

CITY OF HURST  
COUNTY OF TARRANT  
STATE OF TEXAS

On the 18<sup>th</sup> day of April 2023, at 5:30 p.m., the Library Board of the City of Hurst, Texas, convened in Regular Meeting at the Library, 901 Precinct Line Road, Hurst, Texas, with the following members present:

Betty Whiteside	)	Chair
Ruth Kennedy	)	
Peggy Moore	)	Members
Janie Melton-Judy	)	
Margaret Coleman	)	
Julie Granquist	)	
Kyle Gordon	)	Executive Director of Community Services
Hannah Ditgen	)	Community Services Management Assistant
Jesse Loucks	)	Library Director
Vanessa Patchen	)	Assistant Library Director
Teri Smith	)	Community Services Administrative Assistant

with the following members absent: none, constituting a quorum, at which time the following business was transacted:

**I. Call to Order**

Chair Betty Whiteside called the meeting to order at 5:30 p.m.

**II. Roll Call of Members**

Teri Smith conducted the Roll Call of Members.

**III. Approval of Minutes**

The January 17, 2023 regular meeting minutes were reviewed and approved as written.

**IV. Director's Report**

- A. January - March 2023 Recap:** The January - March 2023 Recap was reviewed and displayed for the Board.

**January – March 2023**

Circulation.....	72,127
Number of Active Patrons.....	33,375
Volunteer Hours.....	399
Door Count.....	20,254
Electronic Usage Sessions.....	8,543
Page Views.....	13,981
Net Revenue .....	\$1,261
Children's Programming.....	2,748
Adult Programming.....	551
Outreach Programs .....	910

Ruth Kennedy joined the Board meeting at 5:36 p.m.

- B. Program & Events Report for January - March:** Jesse Loucks reviewed the Program & Events Report for January through March. Pictures were displayed for the Board.
- C. Upcoming Programs and Events:** Mr. Loucks reviewed the Upcoming Programs and Events report.
- D. Works in Progress**
  - 1. HVAC Replacement:** Kyle Gordon reported that the Facilities staff has been preparing for the Library's HVAC unit replacement. The installation should occur in June or July, with an estimated completion in August.
  - 2. Lighting Repairs:** Jesse Loucks informed the Board that Facilities staff has replaced the lighting throughout the Library with new LED lights.

#### **E. Staff Activities**

- 1. Organizational Update:** Vanessa Patchen informed the Board that Beverly Kirkendall, Youth Service Library Manager, will retire on May 31 after 25 years of service. The Board expressed their appreciation for Ms. Kirkendall's service to the City of Hurst.

Jennifer Ohnstad and Rosalyn Reyna-Rodriguez were promoted to Library Managers, and Sara Cloud is serving as the Interim Adult Services Manager.

- 2. Hurst Hearts Update:** Hannah Ditgen stated that the Hurst Hearts Project Team facilitated the Spring Pancake Breakfast for City employees on March 29. This event provides an opportunity for the Management Team to show appreciation to staff and allows employees to build relationships with people outside of their department.

Ms. Ditgen also shared that the annual Hurst Gives Back event will take place on April 21. This year City employees will donate their time to make improvements to a Hurst resident's home. This year's homeowner is a disabled veteran who has lived in Hurst for 18 years. The upgrades will include extensive landscaping and painting. Staff and City Council members will also distribute potted flowers, American flags, and Hurst swag to the surrounding neighborhood. Fleet Services staff will also repaint address numbers on the curb for those neighbors who opted in for this service.

3. **Volunteers in Action:** Ms. Ditgen informed the Board that the City hosted the annual Volunteers in Action Appreciation Brunch this morning, April 18, at the Hurst Conference Center. The City of Hurst honored its members for their hours of volunteer service to the community. The VIA program began in 1979 and is the first municipal volunteer program to be recognized by the state of Texas; since the beginning of the program, Hurst volunteers have volunteered over 665,000 hours of service, which equates to \$10.3 million in savings to the City of Hurst.
4. **Community Outreach:** Jesse Loucks gave a brief overview of the recent community outreach programs, including the Annual Town Hall Forum, where residents have the opportunity to hear from city staff and connect with the City Manager, Mayor Wilson, and City Council; Hurst 101, where City employees provide a better understanding of city services and the inner-workings of local government; and Youth in Government which is a cooperative effort between the HEB Chamber of Commerce and the cities of Hurst, Euless, and Bedford to engage students in city government and community involvement.

Margaret Coleman thanked the City for collaborating with the Chamber to provide the Youth in Government program.

## V. Reports of the Committees

### A. Friends of the Hurst Public Library

1. **Quarterly Revenue Report:** Jesse Loucks reviewed the Friends' revenue report for January - March.
2. **Automated Materials Handler Ribbon Cutting:** Mr. Loucks reported that in March, the Friends of the Hurst Public Library celebrated the official ribbon cutting for the new automated materials handler that they funded in full.

## VI. Communications

- A. **Community Comments:** Vanessa Patchen highlighted positive community comments that the Library received, which resulted from the Library's art exhibits, programming, and excellent customer service. Photos were displayed for the Board.

## VII. Unfinished Business

None at this time.

## VIII. New Business

None at this time.

**IX. Informational Items**

- A. Spring Break Programming Recap:** Ms. Patchen gave a brief overview of the Spring Break programming, which included movies, Pi Day-themed events, Story Laboratory for all ages, the Creature Teacher animal act, Teen Field Day, and a MasterWorks concert. There were almost 500 participants throughout the week.
- B. Summer Reading Club Update:** Jesse Loucks informed the Board of the upcoming Summer Reading Club program beginning with the HEB Reads! event in May with three stage acts presented by Hurst. The SRC theme this year is *Wild About Reading*. Activities will include events by Nature Center and Refuge, Professor Brainius, Wildlife on the Move, Window to the Wild, James Wand Magic Show, Creature Teacher, Brett Roberts, and Friday movie matinees.
- C. 2023 MasterWorks Update:** Mr. Loucks shared that the Library has MasterWorks concerts scheduled for 2023 with noon MasterWorks and Thursday and Saturday evening MasterWorks events. Staff distributed the 2023 calendar of events to the Board Members.
- D. Texas Municipal Library Directors Association Award:** Mr. Loucks informed the Board that the Hurst Library received the Texas Municipal Library Directors Association Award for the 18<sup>th</sup> consecutive year. TMLDA recognizes Hurst for the Library’s enrichment of the community through literacy support, workforce development, educational and cultural support, and meaningful community collaboration.

**X. Board Member and Citizen Comments**

None at this time.

**XI. Adjournment**

There being no further business, the meeting was adjourned by Chair Betty Whiteside at 6:20 p.m.

APPROVED this the \_\_\_\_\_ day of \_\_\_\_\_, 2023

APPROVED:

ATTEST:

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
RECORDING SECRETARY