

CITY OF HURST  
COUNTY OF TARRANT

STATE OF TEXAS

On the 20<sup>th</sup> day of April 2023, at 6:00 p.m., the Parks and Recreation Board of the City of Hurst, Texas, convened its Regular Meeting at the Hurst Public Library, 901 Precinct Line Road, Hurst, Texas, with the following members present to-wit:

Rod Robertson	)	Chairman
Trasa Cobern	)	Members
Pat King	)	
Alan Neace	)	
Leah Smith	)	
Doris Young	)	
Kyle Gordon	)	Executive Director of Community Services
Hannah Ditgen	)	Community Services Management Assistant
Kristie Weaver	)	Assistant Director of Community Services
Lauren Snyder	)	Senior Activities Center Manager
Zach Tekavec	)	Recreation Manager
Sarah Phipps	)	Marketing and Communications Specialist
Paige Lutz	)	Recreation Administrative Assistant
Kathleen Nahidi	)	Parks Administrative Assistant

With the following member absent: Tammy Salter, constituting a quorum, at which time the following business was transacted:

- I. **Call to Order:** Rod Robertson called the meeting to order at 6:00 p.m.
- II. **Roll Call of Members:** Paige Lutz conducted the Roll Call of Members.
- III. **Approval of Minutes:** Pat King moved to approve the minutes of the January 19, 2023, regular meeting. Motion seconded by Alan Neace. Motion prevailed by the following vote:

AYES: Cobern, King, Neace, Robertson, Smith, Young

NO: None

IV. **Staff Report:**

A. **Director's Quarterly Participation Report:**

- 1. **Recreation Division:** Kristie Weaver, Assistant Director of Community Services, presented the following Recreation Division statistics for the second quarter of the 2022-23 Fiscal Year:

Recreation Active Members	2,308
Recreation Center Attendance	17,219

Fitness Center Participation	10,455
Classroom Programs-Fall/Winter	135
Spring Softball Registration	87
Park Pavilion	28

2. **Senior Division:** Ms. Weaver presented the following Senior Division statistics for the second quarter of the 2022-23 Fiscal Year:

Senior Activities Center Attendance	11,038
Number of Classes Offered	421
Program Attendance	4,853
Fitness Center Participation	4,783
Number of Members	1,333

**B. Special Event Highlights:**

1. **Recreation Division:** Kristie Weaver, Assistant Director of Community Service, presented a recap of recent events:

- The annual *Daddy-Daughter Dance* occurred on February 4 at the Hurst Senior Activities Center, with 247 in attendance. The event offered dinner, dessert, crafts, a flip book, and a photo with Dad.
- The annual *EGGstravaganza* took place on April 4 at Hurst Community Park; an estimated 2,300 people were in attendance. The event offered a petting zoo, crafts, and photos with the Easter Bunny.
- The *Sensory-Friendly Egg Hunt* was held on March 28 at Central Park with an estimated 200 participants.
- *Dog Gone Egg Hunt* occurred on April 1 at the Hurst Dog Park with 175 participants and 74 dogs.

Ms. Weaver presented upcoming Special Events highlights:

- The *Spring Concert* is scheduled for April 29 at Heritage Village. This free event will offer a magician, *Diamond Jim Tyler*, a foam party, and *The Inspiration Band* will perform.
- A new event: *Kids to Parks Day*, will occur on May 20 at Hurst Community Park. Children will make and fly kites at the event.
- The annual *Stars & Stripes* event will occur on July 3 at Hurst Community Park.

2. **Senior Division:** Lauren Snyder, Senior Activities Center Manager, presented a recap of the Senior Activities Center events.

- The *Soup and Socks* event occurred on January 17, with 52 participants.
- The annual *Hurst Senior Activities Center Memorial* was held on January 20 with 27 in attendance.
- The annual *Valentine's Day Dance* took place on February 9, with 88 in attendance.
- The *Business & Health Expo* occurred on March 22 with 105 attendees.

- The annual *HSAC Talent Show* was held on April 14, with 136 in attendance.

Ms. Snyder presented upcoming Special Events highlights:

- *Document Shredding Day* will take place on April 21.
- The annual *Member Art Exhibit* will occur on May 1 and run through May 31.
- The *Golden Couples Dance* is scheduled for June 9.
- The *Grandparents Day* event will take place on June 28.

### C. Works in Progress:

1. **Service Center Landscape Update:** Parks has installed the irrigation, landscaping, and stone along the Service Center wall.
2. **TXDOT Green Ribbon Grant Phase 5:** Staff will hold a preconstruction meeting later this month to review the estimated timeline for the project.
3. **TXDOT Hwy 10 Flood Damage:** The 2022 August heavy rain washed away the landscape material in several medians along SH 10 and Calloway Branch.
4. **HSAC Foundation Repair:** City Council approved the foundation repair project earlier this month. Falkenberg Construction Company will complete the work by the end of May. The timeline of the project was presented.
5. **Brookside Roof Replacement:** Supreme Roofing will install the new roof after the elections are complete in May. Staff estimates Supreme Roofing will complete the work by the end of July.
6. **HRC Gym B Functional Fitness Update:** The weight equipment is installed on the new rubber floor. The completed space includes turf and sled, more room to move around, and some added equipment that members can now utilize for everyday workouts. Staff presented a video of the project.
7. **Hurst Athletic Complex Playground Replacement:** The playground equipment order is in, and installation will be complete by next week.
8. **TXDOT Trail Master Plan Grant Application:** Staff will apply to TXDOT no later than June 5 to request a grant for a comprehensive trails and bikeways master plan.
9. **Citywide Irrigation Controller Project:** Parks has started replacing the old Hunter irrigation controllers. This work will take approximately one year to complete.

