

**REGULAR MEETING AGENDA OF THE CITY COUNCIL OF HURST, TEXAS
CITY HALL, 1505 PRECINCT LINE ROAD
TUESDAY, FEBRUARY 14, 2023**

AGENDA:

5:00 p.m. - City Council Meeting (City Hall, Council Chamber)

CALL TO ORDER

INVOCATION (Councilmember David Booe)

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

1. Consider approval of the minutes for the January 24, 2023 City Council meetings
2. Consider Ordinance 2529, second reading, amending Chapter 300, Section 313 of the General Orders of the Hurst Police Department and providing fitness incentives to sworn personnel
3. Consider Ordinance 2530, first reading, amending Chapter 13, "Municipal Court" by adding a fine for failure to appear or violation of promise to appear in the Hurst Municipal Court
4. Consider Ordinance 2531, first reading, to vacate and abandon a 3-foot wide strip of a 10-foot wide Utility Easement platted as part of Lot 13, Block D, of the Versailles Parc Addition
5. Consider authorizing the city manager to enter into a Contract with Doggett Freightliner of South Texas LLC-Austin for the purchase of a new Vactor Unit 2100i with Heavy Duty Truck Chassis

OTHER BUSINESS

6. Board, Commission, and Committee Draft Minutes
 - Library Board
 - Parks and Recreation Board
 - Hurst Community Arts and Historic Landmark Preservation Committee
7. Review of upcoming calendar items

8. City Council Reports - Items of Community Interest

PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED. CITIZEN COMMENTS ARE LIMITED TO A MAXIMUM OF 3 MINUTES PER SPEAKER

ADJOURNMENT

Posted by: _____

This 10th day of February 2023, by 5:00 p.m., in accordance with Chapter 551, Texas Government Code.

Any item on this posted agenda could be discussed in executive session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and section 561.087 of the Texas Government Code.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (817) 788-7041 or FAX (817) 788-7054, or call TDD 1-800-RELAY-TX (1-800-735-2989) for information or assistance.

**Minutes
Hurst City Council
Work Session
Tuesday, January 24, 2023**

On the 24th day of January 2023, at 5:37 p.m., the City Council of the City of Hurst, Texas, convened in Work Session at City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

| | | |
|-----------------------|---|--|
| Henry Wilson |) | Mayor |
| Cindy Shepard |) | Mayor Pro Tem |
| John Miller |) | Councilmembers |
| Jon McKenzie |) | |
| Cathy Brotherton |) | |
| Gary N. Waldron |) | |
| David Booe |) | |
| | | |
| Clay Caruthers |) | City Manager |
| Sarah Walsh |) | City Attorney |
| Clayton Fulton |) | Assistant City Manager |
| Malaika Marion Farmer |) | Assistant City Manager |
| Rita Frick |) | City Secretary |
| Greg Dickens |) | Executive Director of Public Works |
| Steve Bowden |) | Executive Director of Economic Development |
| Michelle Lazo |) | Executive Director of Planning and Development |
| Kyle Gordon |) | Executive Director of Community Services |

With the following Councilmembers absent: none, constituting a quorum, at which time, the following business was transacted:

I. Call to Order – The meeting was called to order at 5:37 p.m.

II. Informational Items

- **Update and discussion of upcoming Calendar Items** – City Secretary Rita Frick and City Manager Clay Caruthers reviewed upcoming events and the intent to cancel the March 14, 2023 Council meeting due to spring break and Council Strategic Planning meeting the following week.
- **Update and discussion regarding water and sanitary sewer maintenance, staffing levels and partnerships with the Trinity River Authority** – City Manager Caruthers briefed Council on staffing levels in the water and sewer divisions and his plan to increase starting salaries in these divisions to meet the current market rates. He explained the numerous pressures on hiring certain fields and this will be a budget neutral impact due to other salary savings. Mr. Caruthers also advised he recently entered into an Agreement with Flow-Line through TRA’s contract to assist with staffing during any possible emergency line breaks.
- **Updated and discussion of proposed Temporary Events Ordinance** – Assistant City Manager Malaika Farmer and Executive Director of Planning and Development Michelle Lazo briefed Council on a proposed temporary event

ordinance. After brief discussion Council requested the item be further reviewed during Strategic Planning.

EXECUTIVE SESSION in Compliance with the Provisions of the Texas Open Meetings Law, Authorized by Government Code, 551.072, deliberation of the purchase, exchange, lease, or value of real property (economic development/redevelopment) and to reconvene in Open Session at the Conclusion of the Executive Session to consider and take any necessary action

Mayor Wilson next recessed the meeting to Executive Session at 6:11 p.m. pursuant to the provisions of the Texas Open Meetings Law, Authorized by Government Code, 551.072, deliberation of the purchase, exchange, lease, or value of real property (economic development/redevelopment) and reconvened Open Session at 6:27 p.m.

The following items were not discussed in work session:

III. Update and discussion of Regular Agenda Items(s)

IV. Discussion of Agenda Item(s) 2, 3, 4 and 5

Consider Ordinance 2529, first reading, amending Chapter 300, Section 313 of the General Orders of the Hurst Police Department and providing fitness incentives to sworn personnel

Consider approval of Resolution 1832 supporting an application for Bullet-Resistant Shield Grant to the Office of the Governor, Criminal Justice Division (CJD)

Consider authorizing the city manager, or his designee, to enter into a purchase agreement with GT Distributors Inc. to purchase shields for the police department

Consider authorizing the city manager, or his designee, to enter into an agreement with Thermo Scientific Portable Analytical Instruments Inc. to purchase an enhanced narcotics field identification analyzer

V. Discussion of Agenda Item(s) 6 and 7

Consider authorizing the city manager to enter into an agreement with Public Consulting Group for the Centers for Medicaid Services (CMS) GADCS information preparation and submission

Consider authorizing the city manager to pay the annual North East Fire Department Association (NEFDA) Membership Dues

VI. Discussion of Agenda Item(s) 8

Consider authorizing the city manager to proceed with the 2023 Playground Replacement Project with Lea Park & Play, Inc.

VII. Discussion of Agenda Item(s) 9

Consider authorizing the city manager to enter into a professional services agreement with The Management Connection

VIII. Discussion of Agenda Item(s) 10 and 11

Consider authorizing the city manager to enter into an Interlocal Agreement with Tarrant County for the 2023 Street Overlay Program

Consider authorizing the city manager to execute the Contract with Freese and Nichols, Inc. for Engineering Design and Construction Representation Services for Mary Drive 0.75 MG Elevated Storage Tank

IX. ADJOURNMENT – Mayor Wilson adjourned the work session at 6:27 p.m.

APPROVED this the 14th day of February 2023.

ATTEST:

Rita Frick, City Secretary

APPROVED:

Henry Wilson, Mayor

City Council Minutes
Tuesday, January 24, 2023

On the 24th day of January 2023, at 6:30 p.m., the City Council of the City of Hurst, Texas, convened in a regular meeting at City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

| | | |
|-----------------------|---|--|
| Henry Wilson |) | Mayor |
| Cindy Shepard |) | Mayor Pro Tem |
| Jon McKenzie |) | Councilmembers |
| John Miller |) | |
| Cathy Brotherton |) | |
| Gary N. Waldron |) | |
| David Booe |) | |
| | | |
| Clay Caruthers |) | City Manager |
| Matthew Boyle |) | City Attorney |
| Clayton Fulton |) | Assistant City Manager |
| Malaika Marion Farmer |) | Assistant City Manager |
| Rita Frick |) | City Secretary |
| Greg Dickens |) | Executive Director of Public Works |
| Michelle Lazo |) | Executive Director of Planning |
| Kyle Gordon |) | Executive Director of Community Services |

With the following Councilmembers absent: none, constituting a quorum; at which time, the following business was transacted:

The meeting was called to order at 6:30 p.m. and the Pledge of Allegiance and Texas pledge was given.

Mayor Wilson gave the Invocation.

CONSENT AGENDA

1. Consider approval of the minutes for the January 10, 2023 City Council meetings
2. Consider Ordinance 2529, first reading, amending Chapter 300, Section 313 of the General Orders of the Hurst Police Department and providing fitness incentives to sworn personnel
3. Consider approval of Resolution 1832 supporting an application for Bullet-Resistant Shield Grant to the Office of the Governor, Criminal Justice Division (CJD)
4. Consider authorizing the city manager, or his designee, to enter into a purchase agreement with GT Distributors Inc. to purchase shields for the police department
5. Consider authorizing the city manager, or his designee, to enter into an agreement with Thermo Scientific Portable Analytical Instruments Inc. to purchase an enhanced narcotics field identification analyzer

6. Consider authorizing the city manager to enter into an agreement with Public Consulting Group for the Centers for Medicaid Services (CMS) GADCS information preparation and submission
7. Consider authorizing the city manager to pay the annual North East Fire Department Association (NEFDA) Membership Dues
8. Consider authorizing the city manager to proceed with the 2023 Playground Replacement Project with Lea Park & Play, Inc.

Mayor Pro Tem Shepard moved to approve the consent agenda. Motion seconded by Councilmember Brotherton. Motion prevailed by the following vote:

Ayes: Councilmembers Booe, Miller, McKenzie, Brotherton, Waldron and Shepard
No: None

OTHER BUSINESS

9. Consider authorizing the city manager to enter into a professional services agreement with The Management Connection

City Manager Clay Caruthers reviewed the proposed Professional Services Agreement with The Management Connection noting the numerous benefits to the organization including strategic planning, professional and leadership development, facilitating the employee conference, and more recently, being involved in assessments for hiring the right fit for the position and maintaining organizational culture and the Code of Ideals. Mr. Caruthers noted the increase in pricing from the last contract that includes the additional time for the right fit utilization and inflationary increase. Mr. Caruthers expressed his belief in the benefit of utilizing The Management Connection.

Councilmember Miller moved to authorize the city manager to enter into a Professional Services Agreement with The Management Connection, in an amount not to exceed \$120,000 per year and approved reimbursements including travel expenses, with five one-year extensions to be considered as part of the City's annual budget preparation process. Motion seconded by Councilmember Booe. Motion prevailed by the following vote:

Ayes: Councilmembers Booe, Miller, McKenzie, Brotherton, Waldron and Shepard
No: None

10. Consider authorizing the city manager to enter into an Interlocal Agreement with Tarrant County for the 2023 Street Overlay Program

Executive Director of Public Works Greg Dickens reviewed the annual Street Overlay Program utilizing Tarrant County to assist in the project. He noted the proposed segment this year is Hurstview Drive from Womack Court to Norwood Drive, which is approximately 1,800 linear feet, and this year's project will be a complete repave, not just an overlay. In response to Councilmember's questions Mr. Dickens stated this section of roadway needs

repair due to extensive deterioration and he believed Cannon Drive was patched sufficiently after the water line replacement. He explained the factors contributing to deterioration including brittleness, water seepage to the subgrade and temperature fluctuation. City Manager Caruthers also noted the increased delivery truck traffic on the roadways. Mr. Dickens stated he would also assess the Cannon Road condition.

Councilmember McKenzie moved to authorize the city manager to enter into an Interlocal Agreement with Tarrant County for the 2023 Street Overlay Program, in an amount not to exceed \$300,000. Motion seconded by Councilmember Brotherton. Motion prevailed by the following vote:

Ayes: Councilmembers Booe, Miller, McKenzie, Brotherton, Waldron and Shepard
No: None

11. Consider authorizing the City Manager to execute the contract with Freese and Nichols, Inc. for engineering design and construction representation services for Mary Drive 0.75 MG Elevated Storage Tank

Executive Director of Public Works Greg Dickens reviewed the proposed Contract noting as part of the recent Water System Analysis, the consultant Freese and Nichols, Inc., identified a need for additional elevated storage capacity to satisfy the projected buildout demand conditions, meet state regulations, and improve operational flexibility. He reviewed the existing tanks, storage capacity, tank design and plain locations noting the addition of the proposed tank in the south plain will assist with capacity and relieve additional stressors in the south plain if there are any issues with the existing tank. Mr. Dickens expressed his confidence in the capability of Freese and Nichols for the engineering design and construction representation services and City Manager Caruthers advised the location was selected due to proximity to the existing transmission main and property already owned by the City. Mr. Caruthers stated staff did not believe it will impact the planning and reimagining of the area. In response to Councilmember's questions, Mr. Dickens stated the total cost for the project is be between \$3.5 to \$4 million and the old dentist building located on the corner was occupied.

Councilmember Waldron moved to authorize the city manager to execute the contract with Freese and Nichols, Inc., for Engineering Design and Construction Representation Services for Mary Drive 0.75 MG Elevated Storage Tank, for a total fee not to exceed \$501,305.00. Motion seconded by Councilmember Miller. Motion prevailed by the following vote:

Ayes: Councilmembers Booe, Miller, McKenzie, Brotherton, Waldron and Shepard
No: None

12. Review of upcoming calendar items – City Manager Clay Caruthers reviewed items on the Future Events Calendar noting the February 23, 2023 Town Hall Forum. He encouraged everyone to attend and to also complete the citizen survey that is on the City's website.
13. City Council Reports - Items of Community Interest

PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED.

CITIZEN COMMENTS ARE LIMITED TO A MAXIMUM OF 3 MINUTES PER SPEAKER

Mayor Wilson recognized HEB Chamber Leadership Class attendees.

EXECUTIVE SESSION in Compliance with the Provisions of the Texas Open Meetings Law, Authorized by Government Code, 551.072, deliberation of the purchase, exchange, lease, or value of real property (economic development/redevelopment) and to reconvene in Open Session at the Conclusion of the Executive Session to consider and take any necessary action

Mayor Wilson did not recess to Executive Session.

14. Take any and all action necessary ensuing from Executive Session – No action was taken.

ADJOURNMENT – The meeting adjourned at 7:04 p.m.

APPROVED this the 14th day of February 2023.

ATTEST:

APPROVED:

Rita Frick, City Secretary

Henry Wilson, Mayor

City Council Staff Report

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|--|---|
| <p>SUBJECT: Consider approving Ordinance 2529, second reading, amending Ordinance 2402 relative to Section 313 of the General Orders of the Hurst Police Department, the policy on General Health and Fitness for all agency personnel and providing specific physical fitness incentives for sworn personnel</p> | |
| <p>Supporting Documents:</p> | |
| <p>Ordinance 2529 General Order Chapter 300 Section 313</p> | <p>Meeting Date: 2/14/2023 Department: Police Department Reviewed by: Billy Keadle City Manager Review:</p> |
| <p>Background/Analysis:</p> | |
| <p>The public expects police officers to be physically capable to protect and serve. At initial employment, sworn personnel applicants must meet certain physical fitness standards. In 2019, the Department implemented General Order 313 and Council approved Ordinance 2402 in compliance with the following:</p> <p>Section 143.044 of the Texas Local Government Code states: "If the criteria for fitness incentive pay are clearly established, are in writing, and are applied equally to each fire fighter or police officer in a municipality who meets the criteria, the municipality's governing body may authorize fitness incentive pay for each fire fighter or police officer who successfully meets the criteria."</p> <p>All employees may voluntarily participate in the City of Hurst Wellness Program, which provides time off incentives for achieving physical fitness goals. The department policy requires all sworn personnel to actively participate in the police department's physical fitness testing and provides time off incentives for superior performance. The maximum time off incentive from both programs may not exceed eight hours annually.</p> <p>The Department requests changes to the sections of GO 313 covering testing options and frequency.</p> | |
| <p>Funding Sources and Community Sustainability:</p> | |
| <p>In support of the City Council's Public Safety strategic priority, incumbent physical fitness testing will help to ensure the Police Department continues to provide excellent and responsive services to the community. Two of The Hurst Way's components, Financial Sustainability and Public Service, provided the filter for determining the cost and benefits of implementing this program. Police Officers will be required to participate in the fitness testing, and they will be incentivized for</p> | |

superior performance with paid time off up to the maximum allowed within the City's current Healthy Hurst Wellness Program. Pre-testing general health screenings for current sworn personnel must be completed, and will be provided through the City at an estimated annual cost of \$6,750. Funds are available in the Anti-Crime Tax Fund.

