



Parks and Recreation
Park Pavilion
Rental Policies and Procedures



(Smith-Barfield Park Pavilion)

For more information, contact the
Hurst Recreation Center Administrative Office
700 Mary Drive
Hurst, TX 76053
817.788.7320
www.hursttx.gov

City of Hurst
Parks and Recreation
Park Pavilion
Rental Policies and Procedures

All pavilions under the Hurst Parks and Recreation Divisions' jurisdiction may be reserved on a space-available basis by individual, group, and organization (Renter) for a fee of **\$50.00 per time slot per pavilion**. Multiple reservations will not be accepted.

The City of Hurst cannot eliminate the possibility of exposure to COVID-19 or other illnesses. We strongly encourage pavilion users to maintain a 6' distance and wear a mask or face covering.

The time slots each day are as follows (Rickel Park hours are 6AM-7PM. Daylight Savings hours are 6AM-9PM.):

Time Slot	Rental Fee
8:00 a.m. – 2:30 p.m.	\$50.00
3:30 p.m. – 10:00 p.m.	\$50.00
8:00 a.m. – 10:00 p.m.	\$100.00

DEPOSITS:

A refundable cleaning/damage deposit of **\$100.00** is required on all reservations.

The deposit will be refunded to the Renter approximately 10 - 14 business days after the reservation date.

The Renter is responsible for cleaning the facility prior to leaving, and any damages to the facility during the reservation period. Cleaning the facility at the end of the reservation includes: properly disposing of trash in the provided trash cans, wiping down tables and benches, picking up litter or debris from the pavilion floor, and picking up any litter around the pavilion as a result of the event. The Renter is responsible for providing enough trash bags to clean the area properly. The Renter is responsible for removing additional trash bags and waste from the park. Dumpsters are located at Chisholm Park and Hurst Community Park.

HOW TO MAKE A RESERVATION:

Reservations can be made in-person or over the phone at the Hurst Recreation Center Administrative Office during regular business hours (Monday-Friday, 8:00 a.m.-5:00 p.m.). Full payment is due at the time of reservation. Reservations are accepted from adults only (ages 18 years of age or older). Please call 817.788.7367.

PLEASE NOTE:

- Any unreasonable loud, disturbing or unnecessary noise, which might cause discomfort to others in the immediate vicinity, is prohibited. **(Ordinance No. 111, 4-22-58)**.

- Renters reserving City facilities may not use these facilities for fundraising or project-making endeavors. Failure to comply will result in loss of facility privileges.
- Automobiles will be restricted to designated parking areas only. (**Ordinance No. 412, 5-23-69**).
- Smoking will be restricted to designated paved parking areas only. (**Ordinance No. 2174, 19-3**)
- Vehicles may not leave the paved parking surface to deliver or drop off any equipment, food/drink supplies, etc.
- Bounce houses, moonwalks, or dunking booths are not allowed on Park property.

Renters must obey all rules and regulations, both written and verbal, and will not hold the City of Hurst liable for any injury sustained while using the facility.

Renter is responsible for returning the facility to the original condition following use.

The person whose signature appears on this reservation, or their representative, is fully responsible for all participants using the Parks and Recreation Divisions' jurisdiction facilities.

The Parks and Recreation Divisions reserve the right to refuse or cancel any reservation.

Failure to adhere to Parks and Recreation Divisions' rules and regulations may result in the suspension of reservation privileges.

CANCELLATIONS:

All cancellations must be made no later than three (3) business days before the reservation date to obtain a refund. Any changes or cancellations to a reservation must be made in-person at the Hurst Recreation Center Administrative Office during regular business hours.

ELECTRICITY INFORMATION:

Lights and electrical service are available for the pavilions. Lights are on a photocell and come on automatically. Renters will receive a lock code at the time of the reservation for the electrical outlets.

To operate the electrical outlets, unlock the padlock on the electrical box using the provided code. At the end of your reservation, please relock the electrical box. Failure to do so may result in the suspension of reservation privileges.

