

CITY OF HURST  
COUNTY OF TARRANT

STATE OF TEXAS

On the 21<sup>st</sup> day of July 2022, at 6:00 p.m., the Parks and Recreation Board of the City of Hurst, Texas, convened its Regular Meeting at the Hurst Public Library, 901 Precinct Line Road, Hurst, Texas, with the following members present to-wit:

Rod Robertson	)	Chairman
Trasa Cobern	)	Members
Pat King	)	
Alan Neace	)	
Tammy Salter	)	
Leah Smith	)	
Doris Young	)	
Kyle Gordon	)	Executive Director of Community Services
Hannah Ditgen	)	Community Services Management Assistant
Kristie Weaver	)	Assistant Director of Community Services
Eric Starnes	)	Director of Facilities & Project Management
Lauren Snyder	)	Recreation Manager, Senior Activities Center
Amy Oden	)	Recreation Manager
Paige Lutz	)	Recreation Administrative Assistant
Kathleen Nahidi	)	Parks Administrative Assistant

With no members absent, constituting a quorum, at which time the following business was transacted:

- I. **Call to Order:** Rod Robertson called the meeting to order at 6:00 p.m.
- II. **Roll Call of Members:** Paige Lutz conducted the Roll Call of Members.
- III. **Approval of Minutes:** Doris Young moved to approve the minutes of the April 21, 2022, regular meeting. Motion seconded by Pat King. Motion prevailed by the following vote:

AYES: Cobern, King, Neace, Robertson, Salter, Smith, Young

NO: None

***At the request of staff, the following item was moved to the top of the agenda.***

IV. **Staff Report:**

D. **Staff Activities:**

- 1. **Personnel Update:** Lauren Snyder has been promoted to Recreation Manager-Senior Activities Center. Ms. Snyder is replacing Jennifer Kashner, who recently resigned as Director of the Senior Activities Center. The Board congratulated Ms. Snyder.

#### IV. Staff Report:

##### A. Directors' Quarterly Participation Report:

1. **Recreation Division:** Kristie Weaver, Assistant Director of Community Services, presented the following Recreation Division statistics for the third quarter of the 2021-22 Fiscal Year:

Recreation Center Attendance	24,651
Recreation Active Members	2,661
Classroom Programs	450
Tennis Court Rentals	1,431
Tennis Lessons	879
Chisholm Aquatics Center Attendance	18,963
Learn-to-Swim	1,052

2. **Senior Division:** Kristie Weaver presented the following Senior Division statistics for the third quarter of the 2021-22 Fiscal Year:

Senior Activities Center Attendance	35,342
Number of Classes Offered	529
Program Attendance	6,010
Fitness Center Participation	5,634
Number of Members	3,809

##### B. Special Event Highlights:

1. **Recreation Division:** Amy Oden, Recreation Manager, presented a recap of recent events:
  - The *Concert in the Park Series* took place between April 22<sup>nd</sup> and June 17<sup>th</sup>. The series was held at Heritage Village Plaza with an average of 100 attendees per concert.
  - *Fitness in the Park* is currently taking place and will run through October 15<sup>th</sup>. This new fitness event offers a different fitness class each month. The series has seen an excellent response.
  - *Healthy Hurst Dash & Splash* was held on June 11<sup>th</sup> at Chisholm Aquatics Center with 274 registered attendees.
  - The *City of Hurst Employee Picnic* occurred on June 25<sup>th</sup> at Chisholm Aquatics Center, with 174 in attendance.
  - The annual *Hurst Stars & Stripes* event took place on July 1<sup>st</sup> at Hurst Community Park. The event presented a 30-minute fireworks display and offered live music from *Big City Outlaws* and *Emerald City*, a food court, and free shuttles from North East Mall. An estimated 7,500 were in attendance.

Ms. Oden presented upcoming Special Events highlights:

- The annual *Kid's Triathlon* is scheduled for August 13<sup>th</sup> at Hurst Community Park.
- The *Movies in the Park Series* will begin on October 7<sup>th</sup> and run through October 28<sup>th</sup> at Heritage Village Plaza.

2. **Senior Division:** Lauren Snyder, Hurst Senior Activities Center Manager, presented a recap of the Senior Activities Center events.