Recommendation:

Staff recommends the City Council **approve Ordinance 2529, second reading, amending Chapter 300, Section 313 of the General Orders of the Hurst Police Department and providing fitness incentives to sworn personnel.**

ORDINANCE 2529

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HURST, TEXAS ADDING AND AMENDING CHAPTER 300, SECTION 313 OF THE GENERAL ORDERS OF THE HURST POLICE DEPARTMENT, RELATIVE TO THE POLICY ON GENERAL HEALTH AND FITNESS FOR ALL AGENCY PERSONNEL AND PROVIDING FOR SPECIFIC PHYSICAL FITNESS GOALS AND INCENTIVES FOR THE AGENCY'S SWORN EMPLOYEES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council has adopted a Wellness Program available to all City employees including employees of the Hurst Police Department; and

WHEREAS, the City Council now wishes to adopt a physical fitness policy specific to sworn employees of the Hurst Police Department as provided for herein; and

WHEREAS, all constitutional, statutory, and legal prerequisites for the passage of this Ordinance have been met, including but not limited to the Open Meetings Act; and

WHEREAS, the City is a Home Rule municipality having full powers of self-government and may enact ordinances relative to its citizens' health, safety, and welfare that are not inconsistent with the Constitution and laws of the State of Texas; and

WHEREAS, the City Council has determined that it is in the best interest of the health, safety, and welfare of the public to adopt this Ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1. That all of the above premises are found to be true and correct and are incorporated into the body of this ordinance as if copied herein in their entirety.

Section 2. That the General Orders of the Hurst Police Department are hereby amended by the adding and amending the attached Chapter 300, Personnel, Section 313, Physical Fitness, to the General Orders of the Hurst Police Department.

Section 3. All other provisions of the General Orders of the Hurst Police Department not specifically amended herein shall remain in full force and effect and shall not be amended by the adoption of this ordinance.

Section 4. If any section, article, paragraph, sentence, clause, phrase, or word in this ordinance, or application thereto any person or circumstance is held invalid or unconstitutional by a court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this ordinance; and the City Council hereby declares it would have passed such remaining portions of the ordinance in spite of such invalidity, which remaining portions shall remain in full force and effect.

Section 5. This Ordinance shall be effective upon the second consideration and passage by the City Council of the City of Hurst, Texas.

AND IT IS SO ORDERED.

Passed on the first reading on the 24th day of January 2023 by a vote of 6 to 0.

Approved on the second reading on the 14th day of February 2023 by a vote of _ to _.

ATTEST:

CITY OF HURST

Rita Frick, City Secretary

Henry Wilson, Mayor

Approved as to form and legality:

City Attorney



Hurst Police Department GENERAL ORDERS MANUAL



Chapter 300

Personnel

Section 313

Physical Fitness

CALEA Standards # [22.2.2](#), [22.2.3](#)

Purpose

To set the policy on general health and fitness for all agency personnel at the Hurst Police Department. To establish departmental directives regarding physical fitness testing of Hurst Police Department sworn employees. Physical fitness condition impacts the safety of officers and the citizens they protect. The program aims to improve the overall physical fitness levels of sworn employees by instituting a testing requirement and providing incentives for sworn employees to achieve a higher performance percentage of the physical fitness standard set by the Texas Department of Public Safety ("DPS").

Section 313.01 CITY WELLNESS PROGRAM AVAILABLE TO ALL EMPLOYEES

- A. The City of Hurst Employee Policy Manual places the responsibility on each employee to maintain the standards of physical and mental fitness required to perform the essential job functions of their position. The Employee Policy Manual sets the guidelines for determining an employee's fitness for duty. [Standard 22.2.2](#)
- B. To assist the employee in maintaining their wellness, the City has a Wellness Program supported through HR and City-sponsored medical insurance to provide ongoing support, education, and evaluation of the employee's general health and physical fitness.
- C. Participating in the Wellness Program shall be voluntary; however, employees are encouraged to participate in the City Wellness Program and the annual wellness screening.
- D. By participating in the Wellness Program, all full-time employees will be eligible for the Wellness Incentive. For additional information on the City Wellness Program and its incentives, refer to the Hurst Insider website.

Section 313.02 POLICY STATEMENT FOR SWORN EMPLOYEES

- A. The physical fitness requirements of police officers are unique from most other professions. Physical fitness has been shown to directly relate to an officer's job readiness and general mental and physical well-being. It has been reported that people who exercise can work better, be more creative, and enjoy better mental health. It is the policy of the Hurst Police Department to promote physical and mental fitness, well-being, and stress management using this program.
- B. The Hurst Police Department will support and assist officers in maintaining good health and fitness by providing a periodic evaluation and assessment of their general physical

condition. However, each officer still has an individual responsibility to maintain a level of fitness that permits the officer to carry out job responsibilities and handle any situation that may arise. Officers have an obligation to their families when it comes to day-to-day safety and longevity. [Standard 22.2.2](#)

- C. The program's goals include the reduction of injuries with resulting healthcare-related claims and absences, improved officer performance, improved mental health, and the general reduction of stress-related problems.

Section 313.03 SWORN EMPLOYEE PARTICIPATION

- A. All sworn police officers are required to participate in the Hurst Police Department's physical fitness program and must actively participate in the physical fitness testing process unless excused. [Standard 22.2.3 \(a\)](#)
- B. The Chief of Police will select the program coordinator. [Standard 22.2.3 \(b\)](#)
- C. All sworn police officers must have pre-testing general health screenings before participating in the physical fitness program. The City of Hurst will provide the pre-testing general health screening at no cost to Hurst employees. Alternatively, employees may choose to have pre-testing general health screening by their physicians. The City of Hurst will reimburse a predetermined amount for these screenings. The employee must provide the results of the health screening in writing to the City of Hurst. [Standard 22.2.3 \(c\)](#)
- D. The program coordinator is responsible for assisting officers with individual education, goal setting, ongoing support, and evaluation. [Standard 22.2.3 \(d\) \(e\)](#)

Section 313.04 SWORN EMPLOYEE PHYSICAL FITNESS TESTING

- A. Appropriately trained and qualified personnel will administer physical fitness testing after receiving instructions on conducting the fitness test. [Standard 22.2.3 \(b\)](#)
- B. Officers may choose from one of the three testing formats which are the 2000-meter row, the 4-minute row, or the 500-meter row. The damper will be set to level 5. Scoring will mirror TX DPS scoring, which can be located on the following website. www.dps.texas.gov/section/training-operations-tod/concept-2-rower-evaluation-and-rowing-workouts. Officers who obtain an 80% score may choose their damper setting for subsequent tests. A failure to maintain 80% will require a return to the damper setting of 5. There is no minimum standard. Training videos for the rower are available at <http://www.concept2.com/indoor-rowers/training/technique-videos>. If the hyperlink does not work, please contact the program coordinator.
- C. Physical fitness testing will take place twice per year. Testing will occur during the months designated by the program coordinator and while on duty. The data will be used for evaluation to determine the setting of a minimum standard for the department, however, there is no requirement that the department establishes a minimum standard. The department will evaluate the physical fitness program annually.

- D. Trained and qualified fitness test personnel will forward the results to the program coordinator. The department will utilize the Texas DPS row standards as a comparison instrument.
- E. An automated external defibrillator ("AED") and a certified AED operator will be present during the physical fitness testing.

Section 313.05 PHYSICAL AND MENTAL FITNESS

- A. Determinations of physical and mental fitness for sworn personnel will be made under Section 143.081 of the Texas Local Government Code.
- B. The physical fitness program does not provide alternate testing methods. If an officer is excused during the scheduled month of testing, they are not required to reschedule or make up the testing cycle.

Section 313.06 SWORN EMPLOYEE ON-DUTY TRAINING TIME

- A. On-duty patrol officers working a 12-hour shift are allotted two 45-minute lunch breaks. One of the lunch breaks may be extended to 60 minutes for physical fitness training. On-duty patrol or traffic officers working 8 or 10-hour shifts may substitute their two allotted coffee breaks to have one 60-minute period of physical fitness training. If an officer is not conducting physical fitness training, then breaks must comply with the department's General Order 217.
- B. Administrative, Criminal Investigations, and Community Services sworn personnel may use one hour of on-duty time three times per week for physical fitness training. Officers must use the time to conduct physical fitness training at the police department and not as a means to adjust work schedules or for any purpose other than physical fitness training.
- C. The on-duty training time is considered a privilege and not a right; therefore, officers cannot claim overtime or other compensation for not receiving the physical fitness training time due to call load or other circumstances prohibiting its use. Approved on-duty training time during any shift is part of that shift time, so approved on-duty training time does not extend shift time.
- D. The on-duty training time cannot be carried over to another day or otherwise accumulated.
- E. All officers are subject to call while on a paid physical fitness training break. Each officer is required to be available to expedite their response to an emergency.
- F. All officers must check out on a "fitness break," which is entered with the out-of-service code "FIT."

Section 313.07 INJURIES

- A. Any injury suffered while exercising during approved on-duty training time or during Hurst Police Department physical fitness testing is covered under the Worker's Compensation Act.

- B. All injuries shall be reported to a supervisor immediately.

Section 313.08 AVAILABILITY OF WORKOUT FACILITY

- A. The Hurst Police Department does not permit persons under the age of 16 in the Hurst Police Department workout facility.
- B. The Hurst Police Department workout facility is available for use by Hurst Justice Center employees and members of their households. Household members must be accompanied by the employee while utilizing the Hurst Police Department workout facility.
- C. Employees and household members desiring to use the Hurst Police Department workout facility will be required to furnish the Senior Administrative Assistant a signed copy of the "Waiver and Release" form(s), which is available in the shared template file directory.

Section 313.09 SWORN EMPLOYEE AWARDS AND INCENTIVES

- A. The objective of awards and incentives is to encourage and reward officers for superior physical fitness commitment and performance. For comparison, new officer applicants must achieve 50% of the physical fitness standard set by Texas DPS.
- B. Fitness Incentive Leave. Officers shall be granted fitness leave time based on their highest performance percentage during a yearly training cycle. Officers who achieve 90% or more of the Texas DPS standard will receive eight hours of fitness leave. Officers who achieve at least 80% but less than 90% of the Texas DPS standard will receive six hours of fitness leave. Officers who achieve at least 70% but less than 80% of the Texas DPS standard will receive four hours of fitness leave. The fitness leave time is at regular pay and is awarded annually at the beginning of the year. Fitness leave time under this section is considered fitness incentive pay under Sections 143.041 and 143.044 of the Texas Local Government Code. Officers may only receive a maximum of eight hours of fitness/wellness leave per year. This leave may be a combination of fitness leave under this policy and wellness leave under the City of Hurst Policy.
- C. Fitness Bar. Officers will be awarded a fitness bar for their uniform for a performance percentage of 90% or more of the Texas DPS standard during the yearly training cycle.
- D. Public Recognition. The names of officers whose highest performance percentage during a yearly training cycle is 70% or more of the Texas DPS standard may be shared with the department, the City, and the public, including through social media on the Internet.

City Council Staff Report

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| <p>SUBJECT: Consider Ordinance 2530, first reading, amending Chapter 13, Municipal Court by adding a fine for failure to appear or violation of promise to appear in the Hurst Municipal Court</p> | |
| <p>Supporting Documents:</p> | |
| <p>Ordinance 2530</p> | <p>Meeting Date: 2/14/2023 Department: Legislative and Judicial Services Reviewed by: Rita Frick City Manager Review:</p> |
| <p>Background/Analysis:</p> | |
| <p>The Code of Criminal Procedure provides the governing body of each municipality may prescribe by ordinance the collection, after due notice, of a fine not to exceed \$25 for an offense under Section 38.10(e), Penal Code, or Section 543.009, Transportation Code. Money collected from the fine shall be paid into the municipal treasury for the use and benefit of the municipality. The proposed ordinances will bring the current chapter into compliance with state law and update Court collection practices.</p> | |
| <p>Funding Sources and Community Sustainability:</p> | |
| <p>There is no funding source and staff anticipates the proposed fine will have minimal revenue impact. This item is representative of the Council’s strategic priorities of financial sustainability and public safety.</p> | |
| <p>Recommendation:</p> | |
| <p>It is recommended City Council move to approve Ordinance 2530, first reading, amending Chapter 13, Municipal Court by adding a fine not to exceed twenty-five dollars for failure to appear or violation of promise to appear in the Hurst Municipal Court</p> | |

ORDINANCE 2530

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HURST, TEXAS AMENDING CHAPTER 13, OF THE HURST CODE OF ORDINANCE "MUNICIPAL COURT", BY ADDING A FINE NOT TO EXCEED TWENTY-FIVE DOLLARS FOR FAILURE TO APPEAR OR VIOLATION OF PROMISE TO APPEAR IN THE HURST MUNICIPAL COURT; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council desires to adopt a fine for failure to appear or a violation of a promise to appear as authorized by Article 45.0203 of the Texas Code of Criminal Procedure; and

WHEREAS, all constitutional, statutory, and legal prerequisites for the passage of this Ordinance have been met, including but not limited to the Open Meetings Act; and

WHEREAS, the City is a Home Rule municipality having full powers of self-government and may enact ordinances relative to its citizens' health, safety, and welfare that are not inconsistent with the Constitution and laws of the State of Texas; and

WHEREAS, the City Council has determined that it is in the best interest of the health, safety, and welfare of the public to adopt this Ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1. That all of the above premises are found to be true and correct and are incorporated into the body of this ordinance as if copied herein in their entirety.

Section 2. Chapter 13 "Municipal Court" of the Code of Ordinances, City of Hurst, Texas, is hereby amended by adding a new section to read as follows:

"Fine for Failure to Appear or Violation of Promise to Appear.

- (a) There is hereby prescribed in the Hurst Municipal Court of Record the collection, after due notice, of a fine not to exceed \$25.00 for

an offense under Section 38.10(e) of the Texas Penal Code or Section 543.009 of the Texas Transportation Code.

- (b) Money collected from the fine shall be paid into the municipal treasury for the use and benefit of the City as authorized by Vernon’s Ann. C.C.P. Art. 45.203 as same now exists or may be hereafter amended.

Section 3. This Ordinance shall be cumulative of all provisions of the Code of Ordinances of the City of Hurst, except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances and such Code, in which event conflicting provisions of such ordinances and such Code are hereby repealed.

Section 4. If any section, article, paragraph, sentence, clause, phrase, or word in this ordinance, or application thereto any person or circumstance is held invalid or unconstitutional by a court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this ordinance; and the City Council hereby declares it would have passed such remaining portions of the ordinance in spite of such invalidity, which remaining portions shall remain in full force and effect.

Section 5. This Ordinance shall be effective upon the second consideration and passage by the City Council of the City of Hurst, Texas.

AND IT IS SO ORDERED.

Passed on the first reading on the 14th day of February 2023 by a vote of _ to _.

Approved on the second reading on the 28th day of February 2023 by a vote of _ to _.

