

CITY OF HURST
COUNTY OF TARRANT

STATE OF TEXAS

On the 20TH day of October 2022, at 6:00 p.m., the Parks and Recreation Board of the City of Hurst, Texas, convened its Regular Meeting at the Hurst Public Library, 901 Precinct Line Road, Hurst, Texas, with the following members present to-wit:

Rod Robertson)	Chairman
Pat King)	Members
Alan Neace)	
Doris Young)	
Henry Wilson)	Mayor
Clay Caruthers)	City Manager
Kyle Gordon)	Executive Director of Community Services
Hannah Ditgen)	Community Services Management Assistant
Kristie Weaver)	Assistant Director of Community Services
Eric Starnes)	Director of Facilities & Project Management
Lauren Snyder)	Senior Activities Center Manager
Amy Oden)	Recreation Manager
Paige Lutz)	Recreation Administrative Assistant
Kathleen Nahidi)	Parks Administrative Assistant
Amanda Starnes)	Senior Activities Center Supervisor
Brandon Reeves)	Athletics/Aquatics Coordinator

With the following members absent: Trasa Cobern, Tammy Salter, and Leah Smith constituting a quorum, at which time the following business was transacted:

- I. **Call to Order:** Rod Robertson called the meeting to order at 6:00 p.m.
- II. **Roll Call of Members:** Paige Lutz conducted the Roll Call of Members.
- III. **Approval of Minutes:** Pat King moved to approve the minutes of the July 21, 2022, regular meeting. Motion seconded by Doris Young. Motion prevailed by the following vote:

AYES: King, Neace, Robertson, Young

NO: None

At the request of staff, the following item was moved to the top of the agenda.

IX. **Informational Items:**

- D. **Mayor and City Manager Welcome and Orientation:** Mayor Henry Wilson welcomed the members of the Board and thanked them for their dedication and service. Mayor Wilson presented a brief overview of the Board Rules and Procedures. City Manager Clay Caruthers reviewed the efforts of the Board and staff. He thanked the members of the Board for their time and service.

The Mayor and Mr. Caruthers left the meeting at 6:15 p.m.

IV. Staff Report:

A. Directors' Quarterly Participation Report:

1. **Recreation Division:** Kristie Weaver, Assistant Director of Community Services, presented the following Recreation Division statistics for the fourth quarter of the 2021-22 Fiscal Year:

Recreation Center Attendance	23,707
Recreation Active Members	3,088
Classroom Programs	666
Fitness Center Participation	10,386
Indoor Track Participation	3,118
Chisholm Aquatics Center Attendance	45,185
Learn-to-Swim	1,116

2. **Senior Division:** Ms. Weaver presented the following Senior Division statistics for the fourth quarter of the 2021-22 Fiscal Year:

Senior Activities Center Attendance	35,678
Number of Classes Offered	532
Program Attendance	6,163
Fitness Center Participation	5,634
Number of Members	1,399

B. Special Event Highlights:

1. **Recreation Division:** Amy Oden, Recreation Manager, presented a recap of recent events:
 - The *Annual Kid's Triathlon* took place on August 13th at Hurst Community Park, with 200 athletes in attendance.
 - The *Fitness in the Park* program ended on October 15th with an average of 10 participants per class. This new fitness program offered a different fitness class each month. The program ran from April 30th to October 15th.
 - As part of the Healthy Hurst program, the Hurst Recreation Center and Hurst Senior Activities Center celebrate National Walking Month with the *Annual Walktober* Program throughout October.
 - The *Movies in the Park Series* began on October 7th and will run through October 28th at Heritage Village Plaza.

Ms. Oden presented upcoming Special Events highlights:

- *The Annual Hurst Tree Lighting Ceremony* is scheduled for November 29th at the Hurst Conference Center.

- The *Pawliday Pics* event will take place on December 9th at the Hurst Dog Park.
- The *Sensory-Friendly Santa Event* is planned for December 10th at the Hurst Recreation Center.

