

**Minutes
Hurst City Council
Work Session
Tuesday, January 9, 2024**

On the 9th day of January 2024, at 5:15 p.m., the City Council of the City of Hurst, Texas, convened in Work Session at City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Henry Wilson)	Mayor
Gary N. Waldron)	Mayor Pro Tem
Cathy Brotherton)	Councilmembers
Cindy Shepard)	
Jon McKenzie)	
John Miller)	
Jimmy Meeks)	
Clay Caruthers)	City Manager
Matthew Boyle)	City Attorney
Malaika Marion Farmer)	Assistant City Manager
Clayton Fulton)	Assistant City Manager
Rita Frick)	City Secretary
Michelle Lazo)	Executive Director of Planning and Development
Chris Connolly)	Executive Director of Economic Development
Greg Dickens)	Executive Director of Public Works
Kyle Gordon)	Executive Director of Community Services
Sunny Patel)	Director of Information Technology
Shelly Klein)	Assistant to the City Manager

With the following Councilmembers absent: none, constituting a quorum; at which time, the following business was transacted:

I. Call to Order – The meeting was called to order at 5:15 p.m.

The work session items were discussed in the following order: II, XIV, VI, VII, VIII, IX, X and XI. The remaining items were not discussed.

II. Informational Items

- **Update and discussion of upcoming Calendar Items** – City Manager Clay Caruthers reviewed several upcoming dates, noting February 29 for the Town Hall Forum and March 22 for the Council Strategic Planning meeting. He also advised of upcoming Northeast Fire Department Association training at Bellaire Elementary School and how the event will be communicated to parents and surrounding neighbors.
- **Update and discussion of citizen survey** – Assistant City Manager Clayton Fulton briefed Council on the upcoming Citizen Survey noting a few minor changes to the questions for clarity and stated the survey will run from January 19 through the Town Hall Forum February 29.

III. Update and discussion of Regular Agenda Items**Discussion of Agenda Item(s) 2**

Consider Ordinance 2554, second reading, to consider SITE-2023-00014, Lonesome Dove Sunroom, a site plan revision on Lot 8A, Block 4 Lonesome Dove Office Park Addition, being .54 acre located at 761 Lonesome Dove Trail

IV. Discussion of Agenda Item(s) 3

Consider Ordinance 2555, second reading, to consider SITE-2023-00018 Noctis Liquor & Spirits, a Special Use Permit for packaged alcohol sales on a portion of Lot 2, Block 3 Woodbridge Plaza Addition, being 2.81 acres located at 420 Grapevine Highway

V. Discussion of Agenda Item(s) 4

Consider Ordinance 2556, second reading, amending Chapter 27 of the Hurst Code of Ordinances to require a Specific Use Permit for all convenience stores and CBD retail stores before issuing a Certificate of Occupancy

VI. Discussion of Agenda Item(s) 5

Consider authorizing the Cotton Belt Trail Bridge repair project

Executive Director of Community Services Kyle Gordon briefed Council on the Cotton Belt Trail Bridge repair project noting the deterioration of the existing pine planks and plans to replace with Douglas Fir Q-Nap treated planks that have a longer lifespan. He stated there is a sixteen-week lead time to receive materials; the project is expected to last four weeks.

VII. Discussion of Agenda Item(s) 6

Consider authorizing the city manager to enter into an agreement with Ford AV to install a new AV system in the Council Chamber

Director of Information Technology Sunny Patel briefed Council on the proposed new AV system in the Council Chamber noting previous system upgrades, not including the current main controller. He stated the city will be utilizing the TIPS contract with Ford Audio Visual with a \$54,000 cost, including a 10% contingency.

VIII. Discussion of Agenda Item(s) 7

Consider authorizing the city manager to enter into a 3-year agreement with ESRI for Enterprise Licensing

Director of Information Technology Sunny Patel briefed Council on the proposed agreement with ESRI for enterprise licensing for the city's Geographic Information System noting this purchase helps create efficiency for departments and citizens who utilize the various GIS maps and statistical data. He stated the agreement is a 3-year contract with the price locked in at \$40,900 per year and reviewed the request for a not to exceed amount of \$139,300 including additional one-time costs and contingency.

IX. Discussion of Agenda Item(s) 8

Consider authorizing the city manager to enter into an agreement with Ring Central and other

vendors to implement and host a phone system for a minimum 5-year term

Director of Information Technology Sunny Patel briefed Council on the proposed agreement with Ring Central and other vendors to implement and host a phone system noting staff recommends entering into a minimum 5-year term with Ring Central. Mr. Patel noted the existing system was installed in 2011 when the Hurst Conference Center opened and the center has recently been experiencing issues with the phone system. He stated after investigation, staff believes moving to a hosted system will be beneficial, allowing additional features, redundancy, and removes the need for hardware on premise. Mr. Patel reviewed funding noting the project cost of \$40,000.

