

**WORK SESSION AGENDA OF THE CITY COUNCIL OF  
HURST, TEXAS  
CITY HALL, 1505 PRECINCT LINE ROAD  
FIRST FLOOR CONFERENCE ROOM  
TUESDAY, MAY 14, 2024 – 5:30 P.M.**

---

**I. Call to Order**

**II. Informational Items**

- **Update and discussion of upcoming Calendar Items**
- **Update and discussion of regional public safety services**

**III. Update and discussion of Regular Agenda Items**

**IV. Discussion of Agenda Item(s) 8**

Consider authorizing the city manager to execute Change Order No. 1 with GRod Construction, LLC and ratify the city manager's emergency authorization of Change Order No. 1

**V. Discussion of Agenda Item(s) 9**

Consider authorizing the city manager to proceed with the Chisholm Ballfields Drainage Improvements with Sports Field Solutions and city-approved contractors

**VI. Discussion of Agenda Item(s) 10**

Consider authorizing the city manager to proceed with the Hurst Community Ballfield lighting project with Facility Solutions Group

**VII. Discussion of Agenda Item(s) 11**

Discussion and Consideration of all matters incident and related to approving and authorizing publication of notice of intention to issue certificates of obligation, including the adoption of Resolution 1858 pertaining thereto

**VIII. Discussion of Agenda Item(s) 12**

Consider reappointment of Municipal Court Judges

**EXECUTIVE SESSION in Compliance with the Provisions of the Texas Open Meetings Law, authorized by Tex. Government Code Section 551.087 deliberation and conducting of economic development negotiations regarding financial information relative to prospective business expansion in the City and to reconvene in Open Session at the conclusion of the Executive Session**

**IX. ADJOURNMENT**

Posted by: \_\_\_\_\_

This the 10<sup>th</sup> day of May 2024, by 5:00 p.m., in accordance with Chapter 551, Texas Government Code.

Any item on this posted agenda could be discussed in executive session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and section 561.087 of the Texas Government Code.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (817) 788-7041 or FAX (817) 788-7054, or call TDD 1-800-RELAY-TX (1-800-735-2989) for information or assistance.

**REGULAR MEETING AGENDA OF THE CITY COUNCIL OF HURST, TEXAS  
CITY HALL, 1505 PRECINCT LINE ROAD  
TUESDAY, MAY 14, 2024**

---

**AGENDA:**

**5:30 p.m. - Work Session (City Hall, First Floor Conference Room)**

**6:30 p.m. - City Council Meeting (City Hall, Council Chamber)**

---

**CALL TO ORDER**

**INVOCATION (Councilmember Cathy Brotherton)**

**PLEDGE OF ALLEGIANCE**

**INAUGURATION OF OFFICIALS**

1. Presentation of Certificates of Election
2. Oath of Office for Elected Officials
3. Consider Election of Mayor Pro Tem

**PROCLAMATION(S) AND PRESENTATION(S)**

4. Proclamation recognizing National League of Cities 100 Year Anniversary
5. Presentation of certificates of recognition for the 2024 City of Hurst 101 Citizen's Academy Class

**CONSENT AGENDA**

6. Consider approval of the minutes for the April 23, 2024 City Council meetings
7. Consider Ordinance 2570, second reading, amending Chapter 24, Traffic by adding a new Article X, Pedestrians and a new Section 24-207, Standing and Walking in certain areas prohibited
8. Consider authorizing the city manager to execute Change Order No. 1 with GRod Construction, LLC and ratify the city manager's emergency authorization of Change Order No. 1
9. Consider authorizing the city manager to proceed with the Chisholm Ballfields Drainage Improvements with Sports Field Solutions and city-approved contractors
10. Consider authorizing the city manager to proceed with the Hurst Community Ballfield Lighting Project with Facility Solutions Group

**RESOLUTION(S)**

11. Discussion and Consideration of all matters incident and related to approving and authorizing publication of notice of intention to issue certificates of obligation, including the adoption of Resolution 1858 pertaining thereto

**OTHER BUSINESS**

12. Consider reappointment of Municipal Court Judges
13. Board, Commission, and Committee Minutes
  - Library Board
  - Parks and Recreation Board
  - Hurst Community Arts and Historic Landmark Preservation Committee
14. Review of upcoming calendar items
15. City Council Reports - Items of Community Interest

**PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED. CITIZEN COMMENTS ARE LIMITED TO A MAXIMUM OF 3 MINUTES PER SPEAKER**

**EXECUTIVE SESSION in Compliance with the Provisions of the Texas Open Meetings Law, authorized by Tex. Government Code Section 551.087 deliberation and conducting of economic development negotiations regarding financial information relative to prospective business expansion in the City and to reconvene in Open Session at the conclusion of the Executive Session**

16. Take any and all action necessary ensuing from Executive Session

**ADJOURNMENT**

Posted by: \_\_\_\_\_

This 10<sup>th</sup> day of May 2024, by 5:00 p.m., in accordance with Chapter 551, Texas Government Code.

Any item on this posted agenda could be discussed in executive session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and section 561.087 of the Texas Government Code.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (817) 788-7041 or FAX (817) 788-7054, or call TDD 1-800-RELAY-TX (1-800-735-2989) for information or assistance.



City Council Staff Report

<b>SUBJECT:</b> Presentation of Certificates of Election to Candidates Certified as Unopposed in the May 4, 2024 General Election	
<b>Supporting Documents:</b>	
	<b>Meeting Date:</b> 5/14/2024 <b>Department:</b> Legislative and Judicial Services <b>Reviewed by:</b> Rita Frick <b>City Manager Review:</b>
<b>Background/Budget Analysis:</b>	
<p>The City of Hurst canceled the election scheduled to be held on May 4, 2024 in accordance with the Texas Election Code. The following candidates have been certified as unopposed:</p> <p>Councilmember Place 3 (Mayor) Henry Wilson Councilmember Place 4 Cathy Butler Brotherton Councilmember Place 5 Gary N. Waldron Councilmember Place 7 Cindy Shepard</p> <p>Certificates of election are provided to each candidate certified as unopposed.</p>	
<b>Hurst Way/Strategic Priorities:</b>	
N/A	
<b>Recommendation:</b>	
Staff recommends the Mayor provide the Certificates of Election to Councilmembers Place 3 (Mayor), 4, 5 and 7.	



