

CITY OF HURST
COUNTY OF TARRANT

STATE OF TEXAS

On October 19, 2023, at 6:00 p.m., the Parks and Recreation Board of the City of Hurst, Texas, convened its Regular Meeting at the Hurst City Hall, 1505 Precinct Line Rd., Hurst, Texas, with the following Members present to wit:

Rod Robertson)	Chairman
Trasa Cobern)	Members
Sadhu Shori)	
Leah Smith)	
Kyle Gordon)	Executive Director of Community Services
Hannah Ditgen)	Community Services Management Assistant
Kristie Weaver)	Assistant Director of Community Services
Lauren Snyder)	Senior Activities Center Manager
Amy Oden)	Recreation Manager
Zach Tekavec)	Recreation Manager
Paige Lutz)	Recreation Administrative Assistant
Kathleen Nahidi)	Parks Administrative Assistant

With the following members absent: Pat King, Alan Neace, and Doris Young, constituting a quorum, at which time the following business was transacted:

- I. **Call to Order:** Rod Robertson called the meeting to order at 6:00 p.m.
- II. **Roll Call of Members:** Paige Lutz conducted the Roll Call of Members.

Kyle Gordon introduced the new Parks and Recreation Board Member, Sadhu Shori. The Board welcomed Mr. Shori.

- III. **Approval of Minutes:** Trasa Cobern moved to approve the minutes of the July 20, 2023, regular meeting. Motion seconded by Leah Smith. Motion prevailed by the following vote:

AYES: Cobern, Robertson, Shori, Smith
NO: None

- IV. **Staff Report:**

At the request of Staff, the following item was moved to the top of the agenda.

D. Staff Activities:

- 1. **Personnel Update:** Amy Oden, Recreation Manager, reported that Bishop Buckner, Recreation Attendant, has been promoted to Fitness and Athletics Coordinator. The Parks and Recreation Team recently hired Andre van den

Broeck as Recreation Supervisor and Patrick St. John as Parks Maintenance Worker.

Ms.Oden also reported that Staff recently hired Recreation Center Attendants: Heaven Gordon, Patty McKee, Justin Pickens, Evon Todd, Lucille (Lu) Slade, and Tennis Center Attendant Clark Vitug.

A. Director's Quarterly Participation Report:

1. **Recreation Division:** Kristie Weaver presented the following Recreation Division statistics for the fourth quarter of the 2022-23 Fiscal Year:

Recreation Active Members	2,628
Recreation Center Attendance	16,982
Fitness Center Participation	9,833
Classroom Programs-Summer Session 2	323
Classroom Programs-Fall Session 1	104
Fall Softball Registration	96
Park Pavilion	61

2. **Senior Division:** Ms. Weaver presented the following Senior Division statistics for the fourth quarter of the 2022-23 Fiscal Year:

Senior Activities Center Attendance	13,677
Number of Classes Offered	426
Program Attendance	5,061
Fitness Center Participation	6,407
Number of Members	1,900

B. Special Event Highlights:

1. **Recreation Division:** Amy Oden, Recreation Manager, presented a recap of recent events:
 - Hurst Fest took place on September 30. Over 800 participants enjoyed a magician, *Diamond Jim Tyler*, mini golf, photo booths, inflatables, a tattoo booth, food vendors, market vendors, and music from *The Inspiration Band*.
 - The *Kid's Triathlon* was held on September 28 at Chisholm Park; 184 athletes participated.
 - *The Movies in the Plaza Series* began on July 21 and ran through October 20.
 - In partnership with Hurst Police, the City began the September *Movie in the Plaza* event with a *National Night Out* kick-off. The event included food, games, and a movie.
 - As part of the Healthy Hurst program, the Hurst Recreation Center and Hurst Senior Activities Center celebrate National Walking Month with the Annual *Walktober* Program throughout October.

Ms. Oden presented upcoming Special Events highlights:

- *The Annual Hurst Christmas Tree Lighting Ceremony* is scheduled for November 28 at the Hurst Conference Center.
- The *Pawlday Pics* event will occur on December 2 at the Hurst Dog Park.
- The *Sensory-Friendly Photo and Breakfast with Santa* event is planned for December 9 at the Hurst Recreation Center.