ATTEST:

CITY OF HURST

Rita Frick, City Secretary

Henry Wilson, Mayor

Approved as to form and legality:

City Attorney

City Council Staff Report

| | |
|--|---|
| <p>SUBJECT: Consider approval of Ordinance 2531, first reading, to vacate and abandon a 3-foot wide strip of a 10-foot wide Utility Easement platted as part of Lot 13, Block D, of the Versailles Parc Addition</p> | |
| <p>Supporting Documents:</p> | |
| <p>Ordinance 2531</p> | <p>Meeting Date: 2/14/2023 Department: Public Works Reviewed by: Greg Dickens City Manager Review:</p> |
| <p>Background/Analysis:</p> | |
| <p>Mr. Harry Cobble, owner of Lot 13, Block D, Versailles Parc Addition (3512 Chateaux Lane) desires to construct a swimming pool in the rear yard. The yard area available is limited and he has requested the interior 3’ of an existing 10’ wide utility easement located along the rear property line be abandoned to provide additional space for the pool and associated patio.</p> <p>Mr. Cobble has completed the “Application for the Vacation of the City of Hurst Utility and/or Drainage Easement” (Exhibit 1), and provided a boundary survey of the lot including a metes and bounds description with boundary survey of the lot depicting the subject 3’ utility easement requested for abandonment (Exhibit 2), and signed agreement by franchise utility companies Oncor, Charter Cable, AT&T, and ATMOS, agreeing to abandonment of the easement (Exhibit 3). AT&T indicated they would allow the 3’ abandonment, but stated they do have facilities within the easement, and said caution should be exercised while digging, and cost of any repairs or necessary relocation would be at homeowner’s expense.</p> <p>As the City of Hurst does not currently have any utilities located within the subject easement, and does not envision a future need to locate utilities within this easement, we have no objection to abandonment of the easement and release of our rights to use of this portion of the original easement.</p> | |
| <p>Funding Sources and Community Sustainability:</p> | |
| <p>There is no fiscal impact. This action is consistent with Council’s strategic priority of Customer Service to the citizens of Hurst.</p> | |

Recommendation:

Staff recommends City Council **approve Ordinance 2531, first reading, to vacate and abandon a 3-foot wide strip of a 10-foot wide Utility Easement platted as part of Lot 13, Block D, of the Versailles Parc Addition.**

ORDINANCE 2531

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HURST, TEXAS, ABANDONING AND VACATING A PORTION OF A 10-FOOT UTILITY EASEMENT IN THE CITY OF HURST, TEXAS, AS HEREIN AFTER DESCRIBED

WHEREAS, the owner of the Lot 13, Block D, Versailles Park Addition as recorded in Volume A, Page 2878 of the Plat Records of Tarrant County, Texas, that contains an existing ten (10') foot wide utility easement, has requested that the most westerly three (3') foot portion of the existing ten (10') foot wide utility easement, as more specifically described in Exhibit "2", attached hereto, and incorporated herein for all purposes, be abandoned and vacated; and

WHEREAS, the most westerly three (3') foot portion of the existing ten (10') foot utility easement is not needed for public use and will not be needed in the future for public use; and

WHEREAS, abandoning and vacating the most westerly three (3') foot portion of the existing ten (10') foot utility easement will relieve the City of Hurst, Texas from the cost and expense of maintaining the property.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1: **THAT** all matters stated in the preamble of this ordinance are true and correct and are hereby incorporated into the body of this ordinance as if copied in their entirety.

Section 2: **THAT** the most westerly three (3') foot portion of the existing ten (10') foot utility easement located within the property as described in Exhibit "2", attached hereto, and incorporated herein for all purposes, is hereby abandoned and vacated for public use and the same is hereby vacated insofar as all public right, title, and interest in and to said most westerly three (3') foot portion of the existing ten (10') foot utility easement is concerned.

Section 3: **THAT** the terms and provisions of this ordinance shall be deemed to be severable, and if validity of any section, subsection, word, sentence, or phrase shall be held invalid, it shall not affect the remaining part of this ordinance.

Section 4: **THAT** the fact that the most westerly three (3') foot portion of the existing ten (10') foot utility easement is no longer needed by the public for public usage.

AND IT IS SO ORDERED.

Passed on the first reading on the 14th day of February 2023 by a vote of ___ to ___.

Passed on the second reading on the 28th day of February 2023 by a vote of ___ to ___.

ATTEST:

CITY OF HURST

Rita Frick, City Secretary

Henry Wilson, Mayor

Approved as to form and legality:

City Attorney



APPLICATION FOR THE VACATION OF THE CITY OF HURST UTILITY AND/OR DRAINAGE EASEMENT IN THE Versailles Park ADDITION TO THE CITY OF HURST, TARRANT COUNTY, TEXAS

Date: 08/28/2022

TO THE MAYOR & CITY COUNCIL OF THE CITY OF HURST:

The undersigned hereby makes application for the vacation and abandonment of that portion of the utility easement in the above named Addition, Lot(s) 13 of Block D, and as particularly described in Exhibit No. 1, attached. In support of this application, the undersigned represent and warrant the following:

- 1. The undersigned will hold the City of Hurst harmless, and indemnify it against all suits, costs, expenses, and damages that may arise or grow out of such vacation and abandonment.
2. Attached, marked Exhibit No. 2, is a plat or sketch of that portion of the public easement sought to be vacated and the surrounding areas.
3. Attached, marked Exhibit No. 3, is the consent of public utilities to such vacation.
4. Such easement should be vacated because: The homeowner wants to build a small pool but existing easements take 10' of the back yard which is only 22'ft deep. There are no underground utilities in the requested 3' abandonment. Abandoning part of the easement would make it possible for a 10' wide pool.
5. Said requested abandonment section of easement is not in use.

Name: Harry Cobble
Address: 3512 Chateaux Ln
City, State Zip: Hurst TX 76054

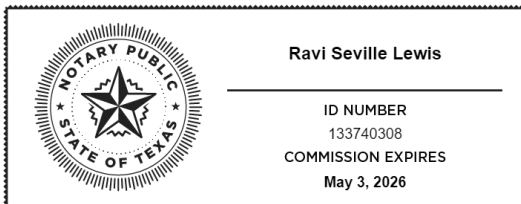
Harry Davis Cobble IV

STATE OF TEXAS COUNTY OF TARRANT

BEFORE ME, the undersigned authority, on this day personally appeared the person whose name is sworn and subscribed to the above and foregoing instrument, and he acknowledged to me that he executes the same for the purposes and considerations therein expressed and as the act and deed of said owner.

WITNESS MY HAND AND SEAL OF OFFICE this the 28th day of August, 2022.

State of Texas
County of Harris



Notarized online using audio-video communication

Notary Public, Tarrant County, Texas My Commission Expires 05/03/2026

Survey plan of a Partial Easement Abandonment at 3512 Chateaux Lane, Hurst, Tarrant County, Texas, being Lot 13, Block D of "Versailles Parc", as recorded in Volume A, Page 2878, Plat Records of Tarrant County, Texas.

Legal Description: A partial abandonment of a 10 foot utility easement, located at 3512 Chateaux Lane, Hurst, Tarrant County, Texas, being Lot 13, Block D of "Versailles Parc", according to the plat thereof recorded in Cabinet A, Slide 2878, Plat Records of Tarrant County, Texas, and being more particularly described by metes and bounds as follows:

COMMENCING AT A POINT, SAID POINT BEING A 2" METAL POST AT THE NE CORNER OF LOT 13 AND THE NE CORNER OF AN EXISTING 10' UTILITY EASEMENT;

THENCE SOUTH 89° 43' 24" WEST, BY THE NORTH LINE OF SAID LOT 13, FOR A DISTANCE OF 10.00 FEET;

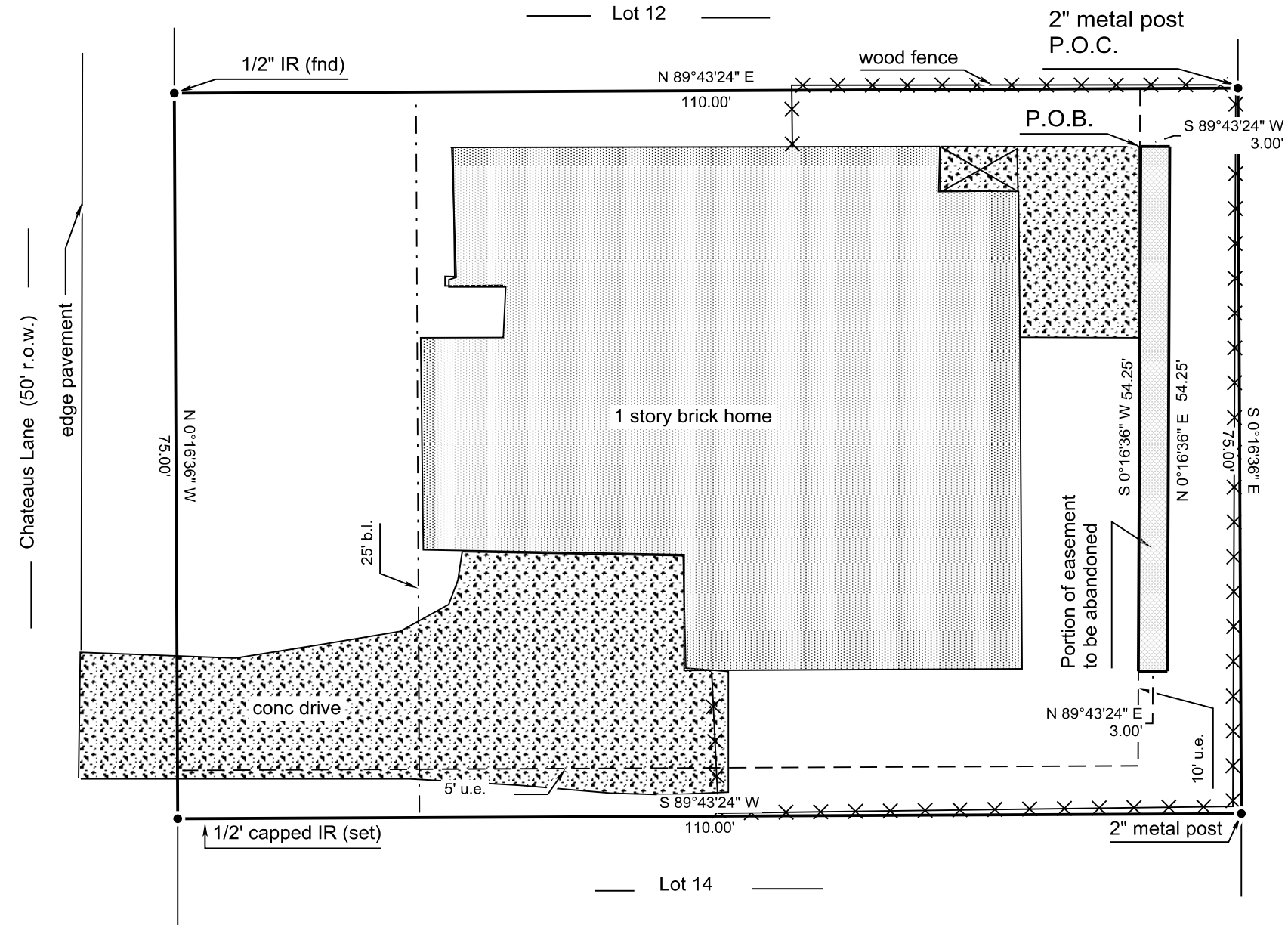
THENCE SOUTH 00° 16' 36" WEST, ALONG THE WEST LINE OF SAID 10' UTILITY EASEMENT, FOR A DISTANCE OF 6.00 FEET TO A POINT AT THE EDGE OF A CONCRETE PAD FOR THE POINT OF BEGINNING

THENCE SOUTH 00° 16' 36" WEST, ALONG THE WEST EDGE OF SAID 10' UTILITY EASEMENT, FOR A DISTANCE OF 54.25 FEET TO A POINT;

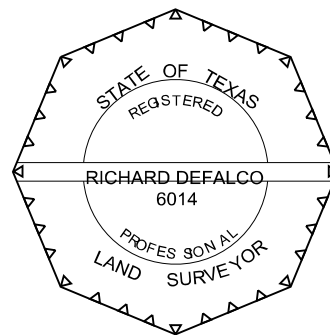
THENCE NORTH 89° 43' 24" EAST, FOR A DISTANCE OF 3.00 FEET TO A POINT;

THENCE NORTH 00° 16' 36" EAST, FOR A DISTANCE OF 54.25 FEET TO A POINT;

THENCE SOUTH 89° 43' 24" WEST, FOR A DISTANCE OF 3.00 FEET, TO THE POINT OF BEGINNING, THE AREA BEING 162.7 SQ. FT. OR 0.004 ACRES



The undersigned Registered Professional Land Surveyor certifies to the purchaser and to the Title Company that:
 A) this plot of survey and the property description set forth hereon are a true representation to facts found at the time of an actual on-the-ground survey; B) such survey was conducted by the surveyor or under his supervision; C) there are no visible encroachments, conflicts, shortages in area or boundary line, except as shown; D) the property has access to a public street unless otherwise noted; E) the flood statement based on the most recent data available to the surveyor, and while this survey may show the property not to be in a special flood hazard area, all zones may be subject to some degree of flooding; for more information contact your local flood plain administrator or the Federal Emergency Management Agency; F) reflects easements affecting the property, evidence of which is visible on the ground or of which the surveyor has legal notice.



R. F. DeFalco

According to the FIRM map #48439C0095K dated 09/25/2009, this property is not located in a special flood hazard area. It is located in zone "X".



Rick DeFalco - Surveyor
 201 Carolyn Drive
 Hurst, TX. 76054
 817-428-0155
 Date: 08/24/2022

EXHIBIT NO. 3

The undersigned public utility companies, using or entitled to use, under the terms and provisions of our respective franchises with the City of Hurst, that portion of the public utility easement sought to be vacated in the

Application to Vacate Utility Easement, do hereby consent to in **Versailles Park**
Addition, Lot(s) 13, Block D to the City of Hurst, Tarrant County, Texas

City of Hurst Utilities Division

By

Title

Signature

Franchise Utilities

John Davila, john.davila@oncor.com
ONCOR (Electric)

Toby Hamm 8-29-22

Toby Hamm (~~817-550-0244~~) 682-384-7786
Spectrum/Charter Cable Co.

Ray Garcia, 817-550-7576 ray.garcia@att.com
Or Frank Honeycutt, 817-267-1904 Fh1612@att.com
AT&T

L.J. Robinson (214) 206-2941 LJ.Robinson@atmosenergy.com
ATMOS (Natural Gas)

EXHIBIT NO. 3

The undersigned public utility companies, using or entitled to use, under the terms and provisions of our respective franchises with the City of Hurst, that portion of the public utility easement sought to be vacated in the

Application to Vacate Utility Easement, do hereby consent to in Versailles Park
Addition, Lot(s) 13, Block D to the City of Hurst, Tarrant County, Texas

City of Hurst Utilities Division

By

Title

Signature

Franchise Utilities

John Davila, john.davila@oncor.com
ONCOR (Electric)

Toby Hamm (817) 822-8244
Spectrum/Charter Cable Co.

Ray A. Garcia

Ray Garcia, 817-550-7576 ray.garcia@att.com
~~Or Frank Honeycutt, 817-267-1904 Fh1612@att.com~~
AT&T

L.J. Robinson (214) 206-2941 LJ.Robinson@atmosenergy.com
ATMOS (Natural Gas)

*No Objections to partial abandonment of 3' of existing 10' easement.
AT&T lines do exist in this easement. Use caution while digging.
All damages and/or costs of relocations will be at homeowner's expense.*

EXHIBIT NO. 3

The undersigned public utility companies, using or entitled to use, under the terms and provisions of our respective franchises with the City of Hurst, that portion of the public utility easement sought to be vacated in the

Application to Vacate Utility Easement, do hereby consent to in **Versailles Park**
Addition, Lot(s) 13, Block D to the City of Hurst, Tarrant County, Texas

City of Hurst Utilities Division

By

Title

Signature

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ONCOR (Electric)

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Spectrum/Charter Cable Co.