City Council Staff Report

<b>SUBJECT:</b> Oath of Office	
<b>Supporting Documents:</b>	
	<b>Meeting Date:</b> 5/14/2024 <b>Department:</b> Legislative and Judicial Services <b>Reviewed by:</b> Rita Frick <b>City Manager Review:</b>
<b>Background/Budget Analysis:</b>	
<p>The City of Hurst canceled the election scheduled to be held May 4, 2024 in accordance with the Texas Election Code. The following candidates have been certified as unopposed:</p> <p>Councilmember Place 3 (Mayor) Henry Wilson Councilmember Place 4 Cathy Butler Brotherton Councilmember Place 5 Gary N. Waldron Councilmember Place 7 Cindy Shepard</p> <p>The unopposed candidates must take the Official Oath of Office before conducting official business.</p>	
<b>Hurst Way/Strategic Priorities:</b>	
N/A	
<b>Recommendation:</b>	
There is no staff recommendation.	



City Council Staff Report

<b>SUBJECT:</b> Election of Mayor Pro Tem	
<b>Supporting Documents:</b>	
	<b>Meeting Date:</b> 5/14/2024 <b>Department:</b> Legislative and Judicial Services <b>Reviewed by:</b> Rita Frick <b>City Manager Review:</b>
<b>Background/Budget Analysis:</b>	
This item provides for the election of a Mayor Pro Tem.	
<b>Hurst Way/Strategic Priorities:</b>	
N/A	
<b>Recommendation:</b>	
There is no staff recommendation.	

Office of the Mayor

---

---

# Proclamation

---

---

## City of Hurst

- Whereas,** the National League of Cities was founded in 1924, as the American Municipal Association by state municipal leagues seeking more coordination and national representation as cities, towns, and villages expanded rapidly; and
- Whereas,** the nonpartisan National League of Cities is the oldest and largest organization representing municipal governments throughout the United States; and
- Whereas,** today, the National League of Cities works in partnership with 49 state municipal leagues across the country to strengthen local leadership, drive innovation, and influence the federal policies that impact local programs and operations; and
- Whereas,** as the voice of cities, towns, and villages in Washington, DC, the National League of Cities has successfully championed federal legislative solutions that support municipalities and has worked closely with Congress and the Executive Branch to educate policymakers on the realities of local implementation; and
- Whereas,** Hurst is a proud member of the National League of Cities, and has benefited from the organization’s research, technical expertise, federal advocacy and opportunities to learn from other local governments; and
- Whereas,** local governments are the bedrock of American democracy, providing 336 million residents with the most accountable, responsive, inclusive, ethical, and transparent government in the world.

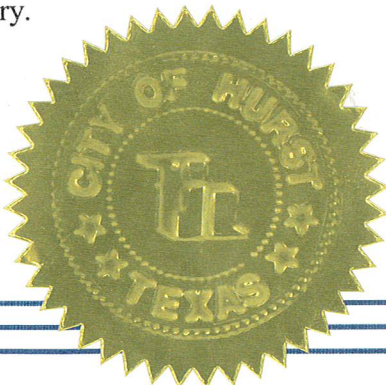
**Now, Therefore, I, Henry Wilson,** Mayor of the City of Hurst, Texas, and on behalf of our City Council and citizens, hereby proclaim

**May 2024**

**as**

**“National Cities, Towns, and Villages Month”**

in celebration of America’s local governments and the National League of Cities’ historic centennial anniversary.



WITNESS MY HAND AND THE OFFICAL SEAL of the City of Hurst, Texas, on this the 14<sup>th</sup> day of May 2024.

*Henry Wilson*

Henry Wilson, Mayor





City Council Staff Report

<b>SUBJECT:</b> 2024 Hurst 101 Academy Graduation Ceremony	
<b>Supporting Documents:</b>	
List of graduates	<b>Meeting Date:</b> 5/14/2024 <b>Department:</b> Administration <b>Reviewed by:</b> Malaika Farmer <b>City Manager Review:</b>
<b>Background/Budget Analysis:</b>	
<p>The Hurst 101 Academy is celebrating its eleventh year. This program was created to provide citizens with a better understanding of the workings of local government and equip them with the knowledge needed to fully participate in the process of building Hurst’s future. The Hurst 101 Academy covers a wide range of topics such as the strategic planning process, the development of the annual budget, how public safety resources are deployed, and what the City of Hurst does to promote and support the local economy. This year, there are 13 Hurst 101 Academy graduates.</p>	
<b>Hurst Way/Strategic Priorities:</b>	
The Hurst 101 Academy helps develop <b>Community Awareness</b> and <b>Leadership</b> .	
<b>Recommendation:</b>	
There is no staff recommendation.	

## **HURST 101 GRADUATES**

RACHEL BARNARD

RANDY BASTIAN

DONNA CHESSHIR

ROBERT DAVIS

MIKE DREES

JODI JAMES

ROBERT KELLER

WENDIE LUNSFORD

LORY MAXSON

ARACELI SLEINSKY

JUDY STRAIT

MICHELLE SWEDE-BLANG

KATHRYN WILMOT

**Minutes**  
**Hurst City Council**  
**Work Session**  
**Tuesday, April 23, 2024**

On the 23<sup>rd</sup> day of April 2024, at 4:30 p.m., the City Council of the City of Hurst, Texas, convened in Work Session at City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Henry Wilson	)	Mayor
Gary N. Waldron	)	Mayor Pro Tem
Cindy Shepard	)	Councilmembers
Cathy Brotherton	)	
Jon McKenzie	)	
John Miller	)	
Jimmy Meeks	)	
Clay Caruthers	)	City Manager
Natalie Gullo	)	Assistant City Attorney
Clayton Fulton	)	Assistant City Manager
Malaika Marion Farmer	)	Assistant City Manager
Rita Frick	)	City Secretary
Chris Connolly	)	Executive Director of Economic Development
Greg Dickens	)	Executive Director of Public Works
Kyle Gordon	)	Executive Director of Community Services
Steve Niekamp	)	Police Chief

With the following Councilmembers absent: none, constituting a quorum; at which time, the following business was transacted:

**I. Call to Order** - The meeting was called to order at 4:30 p.m.

Mayor Wilson next moved to Executive Session and recessed the meeting at 4:30 p.m. in compliance with the provisions of the Texas Open Meeting Law, authorized by Texas Government Code Section 551.087 deliberation and conducting of economic development negotiations regarding financial information relative to prospective business expansion in the City and reconvened to open session at 5:31 p.m.