2. **Senior Division:** Lauren Snyder, Senior Activities Center Manager, presented a recap of the Senior Activities Center events.

- *National Senior Citizens Day* occurred on August 21, and Staff gave out 200 drawstring bags.

Ms. Snyder presented upcoming Special Events highlights:

- The *HSAC Craft & Holiday Market* is scheduled for October 20.
- The *Talk & Treat* event is planned for October 31.
- The *Veteran's Day Salute* event will take place on November 10.
- The *Thanksgiving Dessert Buffet* is scheduled for November 14.
- The *HSAC Memorial* event is planned for January 19.

C. Works in Progress:

1. **TXDOT Green Ribbon Grant Phase 5:** The project has started and will be completed by late November. A timeline for the project was presented.
2. **TXDOT Hwy 10 Flood Damage:** The late August 2022 heavy rain washed away the landscape material in several medians along SH 10 and Calloway Branch. TXDOT has cleared the channel drainage so Parks can install the landscaping along the channel medians.
3. **HSAC Foundation Repair:** The piping below the hand-washing sink was damaged as the floor was raised. Plumbing repair work has started, and additional foundation investigations are underway.
4. **TXDOT Trail Master Plan Grant Application:** Staff applied to TXDOT for a comprehensive trails and bikeways master plan grant. TXDOT will notify the City if the grant is awarded by October.
5. **Citywide Irrigation Controller Project:** Parks has started replacing the old Hunter irrigation controllers. This work will take approximately one year to complete.
6. **Recreation Center Cosmetic Improvements:** The following cosmetic improvements are complete:

- The main basketball gym and racquetball courts have been refinished
- The glass wall between the two gyms and the windows in the upstairs spin and yoga rooms have been tinted.
- The mustard yellow walls in the back hallway and the Admin office have been painted a neutral color.

7. **Senior Activities Center Dance Floor Refinish:** The dance floor is complete.

8. **Parks Vandalism Repairs:** There has been an uptick in park vandalism, including graffiti and playground damage. Staff is cleaning and making repairs to the damages.

D. Staff Activities:

1. **Personnel Update:** *At the request of Staff, this item was moved to the top of the agenda.*

2. **Professional Development:**

- Kristie Weaver graduated from the NRPA (National Recreation & Park Association) Director's School.
- Naomi Philip, Event Specialist; Bishop Buckner, Fitness and Athletics Coordinator; and Sarah Phipps, Marketing Specialist, participated in the US Play Coalition hosted by the TCU Link for Healthy Play at the Fort Worth Botanical Gardens. The event focused on play-based resources in the community.
- Kristie Weaver, Amy Oden, Zach Tekavec, Recreation Manager, Lauren Snyder, Paul Conca, Parks Superintendent, and Andrew Ponce, Parks Services Manager, attended the 2023 NRPA Annual Conference.

V. Report of the Committee:

A. John Butler Memorial Senior Citizen's Banquet

1. **2023 Event:** Amy Oden reported that the City scheduled the John Butler Memorial Senior Citizen's Banquet for Thursday, December 14, at the Hurst Conference Center. The event includes entertainment, a plated meal, dessert, and a dance floor. Paige Lutz distributed event tickets to the Board Members.
2. **Donations:** Amy reported that the banquet donations are due by December 8, and the Donation Committee will meet on December 11 at 10:00 a.m.

VI. Communications:

- A. Parks and Recreation Marketing:** Kristie Weaver presented the social media update for Parks and Recreation. She provided examples of recent social media posts and positive feedback from the community.
- B. Hurst Senior Activities Center Marketing:** Kristie Weaver presented the social media highlights for the Hurst Senior Activities Center. She offered several examples of recent social media posts promoting events at the Hurst Senior Activities Center.

VII. Unfinished Business

None to discuss at this time.

