

CITY OF HURST
COUNTY OF TARRANT
STATE OF TEXAS

On the 19th day of July 2022, at 5:30 p.m., the Library Board of the City of Hurst, Texas, convened in Regular Meeting at the Library, 901 Precinct Line Road, Hurst, Texas, with the following members present:

Betty Whiteside)	Chair
Peggy Moore)	Members
Margaret Coleman)	
Linda Dibley)	
Julie Granquist)	
Kyle Gordon)	Executive Director of Community Services
Hannah Ditgen)	Community Services Management Assistant
Jesse Loucks)	Library Director
Vanessa Patchen)	Assistant Library Director
Teri Smith)	Community Services Administrative Assistant

with the following members absent: Ruth Kennedy and Janie Melton-Judy, constituting a quorum, at which time the following business was transacted:

I. Call to Order

Chair Betty Whiteside called the meeting to order at 5:30 p.m.

II. Roll Call of Members

Teri Smith conducted the Roll Call of Members.

III. Approval of Minutes

The minutes of the April 19, 2022 regular meeting were reviewed and approved as written.

IV. Director's Report

- A. April – June 2022 Recap:** The April – June 2022 Recap was reviewed and displayed for the Board.

April - June 2022

Circulation.....	69,099
Number of Active Patrons.....	34,242
Volunteer Hours.....	395
Door Count.....	21,628
Electronic Usage Sessions.....	8,888
Page Views.....	18,464
Net Revenue	\$1,629
Children's Programming.....	3,724
Adult Programming.....	973
Outreach Programs	6,443

- B. Program & Events Report for April - June:** Jesse Loucks reviewed the Program & Events Report for April through June.

C. **Upcoming Programs and Events:** Mr. Loucks reviewed the Upcoming Programs and Events report. Pictures were displayed for the Board.

D. **Works in Progress**

1. **Program Room Microphone Replacement:** Jesse Loucks reported that staff is replacing the Program Room microphones, but supply chain issues have slowed the progress of this replacement; however, staff anticipates this replacement to occur by the end of July.
2. **HVAC Repairs:** Kyle Gordon informed the Board that the Library's HVAC unit is at the end of its life; however, staff has received pricing for a replacement unit and plans to present the project to the City Council in August.
3. **Exterior Operational Hours Sign:** Jesse Loucks reported that staff replaced the exterior operational hours sign with an updated model that utilizes official City branding and the existing brick façade.
4. **Conference Room Projector:** Mr. Loucks explained that the Library conference room projector had many technical issues. The City's IT department installed a new and updated model that is working well.

E. **Staff Activities**

1. **Professional Development:** Vanessa Patchen reported that six Library employees attended the Texas Library Association Annual Conference in April. Each employee took a shift hosting the Think Tank exhibition at the exhibit hall, and some participated in team-building activities. Teen Librarian Danyelle Weiss facilitated book talks for authors, and Adult Services Library Manager Robin Swaringen facilitated speed-mentoring with managers and participated in a leadership symposium. Jesse Loucks sat on a panel discussing the City and School District HEB Reads! collaboration. Finally, Acquisitions Librarian Jennifer Ohnstad participated in a panel discussion relating to decluttering workspace.

The Hurst Way Advocacy Team held a team-building activity as part of the leadership development program. A professional development team called Group Dynamix hosted activities to help the participants build trust among work groups. Ms. Swaringen and Library Assistant Bettina Heard participated from the Library.

Upcoming professional development programs include the City's Human Resources department partnering with MRG Presentations for supervisor training.

2. **Hurst Gives Back Event:** Ms. Patchen reported that many City employees participated in the Hurst Gives Back event on April 22nd. The event included repairs and improvements to a selected house in the Hurst Community. This year, neighboring homes also received freshly

Painted house numbers on the curb, weed-eating services, potted plants, and American flags. Ms. Patchen showed the Board a video highlighting the event's activities.

V. Reports of the Committees

A. Friends of the Hurst Public Library

1. **Quarterly Revenue Report:** Jesse Loucks reviewed the Friends revenue report for April through June.
2. **FY 2022-23 Budget Update:** Mr. Loucks displayed the approved FY 2022-23 Friends budget.
3. **Automated Materials Handler Donation:** Mr. Loucks informed the Board that the Friends have approved the purchase of an updated Automated Materials Handler (AMH) from Envisionware. The Friends will donate the AMH to the Library.

VI. Communications

- A. **Community Comments:** Vanessa Patchen highlighted positive community comments that the Library received via in-house comment cards and social media posts, many of which resulted from the Library's programming and excellent Library Staff. Photos and comments were displayed for the Board.

VII. Unfinished Business

None at this time.

VIII. New Business

None at this time.

IX. Informational Items

- A. **2022 Summer Reading Club Update:** Jesse Loucks gave an overview of the 2022 Summer Reading Club (SRC), with 1,100 people registered. The program started with the HEB Reads! event with 3,500 in attendance, featuring a bubble truck, a Touch-a-Truck exhibit, Star Wars costumed characters, and several entertainment performers. The Birdville Reads event had 600 attendees with an inflatable slide, tattoo kits, face painting, a petting zoo, a Touch-a-Truck exhibit, including street equipment and a police patrol car. The SRC programs included a presentation by the Dallas Zoo, Professor Brainius, Brett Roberts, Wildlife on the Move, Gregg Ka-Zam, The Creature Teacher, and Friday movie matinees.
- B. **Community Outreach:** Mr. Loucks explained that the Library partners with the Police Department for the Police Department's annual PALS Camp. This year there were 45 kids in attendance. The program featured many activities, including an educational animal entertainment act and movies.

Vanessa Patchen informed the Board that Library employees deployed the Think Tank to the River Trails Elementary School Readers Celebration and several other elementary schools for their summer school students and provided many STEM activities.

Dianne Smith, Programming & Outreach Librarian, also attended Concert in the Park on Friday, June 17th, and provided giveaway items and handouts referencing Library activities.

- C. **FY 22-23 Budget Update:** Kyle Gordon gave a brief overview of the 2022-2023 Library proposed budget.

X. Board Member and Citizen Comments

Margaret Coleman asked if it is possible to recognize the *Friends of the Hurst Public Library* to show appreciation for their hard work. Kyle Gordon stated that staff would develop some options and bring a recommendation back to the Board at the next meeting.

Visitor, Karen Kersey inquired about the difference between the Friends of the Hurst Public Library Budget and the Library Budget. Staff provided more detailed information. Ms. Kersey also commended the Board members and Library Staff on their continuous good work.

XI. Adjournment

There being no further business, the meeting was adjourned by Chair Betty Whiteside at 6:58 p.m.

APPROVED this the _____ day of _____, 2022

APPROVED:

ATTEST:

CHAIR

RECORDING SECRETARY