

City Council Minutes
Tuesday, February 13, 2024

On the 13th day of February 2024, at 6:30 p.m., the City Council of the City of Hurst, Texas, convened in a Regular Meeting at City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Henry Wilson)	Mayor
Gary N. Waldron)	Mayor Pro Tem
Cathy Brotherton)	Councilmembers
Cindy Shepard)	
Jon McKenzie)	
John Miller)	
Jimmy Meeks)	
Clay Caruthers)	City Manager
Matthew Boyle)	City Attorney
Clayton Fulton)	Assistant City Manager
Malaika Marion Farmer)	Assistant City Manager
Rita Frick)	City Secretary
Chris Connolly)	Executive Director of Economic Development
Greg Dickens)	Executive Director of Public Works
Kyle Gordon)	Executive Director of Community Services
Michelle Lazo)	Executive Director of Planning and Development
Kristie Weaver)	Assistant Director of Community Services

With the following Councilmembers absent: none, constituting a quorum; at which time, the following business was transacted:

The meeting was called to order at 6:30 p.m. and Councilmember Cathy Brotherton gave the Invocation.

The Pledge of Allegiance and Texas Pledge were given.

CONSENT AGENDA

1. Consider approval of the minutes for the January 23 and 30, 2024 City Council meetings
2. Consider authorizing the city manager to purchase a pool vehicle from an approved vendor

Councilmember Waldron moved to approve the consent agenda. Motion seconded by Councilmember Miller. Motion prevailed by the following vote:

Ayes: Councilmembers Brotherton, Shepard, McKenzie, Waldron, Miller, and Meeks
No: None

PLAT(S)

3. Consider P-2023-00008 Olde Towne Square Addition, a replat of Lot 7 to 7A, Block 1 Olde Towne Square Addition, being 1.062 acres located at 701 Airport Freeway

Executive Director of Planning and Development Michelle Lazo reviewed the proposed replat noting the applicant is requesting the replat in order to construct a new Quick Quack Car Wash. She stated civil plans have been reviewed and accepted.

Councilmember Miller moved to approve P-2023-00008 Olde Town Square Addition. Motion seconded by Councilmember Brotherton. Motion prevailed by the following vote:

Ayes: Councilmembers Brotherton, Shepard, McKenzie, Waldron, Miller, and Meeks
No: None

ORDINANCE(S)

4. Consider Ordinance 2559, first reading, amending Chapter 24 by adding a sentence to Section 24-127; prohibiting parking in a certain area on Redbud Drive near Brown Trail

Executive Director of Public Works Greg Dickens reviewed the proposed no parking area for the first 317 feet west along the south side of Redbud Drive from the Brown Trail intersection. He stated management of the nearby apartment complex expressed concern regarding parking on both sides of the street and that this will provide more room for buses and fire trucks to enter and exit this side of the intersection.

Councilmember Brotherton moved to approve Ordinance 2559, first reading, amending Chapter 24 by adding a sentence to Section 24-127; prohibiting parking in a certain area on Redbud Drive near Brown Trail. Motion seconded by Councilmember McKenzie. Motion prevailed by the following vote:

Ayes: Councilmembers Brotherton, Shepard, McKenzie, Waldron, Miller, and Meeks
No: None

5. Consider Ordinance 2560, first reading, amending the City of Hurst Code of Ordinances by adding a new Division 7 to Chapter 5 Building Regulations, regulating fencing and screening wall requirements

City Manager Clay Caruthers reviewed the proposed ordinance noting aging masonry walls and complaints regarding same. He stated the current ordinance requires masonry replacement in certain areas and that tonight's ordinance clarifies this requirement. Mr. Caruthers stated tonight's focus is more on masonry, where masonry is required, and as discussed in Work Session, there will be further discussions regarding materials in the future.

Mayor Wilson recognized Christine Chalmers, 1108 Kathryn Street, who expressed concern regarding wording in the ordinance stating it does not address owners who have easements

and fences in easements when it is a city fence. Mr. Caruthers noted tonight's ordinance does not address Ms. Chalmers' issue and stated he and City Attorney Matthew Boyle will visit with her after the meeting.

Councilmember Shepard moved to approve Ordinance 2560, first reading, adding a new Division 7 to Chapter 5 Building Regulations, regulating fencing and screening wall requirements and to delete Section 5-75 (d) from the proposed ordinance. Motion seconded by Councilmember Miller. Motion prevailed by the following vote:

Ayes: Councilmembers Brotherton, Shepard, McKenzie, Waldron, Miller, and Meeks
No: None

OTHER BUSINESS

6. Consider authorizing the city manager to enter into an interlocal agreement with Tarrant County for the 2024 Street Overlay Program

Executive Director of Public Works Greg Dickens reviewed the proposed interlocal agreement noting this year, three segments are proposed for rehabilitation. The segments are Hurstview Drive from Womack Court to Cannon Drive, Pleasantview Drive from Norwood Drive to Brown Trail, and Pleasantview Drive East from Brown Trail to east city limits.

Councilmember McKenzie moved to authorize the city manager to enter into an interlocal agreement with Tarrant County for the 2024 Street Overlay Program, in an amount not to exceed \$250,000. Motion seconded by Councilmember Meeks. Motion prevailed by the following vote:

Ayes: Councilmembers Brotherton, Shepard, McKenzie, Waldron, Miller, and Meeks
No: None

7. Consider authorizing the city manager to enter into an Engineering Services Contract with Burgess & Niple, Inc. for Precinct Line Road water main adjustments at Harwood Road and Cannon Drive

Executive Director of Public Works Greg Dickens reviewed the proposed Engineering Services Contract noting the design modifications are for two projects. One is the existing 20-inch diameter concrete steel cylinder water pipe crossing under Precinct Line Road on the south side of the intersection with Harwood Road. The other is the existing 12-inch diameter water main crossing at Cannon Drive. Mr. Dickens noted leaking issues and proposed repairs to both projects.