**D. Staff Activities:**

1. **Personnel Update:** Ms. Weaver reported that Ryan Empekey, Irrigation Technician, has been promoted to Irrigation Supervisor. The Parks and Recreation Team recently hired John Macias as a Parks Maintenance Worker and Jonathan Beckett as an Aquatics Technician.

Ms. Weaver reported that Sarah Phipps, Recreation Attendant, has been promoted to Marketing & Communication Specialist. The Board congratulated Sarah.

She also reported that staff recently hired Deborah Prachyl-Hawk as Recreation Administration Receptionist.

Mary Singleton, Recreation Supervisor, retired last week after 31 years of service to the City.

The Hurst Senior Activities Center hired Lori Henry and Paula Noble as front desk attendants.

**V. Report of the Committee:****A. John Butler Memorial Senior Citizen's Banquet**

1. **2023 Event:** Kristie Weaver reported that the City scheduled John Butler Memorial Senior Citizen's Banquet for Thursday, December 14, at the Hurst Conference Center. The event includes entertainment, a plated meal, dessert, and a dance floor.
2. **Donation List:** The Door Prize List was distributed. Staff presented the timeline for securing the donations from the Board.

**VI. Communications:**

- A. **Parks and Recreation Marketing:** Kristie Weaver presented the social media update for Parks and Recreation. She provided examples of recent social media posts and positive feedback from the community.
- B. **Hurst Senior Activities Center Marketing:** Kristie Weaver presented the social media highlights for the Hurst Senior Activities Center. She offered several examples of recent social media posts promoting events at the Hurst Senior Activities Center.

**VII. Unfinished Business**

None to discuss at this time.

**VIII. New Business:**

None to discuss at this time.

## IX. Informational Items:

- A. Aquatics 2023 Operational Update:** Zach Tekavec, Recreation Manager, presented the Aquatics 2023 Operational Update. He reviewed the staff's ongoing recruiting efforts in the last few months, including attending Job Fairs held at TCC and HEB ISD, school recruitments, signage, and social media posts.

He presented the Operational Plans for the Chisholm and Central Aquatics Centers. The 2023 season will begin on May 27. Chisholm Aquatics Center will be open for public swim and facility rentals on Sunday, Monday, Wednesday, Friday, and Saturday. Central will be used for swim classes and special events. Central Aquatics Center will also be open to the public swim on Tuesday and Thursday afternoons.

Mr. Tekavec informed the Board of the upcoming special events planned for the 2023 Aquatics Season at Central Aquatics Center. *Sensory-Friendly Swim* will take place on June 16. The City will offer two Dive-In Movies this year: June 17 will feature *Puss in Boots*, and July 8 will feature *Minions: The Rise of Gru*. *Doggie Dive-In* will take place on August 12.

Chisholm Aquatics will host *Season Pass Holder Night* on June 17. The annual *Employee Picnic* is scheduled for June 24. *Play Safe: Drowning Prevention* will take place on July 10.

- B. Hurst Kidz Program:** Kristie Weaver reported that the Recreation Center would begin offering its members a new drop-in child watch in early summer. The new program, Hurst Kidz, will be offered for ages nine months – nine years for 1.5 hours of access per day with a max limit of 12 kids. The drop-in fee will be \$3.00 per child, or members can purchase a punch card. The Recreation Center will offer punch cards as a 10-pass card for \$25.00 and a 20-pass card for \$50.00. The child watch will be open limited hours in the morning and evenings during peak times: Monday – Friday, 8:00 – 11:30 a.m. and Monday – Thursday, 4:30 – 7:30 p.m.

- C. Property Redevelopment Update:** Kyle Gordon presented the Property Redevelopment Update. Mr. Gordon reported that the Community Services Department is taking a step back on the Val Oaks Shopping Center redevelopment. The City Manager's Office and the Economic Development Department will meet with various stakeholders as the project progresses.

Mr. Gordon presented an update on the Central Park North Project. He reported that Public Works is working with Freese and Nickles to design the new elevated water tower at the front of the Recreation Center. In the meantime, the Pipeline Road Project will continue to use the area as storage for their project. The water tower should be at the construction stage once the Pipeline Road Project is complete. Mr. Gordon reviewed the timeline for the project.

**D. NRPA Parks and Recreation Month:** July is National Parks and Recreation Month. Kristie Weaver reviewed the program events taking place during July. She distributed the NRPA Parks & Recreation Month calendar and activity guide. She thanked Ms. Phipps for her hard work on the marketing materials for this program.

**X. Board Member and Citizen Comments:** Rod Robertson inquired about possibly moving the Board meetings from quarterly to monthly. Doris Young requested keeping the meetings quarterly. She mentioned that she attends and volunteers at the Hurst Senior Activities Center's monthly dances. Kristie Weaver noted that if the schedule changes, the Senior Activities Center would reschedule the dances around the Board meetings. Leah Smith suggested meeting every other month. Pat King stated she would prefer monthly meetings. Trasa Cobern and Alan Neace reported that they would have no objections to when the Board meets. Kyle Gordon noted that staff will bring the request to the City Manager, Mayor, and City Council. They will make the final decision regarding when the Board meets, but the Board's recommendations will be taken into consideration.

**XI. Adjournment:** Doris Young moved to approve the motion to adjourn the meeting. Motion seconded by Trasa Cobern. Motion prevailed by the following vote:

AYES: Cobern, King, Neace, Robertson, Smith, Young

NO: None

Rod Robertson adjourned the meeting at 6:56 p.m.

APPROVED this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

APPROVED:

ATTEST:

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
RECORDING SECRETARY