The Work Session items were discussed in the following order: II, VI, IV, V and VII. The remaining items were not discussed.

**II. Informational Items**

- **Update and discussion of upcoming Calendar Items** – Executive Director of Community Services Kyle Gordon reviewed the Saturday, May 11, Summer Reading kickoff event at Pennington Field. City Manager Clay Caruthers also reminded Council of the upcoming Northeast Leadership Forum annual meeting.
- **Update and discussion of 2024 Aquatics Program** – Executive Director of Community Services Kyle Gordon reviewed the upcoming Aquatics Season noting recruitment is up

and staff hopes to open with the same hours as last year and to add additional hours if hiring improves. He also reviewed anticipated special events for the season.

### **III. Update and discussion of Regular Agenda Items**

#### **IV. Discussion of Agenda Item(s) 4**

Consider Ordinance 2570, first reading, amending Chapter 24, Traffic by adding a new Article X, Pedestrians and a new Section 24-207, Standing and Walking in certain areas prohibited

City Manager Clay Caruthers briefed Council on the proposed ordinance noting the proposed ordinance is not aimed at pan handling and homeless, but will likely address those issues in some areas due to safety concerns in high traffic and narrow median areas. Mr. Caruthers stated staff believes the signage discussed at the previous meeting should still be utilized where pan handling may still occur. Assistant City Attorney Gullo noted a minor adjustment to be made before second reading, regarding prosecution.

#### **V. Discussion of Agenda Item(s) 5**

Consider Resolution 1854 declaring expectation to reimburse expenditures with proceeds of future debt related to improvements to the City's streets and drainage system

City Manager Clay Caruthers briefed Council on Items V and VII noting staff has recommended adding alternate bids to include additional streets in the 2023 Miscellaneous Street Bond improvements, and this will require the issuance of certificate of obligations.

#### **VI. Discussion of Agenda Item(s) 6**

Consider authorizing the purchase of new furniture in the public spaces at the Hurst Conference Center

Hurst Conference Center General Manager Kristen Goodman briefed Council on the proposed furniture purchase noting the existing furniture was purchased in 2010 when the facility opened. She stated three bids were solicited and after review, staff is recommending Thiel and Team for the upgrade at a cost of \$140,492.00.

#### **VII. Discussion of Agenda Item(s) 7**

Consider authorizing the city manager to enter into a contract with Axis Contracting, Inc. for 2023 Miscellaneous Street Bond Improvements

**EXECUTIVE SESSION in Compliance with the Provisions of the Texas Open Meetings Law, authorized by Tex. Government Code Section 551.087 deliberation and conducting of economic development negotiations regarding financial information relative to prospective business expansion in the City and to reconvene in Open Session at the conclusion of the Executive Session**

#### **VIII. ADJOURNMENT –The Work Session adjourned at 6:14 p.m.**

**APPROVED** this the 14<sup>th</sup> of May 2024.

**ATTEST:**

\_\_\_\_\_  
Rita Frick, City Secretary

**APPROVED:**

\_\_\_\_\_  
Henry Wilson, Mayor

**City Council Minutes**  
**Tuesday, April 23, 2024**

On the 23<sup>rd</sup> day of April 2024, at 6:30 p.m., the City Council of the City of Hurst, Texas, convened in a Regular Meeting at City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Henry Wilson	)	Mayor
Gary N. Waldron	)	Mayor Pro Tem
Cindy Shepard	)	Councilmembers
Cathy Brotherton	)	
Jon McKenzie	)	
John Miller	)	
Jimmy Meeks	)	
Clay Caruthers	)	City Manager
Matthew Boyle	)	City Attorney
Natalie Gullo	)	Assistant City Attorney
Clayton Fulton	)	Assistant City Manager
Malaika Marion Farmer	)	Assistant City Manager
Rita Frick	)	City Secretary
Chris Connolly	)	Executive Director of Economic Development
Greg Dickens	)	Executive Director of Public Works
Steve Niekamp	)	Police Chief

With the following Councilmembers absent: none, constituting a quorum; at which time, the following business was transacted:

The meeting was called to order at 6:30 p.m. and Councilmember Jimmy Meeks gave the Invocation.

The Pledge of Allegiance and Texas Pledge were given.

**CONSENT AGENDA**

1. Consider approval of the minutes for the April 9, 2024 City Council meetings
2. Consider Ordinance 2568, second reading, amending Section 26-36 – Drought Contingency and Emergency Water Management Plan of the Code of Ordinances
3. Consider Ordinance 2569, second reading, amending Section 26-49 – Water Conservation Plan of the Code of Ordinances

Councilmember Waldron moved to approve the consent agenda. Motion seconded by Councilmember Meeks. Motion prevailed by the following vote:

Ayes: Councilmembers Shepard, Brotherton, McKenzie, Miller, Waldron and Meeks  
No: None

**ORDINANCE(S)**

4. Consider Ordinance 2570, first reading, amending Chapter 24, Traffic by adding a new Article X, Pedestrians and a new Section 24-207, Standing and Walking in certain areas prohibited

City Manager Clay Caruthers reviewed the proposed ordinance noting it will help enforce and manage situations in the community where pedestrians are utilizing narrow median and heavy traffic areas to help improve safety. In response to Council questions, City Attorney Matthew Boyle clarified the difference between clear zone and safety zone.