2. **Senior Division:** Lauren Snyder, Senior Activities Center Manager, presented a recap of the Senior Activities Center events.

- The *National Senior Citizens Day* took place on August 22nd.
- The *Annual Holiday & Craft Market* took place on October 14th with 800 participants.

Ms. Snyder presented upcoming Special Events highlights:

- The *HSAC Appreciation Day* is scheduled for November 9th.
- The *Veteran's Day Salute* event will take place on November 11th.
- The *Thanksgiving Dessert Buffet* is scheduled for November 15th.
- The *HSAC Memorial* event is planned for January 20th.

C. **Works in Progress:**

1. **Dog Park:** The Dog Park is complete. The additional trash cans have arrived.
2. **Old Animal Shelter Demolition:** The new concrete wall is complete. The remaining work includes relocating the existing automatic gate, fire hydrant, and gravel parking at the old building site.
3. **Service Center Landscape Update:** Parks staff will update the landscaping along Cannon Drive once the perimeter wall repairs are complete.
4. **TXDOT Green Ribbon Grant Phase 5:** TXDOT has approved the re-bid of the project. Construction should start sometime after December. Staff presented the project timeline to the Board.
5. **TXDOT Hwy 10 Flood Damage:** Several medians along SH10 and Calloway Branch were washed away by the late August heavy rain. Staff is reviewing replacement and repair options for these medians.
6. **Citywide Landscape Update:** The February winter storm damaged and destroyed landscape throughout the City. Landscape replacement will be ongoing as weather permits, and tree mitigation has started.
7. **Lightning Detection System:** The lightning detection system project is complete. Staff has programmed the system's active hours around planned activities such as practices and games.

8. **Small Gym Floor Replacement:** The small gym floor, damaged by the fire sprinkler system, has been replaced.
9. **Playground Replacement Program:** The Playground Replacement Program is complete. Parks staff completed surfacing replacements at Vivagene Copeland and Chisholm Park, and GameTime replaced the small unit by the pavilions at Chisholm Park.
10. **Masonic Lodge Property Redevelopment:** The Parks Division will maintain the purchased masonic property. Public Works will redevelop the area after the contractor finishes the Pipeline Road improvements.
11. **HSAC Café Furniture Replacement:** New furniture has been ordered for the Café and will be delivered soon.

D. Staff Activities:

1. **Personnel Update:** Lauren Snyder introduced the new Hurst Senior Activities Center Supervisor, Amanda Starnes. Ms. Starnes previously served as an HSAC part-time front desk attendant. In September, she was promoted to supervisor. The Board welcomed Ms. Starnes.

V. Report of the Committee:

A. John Butler Memorial Senior Citizen's Banquet

1. **Event Update:** The John Butler Memorial Senior Citizen's Banquet will occur at the Hurst Conference Center on Thursday, December 15th. This change allows for meals to be cooked and prepared on-site and adds wait staff for table service. The Board will continue to help City Council with the donation prizes.
2. **Donation Schedule:** Amy Oden reminded the Board that the donations for the banquet are due to the Recreation Administrative Office by December 9th. She reported that a Door Prize Committee is organized each year to review the donations and choose which will be given away on stage. She asked the Board to contact the staff if they would like to participate in this Committee.

VI. Communications:

- A. **Parks and Recreation Marketing:** Kristie Weaver presented the social media presence for Parks and Recreation. She provided examples of recent social media posts and positive feedback from the community.
- B. **Senior Activities Center Marketing:** Ms. Weaver presented the social media highlights for the Senior Activities Center. She offered several examples of recent social media posts promoting events and classes offered at the HSAC.

VII. Unfinished Business: None to discuss at this time.

VIII. New Business:

A. Officer Elections: Kyle Gordon asked the Board to consider nominations for the positions of Board Chair and Vice-Chair for the coming year.

1. **Chair:** Pat King nominated Rod Robertson to serve as Board Chair. Doris Young seconded the Nomination. There were no other nominations.

