

CITY OF HURST
COUNTY OF TARRANT
STATE OF TEXAS

On the 18th day of July 2023, at 5:30 p.m., the Library Board of the City of Hurst, Texas, convened in Regular Meeting at the Library, 901 Precinct Line Road, Hurst, Texas, with the following members present:

Betty Whiteside)	Chair
Ruth Kennedy)	
Peggy Moore)	Members
Janie Melton-Judy)	
Margaret Coleman)	
Julie Granquist)	
Kyle Gordon)	Executive Director of Community Services
Hannah Ditgen)	Community Services Management Assistant
Jesse Loucks)	Library Director
Vanessa Patchen)	Assistant Library Director
Danyelle Weiss)	Youth Services Library Manager
Paige Lutz)	Recreation Administrative Assistant

with the following members absent: Michael Budd, constituting a quorum, at which time the following business was transacted:

I. Call to Order

Chair Betty Whiteside called the meeting to order at 5:30 p.m.

II. Roll Call of Members

Paige Lutz conducted the Roll Call of Members.

III. Approval of Minutes

The Board reviewed and approved the April 18, 2023 regular meeting minutes as written.

IV. Director's Report

- A. April - June 2023 Recap:** Jesse Loucks reviewed and displayed the April - June 2023 statistics recap for the Board.

<u>April - June 2023</u>	
Circulation.....	80,298
Number of Active Patrons.....	30,568
Volunteer Hours.....	395
Door Count.....	23,838
Electronic Usage Sessions.....	9,290
Page Views.....	22,600
Net Revenue	\$1,121
Children's Programming.....	3,257
Adult Programming.....	697
Outreach Programs	6,646

- B. Program & Events Report for January - March:** Jesse Loucks reviewed the Program & Events Report for April through June. Pictures were displayed for the Board.
- C. Upcoming Programs and Events:** Vanessa Patchen reviewed the Upcoming Programs and Events report.
- D. Works in Progress**
- 1. HVAC Replacement:** Kyle Gordon reported that the Facilities staff has encountered a shipping delay for the new unit. Staff has tentatively planned installation for August 11 - 14, during which time the Library will be closed to the public.
 - 2. RFID Security Gates:** Jesse Loucks informed the Board that Library staff has ordered new RFID security gates to replace the original 2011 set. Staff anticipates the new RFID security gates to be delivered prior to October 1.
 - 3. Train Repairs:** Mr. Loucks shared that staff has temporarily removed the trains in the Youth Services area for repairs. Staff is working with the volunteer Library Train Maintenance Assistant to order a new train and replace a motor. The new and repaired trains are scheduled to be back up and running later this week.

E. Staff Activities

- 1. Organizational Update:** Vanessa Patchen reminded the Board that Beverly Kirkendall, Youth Services Library Manager, retired on May 31. Ms. Patchen displayed photos from Ms. Kirkendall's retirement party and her farewell to Toddler Time. Ms. Patchen also shared that Danyelle Weiss was promoted from Teen Librarian to Youth Services Library Manager. The Board congratulated Ms. Weiss.

Additionally, Brian Cambra has served as the Library's Seasonal Librarian since May. Mr. Cambra is the school librarian at Hurst Hills Elementary and has been a great addition to the team during the summer.

V. Reports of the Committees

A. Friends of the Hurst Public Library

- 1. Quarterly Revenue Report:** Jesse Loucks presented the Friends' revenue report for April - June.

2. **FY 23-24 Budget Update:** Mr. Loucks reviewed the approved FY 23-24 Friends of the Hurst Public Library budget. The Friends added two new items to their budget: a vending supply machine and a second Library document station. Both will be valuable assets for patrons when they visit the Library.

VI. Communications

- A. **Community Comments:** Vanessa Patchen highlighted positive community comments that the Library received, which resulted from the Library's excellent customer service and programming. Photos were displayed for the Board.

VII. Unfinished Business

None at this time.

VIII. New Business

None at this time.

Board Member Ruth Kennedy joined the Board meeting at 5:59 p.m.

IX. Informational Items

- A. **Summer Reading Club Update:** Danyelle Weiss presented details of the 2023 Summer Reading Club program, including prize levels, registration statistics, events, and the upcoming 2,000 Minute Party, and gave a special thank you to all of the Library's Summer Reading Club donors. The Hurst Public Library has had a spectacular response to this year's Summer Reading Club. As of July 17, over 1,500 patrons have registered with about a 73% participation rate and almost 2.5 million minutes read.
- B. **Police Activity League Summer Camp Recap:** Jesse Loucks informed the Board that the Library partnered with the Hurst Police Department to host one day of the PALS Camp at the Library. This year the Library provided a live animal entertainment show by The Creature Teacher. The children received an educational show-and-tell of an arctic fox, a tarantula, a boa constrictor snake, a chameleon, and a kangaroo.
- C. **FY 23-24 Budget Update:** Kyle Gordon presented a brief overview of the Library's FY 23-24 proposed budget.
- D. **2023 MasterWorks Update:** Mr. Loucks shared that the Library continues to work with ArtsNet to schedule the remaining concerts for 2023.

X. Board Member and Citizen Comments

Board Member Margaret Coleman complimented the Library's Teen volunteers and spoke about their great attitudes, initiative, and overall willingness to help.

XI. Adjournment

Staff reminded the Board that the Library is closed for Labor Day on Monday, September 4.

The next Library Board meeting is scheduled for Tuesday, October 17, at 5:30 p.m. There being no further business, the meeting was adjourned by Chair Betty Whiteside at 6:30 p.m.

APPROVED this the _____ day of _____, 2023

APPROVED:

ATTEST:

CHAIR

RECORDING SECRETARY