

CITY OF HURST
COUNTY OF TARRANT

STATE OF TEXAS

On January 18, 2024, at 6:00 p.m., the Parks and Recreation Board of the City of Hurst, Texas, convened its Regular Meeting at the Hurst Public Library, 901 Precinct Line Rd., Hurst, Texas, with the following Members present to wit:

Rod Robertson)	Chairman
Trasa Cobern)	Members
Alan Neace)	
Sadhu Shori)	
Leah Smith)	
Doris Young)	
Kyle Gordon)	Executive Director of Community Services
Hannah Ditgen)	Community Services Senior Management Assistant
Kristie Weaver)	Assistant Director of Community Services
Lauren Snyder)	Senior Activities Center Manager
Amy Oden)	Recreation Manager
Zach Tekavec)	Recreation Manager
Sarah Phipps)	Marketing Specialist
Kathleen Nahidi)	Parks Administrative Assistant

With the following member absent: Pat King, constituting a quorum, at which time the following business was transacted:

- I. **Call to Order:** Rod Robertson called the meeting to order at 6:00 p.m.
- II. **Roll Call of Members:** Kathleen Nahidi conducted the Roll Call of Members.
- III. **Approval of Minutes:** Trasa Cobern moved to approve the minutes of the regular meeting on October 19, 2023. Motion seconded by Doris Young. Motion prevailed by the following vote:

AYES: Cobern, Neace, Robertson, Shori, Smith, Young

NO: None

IV. **Staff Report:**

A. **Director’s Quarterly Participation Report:**

- 1. **Recreation Division:** Kristie Weaver, Assistant Director of Community Services, presented the following Recreation Division statistics for the first quarter of the 2023-24 Fiscal Year:

Recreation Active Members	2,614
Recreation Center Attendance	18,532
Fitness Center Participation	13,116
Classroom Programs-Fall Session 2	209
Winter Basketball League	5
Park Pavilion	72

2. **Senior Division:** Ms. Weaver presented the following Senior Division statistics for the first quarter of the 2023-24 Fiscal Year:

Senior Activities Center Attendance	11,979
Number of Classes Offered	438
Program Attendance	5,813
Fitness Center Participation	5,485
Number of Members	2,024

B. Special Event Highlights:

1. **Recreation Division:** Amy Oden, Recreation Manager, presented a recap of recent events:

- The *Hurst Christmas Tree Lighting* event took place on November 28 at the Hurst Conference Center, with approximately 7,250 in attendance.
- The *Pawliday Pics* event was held on December 2 at the Hurst Dog Park. An estimated 70 dogs enjoyed pictures with Santa and a “puppuccino” at the event.
- The *Sensory-Friendly Photo and Breakfast with Santa* event occurred on December 9 at the Hurst Recreation Center. The event included crafts, breakfast, and pictures with Santa.

Ms. Oden presented upcoming Special Events highlights:

- The Hurst Recreation Center will host an Open House on January 20. The event will offer membership specials and drawings and introduce our programs to the public.
 - The annual *Daddy Daughter Dance* is scheduled for February 3 at the Hurst Senior Activities Center.
 - The annual *EggStravaganza* is scheduled on March 19 at Hurst Community Park.
 - A *Sensory-Friendly Egg Hunt* is planned for March 22 at Central Park.
 - The *Doggone Egg Hunt* is scheduled for March 23 at the Hurst Dog Park.
 - The first *Pups and Pints* event will take place on April 6 at the Hurst Dog Park. The event will offer adult beverages, food trucks, and activities for children.
2. **Senior Division:** Lauren Snyder, Senior Activities Center Manager, presented a recap of the Senior Activities Center events.

- The *Veteran's Day Salute* event took place on November 10 with 103 attendees, and 30 veterans were recognized.
- The *Thanksgiving Dessert Buffet* occurred on November 14. One hundred and seven participants enjoyed thirty-seven different desserts at the event.
- The *Santa Photos* event took place on December 19. Fifty-three members and their families enjoyed a picture with Santa.
- The *Black-eyed Pea and Cornbread* event was held on December 29, with 60 attendees.

Ms. Snyder presented upcoming Special Events highlights:

- The *HSAC Memorial* event is planned for January 19.
- The *HSAC Valentine's Dance* will take place on February 15.
- The *Business & Health Expo* event will occur on March 20.
- The annual HSAC Talent Show is scheduled for April 12.

C. Works in Progress:

1. **TXDOT Green Ribbon Grant Phase 5:** The project is complete. The contractor will continue being responsible for plant maintenance for one year.
2. **TXDOT Hwy 10 Flood Damage:** The plant losses caused by the August 2022 flood along several medians near the Calloway branch have been replaced.
3. **HSAC Foundation Repair:** The plumbing was repaired in the kitchen. However, we discovered substantial tree roots during the repair, which caused the foundation to move. As a result, we will now wait until the summer to level the hallway floor adjacent to the kitchen.
4. **TXDOT Trail Master Plan Grant Application:** TXDOT did not award the City a trails and bikeways master plan grant. It was a very competitive field, with 312 eligible project applications.
5. **Citywide Irrigation Controller Project:** Parks has started replacing the old Hunter irrigation controllers. This work will take approximately one year to complete.
6. **Christmas Lighting Decorations Update:** Parks has converted Christmas Lighting to LED bulbs at the Recreation Center and Library this past holiday season.
7. **Plainview Drive Landscape Replacement:** The extreme winter freezes and drought over the last two years have killed the landscaping along Plainview Drive. To date, Parks has replaced 60% of the landscaping.

