	\$5,536
680830 MILEAGE REIMBURSEMENT	\$0	\$500	\$0	\$500
680840 OTHER EMPLOYEE DEVELOPMENT	\$8,997	\$9,000	\$9,000	\$9,000
680900 MEMBERSHIP AND DUES	\$425	\$595	\$565	\$595
690005 INSERVICE TRAINING/TRAVEL	\$20,241	\$20,000	\$20,000	\$25,500
690300 TRAINING/CERTIFICATION	\$34,994	\$35,050	\$35,000	\$35,050
710010 INDIRECT COST ALLOCATION	\$1,774,032	\$1,750,280	\$1,778,862	\$1,808,302
710520 TEEN COURT	\$40,237	\$58,878	\$58,878	\$58,878
720010 ALLIANCE FOR CHILDREN	\$7,255	\$7,255	\$7,255	\$7,255
770100 SPECIAL EVENTS AND PROGRAMS	\$7,197	\$7,400	\$7,400	\$7,400
770160 BANK DEPOSITORY FEES	\$0	\$5,500	\$950	\$5,500
770200 CONTINGENCY ACCOUNT	\$0	\$0	\$0	\$0
855100 OPERATING TRANSFER OUT	\$0	\$0	\$0	\$0
855105 POST EMPLOYMENT TRUST TRANSFER	\$22,767	\$35,085	\$35,085	\$35,085
SUNDRY CHARGES TOTAL	\$2,083,946	\$2,116,458	\$2,160,065	\$2,202,124
785613 FLEET MAINT SERVICES	\$74,335	\$74,335	\$74,335	\$94,335
785623 INFORMATION SERVICES	\$375,083	\$477,101	\$477,101	\$494,378
INTERNAL SERVICES TOTAL	\$449,418	\$551,436	\$551,436	\$588,713
790150 BUILDING AND STRUCTURES	\$833,315	\$0	\$0	\$0
790200 OTHER BUILDING AND STRUCTURE	\$0	\$0	\$0	\$0
790320 COMMUNICATION EQUIPMENT	\$0	\$0	\$0	\$0
790350 OFFICE MACHINERY	\$0	\$0	\$0	\$0
790360 COMPUTER HARDWARE	\$170,556	\$0	\$209,654	\$53,000
790365 COMPUTER SOFTWARE	\$0	\$10,500	\$10,000	\$40,605
790390 OTHER MACHINERY AND EQUIPMENT	\$0	\$44,900	\$44,900	\$0
790400 MOTOR VEHICLES	\$0	\$0	\$0	\$0
790410 MOTOR VEHICLE EQUIPMENT	\$0	\$0	\$0	\$0
790450 OFFICE FURNITURE AND FIXTURES	\$0	\$0	\$74,387	\$0
790550 CAPITAL LEASE	\$466,355	\$466,353	\$466,353	\$466,353
790900 OTHER SYSTEM IMPROVEMENTS	\$9,000	\$20,024	\$20,024	\$0
CAPITAL OUTLAY TOTAL	\$1,479,226	\$541,777	\$825,318	\$559,958
231-0440 TOTAL	\$6,475,950	\$5,778,090	\$6,146,306	\$6,022,833

CITY OF HURST

HALF-CENT ANTI CRIME

POLICE

0440 POLICE

MISSION STATEMENT

The mission of the Crime Control and Prevention District is to assist the Police Department in providing exceptional service to its citizens and employees through a problem-solving approach and teamwork efforts.

DIVISION DESCRIPTION

The Hurst Police Department is a nationally accredited law enforcement agency providing twenty-four hour a day law enforcement services for the citizens of Hurst and visitors to our community. The Department is a diverse community-based agency offering modern, professional and courteous service to the citizens of Hurst and Northeast Tarrant County area.

The two divisions within the Hurst Police Department, the Operations and Administrative Divisions, are responsible for police patrol, traffic enforcement, criminal investigations, crime prevention, juvenile services, 9-1-1 communications, criminal records, property and evidence, animal services, school crossing guards and narcotic investigations. The department also conducts numerous crime prevention and educational law enforcement programs for the public using two police outreach facilities to obtain community involvement and participation.

PRIOR YEAR ACCOMPLISHMENTS

- ✓ Provided cost-effective and efficient services to surrounding cities.
 - ✓ Expanded the crime-free multi-housing program.
 - ✓ Eules Police Department Community Services joined the Hurst Police Community Services and Bedford Re-victimization Unit at the Bellaire Storefront.
 - ✓ Established a Mental Health Coordinator Position with Hurst, Eules, and Bedford to more effectively deal with persons with special needs.
-

NEW INITIATIVES AND GOALS

- Continue and expand crime prevention and community-based policing initiatives.
- Be forward thinking on cooperating with surrounding cities to provide cost-effective and efficient services.
- Expand the Family Assistance program.
- Construction of expanded animal shelter in conjunction with surrounding city(s) and the Humane Society of North Texas

CITY OF HURST

HALF-CENT ANTI CRIME

POLICE

0440 POLICE

PERFORMANCE MEASURES

Policy Statement: The City of Hurst develops and implements “forward looking” policies and practices to deliver Public Safety Services.

Strategic Plans/Division Goals:

- Continue and expand crime prevention and community-based policing initiatives. Be “forward thinking” on cooperating with surrounding cities to provide cost-effective and efficient services.

Action Plans/Objectives:

- Crime prevention and community-based policing
 - 0-3 Short Term
- Increase community visibility of police officers
 - 0-3 Short Term
- Provides cost-effective and efficient services to surrounding cities
 - 0-3 Short Term

Measures:	PY Actual	CY Estimate	Projected
Input:			
Number of Patrol Officers	13	13	13
Number of Traffic Officers	6	6	6
Number of Mall Officers	1	1	1
Number of Community Services Officers	6	6	6
Number of Civilian Personnel	17	17	17
Number of Volunteer Hours Worked	8,859	8,713	8,800
Total Value of Volunteer Hours	\$157,690	\$155,073	\$156,640
Total Area Size	9.8 Miles	9.8 Miles	9.8 Miles
Population	38,884	38,884	38,884

CITY OF HURST

HALF-CENT ANTI CRIME

POLICE

0440 POLICE

<i>Workload/Output:</i>			
Total Calls for Service	63,540	64,175	64,810
Number of Arrests	2,743	2,825	2,880
Number of Reports	5,370	5,423	5,478
Number of MHMR Law Liaison Contacts	457	750	765
Number of Crime Victim Coordinator Contacts	2,005	1,820	1,911
<i>Effectiveness:</i>			
Residential Programs	19	19	19
Business Programs	10	10	10
School Programs	9	9	9
Police Outreach Facilities	2	2	2
<i>Efficiencies:</i>			
Number of Officers per 1,000 population	2	2	2
Per Capita Cost for Police Services: Half-Cent Anti-Crime Fund	166.55	158.07	154.89