

CITY OF HURST
COUNTY OF TARRANT

STATE OF TEXAS

On July 20, 2023, at 6:00 p.m., the Parks and Recreation Board of the City of Hurst, Texas, convened its Regular Meeting at the Hurst Public Library, 901 Precinct Line Road, Hurst, Texas, with the following members present to wit:

Rod Robertson)	Chairman
Trasa Cobern)	Members
Pat King)	
Alan Neace)	
Doris Young)	
Kyle Gordon)	Executive Director of Community Services
Hannah Ditgen)	Community Services Management Assistant
Kristie Weaver)	Assistant Director of Community Services
Lauren Snyder)	Senior Activities Center Manager
Amy Oden)	Recreation Manager
Zach Tekavec)	Recreation Manager
Paige Lutz)	Recreation Administrative Assistant
Kathleen Nahidi)	Parks Administrative Assistant

With the following member absent: Leah Smith, constituting a quorum, at which time the following business was transacted:

- I. **Call to Order:** Rod Robertson called the meeting to order at 6:00 p.m.
- II. **Roll Call of Members:** Paige Lutz conducted the Roll Call of Members.
- III. **Approval of Minutes:** Doris Young moved to approve the minutes of the April 20, 2023, regular meeting. Motion seconded by Pat King. Motion prevailed by the following vote:

AYES: Cobern, King, Neace, Robertson, Young

NO: None

IV. **Staff Report:**

A. **Director’s Quarterly Participation Report:**

- 1. **Recreation Division:** Kristie Weaver, Assistant Director of Community Services, presented the following Recreation Division statistics for the third quarter of the 2022-23 Fiscal Year:

Recreation Active Members	2,488
Recreation Center Attendance	25,754
Fitness Center Participation	7,669

Classroom Programs-Spring Session 2	120
Classroom Programs-Summer Session 1	323
Summer Softball Registration	95
Spring Basketball Registration	16
Park Pavilion	172

2. **Senior Division:** Ms. Weaver presented the following Senior Division statistics for the third quarter of the 2022-23 Fiscal Year:

Senior Activities Center Attendance	31,403
Number of Classes Offered	501
Program Attendance	6,165
Fitness Center Participation	4,095
Number of Members	1,603

B. Special Event Highlights:

1. **Recreation Division:** Amy Oden, Recreation Manager, presented a recap of recent events:

- A new event: *Kids to Parks Day*, occurred on May 20 at Hurst Community Park. Children made and flew kites at the event.
- The event *Challenge Accepted* has replaced the annual *Hurst Dash & Splash*. Thirty-nine families accepted the challenge and enjoyed nine fun obstacles. An estimated 200 participated in the 5K one-mile run, and everyone received a complimentary ticket to the Aquatics Centers.
- The annual *City Employee Picnic* occurred on June 24 at Chisholm Aquatics Center. Hurst employees and their families enjoyed swimming, Soulman's BBQ, and ice cream.
- The annual *Stars & Stripes* event occurred on July 3 at Hurst Community Park. An estimated 6,400 enjoyed the event from the soccer field. Approximately 9,000 attended the event when considering the west lawn and the surrounding areas.

Ms. Oden presented upcoming Special Events highlights:

- July is National Recreation and Parks Month. Amy Oden reviewed the program events taking place during July.
- The *Spring Concert* was scheduled for April 29 at Heritage Village; however, inclement weather postponed the event to September 30. The event has been renamed as Hurst Fest. The free event will offer a magician, *Diamond Jim Tyler*, a foam party, and *The Inspiration Band* will perform.
- The *Kid's Triathlon* is scheduled for September 2 at Chisholm Park.
- *The Movies in the Park Series* will begin on July 21 and run through October 20.
- In partnership with Hurst Police, the City will kick off the September Movie in the Park event with a National Night Out kick-off. The event will include food, games, and a movie.

2. **Senior Division:** Lauren Snyder, Senior Activities Center Manager, presented a recap of the Senior Activities Center events.

- The annual *HSAC Talent Show* occurred on April 14 with 154 attendees.
- *Document Shredding Day* took place on April 21.
- The *Golden Couples Dance* occurred on June 9 with 56 attendees.
- The *Grandparents Day* event took place on June 28 with 250 participants.

Ms. Snyder presented upcoming Special Events highlights:

- *National Senior Citizens Day* will take place on August 21.
- The *HSAC Craft & Holiday Market* is scheduled for October 20.

