

CITY OF HURST  
COUNTY OF TARRANT

STATE OF TEXAS

On the 19<sup>TH</sup> day of January 2023, at 6:00 p.m., the Parks and Recreation Board of the City of Hurst, Texas, convened its Regular Meeting at the Hurst Public Library, 901 Precinct Line Road, Hurst, Texas, with the following members present to-wit:

Rod Robertson	)	Chairman
Trasa Cobern	)	Members
Pat King	)	
Alan Neace	)	
Tammy Salter	)	
Leah Smith	)	
Kyle Gordon	)	Executive Director of Community Services
Hannah Ditgen	)	Community Services Management Assistant
Kristie Weaver	)	Assistant Director of Community Services
Lauren Snyder	)	Senior Activities Center Manager
Amy Oden	)	Recreation Manager
Zach Tekavec	)	Recreation Manager
Paige Lutz	)	Recreation Administrative Assistant
Kathleen Nahidi	)	Parks Administrative Assistant

With the following member absent: Doris Young, constituting a quorum, at which time the following business was transacted:

- I. **Call to Order:** Rod Robertson called the meeting to order at 6:00 p.m.
- II. **Roll Call of Members:** Paige Lutz conducted the Roll Call of Members.
- III. **Approval of Minutes:** Pat King moved to approve the minutes of the October 20, 2022, regular meeting. Motion seconded by Alan Neace. Motion prevailed by the following vote:

AYES: Cobern, King, Neace, Robertson, Salter, Smith

NO: None

IV. **Staff Report:**

A. **Directors' Quarterly Participation Report:**

- 1. **Recreation Division:** Kristie Weaver, Assistant Director of Community Services, presented the following Recreation Division statistics for the first quarter of the 2022-23 Fiscal Year:

Recreation Active Members	2,116
Recreation Center Attendance	19,853

Fitness Center Participation	13,989
Classroom Programs-Fall/Winter	388
Winter Double-Header Softball	30
Park Pavilion	91

2. **Senior Division:** Ms. Weaver presented the following Senior Division statistics for the first quarter of the 2022-23 Fiscal Year:

Senior Activities Center Attendance	12,421
Number of Classes Offered	539
Program Attendance	6,564
Fitness Center Participation	4,942
Number of Members	1,517

**B. Special Event Highlights:**

1. **Recreation Division:** Amy Oden, Recreation Manager, presented a recap of recent events:

- The annual *Hurst Christmas Tree Lighting* event took place on November 29<sup>th</sup> at the Hurst Conference Center. An estimated 6,500 participants enjoyed crafts, face painting, train rides, and a picture with Santa.
- The City held the *Pawliday Pics* event at the Hurst Dog Park on December 9<sup>th</sup>. An estimated 60 dogs enjoyed pictures with Santa and a “puppuccino” at the event.
- The *Sensory-Friendly Breakfast with Santa* occurred on December 10<sup>th</sup> at the Hurst Recreation Center. The event included face painting, crafts, breakfast, and pictures with Santa.

Ms. Oden presented upcoming Special Events highlights:

- The annual *Daddy-Daughter Dance* is scheduled for February 4<sup>th</sup> at the Hurst Senior Activities Center.
- The annual *EGGStravaganza* is scheduled on March 28<sup>th</sup> at Hurst Community Park.
- A *Sensory-Friendly Egg Hunt* is planned for March 31<sup>st</sup> at Central Park.
- The *Doggone Egg Hunt* is scheduled for April 1<sup>st</sup> at the Hurst Dog Park.

2. **Senior Division:** Lauren Snyder, Senior Activities Center Manager, presented a recap of the Senior Activities Center events.

- The *Veteran’s Day Salute* event occurred on November 11<sup>th</sup>, with 100 in attendance.
- The *Thanksgiving Dessert Buffet* took place on November 15<sup>th</sup>. The event offered 32 donated desserts which 127 attendees enjoyed.
- The annual *Holiday Dance* was held on December 8<sup>th</sup> with 94 attendees.
- The annual *Black-Eyed Peas & Cornbread* event was held on December 30<sup>th</sup>; 82 attendees enjoyed cornbread, black-eyed peas, and a movie.

Ms. Snyder presented upcoming Special Events highlights:

- The *HSAC Memorial* event is planned for January 20th.
- The annual *Valentine's Dance* is scheduled for February 9<sup>th</sup>.
- The *Business & Health Expo* will take place on March 22<sup>nd</sup>.