- The *HSAC Shredding Event* took place on April 22<sup>nd</sup> with 75 participants.
- The *HSAC Specialty Dance* was held on May 13<sup>th</sup>, with 87 in attendance.
- The annual *Golden Couples Dance* occurred on June 10<sup>th</sup>. Thirty couples attended the dance.
- *Grandparents Day* was celebrated on June 29<sup>th</sup>; 63 attendees enjoyed the day.

Ms. Snyder presented upcoming Special Events highlights:

- *National Senior Citizen Day* is scheduled for August 22<sup>nd</sup>.
- *The Annual Holiday & Craft Market* will take place on October 14<sup>th</sup>.

C. **Works in Progress:**

1. **Dog Park:** Most items for the Dog Park are completed. The Parks Department is waiting for site furnishings to arrive.
2. **Old Animal Shelter Demolition:** The new concrete wall will be fully installed in two weeks. The remaining work includes the relocation of the existing automatic gate and fire hydrant and the gravel parking at the old building site.
3. **Service Center Landscape Update:** Parks will update the landscaping along Cannon Drive in front of the Service Center barrier wall as weather permits.
4. **TXDOT Green Ribbon Grant Phase 5:** The City was awarded a Green Ribbon Grant to landscape the last median east of Bluebonnet Drive along the SH 10 corridor. Due to unforeseen issues, the project will have to be re-bid. Staff presented a timeline for the project.
5. **Citywide Landscape Update:** Landscape replacement is on hold until the fall.

6. **Lightning Detection System:** The materials have arrived, waiting for the contractor's start date. Once received, the installation should take less than a week. Staff displayed the installation timeline for the Board.
7. **Small Gym Floor Replacement:** The small gym floor that was damaged by the fire sprinkler system should be replaced by the end of September. Amy Oden presented the new layout for the small gym. The layout includes free weights, machined weights, and a turf area for TRX classes. Spin Classes will move upstairs. The previous Cybex area will offer a stretching area with a view of the basketball gym below. Staff presented a timeline of the project.
8. **Playground Replacement Program:** City Council approved the playground replacement funding on May 10<sup>th</sup>. Staff has placed the order and is currently awaiting shipment and install dates.

**D. Staff Activities:**

1. **Personnel Update:** *At the request of staff, some items were moved to the top of the agenda.*

Kyle Gordon presented a Personnel Update. Mr. Gordon reported that seven full-time Parks & Recreation positions are vacant, resulting in over 280 hours of lost productivity. Staff is actively reviewing how to absorb these organizational changes and move forward to deliver the best customer service to the City.

2. **Professional Development:** Kristie Weaver reported Amy Oden, Recreation Manager, and Andrew Ponce, Irrigation Supervisor, have both earned the title of Certified Parks and Recreation Professionals. Irrigation Technician, Ryan Empey, has earned his Irrigator's License.

**V. Report of the Committee:**

**A. John Butler Memorial Senior Citizen's Banquet**

1. **Event Update:** The John Butler Memorial Senior Citizen's Banquet will occur at the Hurst Conference Center on Thursday, December 15<sup>th</sup>. This change allows for meals to be cooked and prepared on-site and adds wait staff for table service. The Board's new role at the event will be reviewed at the next meeting.
2. **Donation Schedule:** The Door Prize List was distributed. Staff presented the timeline for securing the donations for the Board.

**VI. Communications:**

- A. **Parks and Recreation Marketing:** Kristie Weaver presented the social media presence for Parks and Recreation. She provided examples of recent social media posts and positive feedback from the community.

**B. Senior Activities Center Marketing:** Kristie Weaver presented the social media highlights for the Senior Activities Center. She offered several examples of recent social media posts promoting events and classes offered at the HSAC. She noted that the Senior Activities Center had expanded the hours of operation on Thursday nights, closing at 9:00 p.m. This change will allow senior dances, billiard tournaments, and bingo to move back to Thursday night.

**VII. Unfinished Business:** None to discuss at this time.

Trasa Cobern left the meeting at 6:45.

**VIII. New Business:**

**A. Senior Activities Center Café Furniture Replacement:** Lauren Snyder proposed that the furniture in the Senior Activities Center Café be replaced. She noted that the current furniture was purchased when the Center opened in 2009. Ms. Snyder presented examples of the furniture choices for the replacement. Kyle Gordon stated that staff considered feedback from the members regarding the new furniture in the selection. The Center would need four new tables and twenty new chairs. The funds for the purchase would come from the Senior Activities Center Donation Fund. Ms. Snyder presented the cost of the new furniture.