Councilmember Brotherton moved to approve Ordinance 2570, first reading, amending Chapter 24, Traffic by adding a new Article X, Pedestrians and a new Section 24-207, Standing and Walking in certain areas prohibited. Motion seconded by Councilmember McKenzie. Motion prevailed by the following vote:

Ayes: Councilmembers Shepard, Brotherton, McKenzie, Miller, Waldron and Meeks

No: None

City Manager Caruthers requested Agenda Item 7 be considered before Agenda Item 5. Mayor Wilson next moved to Agenda Item 7.

**RESOLUTION(S)**

5. Consider Resolution 1854 declaring expectation to reimburse expenditures with proceeds of future debt related to improvements to the City's streets and drainage system

Assistant City Manager Clayton Fulton reviewed the proposed resolution noting it will allow the City to be reimbursed from project expenditures if planning to fund with debt.

Councilmember McKenzie moved to approve Resolution 1854 declaring expectation to reimburse expenditures with proceeds of future debt related to improvements of the City's street and drainage system. Motion seconded by Councilmember Meeks. Motion prevailed by the following vote:

Ayes: Councilmembers Shepard, Brotherton, McKenzie, Miller, Waldron and Meeks

No: None

**OTHER BUSINESS**

6. Consider authorizing the purchase of new furniture in the public spaces at the Hurst Conference Center

Mayor Wilson recognized Hurst Conference Center General Manager Kristen Goodman who

reviewed the proposed purchase noting the existing furniture was purchased in 2010 when the facility opened. She stated after review, staff is recommending Thiel and Team for the upgrade.

Councilmember Waldron moved to authorize the purchase of the new furniture using the services of Thiel & Team Design Firm for the Hurst Conference Center for an amount of \$140,492. Motion seconded by Councilmember Miller. Motion prevailed by the following vote:

Ayes: Councilmembers Shepard, Brotherton, McKenzie, Miller, Waldron and Meeks

No: None

7. Consider authorizing the city manager to enter into a contract with Axis Contracting, Inc. for 2023 Miscellaneous Street Bond Improvements

Mayor Wilson recognized Executive Director of Public Works Greg Dickens who reviewed the proposed contract stating the bid included four separate streets for the 2023 miscellaneous street bond improvements with alternate bids for seven more streets to be reconstructed. He stated two bids were received with Axis Contracting being the low base bid of \$1,187,389 and additive alternate \$3,292,062. He stated a contingency of \$107,938 is not included in the bid amount, but is recommended for a total amount of \$3,400,000. He noted the notation on the map of Pamela is not correct in that it was rehabilitated in another manner.

Councilmember Meeks moved to authorize the city manager to enter into a contract with Axis Contracting Inc., for 2023 Miscellaneous Street Bond Improvements Project, in the amount of \$3,292,062, with a contingency of \$107,938, for a total amount of \$3,400,000 and a construction contract duration of 360 calendar days. Motion seconded by Councilmember Waldron. Motion prevailed by the following vote:

Ayes: Councilmembers Shepard, Brotherton, McKenzie, Miller, Waldron and Meeks

No: None

Mayor Wilson moved back to Agenda Item 6.

8. Review of upcoming calendar items – City Manager Clay Caruthers reviewed the Future Event Calendar and the upcoming Earth Day Celebration activities at Central Park.
9. City Council Reports - Items of Community Interest – none.

**PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED. CITIZEN COMMENTS ARE LIMITED TO A MAXIMUM OF 3 MINUTES PER SPEAKER**

Mayor Wilson recognized TCC and HEB Leadership students in attendance.



**EXECUTIVE SESSION in Compliance with the Provisions of the Texas Open Meetings Law, authorized by Tex. Government Code Section 551.087 deliberation and conducting of economic development negotiations regarding financial information relative to prospective business expansion in the City and to reconvene in Open Session at the conclusion of the Executive Session – Mayor Wilson did not recess to Executive Session.**

10. Take any and all action necessary ensuing from Executive Session – No action was taken.

**ADJOURNMENT**

The meeting was adjourned at 6:57 p.m.

**APPROVED** this the 14<sup>th</sup> day of May 2024.

**ATTEST:**

**APPROVED:**

---

Rita Frick, City Secretary

---

Henry Wilson, Mayor



City Council Staff Report

<b>SUBJECT:</b> Consider Ordinance 2570, second reading, amending Chapter 24, Traffic by adding a new Article X, Pedestrians and a new Section 24-207, Standing and Walking in certain areas prohibited	
<b>Supporting Documents:</b>	
Ordinance 2570	<b>Meeting Date:</b> 5/14/2024 <b>Department:</b> Administration <b>Reviewed by:</b> Clay Caruthers <b>City Manager Review:</b>
<b>Background/Budget Analysis:</b>	
<p>To address citizen and staff concerns regarding pedestrians standing in city medians and rights-of-way, the City Attorney recently brought forward the proposed ordinance to address safety concerns and provide necessary enforcement tools for public safety officers. Although the ordinance does not eliminate these activities in all roadways in the city, it does provide additional tools to address traffic and pedestrian safety to help alleviate accidents that may occur on busy roads.</p> <p>Staff and Council will provide additional details regarding specific regulations and enforcement ability during the meeting.</p>	
<b>Hurst Way/Strategic Priorities:</b>	
This ordinance is directly representative of the City of Hurst’s Strategic Priorities of <b>Public Safety</b> .	
<b>Recommendation:</b>	
Staff recommends City Council <b>approve Ordinance 2570, second reading, amending Chapter 24, Traffic by adding a new Article X, Pedestrians and a new Section 24-207, Standing and Walking in certain areas prohibited.</b>	