**C. Works in Progress:**

1. **Dog Park:** The Dog Park is complete.
2. **Service Center Landscape Update:** Parks has installed the irrigation and most of the stone along the wall. Parks will finish the project as materials become available.
3. **TXDOT Green Ribbon Grant Phase 5:** TXDOT is reviewing the public bids submitted late last year. TXDOT may approve the City to proceed with the construction phase by the end of the month. A timeline of the project was presented.
4. **TXDOT Hwy 10 Flood Damage:** Several medians along SH10 and Calloway Branch were washed away by the late August heavy rain. Staff is reviewing replacement and repair options for these medians.
5. **Citywide Landscape Update:** Landscape replacement and tree mitigation are ongoing.
6. **HSAC Café Furniture Replacement:** New furniture has been placed in the Hurst Senior Activities Center café.
7. **HSAC AV Improvement:** Upgrades have been made to the computer lab and multi-purpose room.
8. **HSAC Foundation Repair:** Staff is waiting to receive the design report for the foundation issues on the east side of the building.
9. **Brookside Roof Replacement:** The design consultant is developing the roof replacement plans. A timeline of the project was presented.
10. **Cottonbelt Trail Bridge Repair:** The bridge plank repairs will be complete by the end of the month.
11. **HRC Gym B Functional Fitness Update:** The City is waiting for the rubberized flooring to protect the gym floor before weight equipment is moved in.

**D. Staff Activities:**

1. **Personnel Update:** Kristie Weaver presented the Personnel Update. Ms. Weaver reported that Paul Conca, Parks Operational Manager, has been

retitled as Parks Superintendent. Parker Gibson has been promoted to Maintenance Crew Leader, and Dylan Pendergraft was recently hired as the Landscape Crew Leader. Andrew Ponce, Irrigation Supervisor, has been promoted to Parks Services Manager.

Kristie introduced the new Aquatics Manager, Zach Tekavec. Zach previously worked at the Woodlands and the City of McKinney. The Board welcomed Zach.

She also reported that Naomi Philips was promoted to Events Specialist. Ms. Philips previously served as an HRC part-time front desk attendant.

The City is in the final stages of hiring a new Marketing & Communications Specialist, and the City is in the first stages of hiring a new Fitness & Athletics Coordinator.

Lauren Snyder, HSAC Manager, recently received her NRPA Leadership Certification.

## V. Report of the Committee:

### A. John Butler Memorial Senior Citizen's Banquet

1. **Event Recap:** Amy Oden presented a recap of the John Butler Memorial Senior Citizen's Banquet. The event occurred on December 15<sup>th</sup> at the Hurst Convention Center with 580 seniors in attendance. The event included a catered meal, door prizes, live entertainment, and dancing.
2. **2023 Planning:** Amy Oden told the Board that this year's event would take place on December 14<sup>th</sup> at the Conference Center. She noted that staff will provide the donation list at the July Regular Meeting. Ms. Oden presented the donation schedule: the donation deadline is December 8<sup>th</sup>, and the Donation Committee will meet on December 11<sup>th</sup>.

Kyle Gordon presented positive feedback from the event.

## VI. Communications:

- A. **Parks and Recreation Marketing:** Amy Oden presented the social media update for Parks and Recreation. She provided examples of recent social media posts and positive feedback from the community.
- B. **Senior Activities Center Marketing:** Lauren Snyder presented the social media highlights for the Senior Activities Center. She offered several examples of recent social media posts promoting events at the Hurst Senior Activities Center.

## VII. Unfinished Business

None to discuss at this time.

**VIII. New Business:**

- A. Hurst Athletic Complex Playground Replacement:** Kristie Weaver presented the Hurst Athletic Complex Playground Replacement Project. Ms. Weaver reported that the City has partnered with a new vendor, Lee Park & Play. This company has a working relationship with Forever Lawn, which specializes in artificial turf. The City plans to install turf play mounds, a slide, a balance challenge, and a themed climber in the middle. Staff showed the board photo examples of the play mounds as well as the cost and project timeline for the playground replacement.

Leah Smith moved to approve the Hurst Athletic Complex Playground Replacement as presented. Motion seconded by Trasa Cobern. Motion prevailed by the following vote:

AYES: Cobern, King, Neace, Robertson, Salter, Smith  
NO: None

**IX. Informational Items:**

- A. Citywide Irrigation Controller Project:** Kristie Weaver presented the Citywide Irrigation Controller Project. She reported that our current vendor, Hunter Industries, is phasing out our current irrigation controllers and computerized system. The controller boxes will also not be compatible with Windows 11 when the City upgrades. Ms. Weaver noted that the City would have a cloud-based irrigation system, allowing easier access to all City irrigation systems. This update will also enable the City to continue the relationship with Hunter Industries. Ms. Weaver noted that the City is in the process of rebidding its irrigation support contract, which will utilize a contractor to help with the installation of the new controller boxes. Due to supply chain issues, the replacement project will be an 18-24 month process. Ms. Weaver reviewed the budget for the project. Kyle Gordon reported that the project would go before City Council in late February or early March for consideration.