Doris Young suggested a donation jar be set at the front desk to help fund such items. Kyle Gordon replied that a system is in place to provide donations for purchasing items, such as coffee and supplies used throughout the Center, but he noted that the staff would look into this request.

Rod Robertson inquired as to what would happen to the old furniture. Lauren replied that the old table and chairs would go through the City’s furniture retirement process.

Pat King moved to approve the Senior Activities Center Café Furniture Replacement as presented. Motion seconded by Doris Young. Motion prevailed by the following vote:

AYES: King, Neace, Robertson, Salter, Smith, Young

NO: None

**IX. Informational Items:**

**A. Aquatics 2022 Operational Update:** Kristie Weaver presented the Aquatics 2022 Operational Update. Ms. Weaver reported the Aquatics staff earned an “Exceeds” overall on the first two operational audits of the season by the safety consulting group, Ellis & Associates, Inc. She reported that the hours of operation had been extended on Tuesdays and Thursdays from 12:00 p.m. to 8:00 p.m.

The Central Aquatics Center offered a *Sensory Friendly Swim* on June 17<sup>th</sup> with 191 participants. The June *Dive-In Movie* featured the Disney movie *Luca* on June

18<sup>th</sup>, with 289 in attendance. The July *Dive-In Movie* offered the Disney movie *Finding Nemo on July 9th*; 409 attendees enjoyed swimming and a movie. The Chisholm Aquatics Center offered *Season Pass Holder Night* on June 19<sup>th</sup>, with 55 pass holders participating as well as *Play Safe: Drowning Prevention* occurred on July 3<sup>rd</sup>.

Ms. Weaver noted that *Doggie Dive-In* would take place on August 13<sup>th</sup> at the Central Aquatics Center.

- B. National Recreation and Parks Month Program Update:** July is National Recreation and Parks Month. Kristie Weaver reviewed the program events taking place during July.
- C. Property Redevelopment Update:** Kyle Gordon presented a Property Redevelopment Update. He reminded the Board that the Hurst-Eules-Bedford Independent School District is working on a land swap agreement with the City. The District plans to build a new campus for Bellaire Elementary and would like the students to remain in the existing building while the construction is in progress; this requires building the new campus on the two acres of land located at Bellaire Park. In exchange, the District will trade 3.6 acres of land located at the former West Hurst Elementary location. The land would become a part of Hurst Community Park. The construction of the Bellaire Elementary campus will start in October 2022 and is scheduled to be completed in the fall of 2024.

Mr. Gordon reported that the Heritage Village Residences Apartments developer is considering purchasing the piece of land in front of the Hurst Senior Activities Center to the west of Heritage Village Plaza. The plan is to build an additional building for the Heritage Village Residences. The purchase of the land is set to close on September 9<sup>th</sup>.

The City has acquired the Val Oaks Shopping Center property located on the corner of Hurstview Dr. and Pipeline Road. This purchase also includes the property where Nate's Donuts and Coffee Shop and Olivo's Café and Tortilla Factory are located. Plans for the Val Oaks property would eventually turn it into single-family homes.

Mr. Gordon reported that the City had purchased the Masonic Lodge building in front of Central Aquatics Center. The property closed on July 20<sup>th</sup>, and the demolition of the building will begin in 2023. The location will become a green space for the time being.

- D. FY22-23 Budget Update:** Kyle Gordon presented the FY22-23 Budget Update. Mr. Gordon reported that the City Manager's directive is to keep the budget flat, maintain existing services, focus on employee retention, and offset inflationary pressures.

Mr. Gordon reviewed the General Fund and Half-Cent Sales Tax Fund preliminary budgets. The requests presented to City Manager for the Half Cent Sales Tax Fund and Park Donation Fund were reviewed.

**X. Board Member and Citizen Comments:** Doris Young and Tammy Salter complimented the staff on the work that they are doing for the City. Leah Smith praised the staff and the City’s services to its residents. Rod Robertson complimented the parks and the aquatics centers and the work the staff does for the swimming classes offered by the City.

**XI. Adjournment:** Leah Smith moved to approve the motion to adjourn the meeting. Motion seconded by Tammy Salter. Motion prevailed by the following vote:

AYES: King, Neace, Robertson, Salter, Smith, Young

NO: None

Rod Robertson adjourned the meeting at 7:28 p.m.

APPROVED this the \_\_\_\_\_ day of \_\_\_\_\_, 2022

APPROVED:

ATTEST:

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
RECORDING SECRETARY