

Minutes
Hurst City Council
Work Session
Tuesday, May 23, 2023

On the 23rd day of May 2023, at 5:08 p.m., the City Council of the City of Hurst, Texas, convened in Work Session at City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Henry Wilson)	Mayor
Gary N. Waldron)	Mayor Pro Tem
Jon McKenzie)	
Cathy Brotherton)	
Cindy Shepard)	
John Miller)	
Jimmy Meeks)	
Clay Caruthers)	City Manager
Matthew Boyle)	City Attorney
Malaika Marion Farmer)	Assistant City Manager
Rita Frick)	City Secretary
Michelle Lazo)	Executive Director of Planning and Development
Kyle Gordon)	Executive Director of Community Services

With the following Councilmembers absent: none, constituting a quorum, at which time, the following business was transacted:

I. Call to Order – The meeting was called to order at 5:08 p.m.

II. Informational Items

- **Update and discussion of upcoming Calendar Items** – Executive Director of Community Services Kyle Gordon reviewed the aquatics season opening dates and schedule.
- **Update and discussion of Annual Board, Commission and Committee appointments** – City Secretary Rita Frick reviewed Board, Commission and Committee vacancies, existing members requesting to be appointed, and new applications received. Council discussed dates for applicant interviews.

Work Session Items were discussed in the following order: VI, VII, VIII, IX, V and X. The remaining items were not discussed in work session.

III. Update and discussion of Regular Agenda Items

IV. Discussion of Agenda Item(s) 2

Consider authorizing the city manager to enter into an Annual Contract for the Purchase of Aquatics Center Chemicals

V. Discussion of Agenda Item(s) 3

Consider authorizing the city manager to Purchase Additional Oracle Fusion ERP (Enterprise Resource Planning) Licenses

City Manager Clay Caruthers briefed Council on the new Oracle upgrade and new features, noting additional licensing is necessary to transition to digital invoices and provide staff with the ability to review payments and expenditures. He stated the estimated cost is \$30,000 per month.

VI. Discussion of Agenda Item(s) 4

Conduct a public hearing and consider Ordinance 2538, first reading SITE-2023-00004 Ryan Wayne Salon, a Site Plan Revision for Lot AR, Block 44, Shady Oaks Addition, being .96 acre located at 450 Harwood Road

City Manager Clay Caruthers and Executive Director of Planning and Development Michelle Lazo briefed Council on the proposed site plan revision noting the existing site plan requires the masonry fence and reviewed the current ordinance regarding fences. Staff noted the applicant's engineer indicated the fence cannot be repaired and a single brick fence should not exceed 4 feet in height. The applicant is requesting a CMU split face fence with brick columns. Ms. Lazo noted neighbor comments and concerns, regarding the CMU fencing, during the Planning and Zoning Commission meeting. Council discussed height, stability and consistency of the current and proposed fence.

VII. Discussion of Agenda Item(s) 5

Conduct a public hearing and consider Ordinance, 2539, first reading, SITE-2023-00005 Harwood Medical Offices, a Site Plan Revision for signage only on Lot 2, Block 1, Southwest Surgical Hospital Addition, being 2.05 acres located at 809 Harwood Road

Executive Director of Planning and Development Michelle Lazo briefed Council on the proposed site plan revision for signage only noting the request is to allow medical office tenant signage on the north, east, and south elevation of the building and all signs will meet the Town Center signage regulations.

VIII. Discussion of Agenda Item(s) 6

Consider P-2022-0010 Oak Grove Addition, a replat of Lot AR, Block 2, Oak Grove Addition and Lot 2A, Block 3, Bellaire Place Addition to Lot AR-1, Block 2, Oak Grove Addition, being 8.97 acres located at 501 Bellaire Drive

Executive Director of Planning and Development Michelle Lazo briefed Council on the proposed replat noting HEB ISD and the City exchanged property in order to build a new Bellaire Elementary School on a portion of the former Bellaire Park property, and noted engineering plans have been reviewed and accepted. City Manager Caruthers also noted discussions with the Superintendent regarding fee waivers and some type of in-kind service.

IX. Discussion of Agenda Item(s) 7

Consider P-2023-0002 Shady Oaks Addition a final plat of Tract 14A, William Wallace

Survey A-1607 to Lots 21-25, Block 31, Shady Oaks Addition, being 1.59 acres located at 1441 Hurstview Drive

Executive Director of Planning and Development Michelle Lazo briefed Council on the proposed final plat noting the developer is requesting to build five (5) new single-family homes. She stated two (2) lots will face Hurstview Drive and three (3) will face Brookside Drive.

X. Discussion of Agenda Item(s) 8

Consider authorizing the city manager to enter into an Engineering Services Contract with Burgess & Niple, Inc., for Engineering Services for 2023 Miscellaneous Street Bond Improvements

City Manager Caruthers briefed Council on this item noting the most recent bond program for street improvements and the location map provided in the packet. He stated this item authorizes a Contract for Engineering Services with Burgess & Niple, Inc.

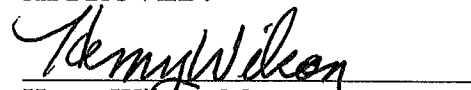
XI. ADJOURNMENT – Mayor Wilson adjourned the work session at 6:20 p.m.

APPROVED this the 13th day of June 2023.

ATTEST:


Rita Frick, City Secretary

APPROVED:


Henry Wilson, Mayor