Ray Garcia, 817-550-7576 ray.garcia@att.com
Or Frank Honeycutt, 817-267-1904 Fh1612@att.com
AT&T

[David Draper \(Operations Supervisor\)](#)

ATMOS Energy (Title)

City Council Staff Report

| | |
|---|--|
| SUBJECT: Consider authorizing the city manager to enter into a Contract with Doggett Freightliner of South Texas LLC-Austin for the purchase of a new Vactor Unit 2100i with Heavy Duty Truck Chassis | |
| Supporting Documents: | |
| Exhibit "A" | Meeting Date: 2/14/2023 Department: Public Works Reviewed by: Greg Dickens City Manager Review: |
| Background/Analysis: | |
| <p>Unit 812 is a 16-year-old 10 cubic yard, sanitary sewer, vacuum and jet hose reel operating vehicle utilized by the Wastewater Division. This vehicle is critical to daily, monthly and annual sewer main maintenance and service. Within recent years, heavy use due to sewer main blockages, infrastructure failures, and other situations have generated the need for extensive repairs to maintain its operational status. This vehicle plays a vital role in our Sanitary Sewer Overflow Initiative (SSOI) with the TCEQ to protect human health and environmental safety and maintaining our sanitary sewer system infrastructure.</p> <p>In cooperation with Fleet Services, we have received a proposal from Doggett Freightliner of South Texas LLC-Austin based on their Buy Board bid. The total bid for the Vactor Unit (with all the attributes that our existing unit has) mounted on the appropriate heavy duty truck chassis is \$515,532.</p> | |
| Funding Sources and Community Sustainability: | |
| Sufficient funds have been budgeted in the fiscal year 2023 Enterprise Fund for the purchase of this equipment. This purchase is in line with the Council's goals of Financial Sustainability and Customer Service. | |
| Recommendation: | |
| Staff recommends the City Council to authorize the city manager to enter into a Contract with Doggett Freightliner of South Texas LLC-Austin for the purchase of a new Vactor Unit 2100i mounted on a heavy-duty Freightliner M-2 114SD Truck Chassis for a total price of \$515,532. | |



DOGGETT FREIGHTLINER OF SOUTH TEXAS LLC - AUSTIN

1701 Smith Rd.
Austin, Texas 78721

Bus: 512-389-0000
Fax: 512-389-2663

INV #:
DATE: 1/31/2023
INVOICE / BUYER'S ORDER

BUYER'S NAME: CITY OF HURST
ADDRESS: 1505BPRECINCT LINE RD
CITY: HURST
STATE: TX
ZIP CODE: 76054
YEAR: 2024
MAKE: FREIGHTLINER
MODEL/BODY: 114SD
VIN: TBD

A DOCUMENTARY FEE IS NOT AN OFFICIAL FEE. A DOCUMENTARY FEE IS NOT REQUIRED BY LAW, BUT MAY CHARGED TO BUYER FOR HANDLING DOCUMENTS RELATING TO THE SALE. A DOCUMENTARY FEE MAY NOT EXCEED A REASONABLE AMOUNT AGREED TO BY THE PARTIES. THIS NOTICE IS REQUIRED BY LAW.

UN PAGO DOCUMENTAL NO ES UN CARGO OFICIAL. LA LEYNO EXIGUE SE IMPONGA UN CARGO DOCUMENTAL. PERO ESTE PODRIA COBRARSE A LOS COMPRADORES POR EL MANEJO DE LA DOCUMENTACION EN RELACION CON LE VENTA. UN CARGO DOCMENTAL NO PUEDI EXCEDER UNA CANIDAD PAZONABLE ACORDADA POR LAS PARTES. ESTA NOTIFICACION SE EXIGUE POR LA LEY.

Table with columns for MILEAGE, BUY BOARD CONTRACT #601-19, BASE MODEL PRICE (\$70,282.00), OPTION CONTENT (\$60,200.00), VACTOR 2100i SEWER CLEANER (\$384,650.00), BUY BOARD CONTRACT # 767-22, BUY BOARD FEE (\$400.00), BMI QUOTE # 2022-47351, EXPIRES 3-31-23

EXHIBIT "A"

CUSTOMER COPY

Disclaimer of Warranties
The above described vehicle sold by Freightliner of Ausitn is sold as is, without either express or implied warranties of any kind by Freightliner of Austin, including warranties of merchantability or fitness, and Buyer will bear the entire expense of repairing or correcting any defects that presently exist or that may occur in the vehicle, unless a writte warranty by, or service contract with Freightliner of Austin covering the describe vehicle is delivered to Buyer in conjunction with or within 90 days following the time of sale, but such vehicle or any of its component parts may be subject to warranty by the manufacuter thereof.

MILEAGE:
YEAR MAKE MODEL/BODY VIN
MILEAGE: TRADE-IN
YEAR MAKE MODEL/BODY VIN

Table with columns for PAYOFF TO, ADDRESS, TELEPHONE, GOOD UNTIL, QUOTED BY, SHOW LIEN TO, DATED, DRAFT FOR \$, DRAFT THRU, ADDRESS, TOTAL (\$515,532.00), (Trade Allowance) (\$0.00), TRADING DIFFERENCE (\$515,532.00), SALES TAX (\$0.00), DEALER'S INVENTORY TAX (\$0.00), LICENSE FEE (\$0.00), DOCUMENTARY FEE (\$0.00), FEDERAL EXCISE TAX (\$0.00), TOTAL SALE PRICE (\$515,532.00), PAYOFF ON TRADE (\$0.00), EXT. WARRANTY (\$0.00), LESS DEPOSIT (\$0.00), Total Balance Due (\$515,532.00)

**The Dealer's Inventory Tax charge is intended to reimburse the dealer for ad valorem taxes on its motor vehicle inventory. The charge, which is paid by the Dealer to the county tax assessor-collector, is not a tax imposed on a consumer by the government, and is not required to be charged by the dealer to the consumer.
The information you see on the window form for this vehicle is part of this contract. Information on the window form overrides any contrary provisions on the contract of sale.
La informacion que aparece en la ventanilla de este vehiculo forma parte de este contrato. La informacion contenida en el formulario de la ventanilla anula cualquier prevision que establezca lo contrario y quy aparezca en el contrato de venta. If a credit purchase, this is an offer to purchase only. Buyer offers to purchase vehicle on credit terms described herein and no contractual relationship is created. This order does not constitute an agreement for the extension of credit. Manufacturer/Distributor reserves the right to change the price of new vehicles to Seller without notice. In the event that the price to Seller of the new vehicle ordered hereunder is changed prior to delivery to Buyer, Buyer agrees and accepts that the cash delivered price will be changed accordingly. If the Buyer's used vehicle trade-in is not delivered to the Seller until delivery of the new vehicle, the trade-in will be reappraised at that time and Buyer agrees that such reappraised value shall determine the allowance, if any, made for the trade-in. Buyer agrees to deliver the original bill of sale and the title to an trade-in along with the delivery of the trade-in and further agrees to execute and all documents necessary or required to transfer legal title and ownership to Seller or its assigns. Buyer warrants the trade-in to be his property and free and clear of all liens and encumbrances except as otherwise noted herein. Buyer further warrants that the trade-in has not been declared rebuilt salvage, reconditioned, nonrepairable, or flood damaged and that the emission systems have not been tampered with and are in the condition as originally manufactured, except for ordinary wear, unless so disclosed. Seller makes no representations, concerning fuel economy of the sale unit and any information posted on the sale unit or contained in literature relating to the same reflect the results of tests performed, required or prescribed by government agency, upon which Seller has relied. It is expressly agreed to and understood by Buyer and Seller that is the event of a non-credit transaction, Seller retains a security interest in the purchased vehicle until such time as Buyer has paid the Seller for the vehicle. Buyer agrees to all the above listed charges.

BUYER'S SIGNATURE: _____ SELLER'S SIGNATURE: _____ DATE: _____

Presents a BuyBoard Proposal Summary

of the



2100i

Combination Single Engine Dual Stage Sewer Cleaner with Hydrostatic Driven Vacuum System Mounted on a Heavy-Duty Freightliner M-2 114SD Truck Chassis

For



EXHIBIT "A"

PRODUCT DESCRIPTION

- 2100i with Single Engine Dual Stage Fan, 12 Yard Debris Body, 1500 Gallons of Fresh Water

STANDARD FEATURES

- 24" x 26" x 69" Curb Side Aluminum Toolbox
- Aluminum Fenders
- Mud Flaps
- Electric/Hydraulic Four Way Boom
- Color Coded Sealed Electrical System
- Intuitouch Electronic Package
- Double Acting Dump Hoist Cylinder
- Handgun Assembly w/35' x 1/2" Hose w/Quick Disconnects
- 3" Y-Strainer at Water Pump Inlet
- Ex-Ten Steel Cylindrical Debris Tank
- Flexible Hose Guide
- (3) Nozzles with Carbide Inserts w/Rack
- Suction Tube Storage - 4 Pipe
- 1" Nozzle Pipe
- 10' Leader Hose
- Flat Rear Door w/Hydraulic Locks
- Dual Stainless Steel Float Shut Off
- Debris Body Vacuum Relief System
- Debris Deflector Plate
- 60" Dump Height
- Additional Water Tank Sight Guage
- Liquid Float Level Indicator
- Boom Transport Post Storage
- Boom Out of Position Indicator/Alarm
- Body Out of Position Indicator/Alarm
- 3" Y-Strainer @ Water Pump
- Performance Package: (Hyd Variable Flow, Dual PTO's. Dual Hyd. Pumps)
- 1" Water Relief Valve for Vactor Water Pump
- Midship Handgun Coupling
- Side Mounted Water Pump
- Hose Wind Guide (Dual Roller)
- Hose Reel Manual Hyd. Extend/Retract
- Hose Reel Chain Cover (Full)
- Hydraulic Extending/Rotating 15" Hose Reel (1" x 800') Capacity
- Tachometer/Chassis Engine W/Hourmeter
- Circuit Breakers
- LED Lights. Clearance, Back-Up, Stop, Tail & Turn
- Tow Hooks, Front and Rear
- Electronic Back-Up Alarm
- Hydraulic Tank Shutoff Valves
- Module Paint, Dupont Imron Elite - Sanded Primer Base
- 8" Vacuum Pipe Package
- Emergency Flare Kit
- Fire Extinguisher 5 Lbs.
- Low Water Alarm with Water Pump Flow Indicator
- Joystick Boom Control
- Rodder System Accumulator- Jack Hammer on/off control w/ manual valve
- Digital Hose Footage Counter
- Water Pump Hour Meter
- PTO Hour Meter
- Hydraulic Oil Temp Alarm

EXHIBIT "A"

- Digital Water Pressure Gauge

ADDITIONAL FEATURES

- 180 Degree Rotation, 10 Ft. Hydraulic Telescoping Boom, Front Loading 8" Suction Hose
- 80 GPM Variable Flow Water System
- 2500 PSI Water Pressure
- 1" x 800' Piranha Sewer Hose, 2500 PSI
- Debris Body Washout
- 6" Knife Valve w/Cam-Loc, Rear Door, 6:00 Position
- Standpipe and Screen for 6:00 Port
- Centrifugal Separators (Cyclones)
- Folding Pipe Rack, Curbside, 8" Pipe
- Folding Pipe Rack, Rear Door, 8" Pipe
- Rear Door Splash Shield
- Lube Manifold
- Plastic Lube Chart
- Bellypack Wireless Controls with hose reel controls, 2-way communications, and LCD Display
- Rotatable Boom Inlet Hose, Telescoping Boom
- Automatic Hose Level Wind Guide, Indexing
- Fan Flushout System
- High Pressured Hose Reel
- Rodder Pump Drain Valves
- Rear Directional Control, LED Arrowboard
- Rear Mounted, LED Beacon Light
- LED Mid-Ship Turn Signals
- Worklights (2), LED, Telescoping Boom
- Work light, LED, Operators Station
- Work light, LED, Hose Reel Manhole
- Work light, LED, Curb Side
- Work light, LED, Street Side
- Toolbox, Behind Cab
- Toolbox, Driver Side Subframe, 48w x 20h x 12d
- Camera System, Rear
- Safety Cone Storage Rack - Post Style
- Digital Water Level Indicator
- Digital Debris Body Level Indicator
- (1) 3" Y-Strainer Screen
- 2-1/2" Water Fill Hose Assembly - 25ft
- (1) Hydrant Wrench
- Vactor Standard Manual and USB Version - 1

EXHIBIT "A"

Chassis Source – Doggett Freightliner of South Texas (BuyBoard Contract Holder)

Module Paint Match Cab - Yes

Module Paint Color - White

Cab Color - White

Door Stripe Color - None

Chassis Axle - Tandem

Certified Unit Weight Required - No

Total BuyBoard Cooperative Purchasing Contract Price for Body Only F.O.B. Hurst, TX: \$384,650.00

Product Model: 2100i

Proposal Date: 1/31/2023

Quote Number: 2022-47351

Price List Date: 9/2/2022

Payment Terms: Net Due Upon Delivery

Proposal Notes:

Prices quoted herein are in accordance with our BuyBoard Contract # 767-22

Prices quoted herein are firm until 3/31/23.

Price quoted herein is for Vactor body and related equipment only and is exclusive of truck chassis. This proposal is provided for configuration verification purposes only. Any order initiated as a result of this proposal must be made in favor of Doggett Freightliner of South Texas as the exclusive BuyBoard contract holder for Freightliner M-2 114SD chassis whose total BuyBoard quote accompanies this proposal.

SIGNED BY:

Date: _____

LIMITED WARRANTY

Limited Warranty. Each machine manufactured by VACTOR MANUFACTURING (or, "the Company") is warranted against defects in material and workmanship for a period of 12 months, provided the machine is used in a normal and reasonable manner and in accordance with all operating, maintenance and safety instructions. In addition, certain machines and components of certain machines have extended warranties as set forth below. If sold to an end user, the applicable warranty period commences from the date of delivery to the end user. If used for rental purposes, the applicable warranty period commences from the date the machine is first made available for rental by the Company or its representative. This limited warranty may be enforced by any subsequent transferee during the warranty period. This limited warranty is the sole and exclusive warranty given by the Company.

STANDARD EXTENDED WARRANTIES (Total Warranty Duration)2100 Series, HXX Series and Jetters

10 years against water tank leakage due to corrosion. Nonmetallic water tanks are covered for 5 yrs. against any factory defect in material or workmanship.

2100 Series, HXX Series and Guzzler only

5 years against leakage of debris tank, centrifugal compressor or housing due to rust-through.

2100 Series and Jetters

2 years - Vactor Rodder Pump

Exclusive Remedy. Should any warranted product fail during the warranty period, the Company will cause to be repaired or replaced, as the Company may elect, any part or parts of such machine that the Company's examination discloses to be defective in material or factory workmanship. Repairs or replacements are to be made at the selling Company's authorized dealer's or distributor's location or at other locations approved by the Company. In lieu of repair or replacement, the Company may elect, at its sole discretion, to refund the purchase price of any product deemed defective. The foregoing remedies shall be the sole and exclusive remedies of any party making a valid warranty claim.

This Limited Warranty shall not apply to (and the Company shall not be responsible for):

1. Major components or trade accessories that have a separate warranty from their original manufacturer, such as, but not limited to, trucks and truck chassis, engines, hydraulic pumps and motors, tires and batteries.
2. Normal adjustments and maintenance services.
3. Normal wear parts such as, but not limited to, oils, fluids, vacuum hose, light bulbs, fuses and gaskets.
4. Failures resulting from the machine being operated in a manner or for a purpose not recommended or not in accordance with operating, maintenance or safety instructions provided by the Company.
5. Repairs, modifications or alterations without the express written consent of the Company, which in the Company's sole judgment, have adversely affected the machine's stability, operation or reliability as originally designed and manufactured.
6. Items subject to misuse, negligence, accident or improper maintenance.

NOTE The use in the product of any part other than parts approved by the Company may invalidate this warranty. The Company reserves the right to determine, in its sole discretion, if the use of non-approved parts operates to invalidate the warranty. Nothing contained in this warranty shall make the Company liable for loss, injury, or damage of any kind to any person or entity resulting from any defect or failure in the machine.

THIS WARRANTY SHALL BE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, AND TO THE EXTENT PERMITTED, CONFERRED BY STATUTE, INCLUDING WITHOUT LIMITATION, ANY IMPLIED WARRANTIES OF MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE, OR ANY WARRANTY AGAINST FAILURE OF ITS ESSENTIAL PURPOSE, ALL OF WHICH ARE DISCLAIMED.

