

**Minutes**  
**Hurst City Council**  
**Work Session**  
**Tuesday, January 10, 2023**

On the 10<sup>th</sup> day of January 2023, at 5:30 p.m., the City Council of the City of Hurst, Texas, convened in Work Session at City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Cindy Shepard	)	Mayor Pro Tem
John Miller	)	Councilmembers
Jon McKenzie	)	
Cathy Brotherton	)	
Gary N. Waldron	)	
David Booe	)	
Clay Caruthers	)	City Manager
Matthew Boyle	)	City Attorney
Clayton Fulton	)	Assistant City Manager
Malaika Marion Farmer	)	Assistant City Manager
Cynthia Singleton	)	Deputy City Secretary
Greg Dickens	)	Executive Director of Public Works
Steve Bowden	)	Executive Director of Economic Development
Michelle Lazo	)	Executive Director of Planning and Development
Kyle Gordon	)	Executive Director of Community Services
Shelly Klein	)	Assistant to the City Manager
Kara McKinney	)	Public Information Officer

With the following Councilmembers absent: Mayor Henry Wilson, constituting a quorum, at which time, the following business was transacted:

**I. Call to Order** – The meeting was called to order at 5:30 p.m.

**II. Informational Items**

- **Update and discussion of upcoming Calendar Items** – City Manager Clay stated the Hurst 101 class will be held Thursday, January 12, 2023, at the Hurst Senior Center. Deputy City Secretary Cynthia Singleton stated the Council Candidate notebooks are available in the City Secretary’s office.
- **Update and discussion of Hurst 101 and Youth in Government** – Public Information Officer Kara McKinney stated the Youth in Government program included 19 students from various public and private schools and the program is a collective partnership between cities. She provided an overview of the selection process and subjects presented and stated \$5,000 scholarships are awarded. Mayor Pro Tem Shepard stated the participants were very enthusiastic and asked many questions and commended the program and staff. Assistant to the City Manager Shelly Klein presented slides of Hurst 101 students and stated the program is expanding to include additional tours including the Senior Center and

animal shelter. Assistant City Manager Malaika Marion Farmer commended Kara and Shelly for developing and improving the program.

- **Update and discussion of proposed ordinance regarding temporary events** – Executive Director of Planning Michelle Lazo stated changes will be recommended regarding temporary events including land requirements, products sold, number of events allowed per year and locations. It will be proposed that schools and non-profit groups such as the Boy Scouts be exempt. She stated recommendations include the exclusion of carnival rides and animals. In response to Councilmember McKenzie's question, Ms. Lazo stated the timeline for events will be addressed.
- **Update and discussion of ETJ / Regan Estates**  
City Manager Clay Caruthers stated a proposal by the City of Colleyville to provide water structure in exchange for land on Precinct Line in Hurst was declined.

### **III. Discussion of Agenda Item(s) 3**

Consider authorizing the city manager to purchase (13) vehicles from approved vendors

Assistant City Manager Malaika Farmer spoke regarding the unavailability of vehicles and vehicle parts during FY 2022 due to supply chain issues and vehicles were not replaced in FY 2022 as scheduled. Ms. Farmer stated there will be opportunity to purchase vehicles during a specific timeline, however the exact date has not been established, and staff would like to take advantage of this one-time one-day sale when it occurs.

### **IV. Discussion of Agenda Item(s) 4**

Consider authorizing the city manager to proceed with the Hurst Fire Station 1

City Manager Clay Caruthers spoke regarding the condition of Fire Station 1 and building foundation issues. Executive Director Kyle Gordon stated the original sewer line has deteriorated and needs replacement, the foundation needs to be stabilized and the bay doors need to be modified for ventilation. Falkenburg Construction Company, a purchasing consortium member, would make the repairs at a cost savings.

### **V. Discussion of Agenda Item(s) 5**

Consider Resolution 1831 calling the City of Hurst May 6, 2023 General Election

Councilmember David Booe announced he will not be seeking reelection and provided an overview of his service in the City. There was no additional discussion.

### **VI. Discussion of Agenda Item(s) 6**

Consider authorizing the city manager to enter into an Engineering Services Contract with Birkhoff, Hendricks & Carter, LLP, for engineering services for 2023 Miscellaneous Storm Drain Extensions on Mary Drive and Steve Drive

Executive Director of Public Works Greg Dickens stated the proposed storm drain extensions are designed to mitigate storm runoff and are located on Highland Crest Drive at Steve Drive and on Mary Drive at Keren Place.

**VII. Discussion of Agenda Item(s) 7**

Consider authorizing the city manager to enter into a Professional Services Contract with Halff Associates, Inc., for a Preliminary Bank Stabilization Study of locations on Walker Branch, Lorean Branch and Sulphur Branch

Executive Director of Public Works Greg Dickens spoke regarding the extensive erosion in the earthen channels at Walker Branch, the Lorean Branch upstream of Cannon Drive and on Sulphur Branch in Rickel Park and this item is requesting approval for a preliminary bank stabilization study of these locations. The preliminary design options would be provided by Halff Associates, Inc., and staff, based on the preliminary study, would present for Council consideration an Engineering Service Agreement for a final design of the bank stabilization improvements.

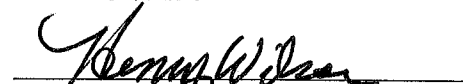
**VIII. ADJOURNMENT** – Mayor Pro Tem Shepard adjourned the work session at 6:12 p.m.

**APPROVED** this the 24th day of January 2023.

**ATTEST:**

  
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Rita Frick, City Secretary

**APPROVED:**

  
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Henry Wilson, Mayor