- B. Aquatics 2023 Update:** Kristie Weaver presented the Aquatics 2023 Update. She reviewed the ongoing recruitment efforts and staffing challenges.

Leah Smith inquired as to a possible college scholarship program.

Kyle Gordon reviewed the Aquatics incentives offered by the City and noted that staff would consider the possibility of a scholarship. Ms. Weaver presented the 2023 Aquatics calendar.

- The season begins on May 27 and closes on September 4<sup>th</sup>.
- Sensory-Friendly Swim will take place on June 16<sup>th</sup> at Central Aquatics Center.

- Dive-In Movies are scheduled for June 17<sup>th</sup> and July 8<sup>th</sup> at Central Aquatics Center.
- The City Employee Picnic is scheduled for June 24<sup>th</sup> at Chisholm Aquatics Center.
- Play Safe Drowning Prevention event will occur on July 2<sup>nd</sup> at Chisholm Aquatics Center.
- Doggie Dive-In will take place on August 12<sup>th</sup> at Central Aquatics Center.

Ms. Weaver reviewed the fees for the season. She noted that admission fees and swim lessons would remain the same as last year. She reported that season passes would increase to offset the pay raises for pool staff, allowing the City to stay in the cost recovery zone of 30-64%. Ms. Weaver presented a chart representing the fee changes for season passes.

<b>Category</b>	<b>2022</b>	<b>2023</b>
Resident – Individual	\$25	\$50
Non-resident	\$75	\$150
Resident – Family	\$100	\$125
Non-resident – Family	\$300	\$375

Note: Projected increase in revenue: \$21,185

Ms. Weaver reported that, historically, the City had offered private facility pool rentals to Hurst residents only. This season non-residents will be allowed to rent the facility. Residents will be allowed to rent the facility two weeks ahead of non-residents. Costs to rent the facility will be determined by facility and residency.

Pool Pavilion Rentals will change to one fee for residents and non-residents. This change will allow pavilion rentals to be offered online. The rental fee for pavilions at Central and Chisholm Aquatics will cost \$55.00, and the Group Pavilion at Chisholm Aquatics will remain the same at \$120 for both residents and non-residents. Admission is still based on the residency of the individuals, not the party host.

- C. TXDOT Transportation Alternatives Grant Program:** Kyle Gordon presented the TXDOT Transportation Alternatives Grant Program. The North Central Council of Government has a Bicycle Pedestrian Advisory Committee, BPAC, of which the City is a member. This grant occurs every two years, and the committee brings it to the City when it is offered. Mr. Gordon presented the TXDOT 2023 TA Calls-for-Projects Overview project scope and timeline. He explained that the City Manager has asked the staff to focus efforts to connect the Cottonbelt Trail and future Trinity Trail regional bike trails. Staff will apply for a Citywide pedestrian mobility plan and identify specific routes connecting the regional trails. Mr. Gordon presented the possible routes and noted that the City has partnered with Kimley Horn to accomplish phase 1 of the grant. Kimley Horn will assist staff with creating all grant-related exhibits and estimates. If approved, they will also expand the scope to provide all necessary documents for the phase 2 process. The deadline for the application of phase 1 is January 27<sup>th</sup>.

**D. Property Redevelopment Update:** Kyle Gordon presented the Property Redevelopment Update. Mr. Gordon reported that the developer has canceled the new development project located on the land adjacent to the Hurst Senior Activity Center. Staff is considering the potential for the property as a possible enhancement to Heritage Village Plaza. The City has partnered with Dunaway and Associations to present a high-level concept of what could potentially fit on the property. Staff will present additional information in the near future.

Mr. Gordon presented the Central Park North Project. He reported that Public Works is presenting the Freese and Nickles contract to develop a new elevated water tower on the property in front of the Recreation Center on January 24<sup>th</sup> to City Council. Staff will demo the Masonic Lodge building on the adjacent property in preparation for the water tower. Additionally, staff is working with Freese and Nickles to develop possible concepts. Staff will bring more information to the Board to reimagine Central Park, Central Aquatics, the Hurst Recreation Center, and the Hurst Tennis Center at future meetings.

Mr. Gordon reported that the Val Oaks Shopping Center is currently a temporary location for Six Stones until construction on their permanent location is complete. Once the property is vacant, the City Manager has asked staff to look into different options for what the site could become. Staff is working with Freese and Nickles to assist with the site master planning proposal. More information will be presented at the next Board meeting.

**X. Board Member and Citizen Comments**

None to discuss at this time.

**XI. Adjournment:** Pat King moved to approve the motion to adjourn the meeting. Motion seconded by Leah Smith. Motion prevailed by the following vote:

AYES: Cobern, King, Neace, Robertson, Salter, Smith

NO: None

Rod Robertson adjourned the meeting at 7:10 p.m.

APPROVED this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

APPROVED:

ATTEST:

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
RECORDING SECRETARY