This warranty is in lieu of all other obligations or liabilities, contractual and otherwise, on the part of the Company. For the avoidance of doubt, the Company shall not be liable for any indirect, special, incidental or consequential damages, including, but not limited to, loss of use or lost profits. The Company makes no representation that the machine has the capacity to perform any functions other than as contained in the Company's written literature, catalogs or specifications accompanying delivery of the machine. No person or affiliated company representative is authorized to alter the terms of this warranty, to give any other warranties or to assume any other liability on behalf of the Company in connection with the sale, servicing or repair of any machine manufactured by the Company. Any legal action based hereon must be commenced within eighteen (18) months of the event or facts giving rise to such action.

The Company reserves the right to make design changes or improvements in its products without imposing any obligation upon itself to change or improve previously manufactured products.



VACTOR MANUFACTURING
1621 S. Illinois Street
Streator, IL 61364



EXHIBIT "A"

Prepared by:
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 1701 SMITH ROAD
 AUSTIN, TX 78721
 Phone: 512-389-0000

S P E C I F I C A T I O N P R O P O S A L

| Data Code | Description | Weight Front | Weight Rear |
|------------------------------|---|-----------------|----------------|
| Price Level | | | |
| PRL-27D | SD PRL-27D (EFF:MY24 ORDERS) | | |
| Data Version | | | |
| DRL-010 | SPECPRO21 DATA RELEASE VER 010 | | |
| Vehicle Configuration | | | |
| 001-177 | 114SD CONVENTIONAL CHASSIS | 7,934 | 6,476 |
| 004-224 | 2024 MODEL YEAR SPECIFIED | | |
| 002-003 | SET FORWARD AXLE - TRUCK | | |
| 019-002 | STRAIGHT TRUCK PROVISION | | |
| 003-001 | LH PRIMARY STEERING LOCATION | | |
| General Service | | | |
| AA1-002 | TRUCK CONFIGURATION | | |
| AA6-002 | DOMICILED, USA (EXCLUDING CALIFORNIA AND CARB OPT-IN STATES) | | |
| A85-010 | UTILITY/REPAIR/MAINTENANCE SERVICE | | |
| A84-1UT | UTILITY BUSINESS SEGMENT | | |
| AA4-002 | LIQUID BULK COMMODITY | | |
| AA5-002 | TERRAIN/DUTY: 100% (ALL) OF THE TIME, IN TRANSIT, IS SPENT ON PAVED ROADS | | |
| AB1-008 | MAXIMUM 8% EXPECTED GRADE | | |
| AB5-001 | SMOOTH CONCRETE OR ASPHALT PAVEMENT - MOST SEVERE IN-TRANSIT (BETWEEN SITES) ROAD SURFACE | | |
| 995-1A0 | FREIGHTLINER SD VOCATIONAL WARRANTY | | |
| A66-99D | EXPECTED FRONT AXLE(S) LOAD : 20000.0 lbs | | |
| A68-99D | EXPECTED REAR DRIVE AXLE(S) LOAD : 46000.0 lbs | | |
| A63-99D | EXPECTED GROSS VEHICLE WEIGHT CAPACITY : 66000.0 lbs | | |



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| | Data Code | Description | Weight Front | Weight Rear |
|------------------------------|-----------|--|--------------|-------------|
| Truck Service | | | | |
| | AA3-034 | SEWER/INDUSTRIAL VACUUM BODY | | |
| | AF3-1DN | VACTOR | | |
| Engine | | | | |
| | 101-3BU | CUM L9 370 HP @ 2100 RPM; 2100 GOV RPM, 1250 LB-FT @ 1200 RPM | -850 | -70 |
| Electronic Parameters | | | | |
| N | 79A-075 | 75 MPH ROAD SPEED LIMIT | | |
| | 79B-000 | CRUISE CONTROL SPEED LIMIT SAME AS ROAD SPEED LIMIT | | |
| | 79K-005 | PTO MODE ENGINE RPM LIMIT - 900 RPM | | |
| | 79M-001 | PTO MODE BRAKE OVERRIDE - SERVICE BRAKE APPLIED | | |
| | 79P-004 | PTO RPM WITH CRUISE SET SWITCH - 900 RPM | | |
| | 79Q-004 | PTO RPM WITH CRUISE RESUME SWITCH - 900 RPM | | |
| | 79S-001 | PTO MODE CANCEL VEHICLE SPEED - 5 MPH | | |
| | 79U-007 | PTO GOVERNOR RAMP RATE - 250 RPM PER SECOND | | |
| | 80G-002 | PTO MINIMUM RPM - 700 | | |
| | 80J-002 | REGEN INHIBIT SPEED THRESHOLD - 5 MPH | | |
| Engine Equipment | | | | |
| | 99C-021 | 2010 EPA/CARB/GHG21 CONFIGURATION | | |
| | 99D-010 | NO 2008 CARB EMISSION CERTIFICATION | | |
| | 13E-001 | STANDARD OIL PAN | | |
| | 105-001 | ENGINE MOUNTED OIL CHECK AND FILL | | |
| | 014-1B5 | SIDE OF HOOD AIR INTAKE WITH DONALDSON HIGH CAPACITY AIR CLEANER WITH SAFETY ELEMENT, FIREWALL MOUNTED | | |
| | 124-1D7 | DR 12V 160 AMP 28-SI QUADRAMOUNT PAD ALTERNATOR WITH REMOTE BATTERY VOLT SENSE | | |
| | 292-235 | (2) DTNA GENUINE, FLOODED STARTING, MIN 2000CCA, 370RC, THREADED STUD BATTERIES | -50 | -10 |
| | 290-017 | BATTERY BOX FRAME MOUNTED | | |
| | 281-001 | STANDARD BATTERY JUMPERS | | |
| | 282-001 | SINGLE BATTERY BOX FRAME MOUNTED LH SIDE UNDER CAB | | |
| | 291-017 | WIRE GROUND RETURN FOR BATTERY CABLES WITH ADDITIONAL FRAME GROUND RETURN | | |
| | 289-001 | NON-POLISHED BATTERY BOX COVER | | |



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|-----------|---|-----------------|----------------|
| 107-032 | CUMMINS TURBOCHARGED 18.7 CFM AIR COMPRESSOR WITH INTERNAL SAFETY VALVE | | |
| 152-041 | ELECTRONIC ENGINE INTEGRAL SHUTDOWN PROTECTION SYSTEM | | |
| 128-998 | NO RETARDER/ENGINE BRAKE | | |
| 016-1C2 | RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY WITH RH B-PILLAR MOUNTED VERTICAL TAILPIPE | 30 | 25 |
| 28F-002 | ENGINE AFTERTREATMENT DEVICE, AUTOMATIC OVER THE ROAD REGENERATION AND DASH MOUNTED REGENERATION REQUEST SWITCH | | |
| 239-200 | INTEGRATED STACK AND B-PILLAR PIPE WITH MINIMUM STACK PROTRUSION ABOVE CAB | | |
| 237-1CR | RH CURVED VERTICAL TAILPIPE B-PILLAR MOUNTED ROUTED FROM STEP | | |
| 23U-002 | 13 GALLON DIESEL EXHAUST FLUID TANK | | |
| 30N-003 | 100 PERCENT DIESEL EXHAUST FLUID FILL | | |
| 23Y-001 | STANDARD DIESEL EXHAUST FLUID PUMP MOUNTING | | |
| 43X-002 | LH MEDIUM DUTY STANDARD DIESEL EXHAUST FLUID TANK LOCATION | | |
| 43Y-001 | STANDARD DIESEL EXHAUST FLUID TANK CAP | | |
| 242-001 | STAINLESS STEEL AFTERTREATMENT DEVICE/MUFFLER/TAILPIPE SHIELD | | |
| * 273-048 | HORTON 2-SPEED DRIVEMASTER ADVANTAGE POLAREXTREME FAN DRIVE | | |
| 276-002 | AUTOMATIC FAN CONTROL WITH DASH SWITCH AND INDICATOR LIGHT, NON ENGINE MOUNTED | | |
| 110-003 | CUMMINS SPIN ON FUEL FILTER | | |
| 118-008 | COMBINATION FULL FLOW/BYPASS OIL FILTER | | |
| 120-009 | FLEETGUARD PLAIN COOLANT FILTER | | |
| 266-017 | 1300 SQUARE INCH ALUMINUM RADIATOR | -50 | |
| 103-036 | ANTIFREEZE TO -34F, ETHYLENE GLYCOL PRE-CHARGED SCA HEAVY DUTY COOLANT | | |
| 171-007 | GATES BLUE STRIPE COOLANT HOSES OR EQUIVALENT | | |
| 172-001 | CONSTANT TENSION HOSE CLAMPS FOR COOLANT HOSES | | |
| 270-016 | RADIATOR DRAIN VALVE | | |
| 132-004 | ELECTRIC GRID AIR INTAKE WARMER | | |
| 155-058 | DELCO 12V 38MT HD STARTER WITH INTEGRATED MAGNETIC SWITCH | -35 | |



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| Data Code | Description | Weight Front | Weight Rear |
|-------------------------------|--|-----------------|----------------|
| Transmission | | | |
| 342-582 | ALLISON 3000 RDS AUTOMATIC TRANSMISSION WITH PTO PROVISION | | |
| Transmission Equipment | | | |
| 343-323 | ALLISON VOCATIONAL PACKAGE 172 - AVAILABLE ON 3000/4000 PRODUCT FAMILIES WITH VOCATIONAL MODEL RDS | | |
| 84B-012 | ALLISON VOCATIONAL RATING FOR ON/OFF HIGHWAY APPLICATIONS AVAILABLE WITH ALL PRODUCT FAMILIES | | |
| 84C-023 | PRIMARY MODE GEARS, LOWEST GEAR 1, START GEAR 1, HIGHEST GEAR 6, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY | | |
| 84D-023 | SECONDARY MODE GEARS, LOWEST GEAR 1, START GEAR 1, HIGHEST GEAR 6, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY | | |
| 84E-017 | S5 PERFORMANCE LIMITING PRIMARY SHIFT SCHEDULE, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY | | |
| 84F-016 | S5 PERFORMANCE LIMITING SECONDARY SHIFT SCHEDULE, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY | | |
| 84G-013 | 2100 RPM PRIMARY MODE SHIFT SPEED | | |
| 84H-013 | 2100 RPM SECONDARY MODE SHIFT SPEED | | |
| 84N-200 | FUEL SENSE 2.0 DISABLED - PERFORMANCE - TABLE BASED | | |
| 84U-000 | DRIVER SWITCH INPUT - DEFAULT - NO SWITCHES | | |
| 84M-001 | PUMP MODE INPUT ENABLED 3RD/4TH LOCKUP WIRED ON TCM INPUT AJ/BQ - ALLISON 5TH GEN TRANSMISSIONS | | |
| 85Q-998 | NO AMT DEFAULT START GEAR | | |
| 353-022 | VEHICLE INTERFACE WIRING CONNECTOR WITHOUT BLUNT CUTS, AT BACK OF CAB | | |
| 34C-001 | ELECTRONIC TRANSMISSION CUSTOMER ACCESS CONNECTOR FIREWALL MOUNTED | | |
| 362-1Y2 | (2) CUSTOMER INSTALLED MUNCIE CS10 SERIES PTO'S | | |
| 363-011 | PTO MOUNTING, LH AND RH SIDES OF MAIN TRANSMISSION | | |
| 341-018 | MAGNETIC PLUGS, ENGINE DRAIN, TRANSMISSION DRAIN, AXLE(S) FILL AND DRAIN | | |
| 345-003 | PUSH BUTTON ELECTRONIC SHIFT CONTROL, DASH MOUNTED | | |
| 97G-004 | TRANSMISSION PROGNOSTICS - ENABLED 2013 | | |



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|---------------------------------|---|--------------|-------------|
| 370-015 | WATER TO OIL TRANSMISSION COOLER, IN RADIATOR END TANK | -15 | |
| 346-003 | TRANSMISSION OIL CHECK AND FILL WITH ELECTRONIC OIL LEVEL CHECK | | |
| 35T-001 | SYNTHETIC TRANSMISSION FLUID (TES-295 COMPLIANT) | | |
| Front Axle and Equipment | | | |
| 400-1AC | MFS-20-133A 20,000# FL1 71.0 INCH KPI/3.74 INCH DROP SINGLE FRONT AXLE | 260 | |
| 402-030 | MERITOR 16.5X6 Q+ CAST SPIDER CAM FRONT BRAKES, DOUBLE ANCHOR, FABRICATED SHOES | 10 | |
| 403-002 | NON-ASBESTOS FRONT BRAKE LINING | | |
| 419-023 | CONMET CAST IRON FRONT BRAKE DRUMS | | |
| 427-001 | FRONT BRAKE DUST SHIELDS | 5 | |
| 409-006 | FRONT OIL SEALS | | |
| 408-001 | VENTED FRONT HUB CAPS WITH WINDOW, CENTER AND SIDE PLUGS - OIL | | |
| 416-022 | STANDARD SPINDLE NUTS FOR ALL AXLES | | |
| 405-003 | HALDEX AUTOMATIC FRONT SLACK ADJUSTERS | | |
| 406-001 | STANDARD KING PIN BUSHINGS | | |
| 536-055 | TRW THP-60 POWER STEERING WITH RCH45 AUXILIARY GEAR | 130 | |
| 539-003 | POWER STEERING PUMP | | |
| 534-003 | 4 QUART POWER STEERING RESERVOIR | | |
| 533-001 | OIL/AIR POWER STEERING COOLER | | |
| 40T-001 | MINERAL SAE 80/90 FRONT AXLE LUBE | | |
| Front Suspension | | | |
| 620-006 | 20,000# FLAT LEAF FRONT SUSPENSION | 310 | |
| 619-004 | GRAPHITE BRONZE BUSHINGS WITH SEALS - FRONT SUSPENSION | | |
| 410-001 | FRONT SHOCK ABSORBERS | | |
| Rear Axle and Equipment | | | |
| 420-111 | RT-46-160P 46,000# R-SERIES TANDEM REAR AXLE | | 450 |
| 421-538 | 5.38 REAR AXLE RATIO | | |
| 424-001 | IRON REAR AXLE CARRIER WITH STANDARD AXLE HOUSING | | |
| * 385-005 | JACKSHAFT, TEMPORARY DRIVELINE FOR CUSTOMER FURNISHED EQUIPMENT, TEMPORARILY INSTALLED FOR SHIPPING TO CUSTOMER/TEM | 40 | 40 |