PADLOCK INFORMATION:

To unlock:

1. Set the combination wheels to the correct combination provided by the Recreation Division.
2. Press down on the shackle, then pull to open.

***Please re-secure the lock after use.
Failure to do so may result in the suspension of reservation privileges.***

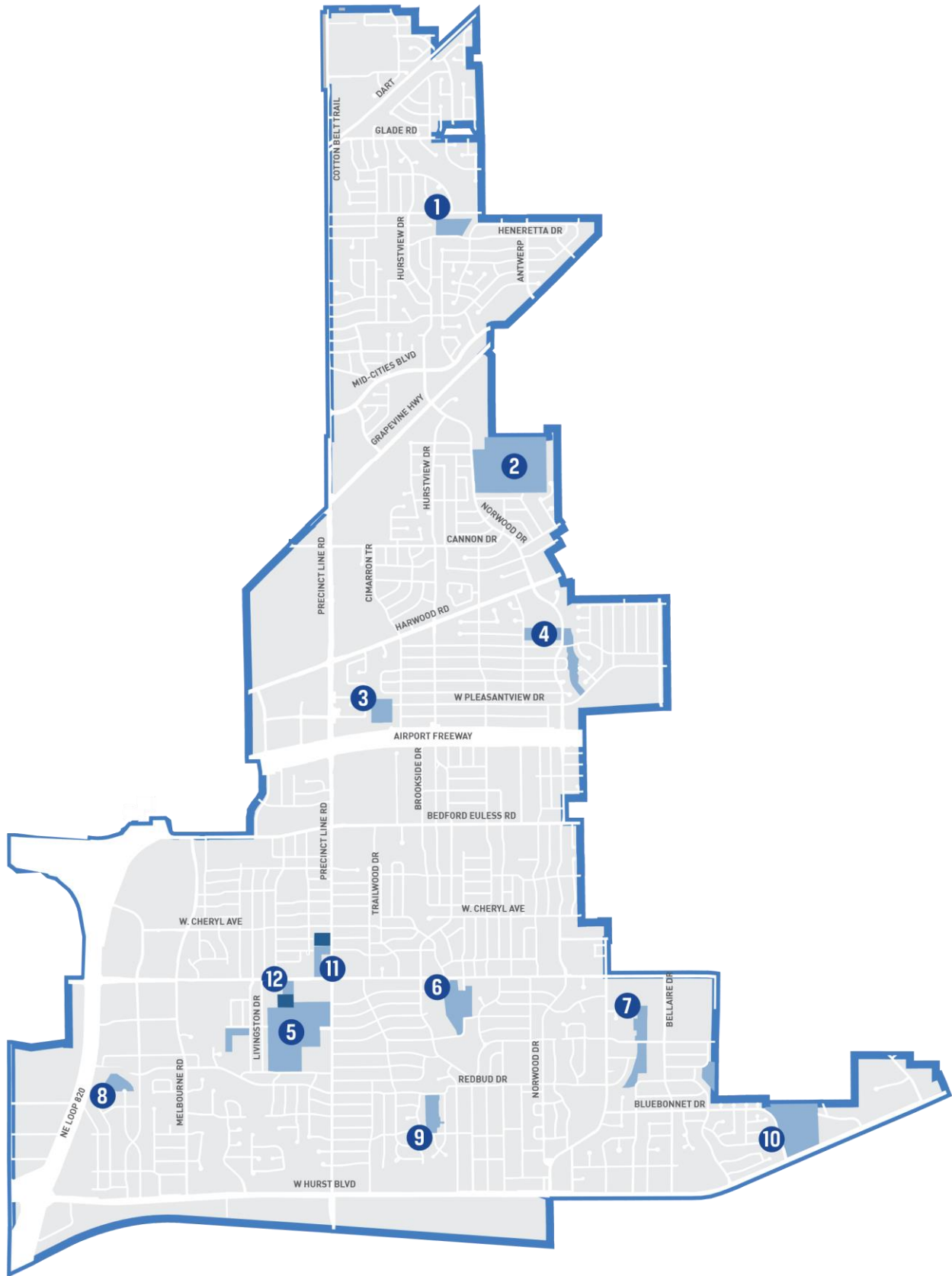
To relock:

1. Press the shackle into the body until it locks.
2. Turn one or more wheels to scramble the combination.
3. Pull on lock to confirm.



