

CITY OF HURST  
COUNTY OF TARRANT  
STATE OF TEXAS

On the 19<sup>th</sup> day of April 2022, at 5:30 p.m., the Library Board of the City of Hurst, Texas, convened in Regular Meeting at the Library, 901 Precinct Line Road, Hurst, Texas, with the following members present:

Betty Whiteside	)	Chair
Peggy Moore	)	Members
Ruth Kennedy		
Gus Nixon		
Janie Melton-Judy		
Margaret Coleman		
Linda Dibley		
Julie Granquist	)	Alternates
Trasa Cobern		
Kyle Gordon	)	Executive Director of Community Services
Hannah Ditgen	)	Community Services Management Assistant
Jesse Loucks	)	Library Director
Vanessa Patchen	)	Assistant Library Director
Teri Smith	)	Community Services Administrative Assistant
Beverly Kirkendall	)	Youth Services Library Manager
Danyelle Weiss	)	Teen Librarian
Dianne Smith	)	Adult Services Librarian

with the following members absent: none, constituting a quorum, at which time the following business was transacted:

**I. Call to Order**

Chair Betty Whiteside called the meeting to order at 5:30 p.m.

**II. Roll Call of Members**

Teri Smith conducted the Roll Call of Members.

**III. Approval of Minutes**

The minutes of the January 18, 2022 regular meeting were reviewed and approved as written.

The following item was moved to the top of the Agenda:

**IX. Informational Items**

**A. 2022 Summer Reading Club Preview**

- Youth Summer Reading Club:** Beverly Kirkendall gave a brief overview of the Youth Summer Reading Club, beginning with the HEB Reads! event themed *Reading Cats and Dogs*. Staff will hold the event on May 21<sup>st</sup> at Pennington Field. She noted that all participants in this year's Summer Reading Club program will count their minutes read or their

minutes listening to audiobooks and earn prizes for their progress. All regularly scheduled programming, including Story Time, Toddler Time, Baby Time, and Chess Club, will continue. Special programs will include Tail Wagging Tuesdays, Wild Whiskered Wednesdays, and Friday Movie Matinees.

2. **Teen Summer Reading Club:** Danyelle Weiss gave a brief overview of the Teen Summer Reading Club, including programs such as All You Can Make Teen Craft Buffet, Teen Karaoke Night, Escape Room, Cover to Color bubble painting, Lit Flix movie, Life-Size Clue, and Teen End of Summer Water Balloon Fight on July 21<sup>st</sup>. Also, the Teen Volunteer program is back this year to help with all the activities mentioned above.

Additionally, staff will invite participants of all ages who have read 2,000 minutes or more to a special event where they will have a “choose your own adventure” story walk with interactive art installations.

3. **Adult Summer Reading Club:** Dianne Smith gave a brief overview of the Adult Summer Reading Club, including a performance in the Library Park Gazebo by solo percussionist Mark Shelton and programs such as HEB Plant Swap, Bad Art Night (Paint your Pet), King Tut Talk with former Professor Rollin Phipps, Kombucha Class, Altered Books (books recycled into art), Murder Mystery Party, Cyanotype Workshop, DIY Dog Pull Toys, and Tejas Dance will perform a cultural Indian storytelling dance.
4. **Reads! Collaboration:** Beverly Kirkendall informed the Board of the Summer Reading Club Kick-Off event, a collaborative effort between Hurst, Euless, Bedford Libraries, and HEB ISD. This event will include performers on stage such as *Wild Life on the Move*, *Window to the Wild* (Rapture Rescue Center), and *Creature Teacher* (Mammals).

The Hurst Library will participate in the Birdville ISD Reads event held on Saturday, June 4<sup>th</sup>, at Richland Middle School. This event will include giveaway books, sign up for Summer Reading Club and library cards, a petting zoo, a bounce house, etc.

Ms. Kirkendall also noted that the Hurst Public Library Staff will provide project supplies from the Think Tank at Arbor Creek Elementary School, Bell Manor Elementary, and Shady Oaks Elementary as part of Take and Make Thursdays.

#### IV. Director's Report

- A. **Statistical Report for January - March 2022:** The Library Statistical Report for January - March was reviewed and displayed for the Board.

January – March 2022

Circulation.....	67,847
Number of Active Patrons.....	34,914
Volunteer Hours.....	336
Door Count.....	18,747
Electronic Usage Sessions.....	7,723
Page Views.....	12,109
Net Revenue .....	\$ 1,351
Children's Programming.....	2,158
Adult Programming.....	784
Outreach Programs .....	625

**B. Program & Events Report for January - March:** Jesse Loucks reviewed the Program & Events Report for January - March.

**C. Upcoming Programs and Events:** Mr. Loucks reviewed the Upcoming Programs and Events report. Pictures were displayed for the Board.