## ORDINANCE 2570

### **AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HURST, TEXAS AMENDING THE CITY OF HURST CODE OF ORDINANCES, CHAPTER 24, TRAFFIC, BY ADDING A NEW ARTICLE X, PEDESTRIANS, AND BY ADDING A NEW SECTION 24-207, STANDING AND WALKING IN CERTAIN AREAS PROHIBITED; PROVIDING FOR DEFINITIONS; PROVIDING A SEVERABILITY CLAUSE, PROVIDING A PENALTY CLAUSE, AND PROVIDING AN EFFECTIVE DATE**

**WHEREAS,** according to the National Highway Traffic Safety Administration (NHTSA), during the five-year period from 2017 to 2021, pedestrian fatalities in the United States averaged 6,502 per year; and

**WHEREAS,** according to the Insurance Institute for Highway Safety, pedestrian deaths increased 80% between 2009 and 2021 and account for 18% of all traffic fatalities; and

**WHEREAS,** according to the Texas Department of Transportation, pedestrian traffic fatalities increased 30 percent in Texas from 2018 through 2022 and now account for one in five of all roadway deaths; and

**WHEREAS,** in 2022 according to the Texas Department of Transportation data there were 5,751 accidents involving pedestrians in Texas, resulting in 823 deaths and 3,669 injuries; and

**WHEREAS,** traffic studies have found that medians under six feet in width, areas with no medians, or areas designated as clear zones are not safe pedestrian refuges; and

**WHEREAS,** the U.S. Department of Transportation, American Association of State Highway Transportation Officials, National Association of City Transportation Officials, and the Texas Department of Transportation 2022 Roadway Design Manual recommends a minimum median width of six feet for a median to be used as a pedestrian refuge; and

**WHEREAS,** Chapter 2 of the Texas Department of Transportation 2022 Roadway Design Manual recommends an area of four feet from the face of the curb for curbed roadways, or 10 feet from the edge of a travel lane for non-curbed roadways, to be free from obstructions to provide a way for recovery of errant vehicles;

Chapter 28 (standing and walking on medians) (alternate); and

**WHEREAS,** Roads are primarily designed for vehicular traffic and are not suited to safely accommodate right-of-way pedestrians; and

**WHEREAS,** prohibiting pedestrians from standing in a roadway median, on a divided roadway where no median exists, or in a clear zone will protect the health and safety of both pedestrians and motorists; and

**WHEREAS,** Texas Transportation Code Section 552.005 prohibits pedestrians from entering a roadway outside of a cross-walk or interfering with traffic by standing in a roadway or area of travel; and

**WHEREAS,** Pedestrians who approach motorists and passengers while the motor vehicle is engaged in travel on roads are particularly susceptible to serious bodily injury or death due to the speed and number of motorists who operate vehicles on busy roads in the City; and

**WHEREAS,** pursuant to the Texas Department of Transportation data distracted driving contributes to one out of every six vehicle accidents; and

**WHEREAS,** pursuant to 2022 Texas Department of Transportation distracted driving contributed to 95,765 accidents throughout the state resulting in 484 fatalities; and

**WHEREAS,** intersections controlled by traffic signals have higher volumes of traffic and therefore present even greater chances of pedestrian related traffic accidents; and

**WHEREAS,** pedestrians that approach a vehicle while the vehicle occupies a lane of traffic distracts motorists and interferes with the safe movement and normal flow of traffic increasing the chance of accidents and fatalities; and

**WHEREAS,** it is the intention of the City Council to use the least restrictive means to advance the significant governmental interests of traffic safety and public safety; and

**WHEREAS,** it is the finding of the City Council that other alternative, and safer, channels of communication for pedestrians exist, such as,

but by no means limited to sidewalks (outside of a safety zone), mail solicitation, or delivery of literature, distribution of literature or solicitation for donations at other locations (such as homes, places of worship, businesses, shopping areas, news and magazine racks, special events, and any other place not prohibited by law); the distribution or sale of newspapers or other literature through the use of home or business delivery, vending machines, and retail stores; and the sale of goods and services at retail stores, through the internet, and from vending machines; and

**WHEREAS,** the City Council has reviewed the proposed regulations and finds that such regulations accomplish the intended purposes while utilizing the least restrictive means possible; and

**WHEREAS,** the City Council finds that it is in the best interest of the public health and safety to prohibit pedestrians from interfering with the travel of motor vehicles in a safety zone, standing in a roadway median, where no median exists, or in a clear zone, subject to certain exceptions; and

**WHEREAS,** the City Council now finds that data stated herein and such recommendation balances the need for safe and efficient traffic movement on the streets as well as protecting the public health and safety of pedestrians; and

**WHEREAS,** the City Council finds that there is a public necessity for the enactment of this ordinance and that its adoption is in the best interests of the health, safety, and welfare of the public; and

**WHEREAS,** all statutory and constitutional requirements for the passage of this ordinance have been adhered to, including but not limited to the Open Meetings Act.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:**

SECTION 1. That City Council incorporates all the findings as stated above as if specifically described herein.

SECTION 2. That Chapter 24, will shall have a new Article X which shall read as follows:

## **ARTICLE X. PEDESTRIANS**

### **Sec. 24-207. STANDING AND WALKING IN CERTAIN AREAS PROHIBITED.**

(a) Within this section the following definitions shall apply:

(1) CLEAR ZONE means the unobstructed, traversable area provided beyond the edge of the roadway for the recovery of errant vehicles. On a curbed roadway, the clear zone is the area four feet from the face of the curb. On an uncurbed roadway, the clear zone is 10 feet from the edge of the travel lane. A clear zone includes shoulders, bicycle lanes, and auxiliary lanes, except auxiliary lanes that function like through lanes. However, a clear zone does not include areas adjacent to the back of the curb where a paved sidewalk or disabled access ramp exists.

(2) MEDIAN means the intervening space, physical barrier, or clearly indicated dividing section between the two roadways of opposing traffic on a public divided roadway.

(3) RAISED SPLITTER ISLAND (also known as separator islands) means a median that slows, directs, and separates conflicting traffic and may provide refuge for pedestrians who are crossing a road.

(4) ROADWAY means streets classified in the City's Master Thoroughfare Plan as major/principal or minor arterials, frontage roads or parkways along controlled access freeways and tollways, non-controlled access state roadway facilities and associated intersections with City's major or minor arterials.