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| Data Code | Description | Weight Front | Weight Rear |
|---|---|--------------|-------------|
| VACTOR REF 504400J REF VIN MD9034 | | | |
| * 386-011 | SPL170 XL DANA SPICER MAIN DRIVELINE WITH HALF ROUND YOKES | 45 | 45 |
| MOUNT CARRIER BERING ON 562 CROSSMEMBER REF S/N MD9034 | | | |
| 388-012 | SPL170 XL DANA SPICER INTERAXLE DRIVELINE WITH HALF ROUND YOKES | | 10 |
| 878-019 | (1) INTERAXLE LOCK VALVE FOR TANDEM OR TRIDEM DRIVE AXLES | | |
| 87A-001 | BLINKING LAMP WITH EACH INTERAXLE LOCK SWITCH, INTERAXLE UNLOCK DEFAULT WITH IGNITION OFF | | |
| 423-020 | MERITOR 16.5X7 Q+ CAST SPIDER CAM REAR BRAKES, DOUBLE ANCHOR, FABRICATED SHOES | | |
| 433-002 | NON-ASBESTOS REAR BRAKE LINING | | |
| 434-001 | CAM BRAKE AUXILIARY SUPPORT BRACKETS | | |
| 451-023 | CONMET CAST IRON REAR BRAKE DRUMS | | |
| 425-002 | REAR BRAKE DUST SHIELDS | | 10 |
| 440-006 | REAR OIL SEALS | | |
| 426-1B3 | BENDIX EVERSURE LONGSTROKE 2-DRIVE AXLES SPRING PARKING CHAMBERS | | |
| 428-003 | HALDEX AUTOMATIC REAR SLACK ADJUSTERS | | |
| 41T-001 | MINERAL SAE 80/90 REAR AXLE LUBE | | |
| 42T-001 | STANDARD REAR AXLE BREATHER(S) | | |
| Rear Suspension | | | |
| 622-1CJ | HENDRICKSON RT463 @46,000# REAR SUSPENSION | | 750 |
| 621-015 | HENDRICKSON RT/RTE - 6.00" SADDLE | | |
| 431-001 | STANDARD AXLE SEATS IN AXLE CLAMP GROUP | | |
| 624-009 | 54 INCH AXLE SPACING | | 10 |
| 628-005 | STEEL BEAMS AND BRONZE CENTER BUSHINGS WITH BAR PIN ADJUSTABLE END CONNECTIONS | | |
| 623-005 | FORE/AFT CONTROL RODS | | |
| Brake System | | | |
| 490-100 | WABCO 4S/4M ABS | | |
| 871-001 | REINFORCED NYLON, FABRIC BRAID AND WIRE BRAID CHASSIS AIR LINES | | |
| 904-001 | FIBER BRAID PARKING BRAKE HOSE | | |
| 412-001 | STANDARD BRAKE SYSTEM VALVES | | |
| 46D-002 | STANDARD AIR SYSTEM PRESSURE PROTECTION SYSTEM | | |



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| Data Code | Description | Weight Front | Weight Rear |
|-----------|---|--------------|-------------|
| 413-1AA | STANDARD U.S. FRONT BRAKE VALVE WITH ABS VALVES IN RAILS WITH RH HEAT SHIELDING | | |
| 432-003 | RELAY VALVE WITH 5-8 PSI CRACK PRESSURE, NO REAR PROPORTIONING VALVE | | |
| 480-009 | BW AD-9 BRAKE LINE AIR DRYER WITH HEATER | 20 | |
| * 479-033 | AIR DRYER MOUNTED INBOARD ON LH RAIL, LOCATE AT 4350 | | |
| * 460-093 | STEEL AIR BRAKE RESERVOIRS; CUSTOMER ACCEPTS TANKS MOUNTED PERPENDICULAR TO RAIL | 10 | 10 |
| | MOUNT PERPENDICULAR REAR OF AFTERTREATMENT AT 2950 MOUNT REMAINING TANKS IN AFTERFRAME | | |
| 477-001 | PULL CABLE ON WET TANK, PETCOCK DRAIN VALVES ON ALL OTHER AIR TANKS | | |
| 485-045 | METALLIC AIR MANIFOLD MOUNTED TO BACK OF CAB CROSSMEMBER WITH SIX 1/4 INCH FITTINGS AND 70 PSI PROTECTION VALVE | 5 | |

Trailer Connections

335-004 UPGRADED CHASSIS MULTIPLEXING UNIT

Wheelbase & Frame

| | | | | |
|---|---------|---|-----|-----|
| | 545-702 | 7025MM (277 INCH) WHEELBASE | | |
| N | 546-102 | 7/16X3-9/16X11-1/8 INCH STEEL FRAME (11.11MMX282.6MM/0.437X11.13 INCH) 120KSI | 510 | 320 |
| | 547-001 | 1/4 INCH (6.35MM) C-CHANNEL INNER FRAME REINFORCEMENT | 240 | 460 |
| | 552-038 | 1800MM (71 INCH) REAR FRAME OVERHANG | | |
| | 55W-007 | FRAME OVERHANG RANGE: 71 INCH TO 80 INCH | -30 | 130 |
| | 549-002 | 24 INCH INTEGRAL FRONT FRAME EXTENSION | 140 | -20 |
| | AC8-99D | CALC'D BACK OF CAB TO REAR SUSP C/L (CA) : 193.11 in | | |
| | AE8-99D | CALCULATED EFFECTIVE BACK OF CAB TO REAR SUSPENSION C/L (CA) : 190.11 in | | |
| | AE4-99D | CALC'D FRAME LENGTH - OVERALL : 399.17 in | | |
| | FSS-0LH | CALCULATED FRAME SPACE LH SIDE : 107.09 in | | |
| | FSS-0RH | CALCULATED FRAME SPACE RH SIDE : 103.91 in | | |
| | 553-001 | SQUARE END OF FRAME | | |
| | 550-001 | FRONT CLOSING CROSSMEMBER | | |
| | 559-001 | STANDARD WEIGHT ENGINE CROSSMEMBER | | |
| * | 562-054 | STANDARD MIDSHIP #1 CROSSMEMBERS LOCATED AT H:3150 AND H:4750 | | |



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| Data Code | Description | Weight Front | Weight Rear |
|--------------------------|--|--------------|-------------|
| * 569-005 | INCREASED CROSSMEMBER SPACING REQUIRED BY ENGINEERING WITH 562-054 | | |
| * 572-067 | STANDARD REARMOST CROSSMEMBER MOUNTED 960MM AFT OF REAR SUSPENSION CROSSMEMBER | | |
| 565-002 | HEAVY DUTY SUSPENSION CROSSMEMBER | | 30 |
| Chassis Equipment | | | |
| 556-997 | OMIT FRONT BUMPER, CUSTOMER INSTALLED SPECIAL BUMPER, DOES NOT COMPLY WITH FMCSR 393.203 | -100 | |
| 551-017 | GRADE 8 THREADED HEX HEADED FRAME FASTENERS INSTALLED WITH BOLT HEADS ON OUTSIDE OF FRAME | | |
| * 606-1T3 | DRILLING PREP FOR VACTOR PER DRAWING 504400J, REVISION B | | |
| 605-1AB | D15-16004-000 CENTER PUNCH TO MARK CENTERLINE OF REAR SUSPENSION ON FRAME WEB | | |
| Fuel Tanks | | | |
| 204-156 | 100 GALLON/378 LITER ALUMINUM FUEL TANK - LH | 20 | |
| 218-006 | 25 INCH DIAMETER FUEL TANK(S) | | |
| 215-005 | PLAIN ALUMINUM/PAINTED STEEL FUEL/HYDRAULIC TANK(S) WITH PAINTED BANDS | | |
| 212-007 | FUEL TANK(S) FORWARD | | |
| 664-001 | PLAIN STEP FINISH | | |
| 205-001 | FUEL TANK CAP(S) | | |
| 122-1J1 | DETROIT FUEL/WATER SEPARATOR WITH WATER IN FUEL SENSOR, HAND PRIMER AND 12 VOLT PREHEATER" | 10 | |
| 216-020 | EQUIFLO INBOARD FUEL SYSTEM | | |
| 20E-004 | AUXILIARY FUEL SUPPLY AND RETURN PORTS LOCATED ON LH FUEL TANK | | |
| 202-016 | HIGH TEMPERATURE REINFORCED NYLON FUEL LINE | | |
| * 221-011 | FUEL COOLER MOUNTED LH OUTBOARD AT 3250 | | |
| Tires | | | |
| 093-0TB | MICHELIN XZY-3 425/65R22.5 20 PLY RADIAL FRONT TIRES | 196 | |
| 094-1UY | MICHELIN X MULTI D 11R22.5 16 PLY RADIAL REAR TIRES | | 120 |
| Hubs | | | |



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|---------------------|---|--------------|-------------|
| 418-060 | CONMET PRESET PLUS PREMIUM IRON FRONT HUBS | | |
| 450-060 | CONMET PRESET PLUS PREMIUM IRON REAR HUBS | | |
| Wheels | | | |
| 502-091 | ACCURIDE 29374A 22.5X12.25 10-HUB PILOT 4.75 INSET 10-HAND ALUMINUM DISC FRONT WHEELS | | -8 |
| 505-657 | ACCURIDE 51408 ACCU-LITE 22.5X8.25 10-HUB PILOT 2-HAND STEEL DISC REAR WHEELS | | |
| 496-011 | FRONT WHEEL MOUNTING NUTS | | |
| 497-011 | REAR WHEEL MOUNTING NUTS | | |
| Cab Exterior | | | |
| 829-1A2 | 114 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB | | |
| 650-008 | AIR CAB MOUNTING | | |
| 648-002 | NONREMOVABLE BUGSCREEN MOUNTED BEHIND GRILLE | | |
| 667-001 | FRONT FENDERS | | |
| 754-002 | 3-1/2 INCH FENDER EXTENSIONS | 15 | |
| 678-001 | LH AND RH GRAB HANDLES | | |
| 645-002 | BRIGHT FINISH RADIATOR SHELL/HOOD BEZEL | | |
| 646-042 | STATIONARY BLACK GRILLE WITH BRIGHT ACCENTS | | |
| 65X-003 | CHROME HOOD MOUNTED AIR INTAKE GRILLE | | |
| 644-004 | FIBERGLASS HOOD | | |
| 690-002 | TUNNEL/FIREWALL LINER | | |
| 727-1AF | SINGLE 14 INCH ROUND HADLEY AIR HORN UNDER LH DECK | | |
| 726-001 | SINGLE ELECTRIC HORN | | |
| 728-001 | SINGLE HORN SHIELD | | |
| 575-001 | REAR LICENSE PLATE MOUNT END OF FRAME | | |
| 312-067 | HALOGEN COMPOSITE HEADLAMPS WITH BRIGHT BEZELS | | |
| 302-001 | (5) AMBER MARKER LIGHTS | | |
| 294-001 | INTEGRAL STOP/TAIL/BACKUP LIGHTS | | |
| 300-015 | STANDARD FRONT TURN SIGNAL LAMPS | | |
| 744-1BC | DUAL WEST COAST BRIGHT FINISH HEATED MIRRORS WITH LH AND RH REMOTE | | |
| 797-001 | DOOR MOUNTED MIRRORS | | |
| 796-001 | 102 INCH EQUIPMENT WIDTH | | |



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|-----------|---|-----------------|----------------|
| 743-204 | LH AND RH 8 INCH BRIGHT FINISH CONVEX MIRRORS MOUNTED UNDER PRIMARY MIRRORS | | |
| 729-001 | STANDARD SIDE/REAR REFLECTORS | | |
| 677-055 | RH AFTERTREATMENT SYSTEM CAB ACCESS WITH POLISHED DIAMOND PLATE COVER | | |
| 768-043 | 63X14 INCH TINTED REAR WINDOW | | |
| 661-004 | TINTED DOOR GLASS LH AND RH WITH TINTED OPERATING WING WINDOWS | | |
| 654-027 | RH AND LH ELECTRIC POWERED WINDOWS, PASSENGER SWITCHES ON DOOR(S) | 4 | |
| 663-013 | 1-PIECE SOLAR GREEN GLASS WINDSHIELD | | |
| 659-007 | 8 LITER (2 GAL) WINDSHIELD WASHER RESERVOIR, CAB MOUNTED, WITHOUT FLUID LEVEL INDICATOR | | |

Cab Interior

| | | | |
|-----------|--|----|--|
| 707-1AK | OPAL GRAY VINYL INTERIOR | | |
| 706-026 | MOLDED PLASTIC DOOR PANEL WITHOUT VINYL INSERT WITH ALUMINUM KICKPLATE LOWER DOOR | | |
| 708-026 | MOLDED PLASTIC DOOR PANEL WITHOUT VINYL INSERT WITH ALUMINUM KICKPLATE LOWER DOOR | | |
| 772-006 | BLACK MATS WITH SINGLE INSULATION | | |
| 785-001 | DASH MOUNTED ASH TRAYS AND LIGHTER | | |
| 691-008 | FORWARD ROOF MOUNTED CONSOLE WITH UPPER STORAGE COMPARTMENTS WITHOUT NETTING | | |
| 694-010 | IN DASH STORAGE BIN | | |
| 742-007 | (2) CUP HOLDERS LH AND RH DASH | | |
| 680-006 | GRAY/CHARCOAL FLAT DASH | | |
| 720-003 | 5 LB. FIRE EXTINGUISHER | 10 | |
| 700-002 | HEATER, DEFROSTER AND AIR CONDITIONER | | |
| 701-001 | STANDARD HVAC DUCTING | | |
| 703-005 | MAIN HVAC CONTROLS WITH RECIRCULATION SWITCH | | |
| 689-804 | PREP KIT FOR CUSTOMER INSTALLED AUXILIARY HEATER, PLUMBING FROM ENGINE TO RAIL UNDER CAB WITH SHUTOFF VALVES | 25 | |
| * 170-019 | STANDARD HEATER PLUMBING WITH BALL SHUTOFF VALVES | | |
| * 724-001 | AUXILIARY HEATER PLUMBING | | |
| 130-041 | VALEO HEAVY DUTY A/C REFRIGERANT COMPRESSOR | | |



EXHIBIT "A"

Prepared by:
Kevin Krieg
FREIGHTLINER OF AUSTIN
1701 SMITH ROAD
AUSTIN, TX 78721
Phone: 512-389-0000

| Data Code | Description | Weight Front | Weight Rear |
|-----------|--|-----------------|----------------|
| 702-002 | BINARY CONTROL, R-134A | | |
| 739-033 | STANDARD INSULATION | | |
| 285-013 | SOLID-STATE CIRCUIT PROTECTION AND FUSES | | |
| 280-007 | 12V NEGATIVE GROUND ELECTRICAL SYSTEM | | |
| 324-011 | DOMED DOOR ACTIVATED LH AND RH, DUAL READING LIGHTS, FORWARD CAB ROOF | | |
| 657-001 | DOOR LOCKS AND IGNITION SWITCH KEYED THE SAME | | |
| 78G-002 | KEY QUANTITY OF 2 | | |
| 655-005 | LH AND RH ELECTRIC DOOR LOCKS | | |
| 284-023 | (1) 12 VOLT POWER SUPPLY IN DASH | | |
| 722-002 | TRIANGULAR REFLECTORS WITHOUT FLARES | 10 | |
| 756-338 | BASIC ISRINGHAUSEN HIGH BACK AIR SUSPENSION DRIVERS SEAT WITH MECHANICAL LUMBAR AND INTEGRATED CUSHION EXTENSION | 30 | |
| 760-338 | BASIC ISRINGHAUSEN HIGH BACK AIR SUSPENSION PASSENGER SEAT WITH MECHANICAL LUMBAR AND INTEGRATED CUSHION EXTENSION | 25 | 10 |
| 759-005 | DUAL DRIVER AND PASSENGER SEAT ARMRESTS | 8 | |
| 711-004 | LH AND RH INTEGRAL DOOR PANEL ARMRESTS | | |
| 758-022 | BLACK MORDURA CLOTH DRIVER SEAT COVER | | |
| 761-023 | BLACK MORDURA CLOTH PASSENGER SEAT COVER | | |
| 763-101 | BLACK SEAT BELTS | | |
| 532-002 | ADJUSTABLE TILT AND TELESCOPING STEERING COLUMN | 10 | |
| 540-015 | 4-SPOKE 18 INCH (450MM) STEERING WHEEL | | |
| 765-002 | DRIVER AND PASSENGER INTERIOR SUN VISORS | | |

Instruments & Controls

| | |
|-----------|--|
| 732-004 | GRAY DRIVER INSTRUMENT PANEL |
| 734-004 | GRAY CENTER INSTRUMENT PANEL |
| * 87L-005 | ENGINE REMOTE INTERFACE WITHOUT INTERLOCKS |
| 870-001 | BLACK GAUGE BEZELS |
| 486-001 | LOW AIR PRESSURE INDICATOR LIGHT AND AUDIBLE ALARM |
| 840-002 | 2 INCH PRIMARY AND SECONDARY AIR PRESSURE GAUGES |



EXHIBIT "A"

