

**Minutes
Hurst City Council
Work Session
Tuesday, February 28, 2023**

On the 28th day of February 2023, at 5:03 p.m., the City Council of the City of Hurst, Texas, convened in Work Session at City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Henry Wilson)	Mayor
Cindy Shepard)	Mayor Pro Tem
John Miller)	Councilmembers
Jon McKenzie)	
Cathy Brotherton)	
Gary N. Waldron)	
David Booe)	
Clay Caruthers)	City Manager
Sarah Walsh)	City Attorney
Clayton Fulton)	Assistant City Manager
Malaika Marion Farmer)	Assistant City Manager
Rita Frick)	City Secretary
Steve Niekamp)	Fire Chief
Greg Dickens)	Executive Director of Public Works
Steve Bowden)	Executive Director of Economic Development
Michelle Lazo)	Executive Director of Planning and Development
Kyle Gordon)	Executive Director of Community Services
Paul Brown)	Managing Director of Fiscal Services
Sunny Patel)	Director of Information Technology

With the following Councilmembers absent: none, constituting a quorum, at which time, the following business was transacted:

I. Call to Order – The meeting was called to order at 5:03 p.m.

II. Informational Items

- **Update and discussion of upcoming Calendar Items** – City Manager Clay Caruthers reviewed upcoming calendar items noting the cancellation of the March 14 City Council meeting, an early start for the March 28 City Council meeting due to the Eggstravaganza event, the Adaptive Egg hunt on March 31 and the Strategic Planning Session April 4.
- **Update and discussion of draft fiscal year 2022 Audited Financial Statement** – Assistant City Manager Clayton Fulton thanked Managing Director of Fiscal Services Paul Brown for his work on the audit preparation and introduced Forvis Auditor Rachel Ormsby, previously with BKD and noted the merger of BKD and Forvis. Ms. Ormsby briefed the Council on the draft audit findings noting an anticipated clean opinion and, in response to Council questions, Ms. Ormsby reviewed the audit calendar noting interim work usually begins in August and September.

- **Staff Update and Discussion of police reporting and Police Department's presentation of Annual Racial Profiling Report** – Police Chief Steve Niekamp presented the Annual Racial Profiling Report noting almost identical numbers every year. He noted the use of Tarrant County demographics, noted lower traffic stop numbers and that the numbers are fairly consistent overall. In response to Council questions, Chief Niekamp stated the other category could be fraud, but is anything else that did not fall into a major category.

The Work Session Items were discussed in the following order: Executive Session, X, XI, VII, XIII, IV, IX, VIII, XIV, XV and XII. The remaining items were not discussed in work session.

III. Update and discussion of Regular Agenda Items

IV. Discussion of Agenda Item(s) 5

Consider authorizing the city manager to enter into an agreement for Citywide Aquatics Maintenance Services

City Manager Clay Caruthers noted recent staffing shortages so they are looking at out sourcing some of the aquatic's maintenance. He noted similar successful outsourcing contracts throughout the City.

V. Discussion of Agenda Item(s) 6

Consider award of bid and authorize the city manager to enter into a contract with TJ's Sprinklers for citywide irrigation installation and repair services

VI. Discussion of Agenda Item(s) 7

Consider authorizing the city manager to proceed with the citywide irrigation controller upgrade project

VII. Discussion of Agenda Item(s) 8

Consider authorizing the city manager to enter into an annually renewing agreement with Gary Osier Presents, Inc

Executive Director of Community Services Kyle Gordon briefed Council on the annually renewing agreement with Gary Osier Presents, Inc., to procure live entertainment for the Hurst Stars and Stripes event. He stated the cost is estimated at \$30,000 per year in this partnership.

VIII. Discussion of Agenda Item(s) 9

Consider authorizing the City Manager or his appointed representative to renew software and maintenance support for the City's phone system with Mitel Networks

Director of Information Technology Sunny Patel briefed Council on the software and maintenance support renewal agreement with Mitel Networks noting inflationary pricing pressure and increases being based upon PPI or 5%.

IX. Discussion of Agenda Item(s) 10

Consider authorizing the city manager to enter into agreements with Cingl Telecommunications and Cyson Technology Group for Citywide Data and Telecommunications cabling installation and repair services

Director of Information Technology Sunny Patel briefed Council on the proposed agreements with Cingl Telecommunications and Cyson Technology Group for Citywide Data and Telecommunications cabling installation and repair services noting a secondary vendor to ensure quick response to various data and telecommunications needs.