(5). SAFETY ZONE means all areas within an intersection controlled by a traffic signal and the area 100 hundred feet from the exterior of any intersection controlled by a traffic signal.

(b) Standing and walking in certain areas prohibited. It shall be unlawful and a person commits an offense if the person stands or walks on a median that measures six feet or less in width, in areas where no median exists for roadways designated as divided roadways, in an area designated as a clear zone, or interferes with the normal travel of a motor vehicle on roadway in a safety zone.

(c) This section does not apply if the person:

(1) is actively crossing a divided roadway in the most direct route possible inclusive of roadways that have provisions for dedicated bicycle lane facilities or curb bump outs;

(2) is the victim of or rendering aid in an emergency situation or in compliance with the directions of a peace officer;

(3) is performing work in the right-of-way in accordance with a permit issued in accordance with City Code;

(4) is erecting or dismantling a barricade in the right-of-way in accordance with a permit issued per City code;

(5) has prior authorization from the City or is otherwise in compliance with applicable laws and regulations; or

(6) is standing in a raised splitter island that is not less than four feet in width while attempting to cross a divided roadway in the most direct route possible.

(d) In a prosecution for an offense under Subsection (b), there shall be a rebuttable presumption that a person interferes with the normal travel of a motor vehicle if it is shown at the trial of the offense that the person approached a motor vehicle while the motor vehicle was engaged in travel on a roadway in a safety zone.

SECTION 3. That, should any sentence, paragraph, subdivision, clause, phrase or section of this ordinance be adjudged or be held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this ordinance as a whole, or any part or provision thereof other than the part thereof decided to be unconstitutional, illegal, or invalid, and the same shall not affect the validity of the Code of Ordinances of the City of Hurst as a whole.

SECTION 4. That the fact that the present ordinances and regulations of the City of Hurst, Texas, are inadequate to properly safeguard the health, safety, morals, peace and general welfare of the inhabitants of the City of Hurst, Texas, creates an emergency for the immediate preservation of the public business, property, health, safety and general welfare of the public which requires that this ordinance shall become effective from and after the date of its final passage, and it is accordingly so ordained.

SECTION 5. Penalty. It is an offense to violate any part of this ordinance, punishable upon conviction in accordance with Section 1-5 of the Hurst Municipal Code of Ordinances.

Passed on the first reading on the 23<sup>rd</sup> day of April 2024 by a vote of 6 to 0.

Approved on the second reading on the 14<sup>th</sup> day of May 2024 by a vote of \_ to \_.

**ATTEST:**

**CITY OF HURST**

\_\_\_\_\_  
Rita Frick, City Secretary

\_\_\_\_\_  
Henry Wilson, Mayor

**Approved as to form and legality:**

\_\_\_\_\_  
City Attorney





City Council Staff Report

<b>SUBJECT:</b> Consider authorizing the city manager to execute Change Order No. 1 for the State Highway 26 @TxDOT Sta: 238+00 12" Sanitary sewer Crossing and ratify the city manager's emergency authorization of Change Order No. 1	
<b>Supporting Documents:</b>	
Change Order No. 1	<b>Meeting Date:</b> 5/14/2024 <b>Department:</b> Fiscal Services/Public Works <b>Reviewed by:</b> Clayton Fulton <b>City Manager Review:</b>
<b>Background/Budget Analysis:</b>	
<p>On January 23, 2024, the Council awarded a bid for the State Highway 26 @TxDOT Sta: 238+00 12" Sanitary sewer Crossing project to GRod Construction, LLC for a total amount of <b>\$252,390.00</b>.</p> <p>Upon beginning the excavation to place the bore rig, the primary underground communications cable and conduit were discovered to be in direct conflict with the required excavation. Relocation of the cable would result in significant project delays while Tarrant County would undertake determining the relocation route, develop design drawings, engage a contractor, and relocate the cable. All these costs would be borne by the City of Hurst since the cable is located on County property and the relocation would be only to convenience the Hurst sanitary sewer construction. In order to avoid delays and additional costs associated with new routes, drawings, and contractor mobilization, the city manager offered emergency approval of the work and notified Council of the emergency approval on Friday May 3<sup>rd</sup>.</p> <p>This change order includes removal of additional 510 square feet of Tarrant County NE Courthouse parking lot paving plus additional 17 feet of ground bore. These proposed changes enable the contractor to back further into the County property, remove more paving, and extend the planned bore length. Staff is recommending the attached Change Order No. 1 be approved to remove County parking lot paving and extend the length of the bore to avoid conflict with the County communications cable. The cost for this change order is <b>\$28,050.00</b>.</p>	
<b>Hurst Way/Strategic Priorities:</b>	
Undertaking these infrastructure improvements and approval of the change order is directly representative of the Council's strategic priority of <b>Infrastructure</b> and aligns with the Hurst Way through <b>Financial Sustainability</b> and <b>Customer Service</b> .	

**Recommendation:**

Staff recommends City Council **authorize the city manager to execute Change Order No. 1 with GRod Construction, LLC in the amount of \$28,050 and ratify the city manager's emergency authorization of Change Order No. 1.**

**CONTRACT CHANGE ORDER  
CITY OF HURST  
PUBLIC WORKS DEPARTMENT - ENGINEERING DIVISION**



DATE	May 14, 2024	AMOUNT	DAYS
CHANGE ORDER NO.	1	ORIGINAL CONTRACT	\$252,390.00
PROJECT NUMBER	6924-202	PREVIOUS C.O.	\$0.00
PROJECT NAME	SH 26 @ TXDOT STA: 238+00 12" SAN SEW XING	PREVIOUS CONTRACT	\$252,390.00
		THIS C.O.	\$28,050.00
CONTRACTOR	GRod Construction LLC	REVISED CONTRACT	\$280,440.00

BY: \_\_\_\_\_ DATE \_\_\_\_\_  
TITLE: \_\_\_\_\_

**CITY OF HURST**

Recom'd by Project Engineer/Public Works Director Date

JUSTIFICATION: Avoid communications cable and conduit serving Tarrant County NE Courthouse