**D. Works in Progress**

- Youth Desk Update:** Mr. Loucks informed the Board that the construction of the new youth desk is complete and has been well received by the public.
- Digital Marquee:** Mr. Loucks informed the Board that the digital marquee at the Library's entrance has been upgraded with the new technology and is working very well.
- Program Room Microphone Replacement:** Jesse Loucks reported that staff is replacing the Program Room microphones, but supply chain issues have slowed the progress of this replacement; however, staff anticipates this replacement to occur in June.
- HVAC Repairs:** Kyle Gordon informed the Board that the Library's HVAC unit needs repairs, and City Staff is working on keeping it running as long as possible to avoid the costly replacement of the entire unit.
- Exterior Wayfinding Signs:** Jesse Loucks reported that the Parks Division installed wayfinding signs to help direct patrons and vendors to the correct areas of the Library.

**E. Staff Activities**

- Organizational Update:** Mr. Loucks informed the Board that competition for front-line Library Aide positions is increasing due to recent compensation adjustments by other cities. Staff expects some turnover and will adjust staffing levels as needed.
- Professional Development:** Vanessa Patchen reported that Assistant City Manager Malaika Marion Farmer invited the Hurst Way Advocacy Team (HWAT) to participate in the Servant Leadership Conference "Swimming Up Stream." Important topics included *Crisis Management*, *Leading with Love and Laughter*, and *Creating a Winning Culture*.

The HWAT, along with the City Manager and some Executive Directors, hosted the New Employee Orientation to allow new employees a casual meet and greet with the City Manager and expose them to the Code of Ideals, the Good to Great Framework, and the Hurst Way.

The Leadership Development team is hosting several events throughout the year. So far, they have held two leadership round tables with Executive Directors and have upcoming programs on discussing crucial conversations and emotional intelligence.

The Hurst Hearts Project Team will hold the Hurst Gives Back event where City Staff partners with 6 Stones to upgrade a Hurst home in need.

Rosalyn Reyna-Rodriguez has joined the Directors of Volunteers in Agencies of Tarrant County (DOVIA), which is a volunteer manager networking group. She has been attending monthly meetings.

3. **Staff Outreach:** Ms. Patchen noted that Beverly Kirkendall went to Donna Park Elementary School for a reading comprehension carnival to inform children and their parents of the Summer Reading Club program. There were 270 children and their parents in attendance.

## V. Reports of the Committees

### A. Friends of the Hurst Public Library

1. **Quarterly Revenue Report:** Jesse Loucks reviewed the Friends revenue report for January through March.
2. **Book Sale Recap:** Mr. Loucks informed the Board that the Friends of the Hurst Library held a Book Sale at the Library. The sale earned \$1,212 for the Library to fund many programs and features for Library patrons.

## VI. Communications

- A. **Community Comments:** Vanessa Patchen highlighted positive community comments that the Library received via comment cards and social media posts; many of them as a result of the Library's Spring Break programming, excellent Library Staff, crafts made at the Library, and the extensive book collection. Photos and comments were displayed for the Board.

## VII. Unfinished Business

None at this time.

## VIII. New Business

None at this time.

**IX. Informational Items**

**A. 2022 Summer Reading Club Preview:** *At the request of staff, this item was moved to the top of the agenda.*

**B. Youth Reading Challenge:** Beverly Kirkendall gave a brief overview of the Youth Reading Challenge for 2021, beginning with the Newbery Challenge. She explained that the Newbery Medal is awarded annually by the American Library Association to the author of the most distinguished contribution to American Literature for Children beginning in 1922. The Library held a Newbery Challenge where participants were to read 24 specific books from the Newbery collection. There were 20 participants, with 19 completing the challenge and receiving their prizes, including books and DVDs, and the grand prize winner received a Kindle.

Library Staff created the Dewey Read Nonfiction Challenge for 2022 to encourage patrons to read nonfiction books. This challenge will run through December. Participants must read five books, and they will receive a bookmark for each month and receive prizes for their accomplishments.

**C. Special Event Recap:** Ms. Kirkendall gave a brief overview of the Library’s special events, including Spring Break activities with two movies with 59 participants, Wild Life on the Move with 167 participants, Gaming Marathon with 22 participants, Kraken Contest with 16 teens in participation, and the L.D. Bell Art Reception with 122 in participation.

**D. FY 22-23 Budget Process:** Kyle Gordon gave a brief overview of the 2022-2023 Library budget process. He explained the City Manager’s goals to maintain existing service levels, offset program enhancements, and retain employees.

**X. Board Member and Citizen Comments**

None at this time.

**XI. Adjournment**

There being no further business, the meeting was adjourned by Chair Betty Whiteside at 7:20 p.m.

APPROVED this the \_\_\_\_\_ day of \_\_\_\_\_, 2022

APPROVED:

ATTEST:

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
RECORDING SECRETARY