VIII. New Business:

- A. Officer Elections:** Kyle Gordon asked the Board to consider nominations for the Board Chair and Vice-Chair positions for the coming year.
1. **Chair:** Trasa Cobern nominated Rod Robertson to serve as Board Chair. Leah Smith seconded the nomination. There were no other nominations.
- AYES: Cobern, Robertson, Shori, Smith
- NO: None
2. **Vice Chair:** Leah Smith nominated Pat King to serve as Vice-Chair. Trasa Cobern seconded the nomination. There were no other nominations.
- AYES: Cobern, Robertson, Shori, Smith
- NO: None
- B. Event and Programming Enhancement:** Amy Oden presented the Event and Programming Enhancement proposal. Ms. Oden reported that at the July Regular meeting, Staff brought to the Board the possibility of introducing alcohol sales to certain special events. She presented and reviewed a survey of surrounding cities' alcohol guidelines.

Ms. Oden noted that the Staff would like to introduce this enhancement at a proposed spring event, *Pups & Pints*, at the Hurst Dog Park. She presented the guidelines for the event:

- Partner with a local brewery to serve.
- Police Department on-site
- The business will acquire a permit to allow its TABC license to extend to the event and ensure liability falls to the business serving the alcohol.
- Outside alcohol is prohibited.
- Park rules are still enforced, for example, no glass.

Board members expressed their support for serving alcoholic beverages at smaller social gatherings. However, they also advised against widespread use of it for now. The staff responded by stating that their planning efforts are focused on introducing it safely at smaller events, such as the proposed "Pups and Pints" event, with the possibility of expanding it to Concert in the Park and Movie in the Park if the concept is well received. The board members responded positively to these comments and agreed that this approach was appropriate.

Trasa Cobern moved to support the "Pups & Pints" event to go before the City Council for further consideration. Leah Smith seconded the motion. Motion prevailed by the following vote:

AYES: Cobern, Robertson, Shori, Smith

NO: None

IX. Informational Items:

- A. **Hurst Kidz Program Update:** Amy Oden presented the Hurst Kidz Program Update. She noted that the program opened to members on October 2 and has received positive feedback. Members can bring their small children for a maximum of 90 minutes for a drop-in fee of \$3.00 per child per visit or purchase a punch pass in increments of 10 or 20 visits.
- B. **Aquatics 2023 Season Recap:** Zach Tekavec presented the Aquatics 2023 Season Recap. Mr. Tekavec gave an overview of the recruitment efforts for the 2023 season, the Learn-to-Swim program participation statistics, overall attendance, and a special events recap. He also reviewed positive social media comments for the 2023 Aquatics program.
- C. **HEB Senior Games Recap:** Lauren Snyder presented the HEB Senior Games Recap. She reported that the Senior Centers in Hurst, Bedford, and Euless joined to offer a senior event for the Hurst, Euless, Bedford area. The first event was the HEB Senior Games at the Euless Senior Activities Center on September 22. The event offered Olympic-style games, including Billiards, Bingo, Bridge, Euchre, Canasta, Chair Volleyball, Dominoes, Mah Jong & TX Hold 'em. The event also offered breakfast and lunch for the 185 seniors who attended through sponsorships. The plan is to offer this event in the coming years at the Bedford Senior Center and the Hurst Senior Activities Center.
- D. **2024 Facility Utilization Agreements:** Kristie Weaver presented the 2024 Facility Utilization Agreements changes. Ms. Weaver reviewed the contract notes and highlights. She reported that the participation fee was increased by \$5.00. This increase is the first since 2021. The City is working on a program expansion plan with Hurst United Soccer Association.
- E. **Playground Replacement Program:** Kristie Weaver reported that the Playground Replacement Program will focus on the Rickel Park playground. Ms. Weaver noted

that the City will solicit vendor proposals between November and December and bring the results back to the Board at the January meeting.

F. Hurst Tennis Center Facility Name Update: Kyle Gordon reported that to promote the City's Pickleball courts, the Hurst Tennis Center facility name will change to the Hurst Tennis and Pickleball Center effective immediately.

X. Board Member and Citizen Comments: Rod Robertson offered positive feedback that he has received from the public regarding the City parks.

XI. Adjournment: Leah Smith moved to approve the motion to adjourn the meeting. Motion seconded by Trasa Cobern. Motion prevailed by the following vote:

AYES: Cobern, Robertson, Shori, Smith

NO: None

Rod Robertson adjourned the meeting at 7:09 p.m.

APPROVED this the _____ day of _____, 20__

APPROVED:

ATTEST:

CHAIRMAN

RECORDING SECRETARY