AYES: King, Neace, Robertson, Young

NO: None

2. **Vice-Chair:** Alan Neace nominated Pat King to serve as Vice-Chair. Rod Robertson seconded the Nomination. There were no other nominations.

AYES: King, Neace, Robertson, Young

NO: None

IX. Informational Items:

A. Mayor and City Manager Welcome and Orientation: *At the request of staff, this item was moved to the top of the agenda.*

B. Aquatics 2022 Operational Recap: Brandon Reeves, Athletics/Aquatics Coordinator, presented an overview of the recruitment efforts for the 2022 season, Learn-to-Swim program participation statistics, overall attendance, and a special events recap. Mr. Reeves also reviewed positive social media comments and a summary of the social media presence for the 2022 Aquatics program.

C. Recreation and Senior Activities Centers Membership Fees Update: Kristie Weaver presented the Recreation and Senior Activities Center Membership Fees Update. The staff is proposing rate increases for annual memberships at the Hurst Recreation Center and a dual membership for ages 55 & over at the Recreation and the Senior Activities Center. Ms. Weaver presented a chart representing the fee changes for both facilities.

Category/Facility	Current Resident	Current Non-Resident	Proposed Resident	Proposed Non-Resident
HRC Ages 6-15 (Activity Pass)	\$20	\$80	\$30	\$90
HRC 12-54	\$50	\$200	\$75	\$225
HRC 55-64	\$50	\$200	n/a	n/a
HRC 65 & over	\$20	\$80	n/a	n/a
Family	\$125	\$400	\$150	\$450
Add'l Family			\$75	\$75
HSAC 55-64	\$20	\$80	n/a	n/a
HSAC 65 & Over	\$20	\$80	n/a	n/a
DUAL MEMBERSHIP Ages 55-64			\$50	\$150
DUAL MEMBERSHIP Ages 65 & over			\$30	\$90

*approx. \$48,540 in revenue

D. 2023 Facility Use Agreements: Kristie Weaver reported that the City has continued its strong working relationship with the youth associations that utilize City facilities for their sports programs. She reviewed the association fees and noted that the 2023 agreements would include the Lightning Detection System. Ms. Weaver reported that the City would consider future fee increases to further align with the fee study.

E. Property Redevelopment Update: Kyle Gordon presented a Property Redevelopment Update. He reported that the Bellaire Elementary ground-breaking took place on October 18th. Mr. Gordon reviewed the construction schedule for the new Bellaire Elementary project. Additionally, he stated the City assumed the ownership and maintenance of a portion of the West Hurst Elementary campus which was part of the Bellaire/West Hurst Elementary Land Swap project.

Mr. Gordon reported that the developer canceled the purchase of the land adjacent to the Hurst Senior Activities Center. For now, the land will remain vacant, and the City will continue to own and maintain the property.

Mr. Gordon reminded the Board that the City had purchased the Masonic Lodge building in front of the Central Aquatics Center. He reported that the City is considering using the land as a possible site for a new elevated water storage tank. Community Services and Public Works will work together on a joint partnership to develop the area. Staff will present more information on this project next year.

F. FY22-23 Budget Update: Kyle Gordon presented the FY22-23 Budget Update. Mr. Gordon reviewed the Half-Cent Sales Tax Fund and Park Donation Fund. He presented the Hotel/Motel Budget Items and the Special Projects Budget Items, noting that the Christmas Tree Lighting Event is funded for the next two years.

X. **Board Member and Citizen Comments:** Rod Robertson offered positive feedback that he has received from the public regarding the City parks.

XI. **Adjournment:** Pat King moved to approve the motion to adjourn the meeting. Motion seconded by Alan Neace. Motion prevailed by the following vote:

AYES: King, Neace, Robertson, Young

NO: None

Rod Robertson adjourned the meeting at 7:28 p.m.

APPROVED this the _____ day of _____, 20__

APPROVED:

ATTEST:

CHAIRMAN

RECORDING SECRETARY