X. Discussion of Agenda Item(s) 9

Conduct a public hearing and consider Ordinance 2557, first reading, to consider SITE-2023-00010 Quick Quack Car Wash, a site plan for Lot 7A, Block 1 Olde Towne Square Addition, being 1.06 acres located at 701 Airport Freeway (Continued from the December 12, 2023 Council Meeting)

Executive Director of Planning and Development Michelle Lazo briefed Council on SITE-2023-00010 Quick Quack Car Wash, a site plan for Lot 7A, Block 1 Olde Towne Square Addition, being 1.06 acres located at 701 Airport Freeway noting the applicant is requesting to construct a 3,300 square foot car wash with a dual lane self-service pay kiosk and 16 vacuum kiosks. She reviewed ingress and egress, landscaping, elevation and signage. Council discussed the site layout, traffic and shared access.

XI. Discussion of Agenda Item(s) 10

Conduct a public hearing and consider Ordinance 2558, first reading, to consider SITE-2023-00017 Monkey Mouths Pediatric Therapy, a site plan revision for Lot 13 and 14, Block 1 Precinct Ridge Office Park Addition, being 1.49 acres located at 6156 and 6160 Bentrige Road

Executive Director of Planning and Development Michelle Lazo briefed Council on SITE-2023-00017 Monkey Mouths Pediatric Therapy noting the proposed site plan revision is to combine two lots on Bentrige for a new Monkey Mouths Pediatric Therapy office with 10,189 square feet. Ms. Lazo reviewed landscaping, building elevation and signage.

XII. Discussion of Agenda Item(s) 11

Conduct a public hearing to receive public input for the FY 2024-50th year Community Development Block Grant (CDBG) Program

Executive Director of Public Works Greg Dickens briefed Council on the requirements to receive H.U.D funding in 2024 for projects designed to upgrade low to moderate-income neighborhoods in the Community Development Block Grant (CDBG) area. He stated the hearing tonight is to seek public input regarding projects eligible for the grant and if there is no input from the public, the city will offer a program on Ponderosa Drive at the next meeting.

XIII. Discussion of Agenda Item(s) 12

Consider P-2023-00007 Precinct Ridge Office Park Addition, a replat of Lots 13 and 14 to Lot 13R, Block 1 Precinct Ridge Office Park Addition, being 1.49 acres located at 6156 and 6160 Bentridge Drive

Executive Director of Planning and Development Michelle Lazo briefed Council on the proposed plat to support the Monkey Mouths Pediatric Therapy site plan revision discussed earlier this evening.

XIV. Discussion of Agenda Item(s) 13

Consider Resolution 1852 calling the May 4, 2024 General Election of Officers

City Secretary Rita Frick briefed Council on the Resolution Calling the May 4, 2024 General Election of Officers.

XV. Discussion of Agenda Item(s) 14

Consider authorizing a subscription to Placer AI for data analytics service pertaining to business placement, development, and infill

Executive Director of Economic Development Chris Connolly briefed Council on the proposed subscription to Placer AI for data analytics noting the benefits of a comprehensive look at markets to help target best use for empty retail space based on data collected. Mr. Connolly also noted the data collected by Placer AI is scrubbed and takes away any personal identifiers.

XVI. Discussion of Agenda Item(s) 15

Consider authorizing the city manager to enter into an engineering services contract Amendment No. 2 with Freese and Nichols, Inc. for the Mary Drive 0.75 MG Elevated Storage Tank (EST) Project

Executive Director of Public Works Greg Dickens briefed Council on the proposed engineering contract Amendment No. 2 to modify plans and specifications to allow an alternate bid for a concrete pedestal composite elevated storage tank versus the base bid of a multi-leg steel elevated storage tank. City Manager Clay Caruthers noted the bid alternative allows the full breadth of options to make a fully informed decision.

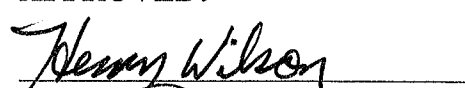
XVII. ADJOURNMENT – Mayor Wilson adjourned the work session at 6:21 p.m.

APPROVED this the 23rd day of January 2024.

ATTEST:


Rita Frick, City Secretary

APPROVED:


Henry Wilson, Mayor