

CITY OF HURST

COUNTY OF TARRANT

STATE OF TEXAS

On the 27th day of October 2022, at 5:00 p.m., the Hurst Community Arts and Historic Landmark Preservation Committee of the City of Hurst, Texas, convened in Regular Meeting at the Library, 901 Precinct Line Road, Hurst, Texas, with the following members present:

Billye Runnels-Jones)	Chair
Janice Pyles-Trostle)	Members
Mary Wismann		
Anne Stimmel		
Cyndi Evans		
Dallas Snow		
Henry Wilson)	Mayor
Clay Caruthers)	City Manager
Kyle Gordon)	Executive Director of Community Services
Hannah Ditgen)	Community Services Management Assistant
Jesse Loucks)	Library Director
Teri Smith)	Community Services Administrative Assistant

with the following members absent: Nell DeLaughter, constituting a quorum, at which time the following business was transacted:

I. Call to Order

Billye Runnels-Jones called the meeting to order at 5:00 p.m.

II. Roll Call of Members

Teri Smith conducted the Roll Call of Members.

III. Approval of Minutes

Mary Wismann moved to approve the minutes of the July 28, 2022, regular meeting as written. Motion seconded by Anne Stimmel. Motion prevailed by the following vote:

AYES: Wismann, Stimmel, Evans, Snow, Pyles-Trostle, Runnels-Jones

NO: None

Dallas Snow moved to approve the minutes of the August 25, 2022, regular meeting as written. Motion seconded by Janice Pyles-Trostle. Motion prevailed by the following vote:

AYES: Snow, Pyles-Trostle, Evans, Runnels-Jones, Wismann, Stimmel

NO: None

The following item was moved to the top of the Agenda:

VIII. Informational Items

- A. **Mayor and City Manager Welcome and Orientation:** Mayor Henry Wilson welcomed the Board Members and discussed their responsibilities and key items for conducting City business. Mayor Wilson and City Manager Clay Caruthers expressed their appreciation of the Community Arts and Historic Landmark Preservation Committee and staff operations.

IV. Works in Progress

- A. **Post Oak - Parker Cemetery Grounds:** Kyle Gordon presented the proposed cemetery grounds plan with locations of the burgundy and cream irises at the front entrance and two benches inside the gates of the cemetery.

Mary Wismann asked if the three-seat benches could have two arms at each seat to assist senior citizens in standing.

The Committee approved the plans for the irises and benches.

V. Communications

- A. **DAR Research Project Update:** Hannah Ditgen stated that she corresponded with the new chairperson for the historic preservation of the local DAR Captain Nathaniel Mills chapter. The group is interested in beginning a historical research project at the Post Oak-Parker Cemetery. Ms. Ditgen forwarded the DAR chairperson the Cemetery Volunteer Guidelines, the Volunteer Liability Release Form, and the Cemetery Decoration Policy. Ms. Ditgen shared that the DAR is actively working with the City's Parks Division to begin their project.

VI. Unfinished Business

None at this time.

VII. New Business

A. Officer Elections

1. **Chair:** Janice Pyles-Trostle nominated Billye Runnels-Jones to serve as Chair. Motion seconded by Anne Stimmel. Motion prevailed by the following vote:

AYES: Pyles-Trostle, Stimmel, Wismann, Evans, Snow, Runnels-Jones

NO: None

2. **Vice Chair:** Billye Runnels-Jones nominated Anne Stimmel to serve as Vice Chair. Motion seconded by Dallas Snow. Motion prevailed by the following vote:

AYES: Runnels-Jones, Snow, Pyles-Trostle, Stimmel, Wismann, Evans

NO: None

VIII. Informational Items

- A. **Mayor and City Manager Welcome and Orientation:** This item was moved to the top of the Agenda.
- B. **Art in Public Places**
 1. **Utility Box Art Project Update:** Hannah Ditgen informed the Committee that City Council approved the artwork for the Utility Box Art Project, and she has notified the winners. Also, TxDOT approved the artwork for the state-owned utility boxes. The vendor has tentatively scheduled installation for November 14th through 18th.
 2. **FY 2022-23 Program Budget:** Kyle Gordon gave a brief overview of the 2022-23 Program Budget, which includes the second phase of the Utility Box Art Project, a Hurst Justice Center Window Exhibit Refresh, and Phase 4 of the Art in Public Places Project.
- C. **70th Anniversary Recap:** Hannah Ditgen reported that on September 29th, the City celebrated its 70th Anniversary. The event included a speech from the Mayor, City Council presence, a live band, refreshments, and a 70th Anniversary ornament giveaway. The evening had beautiful weather, and all participants had a fun time.
- D. **Hurst Oral History Project Update**
 1. **Program Update:** Jesse Loucks informed the Committee that the City's videographer has captured four narratives for Phase VI of the Oral History Project.
 2. **Video Review:** Mr. Loucks presented the video of Kay Baker to the Committee. The Committee approved the video for Phase V of the project. Mr. Loucks noted that he will post the video on the City's website.

IX. Other Business

- A. **Next Regular Meeting Date:** Mr. Gordon stated that the next regularly scheduled meeting is Thursday, January 26th, 2023, at 5:00 p.m.

X. Board Member and Citizen Comments

Billye Runnels-Jones shared that she has been researching Cynthia Ann Parker and would like to give a short presentation at the Committee's January meeting.

A citizen in attendance shared that she is very impressed with the Committee's work and appreciates the Oral History Project.

XI. Adjournment

There being no further business, the meeting was adjourned by Chair Billye Runnels-Jones at 6:17 p.m.

APPROVED this the _____ day of _____, 2023.

APPROVED:

ATTEST:

CHAIR

RECORDING SECRETARY