City Manager Date

ORIGINAL CONTRACT						CHANGE ORDER		
ITEM NO.	ITEM DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL	QTY CHANGE (+/-)	REVISED QTY	AMOUNT OF CHANGE
7	Constr. 20" diam 3/8" Steel Casing (Not in Rock)	91	LF	\$750.00	\$68,250.00	17	108	\$12,750.00
11	Rem & Repl. 6" Concrete Pavement	100	SF	\$30.00	\$3,000.00	510	610	\$15,300.00
						<b>TOTAL</b>		<b>\$28,050.00</b>



City Council Staff Report

<b>SUBJECT:</b> Consider approval of the Chisholm Ballfields Drainage Improvements Project	
<b>Supporting Documents:</b>	
	<b>Meeting Date:</b> 5/14/2024 <b>Department:</b> Community Services <b>Reviewed by:</b> Kyle Gordon <b>City Manager Review:</b>
<b>Background/Budget Analysis:</b>	
<p>Chisholm Park provides many amenities to Hurst residents, including ballfields that are part of a larger network of fields available for our youth athletics program. Unfortunately, due to their location at the bottom of a hill, water often accumulates on fields 3 and 4, making them unusable for days after heavy rain, causing scheduling issues with the league. To address this problem, Parks staff has attempted various in-house solutions, but with limited success.</p> <p>To find an effective long-term solution, staff worked with Sports Field Solutions (SFS) to develop a plan to mitigate the water issue in the two affected fields. The proposal, which costs \$42,000 (including a 10% contingency), recommends infield and lip renovations for both fields. This project involves installing two loads of Pro Play Classic Infield Mix, tilling, and laser grading the clay surface to ensure positive drainage, rolling the impacted areas for compaction, installing new base plugs and anchors, as well as relaying sod in affected areas. SFS is a member of Buyboard and can complete the work at negotiated prices as an approved cooperative purchasing vendor.</p> <p>Funding for this project is available by combining multiple accounts, including the Community Services Development Corporation 2021 Project Develop account, the Community Services Department contingency account, and FY23-24 Parks Division operational funds.</p>	
<b>Hurst Way/Strategic Priorities:</b>	
<p>In an effort to remain a vibrant community, this project addresses the City Council's Strategic Priorities for <b>Community &amp; Economic Vitality, Public Safety, Infrastructure,</b> and <b>Leadership</b> by maintaining the City's parks and facilities.</p>	

**Recommendation:**

Staff recommends City Council **authorize the city manager to proceed with the Chisholm Ballfields Drainage Improvements with Sports Field Solutions and city-approved contractors for an amount not to exceed \$42,000.**



City Council Staff Report

**SUBJECT:** Consider approval of the Hurst Community Park Ballfield Lighting Project

<b>Supporting Documents:</b>	
	<b>Meeting Date:</b> 5/14/2024 <b>Department:</b> Community Services <b>Reviewed by:</b> Kyle Gordon <b>City Manager Review:</b>

**Background/Budget Analysis:**

Hurst Community Park opened in September 1997 with a modern sports lighting system for its baseball and soccer complexes. However, since 2015, the metal halide fixtures installed in the baseball complex must periodically be replaced since they are no longer manufactured. Recently, the fields have been experiencing multiple outages, and on field 3, 50% of the light fixtures have become inoperable and unreplaceable. Furthermore, starting in 2024, metal halide fixtures will no longer be manufactured for sports lighting, making LED the preferred sports lighting solution.

Staff requested quotes from electrical contractors for LED equivalents compatible with the existing electrical components, poles, and support bracing. Facility Solutions Group (FSG) submitted a proposal of \$70,000 (including a 5% contingency) to replace 39 metal halide fixtures with LED sports lights. FSG will restore the lighting by rehanging the working fixtures on the other ballfields. Additionally, FSG will help the City receive a \$6,500 energy efficiency incentive offered by Oncor by handling the paperwork. FSG is a member of Buyboard and can complete the work at negotiated prices as an approved cooperative purchasing vendor.

The funding for this project is available in the Community Services Development Corporation 2021 Project Develop account. The Parks and Recreation Board reviewed this item at their April 18, 2024 meeting.

**Hurst Way/Strategic Priorities:**

In an effort to remain a vibrant community, this project addresses the City Council's Strategic Priorities for **Community & Economic Vitality, Public Safety, Infrastructure,** and **Leadership** by maintaining the City's parks and facilities.

**Recommendation:**

Staff recommends City Council **authorize the city manager to proceed with the Hurst Community Park Ballfield Lighting Project with Facility Solutions Group for an amount not exceeding \$70,000.**



City Council Staff Report

<b>SUBJECT:</b> Discussion and consideration of all matters incident and related to approving and authorizing publication of notice of intention to issue certificates of obligation, including the adoption of Resolution 1858 pertaining thereto	
<b>Supporting Documents:</b>	
Resolution 1858	<b>Meeting Date:</b> 5/14/2024 <b>Department:</b> Fiscal Services <b>Reviewed by:</b> Clayton Fulton <b>City Manager Review:</b>
<b>Background/Budget Analysis:</b>	
<p>Infrastructure remains one of the top three priorities identified by City Council and in the annual citizen survey. On April 9<sup>th</sup> and again on April 23<sup>rd</sup>, the City Council authorized approval of a reimbursement resolution related to future bond proceeds for improvement of the City’s water system, storm drainage system, and street system. During these meetings staff discussed the need for an additional water tower and projects related to various streets that were recently bid as well as the need for additional storm drainage improvements. These were also discussed during the strategic planning meeting with Council.</p> <p>The proposed bond issue will provide necessary funding to invest in our infrastructure throughout the City and ensure we continue to maintain the infrastructure that our community relies upon for daily living, work, and play. The proposed bond issuance is impacted by recent inflationary pressures, growth in water connections in the south pressure plane, increased commercial impact upon our streets, increased commuter traffic through our city, as well as emergency needs identified during recent weather events and the State’s renewed focus on emergency planning.</p> <p>While the City routinely budgets for regular maintenance and periodic pay-go projects the proposed bond is necessary for these projects to overcome some of the challenges listed above. Additionally, staff recommends consideration of Certificates of Obligation Bonds over General Obligation Bonds as we are simply investing in regular infrastructure rather than adding new facilities or programs.</p> <p>In our analysis, we have determined that sufficient capacity exists through a multi-year analysis of future debt obligations, retiring debt service, and recent growth in market and taxable values in Hurst. Of the total proposed bond, 50% would be supported through property tax revenue and the other half would be supported through water and sewer revenues.</p>	