If you need assistance with your rented pavilion during regular office hours (Monday - Friday, 8:00 a.m. - 5:00 p.m.), please contact the Hurst Recreation Center Administrative Office at 817.788.7320.

If you need assistance with your rented pavilion during after-hours and on weekends, please contact the City of Hurst Central Control at 817.788.7212.



Parks with Pavilions

1 ECHO HILLS PARK

500 Heneretta (7.1 Acres)

- Pavilion
- Playground
- Jogging/Walking Trail (0.3 mile)
- Picnic Tables
- Open Field Play Area
- Water Fountain with Pet Bowl

2 CHISHOLM PARK

2200 Norwood (50 Acres)

- 3 Pavilions
- 2 Playgrounds
- Aquatics Center (summer only)
- Pond with Fishing Island
- Picnic Tables
- Jogging/Walking Trail (1.5 miles)
- Fitness Course
- Restroom Building
- 2 Basketball Courts (Lighted)
- 4 Water Fountains with Pet Bowl

3 SMITH-BARFIELD PARK

640 Pleasantview (6.9 Acres)

- Pavilion
- Youth Baseball/Softball Field
- 2 Tennis Courts (Lighted)
- Jogging/Walking Trail (0.43 miles)
- Playground
- Picnic Tables
- Restrooms
- 2 Water Fountains with Pet Bowl

4 MAYFAIR PARK

1725 Norwood (14.4 Acres)

- Pavilion
- Playground
- Open Field Play Area
- Jogging/Walking Trail (.4 miles)
- Water Fountain with Pet Bowl

5 HURST COMMUNITY PARK

601 Precinct Line Road (44.9 Acres)

- Pavilion
- 2 Sand Volleyball Courts (Lighted)
- 2 Playgrounds
- Jogging/Walking Trail (1 mile)
- Picnic Tables
- Wooded Natural Area
- Open Field Play Area
- Concession/Restroom Building
- 2 Water Fountains with Pet Bowl

6 CENTRAL PARK

700 block of Mary Drive (17.5 Acres)

- Pavilion
- Recreation Center
- Aquatics Center (summer only)
- Tennis Center (10 Lighted Courts)
- Playground
- Picnic Tables
- Water Fountain with Pet Bowl

7 VIVAGENE COPELAND PARK

501 Pecan Drive (5.2 Acres)

- Pavilion
- Playground
- Jogging/Walking Trail (0.33 mile)
- Open Field Play Area
- 3 Outdoor Basketball Courts (Lighted)
- Water Fountain with Pet Bowl

8 JAYCEE BAKER PARK

500 Belmont (4.1 Acres)

- Pavilion
- Picnic Tables
- Playground
- Open Field Play Area
- Water Fountain with Pet Bowl

9 REDBUD PARK

525 Redbud Drive (7.2 Acres)

- Pavilion
- Playground
- Jogging/Walking Trail System (0.35 mile)
- Picnic Tables
- Fitness Course
- Open Field Play Area
- Water Fountain with Pet Bowl

10 RICKEL PARK

1001 Bluebonnet (29 Acres)

- 2 Pavilions
- Picnic Tables
- Nature Trails
- Scenic Overlook
- Winding Stream with 2 Bridges
- Jogging/Walking Trail (1 mile)
- 2 Water Fountains with Pet Bowl
- Playground

11 LIBRARY PARK

901 Precinct Line Road (5.25 Acres)

- Pavilion
- Picnic Tables
- Jogging/Walking Trail (0.3 mile)
- Library

12 HERITAGE VILLAGE PLAZA

841 W. Pipeline Road (1.2 Acres)

- Pavilion
- Picnic Tables
- Jogging/Walking Trail (0.25 mile)
- Water Fountains with Pet Bowl
- Historical Plaza
- Senior Activities Center
- Decorative Fountains