Prepared by:
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AUSTIN, TX 78721
Phone: 512-389-0000

| Data Code | Description | Weight Front | Weight Rear |
|-----------|--|-----------------|----------------|
| 198-002 | INTAKE MOUNTED AIR RESTRICTION INDICATOR WITH GRADUATIONS | | |
| 721-001 | 97 DB BACKUP ALARM | | 3 |
| 149-013 | ELECTRONIC CRUISE CONTROL WITH SWITCHES IN LH SWITCH PANEL | | |
| 156-007 | KEY OPERATED IGNITION SWITCH AND INTEGRAL START POSITION; 4 POSITION OFF/RUN/START/ACCESSORY | | |
| 811-042 | ICU3S, 132X48 DISPLAY WITH DIAGNOSTICS, 28 LED WARNING LAMPS AND DATA LINKED | | |
| 160-039 | (1) HEAVY DUTY ONBOARD DIAGNOSTICS INTERFACE CONNECTOR LOCATED BELOW LH DASH AND (1) SAE J1939 DIAGNOSTIC INTERFACE CONNECTOR LOCATED CENTER OF DASH | | |
| 844-001 | 2 INCH ELECTRIC FUEL GAUGE | | |
| 148-071 | ENGINE REMOTE INTERFACE WITH INCREMENT/DECREMENT | | |
| 163-004 | ENGINE REMOTE INTERFACE CONNECTOR IN ENGINE COMPARTMENT | | |
| * 33U-002 | VACTOR INTERLOCK PREP | | |
| 856-001 | ELECTRICAL ENGINE COOLANT TEMPERATURE GAUGE | | |
| 864-005 | TRANSMISSION OIL TEMPERATURE INDICATOR LIGHT | | |
| 830-017 | ENGINE AND TRIP HOUR METERS INTEGRAL WITHIN DRIVER DISPLAY | | |
| 372-051 | CUSTOMER FURNISHED AND INSTALLED PTO CONTROLS | | |
| 852-002 | ELECTRIC ENGINE OIL PRESSURE GAUGE | | |
| 679-001 | OVERHEAD INSTRUMENT PANEL | | |
| 746-137 | AM/FM/WB WORLD TUNER RADIO WITH BLUETOOTH, USB AND AUXILIARY INPUTS, J1939 | 10 | |
| 747-001 | DASH MOUNTED RADIO | | |
| 750-002 | (2) RADIO SPEAKERS IN CAB | | |
| 753-001 | AM/FM ANTENNA MOUNTED ON FORWARD LH ROOF | | |
| 810-027 | ELECTRONIC MPH SPEEDOMETER WITH SECONDARY KPH SCALE, WITHOUT ODOMETER | | |
| 817-001 | STANDARD VEHICLE SPEED SENSOR | | |
| 812-001 | ELECTRONIC 3000 RPM TACHOMETER | | |
| 813-998 | NO VEHICLE PERFORMANCE MONITOR | -5 | |



EXHIBIT "A"

Prepared by:
Kevin Krieg
FREIGHTLINER OF AUSTIN
1701 SMITH ROAD
AUSTIN, TX 78721
Phone: 512-389-0000

| Data Code | Description | Weight Front | Weight Rear |
|-----------|--|-----------------|----------------|
| 6TS-003 | (2) TMC RP 1226 ACCESSORY CONNECTORS: (1) LOCATED BEHIND DASH B PANEL AND (1) LOCATED PASSENGER SIDE OF DASH | | |
| 162-002 | IGNITION SWITCH CONTROLLED ENGINE STOP | | |
| 836-015 | DIGITAL VOLTAGE DISPLAY INTEGRAL WITH DRIVER DISPLAY | | |
| 660-008 | SINGLE ELECTRIC WINDSHIELD WIPER MOTOR WITH DELAY | | |
| 304-001 | MARKER LIGHT SWITCH INTEGRAL WITH HEADLIGHT SWITCH | | |
| 882-009 | ONE VALVE PARKING BRAKE SYSTEM WITH WARNING INDICATOR | | |
| 299-013 | SELF CANCELING TURN SIGNAL SWITCH WITH DIMMER, WASHER/WIPER AND HAZARD IN HANDLE | | |
| 298-039 | INTEGRAL ELECTRONIC TURN SIGNAL FLASHER WITH HAZARD LAMPS OVERRIDING STOP LAMPS | | |

Design

065-000 PAINT: ONE SOLID COLOR

Color

980-5F6 CAB COLOR A: L0006EY WHITE ELITE EY
986-020 BLACK, HIGH SOLIDS POLYURETHANE CHASSIS
PAINT
966-972 POWDER WHITE (N0006EA) REAR
WHEELS/RIMS (PKWHT21, TKWHT21, W, TW)
963-003 STANDARD E COAT/UNDERCOATING

Certification / Compliance

996-001 U.S. FMVSS CERTIFICATION, EXCEPT SALES
CABS AND GLIDER KITS

Secondary Factory Options

998-001 CORPORATE PDI CENTER IN-SERVICE ONLY

Sales Programs

NO SALES PROGRAMS HAVE BEEN SELECTED

TOTAL VEHICLE SUMMARY

Weight Summary

| | Weight | Weight | Total |
|--|--------|--------|-------|
|--|--------|--------|-------|



EXHIBIT "A"

Prepared by:
Kevin Krieg
FREIGHTLINER OF AUSTIN
1701 SMITH ROAD
AUSTIN, TX 78721
Phone: 512-389-0000

| | Front | Rear | Weight |
|-----------------------------|----------|----------|-----------|
| Factory Weight ⁺ | 8919 lbs | 8799 lbs | 17718 lbs |
| <hr/> | | | |
| Total Weight ⁺ | 8919 lbs | 8799 lbs | 17718 lbs |

Extended Warranty

WAG-074 TOWING: TOWING: 1 YEAR/UNLIMITED MILES/KM EXTENDED
TOWING COVERAGE \$750 CAP FEX APPLIES

(+) Weights shown are estimates only.

If weight is critical, contact Customer Application Engineering.

(***) All cost increases for major components (Engines, Transmissions, Axles, Front and Rear Tires) and government mandated requirements, tariffs, and raw material surcharges will be passed through and added to factory invoices.



CITY OF HURST
COUNTY OF TARRANT
STATE OF TEXAS

On the 17th day of January 2023, at 5:30 p.m., the Library Board of the City of Hurst, Texas, convened in Regular Meeting at the Library, 901 Precinct Line Road, Hurst, Texas, with the following members present:

| | | |
|-------------------|---|--|
| Betty Whiteside |) | Chair |
| Peggy Moore |) | Members |
| Janie Melton-Judy |) | |
| Margaret Coleman |) | |
| Julie Granquist |) | |
| | | |
| Kyle Gordon |) | Executive Director of Community Services |
| Hannah Ditgen |) | Community Services Management Assistant |
| Jesse Loucks |) | Library Director |

with the following members absent: Ruth Kennedy, constituting a quorum, at which time the following business was transacted:

I. Call to Order

Chair Betty Whiteside called the meeting to order at 5:30 p.m.

II. Roll Call of Members

Hannah Ditgen conducted the Roll Call of Members.

III. Approval of Minutes

The minutes of the October 18, 2022 regular meeting were reviewed and approved as written.

IV. Director's Report

- A. October – December 2022 Recap:** The October - December 2022 Recap was reviewed and displayed for the Board.

October - December 2022

| | |
|--------------------------------|--------|
| Circulation..... | 71,465 |
| Number of Active Patrons..... | 32,952 |
| Volunteer Hours..... | 456 |
| Door Count..... | 20,190 |
| Electronic Usage Sessions..... | 8,658 |
| Page Views..... | 10,682 |
| Net Revenue | \$ 996 |
| Children's Programming..... | 1,841 |
| Adult Programming..... | 1,187 |
| Outreach Programs | 373 |

- B. Program & Events Report for July - September:** Jesse Loucks reviewed the Program & Events Report for October – December. Mr. Loucks also presented a 2022 Year in Review summary featuring statistics such as the total number of checkouts, customer service figures, the highest Library traffic days, and top-performing social media posts.
- C. Upcoming Programs and Events:** Mr. Loucks reviewed the Upcoming Programs and Events report. Pictures were displayed for the Board.
- D. Works in Progress**
- 1. Automated Materials Handler Replacement:** Jesse Loucks reported that the new automated materials handler should be delivered next week, at which point the installation and staff training will begin.
 - 2. HVAC Repairs:** Kyle Gordon reminded the Board that the Library's HVAC unit is scheduled to be replaced. The City installed a new boiler system unit in November, and staff expects the chiller installation in the Spring of 2023.
 - 3. Youth Themed Seating:** Jesse Loucks reported that the new Youth Themed seating was delivered and deployed to the Youth Department. Families are already enjoying the new furniture.
 - 4. Oracle Upgrade:** Mr. Gordon informed the Board that the City has transitioned to an updated version of Oracle called Oracle Cloud. The City uses this system to manage its finances. The goal is that this new system will be more user-friendly and customizable.

E. Staff Activities

- 1. Organizational Development:** Jesse Loucks informed the Board that part-time Library Aide, Damien Bannister, resigned, and Beverly Kirkendall, Youth Services Library Manager, has announced her retirement will take place at the end of May 2023. Photos were displayed for the Board.
- 2. Professional Development:** Mr. Loucks shared that staff has gone through the annual Sexual Harassment Training, and four members of the Library Management Team have almost completed a twelve-part series of supervisor training.
- 3. Hurst Hearts Update:** Hannah Ditgen stated that the Hurst Hearts Project Team completed the annual United Way Campaign at the end of October and raised over \$7,200. The Project Team also facilitated a holiday decorating contest that helps connect and build morale for City employees. Library employees won for the most creative and best overall.

V. Reports of the Committees**A. Friends of the Hurst Public Library**

1. **Quarterly Revenue Report:** Jesse Loucks reviewed the Friends' revenue report for October - December.
2. **2022 Book Sale:** Mr. Loucks reported the Friends' lobby book sale raised \$350.
3. **Teen Innovation Panel Fundraiser:** Mr. Loucks shared that the Friends partnered with the Teen Innovation Panel for the All Wrapped Up program. Patrons brought gifts for the teens to wrap for a \$1 per gift donation to the Friends group. The fundraiser raised \$85.

VI. Communications

- A. Community Comments:** Jesse Loucks highlighted positive community comments that the Library received, which resulted from the Library's outreach programming and excellent customer service. Photos were displayed for the Board.

VII. Unfinished Business

None at this time.

VIII. New Business

None at this time.

IX. Informational Items

- A. Library of Things Lending Program:** Jesse Loucks announced that this new program is live, and residents have already shown interest in checking out the tools, equipment, and other non-book items.
- B. READs Update:** Mr. Loucks informed the Board that HEB ISD, the City of Hurst, the City of Euless, and the City of Bedford will host the HEB Reads! event on Saturday, May 20th. The Birdville ISD Reads event date is still to be determined.
- C. Concert Bells of Fort Worth Recap:** Mr. Loucks shared that the Library hosted the ever-popular Concert Bells of Fort Worth Christmas performance on Saturday, December 10th. It was a full house with 170 people in attendance.
- D. 2023 MasterWorks Preview:** Mr. Loucks informed the Board that Library staff, in partnership with the local non-profit ArtsNet, scheduled ten evening MasterWorks performances and four noon MasterWorks performances. The

2023 series will start in March after being on hiatus since the pandemic began in March 2020.

X. Board Member and Citizen Comments

A citizen in attendance introduced himself to the Board.

XI. Adjournment

There being no further business, the meeting was adjourned by Chair Betty Whiteside at 6:19 p.m.

APPROVED this the _____ day of _____, 2023

APPROVED:

ATTEST:

CHAIR

RECORDING SECRETARY

CITY OF HURST
COUNTY OF TARRANT

STATE OF TEXAS

On the 19TH day of January 2023, at 6:00 p.m., the Parks and Recreation Board of the City of Hurst, Texas, convened its Regular Meeting at the Hurst Public Library, 901 Precinct Line Road, Hurst, Texas, with the following members present to-wit:

| | | |
|-----------------|---|--|
| Rod Robertson |) | Chairman |
| Trasa Cobern |) | Members |
| Pat King |) | |
| Alan Neace |) | |
| Tammy Salter |) | |
| Leah Smith |) | |
| Kyle Gordon |) | Executive Director of Community Services |
| Hannah Ditgen |) | Community Services Management Assistant |
| Kristie Weaver |) | Assistant Director of Community Services |
| Lauren Snyder |) | Senior Activities Center Manager |
| Amy Oden |) | Recreation Manager |
| Zach Tekavec |) | Recreation Manager |
| Paige Lutz |) | Recreation Administrative Assistant |
| Kathleen Nahidi |) | Parks Administrative Assistant |

With the following member absent: Doris Young, constituting a quorum, at which time the following business was transacted:

- I. **Call to Order:** Rod Robertson called the meeting to order at 6:00 p.m.
- II. **Roll Call of Members:** Paige Lutz conducted the Roll Call of Members.
- III. **Approval of Minutes:** Pat King moved to approve the minutes of the October 20, 2022, regular meeting. Motion seconded by Alan Neace. Motion prevailed by the following vote:

AYES: Cobern, King, Neace, Robertson, Salter, Smith

NO: None

IV. **Staff Report:**

A. **Directors' Quarterly Participation Report:**

- 1. **Recreation Division:** Kristie Weaver, Assistant Director of Community Services, presented the following Recreation Division statistics for the first quarter of the 2022-23 Fiscal Year:

| | |
|------------------------------|--------|
| Recreation Active Members | 2,116 |
| Recreation Center Attendance | 19,853 |

| | |
|--------------------------------|--------|
| Fitness Center Participation | 13,989 |
| Classroom Programs-Fall/Winter | 388 |
| Winter Double-Header Softball | 30 |
| Park Pavilion | 91 |

2. **Senior Division:** Ms. Weaver presented the following Senior Division statistics for the first quarter of the 2022-23 Fiscal Year:

| | |
|-------------------------------------|--------|
| Senior Activities Center Attendance | 12,421 |
| Number of Classes Offered | 539 |
| Program Attendance | 6,564 |
| Fitness Center Participation | 4,942 |
| Number of Members | 1,517 |

B. Special Event Highlights:

1. **Recreation Division:** Amy Oden, Recreation Manager, presented a recap of recent events:

- The annual *Hurst Christmas Tree Lighting* event took place on November 29th at the Hurst Conference Center. An estimated 6,500 participants enjoyed crafts, face painting, train rides, and a picture with Santa.
- The City held the *Pawliday Pics* event at the Hurst Dog Park on December 9th. An estimated 60 dogs enjoyed pictures with Santa and a “puppuccino” at the event.
- The *Sensory-Friendly Breakfast with Santa* occurred on December 10th at the Hurst Recreation Center. The event included face painting, crafts, breakfast, and pictures with Santa.

Ms. Oden presented upcoming Special Events highlights:

- The annual *Daddy-Daughter Dance* is scheduled for February 4th at the Hurst Senior Activities Center.
- The annual *EGGStravaganza* is scheduled on March 28th at Hurst Community Park.
- A *Sensory-Friendly Egg Hunt* is planned for March 31st at Central Park.
- The *Doggone Egg Hunt* is scheduled for April 1st at the Hurst Dog Park.

2. **Senior Division:** Lauren Snyder, Senior Activities Center Manager, presented a recap of the Senior Activities Center events.

- The *Veteran’s Day Salute* event occurred on November 11th, with 100 in attendance.
- The *Thanksgiving Dessert Buffet* took place on November 15th. The event offered 32 donated desserts which 127 attendees enjoyed.
- The annual *Holiday Dance* was held on December 8th with 94 attendees.
- The annual *Black-Eyed Peas & Cornbread* event was held on December 30th; 82 attendees enjoyed cornbread, black-eyed peas, and a movie.

Ms. Snyder presented upcoming Special Events highlights:

- The *HSAC Memorial* event is planned for January 20th.
- The annual *Valentine's Dance* is scheduled for February 9th.
- The *Business & Health Expo* will take place on March 22nd.