8. **Val Oaks and Masonic Lodge Demolition Project:** The 4.5-acre property located at Hurstview Drive and Pipeline and the old Masonic Lodge north of the Recreation Center will be demolished and turned into a temporary green space.
9. **Cotton Belt Trail Bridge Repairs:** All bridge wood planks will be replaced in the spring. The project will take approximately one month to complete.

D. Staff Activities:

1. **Personnel Update:** Kristie Weaver reported that Sarah Phipps has accepted a promotional opportunity to work in the City Manager's office in Marketing & Communications, which presents an open position at the Recreation Center for a Marketing Specialist. Kristie also reviewed all open positions for Parks and Aquatics.
2. **Professional Development:** Paul Conca, Parks Superintendant, received the ISA Certified Arborist certification.

V. Report of the Committee:

A. John Butler Memorial Senior Citizen's Banquet

1. **2023 Event Recap:** Amy Oden reported that the John Butler Memorial Senior Citizen's Banquet was held on December 14 at the Hurst Conference Center. Six hundred and twenty seniors attended the event, which included entertainment, a plated meal, dessert, and a dance floor.
2. **Donation List:** The 2023 Donation List was distributed. Amy Oden suggested acquiring donations as soon as possible for the 2024 event.

VI. Communications:

- A. Marketing and Community Comments** Sarah Phipps, Marketing Specialist, presented the marketing update. She reviewed the monthly Park Board Highlights with the Board. She provided examples of recent social media posts and positive feedback from the community.

VII. Unfinished Business

None to discuss at this time.

VIII. New Business:

- A. Rickel Park Playground Replacement:** Kristie Weaver presented the Rickel Park Playground Replacement plan. She reported that proposals to replace the playground were received from six vendors. The decision was narrowed down to Kraftsman Commercial Playgrounds & Waterparks. Kristie reviewed the cost and the timeline for the replacement.

Leah Smith moved to approve the Rickel Park Playground Replacement Plan. Trasa Cobern seconded the motion. Motion prevailed by the following vote:

AYES: Cobern, Neace, Robertson, Shori, Smith, Young

NO: None

- B. Central Park Master Plan Proposal:** Kyle Gordon recommended that the City enter into an agreement with Dunaway & Associates to develop a high-level Master Plan to create a vision for the future of Central Park and the Hurst Recreation, Tennis and Pickleball, and Aquatics Centers. Mr. Gordon reviewed the amenities that could be included in the Central Park Master Plan. The proposal's scope of services, timeline, and budget were presented.

Trasa Cobern moved to approve the Central Park Master Plan Proposal with Dunaway & Associates. Alan Neace seconded the motion. Motion prevailed by the following vote:

AYES: Cobern, Neace, Robertson, Shori, Smith, Young

NO: None

IX. Informational Items:

- A. Aquatics 2024 Season Update:** Zach Tekavec, Recreation Manager, shared a preview of the 2024 Aquatics season. Mr. Tekavec highlighted the 2024 season-opening dates for Chisholm and Central Aquatics Centers, upcoming special events for the season, and recruitment efforts.
- B. Bellaire Park Update:** Kyle Gordon presented the Bellaire Park Update. He stated that the new Bellaire school is complete; classes started in the building after the holiday break. The City has asked the school district to reconnect the sidewalk at Bellaire Park. He also noted that the ballfield at Bellaire Park was used as construction storage; the district has access to the field until September 2024, when it should be cleaned and ready for use by the City.
- C. Hurst Recreation Center Survey Update:** Amy Oden presented the Hurst Recreation Center Survey Update. She noted that 229 residents and nine non-residents have responded to date. She reviewed the comments and positive feedback from the results of the survey.
- D. 2024 Special Event Calendar:** In response to feedback from the Board, Amy Oden presented the 2024 Special Event Calendar. She displayed upcoming events for Hurst Recreation; Lauren Snyder shared events for the Hurst Senior Activities Center, and both noted ways for the Board to participate at each event. In upcoming Board newsletters, opportunities will be presented to help with additional events.

- X. Board Member and Citizen Comments:** Trasa Cobern commended staff for their work that has positively impacted families' lives over the years.

XI. Adjournment: Doris Young moved to approve the motion to adjourn the meeting. Motion seconded by Leah Smith. Motion prevailed by the following vote:

AYES: Cobern, Neace, Robertson, Shori, Smith, Young
NO: None

Rod Robertson adjourned the meeting at 7:12 p.m.

APPROVED this the _____ day of _____, 20__

APPROVED:

ATTEST:

CHAIRMAN

RECORDING SECRETARY