Councilmember Meeks moved to authorize the city manager to execute the Engineering Services Contract with Burgess & Niple, Inc. for Precinct Line Road Water Main Adjustments at Harwood Road and Cannon Drive, for a total fee not to exceed \$38,580. Motion seconded by Councilmember Brotherton. Motion prevailed by the following vote:

Ayes: Councilmembers Brotherton, Shepard, McKenzie, Waldron, Miller, and Meeks
No: None

8. Consider authorizing the city manager to proceed with City Hall security and access enhancements project

Assistant City Manager Malaika Marion Farmer reviewed the proposed City Hall security and access enhancement project noting the desire for additional security for the front reception area and entrance to the Planning and Community Development and Engineering Departments. She stated additionally, some access improvements would be made on the third floor of City Hall with minor cosmetic improvements to the affected areas.

Councilmember Miller moved to authorize the city manager to proceed with the City Hall security and access enhancement project using approved vendors for an amount not to exceed \$268,303. Motion seconded by Councilmember Meeks. Motion prevailed by the following vote:

Ayes: Councilmembers Brotherton, Shepard, McKenzie, Waldron, Miller, and Meeks
No: None

9. Consider authorizing the city manager to purchase new playground equipment for Rickel Park

Assistant Director of Community Services Kristie Weaver reviewed the proposed playground equipment for Rickel Park noting the existing equipment has been in use for 21 years and maintenance has become increasingly difficult. Ms. Weaver reviewed the design solicitation and selection process stating Kraftsman Commercial Playgrounds & Water Parks was selected. She reviewed the new design features including a multi-story play structure with five slides and also noted additional enhancements in the proposed project. In response to Council questions, Ms. Weaver noted how equipment is cleaned.

Councilmember Waldron moved to authorize the city manager to proceed with the 2024 Playground Replacement Project with Kraftsman Commercial Playgrounds & Water Parks and approved City vendors for an amount not to exceed \$400,000. Motion seconded by Councilmember Shepard. Motion prevailed by the following vote:

Ayes: Councilmembers Brotherton, Shepard, McKenzie, Waldron, Miller, and Meeks
No: None

10. Consider authorizing the city manager to enter into an agreement with Dunaway Associates, LLC, to develop a Central Park Master Plan

Executive Director of Community Services Kyle Gordon reviewed the proposed agreement with Dunaway Associates, LLC, to develop a Central Park Master Plan, noting acquired land around the Recreation Center and a strategic approach to incorporate and reconfigure existing infrastructure for the best possible use of the entire park. He stated staff recommends

partnering with Dunaway and Associates, LLC to perform the visioning process and that Dunaway was recently selected to develop the Central Aquatics Center Renovation project. He stated their knowledge of the site and experience working with city staff will allow them to quickly incorporate existing comments from the Parks Master Plan, annual citizen survey, patrons and members, council strategic planning, Parks and Recreation Board members, and staff into a high-level planning document. Mr. Gordon reviewed the numerous considerations that will be included during the process, the proposed design fee of \$125,000 and that the Master Planning process is expected to take six to eight months to complete.

Councilmember Brotherton moved to authorize the city manager to enter into an agreement with Dunaway Associates, LLC, for design services for an amount not to exceed \$125,000. Motion seconded by Councilmember Waldron. Motion prevailed by the following vote:

Ayes: Councilmembers Brotherton, Shepard, McKenzie, Waldron, Miller, and Meeks
No: None

11. Consider authorizing the city manager to enter into a Project Development Agreement through the Energy Savings Performance Contract process with Ameresco to evaluate automatic metering infrastructure

Assistant City Manager Clayton Fulton reviewed the proposed Project Development Agreement with Ameresco noting this is the first step to evaluate the current water meter system to move to a smart meter system. He stated many cities have moved towards these systems. Mr. Fulton stated staff delayed previous projects due to concerns over cost and complexity, and that the primary objectives are to minimize the impact on water rates, provide improved customer service through the use of technology, and ensure future flexibility in meter purchases and software options. He noted Local Government Code, Chapter 302, which allows local governments to enter into an Energy Savings Performance Contract (ESPC), and that staff settled on Ameresco as the best partner for the potential project. He introduced Chad Nobles, Ameresco, who has done around 100 projects in the area and reviewed the scope of this first phase. Mr. Fulton also reviewed funding options utilizing federal funds and possible grants.

Councilmember Miller moved to authorize the city manager to enter into a project development agreement with Ameresco. Motion seconded by Councilmember Shepard. Motion prevailed by the following vote:

Ayes: Councilmembers Brotherton, Shepard, McKenzie, Waldron, Miller, and Meeks
No: None

12. Board, Commission and Committee Minutes – Council reviewed the following minutes:
 - Library Board
 - Park and Recreation Board
 - Hurst Community Arts & Historic Landmark Preservation Committee
13. Review of upcoming calendar items – City Manager Clay Caruthers reviewed the Future

Events Calendar and also noted the Citizen Survey and encouraged everyone to complete the survey.

- 14. City Council Reports - Items of Community Interest – Councilmember Meeks expressed his appreciation for the Hurst Parks Department.

PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED. CITIZEN COMMENTS ARE LIMITED TO A MAXIMUM OF 3 MINUTES PER SPEAKER – No one spoke.


ADJOURNMENT – The meeting adjourned at 7:21 p.m.

APPROVED this the 27th day of February, 2024.

ATTEST:


Rita Erick, City Secretary

APPROVED:


Henry Wilson, Mayor