C. Works in Progress:

1. **TXDOT Green Ribbon Grant Phase 5:** The project will start in early August and be completed by late November.
2. **TXDOT Hwy 10 Flood Damage:** The late August 2022 heavy rain washed away the landscape material in several medians along SH 10 and Calloway Branch. Public Works staff will attempt to coordinate storm channel drainage improvements with TXDOT before the Parks Division reinstalls the landscape.
3. **HSAC Foundation Repair:** The floor has been raised, and wall repairs are complete. The piping below the hand sink was damaged as the floor was raised. Plumbing repair work will begin soon.
4. **Brookside Roof Replacement:** The new roof has been installed. In addition, drywall and paint repairs in the vestibule are complete, and the building has been painted.
5. **TXDOT Trail Master Plan Grant Application:** Staff applied to TXDOT for a comprehensive trails and bikeways master plan grant. TXDOT will notify the City if the grant is awarded by October.
6. **Citywide Irrigation Controller Project:** Parks has started replacing the old Hunter irrigation controllers. This work will take approximately one year to complete.
7. **Recreation Center Cosmetic Improvements:** The main basketball gym and racquetball courts are scheduled for refinishing in August. At the same time, the wall between the two gyms and windows in the upstairs spin and yoga room will be frosted. The mustard yellow walls in the back hallway and Admin office will receive a fresh coat of neutral paint.

8. **Senior Activities Center Dance Floor Refinish:** The dance floor is scheduled for refinishing in September. The project is expected to take approximately two weeks.
9. **Hurst Athletic Complex Playground Replacement:** The new playground is complete.
10. **Parks Vandalism Repairs:** There has been an uptick in park vandalism, including graffiti and playground damage. Staff is cleaning and making repairs to the damages.

D. **Staff Activities:** Kristie Weaver reported that the Hurst Police's annual PALS Camp took place for a week beginning June 19. The Parks Division has helped with the camp in the past few years. This year the Recreation Division joined the Parks Division, and Amy Oden and her staff created a day of fun activities. The children enjoyed a day of kickball, scavenger hunts, and water balloon launchers.

V. **Report of the Committee:**

A. **John Butler Memorial Senior Citizen's Banquet**

1. **2023 Event:** Amy Oden reported that the City scheduled the John Butler Memorial Senior Citizen's Banquet for Thursday, December 14, at the Hurst Conference Center. The event includes entertainment, a plated meal, dessert, and a dance floor.
2. **Donation List:** The Door Prize List was distributed. Staff presented the timeline for securing the donations from the Board.

VI. **Communications:**

- A. **Parks and Recreation Marketing:** Kristie Weaver presented the social media update for Parks and Recreation. She provided examples of recent social media posts and positive feedback from the community.
- B. **Hurst Senior Activities Center Marketing:** Lauren Snyder presented the social media highlights for the Hurst Senior Activities Center. She offered several examples of recent social media posts promoting events at the Hurst Senior Activities Center.

VII. **Unfinished Business**

None to discuss at this time.

VIII. **New Business:**

None to discuss at this time.

Trasa Cobern left the meeting at 6:40 p.m.

IX. Informational Items:

- A. Aquatics 2023 Operational Update:** Zach Tekavec, Recreation Manager, presented the Aquatics 2023 Operational Update. Mr. Tekavec presented the year-to-date totals for facility and pavilion rentals and staffing numbers. He noted that the year-to-date attendance total for Chisholm Aquatics Center is 23,250, and Central Aquatics Center total attendance is 2,771.

Mr. Tekavec presented the total rescues and audits to date. He reported that the Aquatics staff earned an “Exceeds” on its first operational audit of the season by the safety consulting group Ellis & Associates, Inc.

Mr. Tekavec presented a recap of the following events:

- *Sensory-Friendly Swim* occurred on June 16, with 35 in attendance.
- The June *Dive-In Movie* scheduled for June 17 was canceled due to inclement weather.
- *Play Safe Drowning Prevention* was held on July 10.
- The July *Dive-In Movie* happened on July 8, with 93 in attendance.

Central Aquatics will host the annual *Doggie Dive-In on August 12*.

- B. Event and Programming Enhancement Discussion:** Kristie Weaver reported that the Recreation Division is exploring offering alcohol sales at certain special events. Ms. Weaver presented the Board with details on the existing special event ordinance, events where it would be appropriate, safety considerations and planning, the benefits of utilizing TABC-licensed vendors, and future sponsorship potential.

The Board was receptive to the idea and provided their comments to staff for consideration in developing the final proposal.

Kyle Gordon shared that their input would be incorporated into the proposal that staff will bring forward for consideration in October.

- C. Parks Master Plan Progress Update:** At the request of Board Chair Rod Robertson, Kyle Gordon presented the Parks Master Plan Progress Update. He reported that since its completion in 2018, the Master Plan had been utilized to prioritize projects and apply for state and federal grants for City projects. Mr. Gordon offered the Master Plan overview and process. He presented key plan recommendations, reviewed completed projects, and how future project development links back to the plan priorities.
- D. FY 23-24 Budget Update:** Kyle Gordon presented a brief overview of the FY 23-24 proposed budget for Parks, Recreation, Senior, and Aquatics.

- X. Board Member and Citizen Comments:** None at this time.

XI. Adjournment: Pat King moved to approve the motion to adjourn the meeting. Motion seconded by Alan Neace. Motion prevailed by the following vote:

AYES: King, Neace, Robertson, Young

NO: None

Rod Robertson adjourned the meeting at 7:18 p.m.

APPROVED this the _____ day of _____, 20__

APPROVED:

ATTEST:

CHAIRMAN

RECORDING SECRETARY