X. Discussion of Agenda Item(s) 11

Conduct a public hearing and consider Ordinance 2532, first reading, (Z-2022-00004 G.O. Electrical) a zoning change from R1 to GB-PD with a site plan for Tract 2A Handler Jones Estates Addition, being 2.33 acres located at 7208 Precinct Line Road

Executive Director of Planning and Development Michelle Lazo briefed Council on the proposed zoning change (Z-2022-00004 G.O. Electrical) noting the proposed site is located at 7208 Precinct Line Road. Ms. Lazo stated the applicant, G.O. Electrical is requesting the change to convert the existing home to an office with storage for their electrical contractor business. She reviewed the site plan noting they plan to keep the existing structure and add ADA accessibility to the home and parking. She stated the two (2) large metal storage barns in the rear of the property will be utilized for storage and noted planned modifications to the barn on the northern side of the property. Ms. Lazo also noted no proposed changes to the exterior of the brick home and reviewed landscaping and signage.

XI. Discussion of Agenda Item(s) 12

Conduct a public hearing and consider Ordinance 2533, first reading, (Site-2022-00014 Jamba Restaurant and Retail) a site plan for Lot 16, Block 1, Precinct Ridge Office Park Addition, being 1.56 acres located at 6100 Precinct Line Road

Executive Director of Planning and Development Michelle Lazo briefed Council on (Site-2022-00014 Jamba Restaurant and Retail) noting the proposed site is at 6100 Precinct Line Road. Ms. Lazo reviewed the proposed site plan stating the developer is requesting the site plan in order to develop a new restaurant / retail center with 8,065 square feet and a single lane drive-thru on the northern end of the building. The developer plans to subdivide the building into lease spaces with a new Jamba Juice as the anchor. Ms. Lazo reviewed landscaping, elevations and signage.

XII. Discussion of Agenda Item(s) 13

Consider authorizing the city manager to enter into a contract with Excel 4 Construction, LLC for the 2022 Miscellaneous Water Main Replacement Project

XIII. Discussion of Agenda Item(s) 14

Consider award of bid for State Highway 10 Phase V Landscaping Project and authorize the City Manager to award the construction contracts to Central North Construction, LLC and City approved vendors

Executive Director of Community Services Kyle Gordon briefed Council on State Highway 10 Phase V Landscaping Project noting the delay due to COVID and inflation causing an increase in construction costs.

XIV. Discussion of Agenda Item(s) 15

Consider authorizing the city manager to enter into an annual agreement with Arts Council of Northeast Tarrant County (ArtsNet)

Executive Director of Community Services Kyle Gordon briefed Council on the proposed annual agreement noting the City’s long-term relationship with Arts Council of Northeast Tarrant County and the cancellation during COVID. He stated they are ready to start the Masterworks Concert Series again with an estimated cost of \$27,000 per year. In response to Council questions, Mr. Gordon stated there is a board that operates ArtsNet.

XV. Discussion of Agenda Item(s) 16

Consider approval of the Order of Cancellation of the May 6, 2023 General Election and declare each unopposed candidate elected

City Secretary Rita Frick noted the Certification of Unopposed Candidates provided to the Council and that this item provides for cancelling the May 6, 2023 election.

EXECUTIVE SESSION in Compliance with the Provisions of the Texas Open Meetings Law, Authorized by Government Code, 551.072, deliberation of the purchase, exchange, lease, or value of real property (economic development/redevelopment) and Government Code, Section 551.071, Consultation with City Attorney to seek advice regarding pending or contemplated litigation or settlement offers (Cause No. 6:19-CV-345-ADA-DTG, City of Allen, Texas et al., v. Time Warner Cable Texas, LLC d/b/a Spectrum and Charter Communications, for Resolution of All Claims Associated with the Recovery of Unpaid Franchise Fees Owed to City of Hurst) and to reconvene in Open Session at the Conclusion of the Executive Session to consider and take any necessary action

Mayor Wilson recessed the meeting to Executive Session at 5:30 p.m. pursuant to Government Code, 551.072, deliberation of the purchase, exchange, lease, or value of real property (economic development/redevelopment) and Government Code, Section 551.071, Consultation with City Attorney to seek advice regarding pending or contemplated litigation or settlement offers (Cause No. 6:19-CV-345-ADA-DTG, City of Allen, Texas et al., v. Time Warner Cable Texas, LLC d/b/a Spectrum and Charter Communications, for Resolution of All Claims Associated with the Recovery of Unpaid Franchise Fees Owed to City of Hurst) and reconvened Open Session at 5:51 p.m.

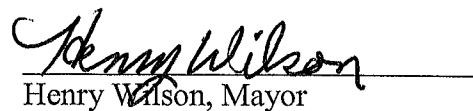
XVI. ADJOURNMENT – Mayor Wilson adjourned the work session at 6:16 p.m.

APPROVED this the 28th day of March 2023.

ATTEST:


Rita Frick, City Secretary

APPROVED:


Henry Wilson, Mayor