C. Works in Progress:

1. **Dog Park:** The Dog Park is complete.
2. **Service Center Landscape Update:** Parks has installed the irrigation and most of the stone along the wall. Parks will finish the project as materials become available.
3. **TXDOT Green Ribbon Grant Phase 5:** TXDOT is reviewing the public bids submitted late last year. TXDOT may approve the City to proceed with the construction phase by the end of the month. A timeline of the project was presented.
4. **TXDOT Hwy 10 Flood Damage:** Several medians along SH10 and Calloway Branch were washed away by the late August heavy rain. Staff is reviewing replacement and repair options for these medians.
5. **Citywide Landscape Update:** Landscape replacement and tree mitigation are ongoing.
6. **HSAC Café Furniture Replacement:** New furniture has been placed in the Hurst Senior Activities Center café.
7. **HSAC AV Improvement:** Upgrades have been made to the computer lab and multi-purpose room.
8. **HSAC Foundation Repair:** Staff is waiting to receive the design report for the foundation issues on the east side of the building.
9. **Brookside Roof Replacement:** The design consultant is developing the roof replacement plans. A timeline of the project was presented.
10. **Cottonbelt Trail Bridge Repair:** The bridge plank repairs will be complete by the end of the month.
11. **HRC Gym B Functional Fitness Update:** The City is waiting for the rubberized flooring to protect the gym floor before weight equipment is moved in.

D. Staff Activities:

1. **Personnel Update:** Kristie Weaver presented the Personnel Update. Ms. Weaver reported that Paul Conca, Parks Operational Manager, has been

retitled as Parks Superintendent. Parker Gibson has been promoted to Maintenance Crew Leader, and Dylan Pendergraft was recently hired as the Landscape Crew Leader. Andrew Ponce, Irrigation Supervisor, has been promoted to Parks Services Manager.

Kristie introduced the new Aquatics Manager, Zach Tekavec. Zach previously worked at the Woodlands and the City of McKinney. The Board welcomed Zach.

She also reported that Naomi Philips was promoted to Events Specialist. Ms. Philips previously served as an HRC part-time front desk attendant.

The City is in the final stages of hiring a new Marketing & Communications Specialist, and the City is in the first stages of hiring a new Fitness & Athletics Coordinator.

Lauren Snyder, HSAC Manager, recently received her NRPA Leadership Certification.

V. Report of the Committee:

A. John Butler Memorial Senior Citizen's Banquet

1. **Event Recap:** Amy Oden presented a recap of the John Butler Memorial Senior Citizen's Banquet. The event occurred on December 15th at the Hurst Convention Center with 580 seniors in attendance. The event included a catered meal, door prizes, live entertainment, and dancing.
2. **2023 Planning:** Amy Oden told the Board that this year's event would take place on December 14th at the Conference Center. She noted that staff will provide the donation list at the July Regular Meeting. Ms. Oden presented the donation schedule: the donation deadline is December 8th, and the Donation Committee will meet on December 11th.

Kyle Gordon presented positive feedback from the event.

VI. Communications:

- A. **Parks and Recreation Marketing:** Amy Oden presented the social media update for Parks and Recreation. She provided examples of recent social media posts and positive feedback from the community.
- B. **Senior Activities Center Marketing:** Lauren Snyder presented the social media highlights for the Senior Activities Center. She offered several examples of recent social media posts promoting events at the Hurst Senior Activities Center.

VII. Unfinished Business

None to discuss at this time.

VIII. New Business:

A. Hurst Athletic Complex Playground Replacement: Kristie Weaver presented the Hurst Athletic Complex Playground Replacement Project. Ms. Weaver reported that the City has partnered with a new vendor, Lee Park & Play. This company has a working relationship with Forever Lawn, which specializes in artificial turf. The City plans to install turf play mounds, a slide, a balance challenge, and a themed climber in the middle. Staff showed the board photo examples of the play mounds as well as the cost and project timeline for the playground replacement.

Leah Smith moved to approve the Hurst Athletic Complex Playground Replacement as presented. Motion seconded by Trasa Cobern. Motion prevailed by the following vote:

AYES: Cobern, King, Neace, Robertson, Salter, Smith
NO: None

IX. Informational Items:

A. Citywide Irrigation Controller Project: Kristie Weaver presented the Citywide Irrigation Controller Project. She reported that our current vendor, Hunter Industries, is phasing out our current irrigation controllers and computerized system. The controller boxes will also not be compatible with Windows 11 when the City upgrades. Ms. Weaver noted that the City would have a cloud-based irrigation system, allowing easier access to all City irrigation systems. This update will also enable the City to continue the relationship with Hunter Industries. Ms. Weaver noted that the City is in the process of rebidding its irrigation support contract, which will utilize a contractor to help with the installation of the new controller boxes. Due to supply chain issues, the replacement project will be an 18-24 month process. Ms. Weaver reviewed the budget for the project. Kyle Gordon reported that the project would go before City Council in late February or early March for consideration.

B. Aquatics 2023 Update: Kristie Weaver presented the Aquatics 2023 Update. She reviewed the ongoing recruitment efforts and staffing challenges.

Leah Smith inquired as to a possible college scholarship program.

Kyle Gordon reviewed the Aquatics incentives offered by the City and noted that staff would consider the possibility of a scholarship. Ms. Weaver presented the 2023 Aquatics calendar.

- The season begins on May 27 and closes on September 4th.
- Sensory-Friendly Swim will take place on June 16th at Central Aquatics Center.

- Dive-In Movies are scheduled for June 17th and July 8th at Central Aquatics Center.
- The City Employee Picnic is scheduled for June 24th at Chisholm Aquatics Center.
- Play Safe Drowning Prevention event will occur on July 2nd at Chisholm Aquatics Center.
- Doggie Dive-In will take place on August 12th at Central Aquatics Center.

Ms. Weaver reviewed the fees for the season. She noted that admission fees and swim lessons would remain the same as last year. She reported that season passes would increase to offset the pay raises for pool staff, allowing the City to stay in the cost recovery zone of 30-64%. Ms. Weaver presented a chart representing the fee changes for season passes.

| Category | 2022 | 2023 |
|-----------------------|-------------|-------------|
| Resident – Individual | \$25 | \$50 |
| Non-resident | \$75 | \$150 |
| Resident – Family | \$100 | \$125 |
| Non-resident – Family | \$300 | \$375 |

Note: Projected increase in revenue: \$21,185

Ms. Weaver reported that, historically, the City had offered private facility pool rentals to Hurst residents only. This season non-residents will be allowed to rent the facility. Residents will be allowed to rent the facility two weeks ahead of non-residents. Costs to rent the facility will be determined by facility and residency.

Pool Pavilion Rentals will change to one fee for residents and non-residents. This change will allow pavilion rentals to be offered online. The rental fee for pavilions at Central and Chisholm Aquatics will cost \$55.00, and the Group Pavilion at Chisholm Aquatics will remain the same at \$120 for both residents and non-residents. Admission is still based on the residency of the individuals, not the party host.

- C. TXDOT Transportation Alternatives Grant Program:** Kyle Gordon presented the TXDOT Transportation Alternatives Grant Program. The North Central Council of Government has a Bicycle Pedestrian Advisory Committee, BPAC, of which the City is a member. This grant occurs every two years, and the committee brings it to the City when it is offered. Mr. Gordon presented the TXDOT 2023 TA Calls-for-Projects Overview project scope and timeline. He explained that the City Manager has asked the staff to focus efforts to connect the Cottonbelt Trail and future Trinity Trail regional bike trails. Staff will apply for a Citywide pedestrian mobility plan and identify specific routes connecting the regional trails. Mr. Gordon presented the possible routes and noted that the City has partnered with Kimley Horn to accomplish phase 1 of the grant. Kimley Horn will assist staff with creating all grant-related exhibits and estimates. If approved, they will also expand the scope to provide all necessary documents for the phase 2 process. The deadline for the application of phase 1 is January 27th.

D. Property Redevelopment Update: Kyle Gordon presented the Property Redevelopment Update. Mr. Gordon reported that the developer has canceled the new development project located on the land adjacent to the Hurst Senior Activity Center. Staff is considering the potential for the property as a possible enhancement to Heritage Village Plaza. The City has partnered with Dunaway and Associations to present a high-level concept of what could potentially fit on the property. Staff will present additional information in the near future.

Mr. Gordon presented the Central Park North Project. He reported that Public Works is presenting the Freese and Nickles contract to develop a new elevated water tower on the property in front of the Recreation Center on January 24th to City Council. Staff will demo the Masonic Lodge building on the adjacent property in preparation for the water tower. Additionally, staff is working with Freese and Nickles to develop possible concepts. Staff will bring more information to the Board to reimagine Central Park, Central Aquatics, the Hurst Recreation Center, and the Hurst Tennis Center at future meetings.

Mr. Gordon reported that the Val Oaks Shopping Center is currently a temporary location for Six Stones until construction on their permanent location is complete. Once the property is vacant, the City Manager has asked staff to look into different options for what the site could become. Staff is working with Freese and Nickles to assist with the site master planning proposal. More information will be presented at the next Board meeting.

X. Board Member and Citizen Comments

None to discuss at this time.

XI. Adjournment: Pat King moved to approve the motion to adjourn the meeting. Motion seconded by Leah Smith. Motion prevailed by the following vote:

AYES: Cobern, King, Neace, Robertson, Salter, Smith

NO: None

Rod Robertson adjourned the meeting at 7:10 p.m.

APPROVED this the _____ day of _____, 20__

APPROVED:

ATTEST:

CHAIRMAN

RECORDING SECRETARY

CITY OF HURST

COUNTY OF TARRANT

STATE OF TEXAS

On the 26th day of January 2023, at 5:00 p.m., the Hurst Community Arts and Historic Landmark Preservation Committee of the City of Hurst, Texas, convened in Regular Meeting at the Library, 901 Precinct Line Road, Hurst, Texas, with the following members present:

| | | |
|----------------------|---|--|
| Billye Runnels-Jones |) | Chair |
| Janice Pyles-Trostle |) | Members |
| Mary Wismann | | |
| Anne Stimmel | | |
| Cyndi Evans | | |
| Nell DeLaughter | | |
| Kyle Gordon |) | Executive Director of Community Services |
| Hannah Ditgen |) | Community Services Management Assistant |
| Jesse Loucks |) | Library Director |

with the following members absent: Dallas Snow, constituting a quorum, at which time the following business was transacted:

I. Call to Order

Billye Runnels-Jones called the meeting to order at 5:00 p.m.

II. Roll Call of Members

Hannah Ditgen conducted the Roll Call of Members.

III. Approval of Minutes

Mary Wismann moved to approve the minutes of the October 27, 2022, regular meeting as written. Motion seconded by Janice Pyles-Trostle. Motion prevailed by the following vote:

AYES: Wismann, Pyles-Trostle, Stimmel, Evans, DeLaughter, Runnels-Jones

NO: None

IV. Works in Progress

A. Post Oak - Parker Cemetery Grounds: Kyle Gordon informed the Committee that the Parks Division has installed flower beds at the cemetery entrance and planted burgundy and cream iris bulbs. The irises should begin to sprout in the spring. Mr. Gordon also showed the Committee the two benches that the staff ordered. The benches have three seats, each with two arms on either side of the seats, to make standing easier for senior citizens. The benches are estimated to arrive in June.

V. Communications

None at this time.

VI. Unfinished Business

None at this time.

VII. New Business

None at this time.

VIII. Informational Items

A. Art in Public Places

- 1. Utility Box Art Project Update:** Hannah Ditgen informed the Committee that the City has installed all nineteen vinyl wraps on the selected utility boxes. Ms. Ditgen also shared that she has met most artists along with the City's Public Information Officer to take their photos with their artwork and plans to add them to the website update. Ms. Ditgen previewed the completed portions of the website and shared that it should be fully complete in the next couple of weeks.

Phase 2 of the Utility Box Art Project has the working theme title, "The Building Blocks of Hurst," and will focus on subjects such as veterans, first responders, frontline workers, L.D. Bell, and Bell Helicopter. Ms. Ditgen shared the project timeline with the Committee.

- 2. Future Projects:** Ms. Ditgen reminded the Committee about the Hurst Justice Center Window Exhibit Refresh idea presented at the October meeting and shared that the City could better utilize the funding to add art to the City Hall lobby. Currently, City Hall has little to no art in the facility. The project would involve a call for artists similar to what the Hurst Conference Center implemented at their facility. Visitors could also have the opportunity to purchase the artwork at City Hall.

Mary Wismann asked once the City places art at City Hall that staff consider providing artist information in a way that doesn't utilize a QR code.

Janice Pyles-Trostle also suggested staff consider a lighting option in the insets where staff will place the art.

Ms. Ditgen informed the Committee that with their approval, staff would like to hold the approved funding for the Art in Public Places Phase 4 and

request additional funds in the next budget cycle. This process will allow staff to purchase a modern art piece that will make a big statement. Ms. Ditgen showed the Committee photos of an art lighting structure staff would like the Committee to consider for Phase 4 that the City would install at City Hall.

Kyle Gordon presented three redevelopment projects the City is working on that will offer future Art in Public Places opportunities.

- B. Parker Family Historical Research Update:** Chair Billye Runnels-Jones, presented her research regarding the Parker Family and the capture of Cynthia Ann Parker. Ms. Runnels-Jones highlighted the Parker Family's arrival to Texas, the events that led to the Comanches invading Fort Parker, the capture of Cynthia Ann Parker and other Parker family members, and finally, Cynthia Ann's return to Texas and her death. Ms. Runnels-Jones shared her resources.

Janice Pyles-Trostle also suggested another book about Cynthia Ann's son, Quanah Parker, entitled *The Empire of the Summer Moon: Quanah Parker and the Rise and Fall of the Comanches, the Most Powerful Indian Tribe in American History* by S.C. Gwynne.

C. Hurst Oral History Project Update

- 1. Program Update:** Jesse Loucks informed the Committee that he has contacted three of the four candidates for Phase VI. Mr. Loucks asked Janice Pyles-Trostle to assist with contact information for Deena Hurst.

Anne Stimmel and Mary Wismann left the meeting at 6:19 and 6:20 p.m., respectively.

- 2. Video Review:** Mr. Loucks presented the video of Mayor Henry Wilson to the Committee. The Committee approved the video.

Janice Pyles-Trostle inquired about Sadhu Shori's Oral History video. Mr. Loucks shared that staff is working on edits with the City's videographer, and the video should be ready to show at the April meeting.

Cyndi Evans mentioned John Bobo's funeral video and asked that staff reach out to his family to see if it might be something the City could add to the Oral History project.

IX. Other Business

- A. Next Regular Meeting Date:** Mr. Gordon stated that the next regularly scheduled meeting is Thursday, April 27, 2023, at 5:00 p.m.

X. Board Member and Citizen Comments

None at this time.

XI. Adjournment

There being no further business, the meeting was adjourned by Chair Billye Runnels-Jones at 7:00 p.m.

APPROVED this the _____ day of _____, 2023.

APPROVED:

ATTEST:

CHAIR

RECORDING SECRETARY

Future Events Calendar

February 14, 2023

Regular City Council meetings are held on the second and fourth Tuesday of each month. Following are additional meetings, canceled meetings and public event dates.

| <u>DATE AND TIME</u> | <u>ACTIVITY</u> |
|--|---|
| Thursday, February 23, 2023 6:00 p.m. – 8:00 p.m. | Town Hall Forum, Hurst Conference Center |
| Tuesday, March 28, 2023 5:30 p.m. Events, 6:40 p.m. first hunt begins | EGGSTRAVGANZA, Hurst Community Park 601 Precinct Line Road |
| Friday, March 31, 2023 5:30 p.m. Events, 6:40 p.m. first hunt begins | Adaptive Egg Hunt, Central Park 700 Mary Drive |