The resolution tonight authorizes publication of a “notice of intent” to issue bonds. The notice of intent will be published on May 16 and again on May 23. Council’s consideration of the official sale of the bonds would occur at the July 9 Council meeting. If approved, bond closing would be scheduled for August 8.

**Hurst Way/Strategic Priorities:**

The project aligns with the Council’s priority of **Infrastructure**. Additionally, this project supports the Hurst Way through increased and improved **Public Service** through enhanced and improved water, streets, and drainage infrastructure.

**Recommendation:**

Staff recommends Council **approve Resolution 1858 authorizing publication of notice of intention to issue certificates of obligation.**

## **RESOLUTION 1858**

### **A RESOLUTION APPROVING AND AUTHORIZING PUBLICATION OF NOTICE OF INTENTION TO ISSUE CERTIFICATES OF OBLIGATION**

**WHEREAS,** the City Council of the City of Hurst, Texas, has determined that certificates of obligation should be issued under and pursuant to the provisions of Texas Local Government Code, Subchapter C of Chapter 271, as amended, for the purpose of paying contractual obligations to be incurred for (i) constructing, improving and renovating streets, alleys, culverts and bridges, including drainage, landscaping, screening walls, curbs, gutters, sidewalks, signage and traffic signalization incidental thereto and the acquisition of land and rights-of-way therefor, (ii) constructing, improving and extending the City's storm drainage system, including the purchase of land, rights-of-way and equipment therefor, (iii) constructing, improving and extending the City's waterworks system, including the purchase of land, rights-of-way and equipment therefor and (iv) professional services rendered in connection therewith; and

**WHEREAS,** prior to the issuance of such certificates, the City Council is required to publish notice of its intention to issue the same in a newspaper of general circulation in the City and to post notice on the City's website, said notice stating (i) the time and place the City Council tentatively proposes to pass the ordinance authorizing the issuance of the certificates, (ii) the maximum amount proposed to be issued, (iii) the purposes for which the certificates are to be issued and (iv) the manner in which the City Council proposes to pay the certificates.

### **NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:**

Section 1. **THAT** the City Secretary is hereby authorized and directed to cause notice to be published of the City Council's intention to issue certificates of obligation in a principal amount not to exceed \$4,200,000 for the purpose of paying contractual obligations to be incurred for (i) constructing, improving and renovating streets, alleys, culverts and bridges, including drainage, landscaping, screening walls, curbs, gutters, sidewalks, signage and traffic signalization incidental thereto and the acquisition of land and rights-of-way therefor, (ii) constructing, improving and extending the City's storm drainage system, including the purchase of land, rights-of-way and equipment therefor, (iii) constructing, improving and extending the City's waterworks system, including the purchase of land, rights-of-way and equipment therefor and (iv) professional services rendered in connection therewith, such

certificates to be payable from ad valorem taxes and a limited pledge of the net revenues of the City’s combined Waterworks and Sewer System. The notice hereby approved and authorized to be published shall read substantially in the form and content of **Exhibit A** hereto attached and incorporated herein by reference as a part of this resolution for all purposes.

Section 2. **THAT** the City Secretary shall cause the aforesaid notice to be (i) published in a newspaper of general circulation in the City, once a week for two consecutive weeks, the date of the first publication to be at least forty-six (46) days prior to the date stated therein for the passage of the ordinance authorizing the issuance of the certificates of obligation and (ii) posted continuously on the City’s website for at least forty-five (45) days before the date stated therein for the passage of the ordinance authorizing the issuance of the certificates of obligation.

Section 3. **THAT** it is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Texas Government Code, Chapter 551, as amended.

Section 4. **THAT** this Resolution shall be in force and effect from and after its passage on the date shown below.

**AND IT IS SO RESOLVED.**

Approved this the 14<sup>th</sup> day of May 2024 by a vote of \_\_\_ to \_\_\_.

**ATTEST:**

**CITY OF HURST**

\_\_\_\_\_  
Rita Frick, City Secretary

\_\_\_\_\_  
Henry Wilson, Mayor

**Approved as to form and legality:**

\_\_\_\_\_  
City Attorney

## **EXHIBIT A**

### **NOTICE OF INTENTION TO ISSUE CITY OF HURST, TEXAS, CERTIFICATES OF OBLIGATION**

TAKE NOTICE the City Council of the City of Hurst, Texas, shall convene at 6:30 o'clock P.M. on July 9, 2024, at its regular meeting place in the City Hall, 1505 Precinct Line Road, Hurst, Texas, and, during such meeting, the City Council will consider the passage of an ordinance authorizing the issuance of certificates of obligation in one or more series in a principal amount not to exceed \$4,200,000 for the purpose of paying contractual obligations to be incurred for (i) constructing, improving and renovating streets, alleys, culverts and bridges, including drainage, landscaping, screening walls, curbs, gutters, sidewalks, signage and traffic signalization incidental thereto and the acquisition of land and rights-of-way therefor, (ii) constructing, improving and extending the City's storm drainage system, including the purchase of land, rights-of-way and equipment therefor, (iii) constructing, improving and extending the City's waterworks system, including the purchase of land, rights-of-way and equipment therefor and (iv) professional services rendered in connection therewith, and such certificates are to be payable from ad valorem taxes and a limited pledge of the net revenues of the City's combined Waterworks and Sewer System. In accordance with Texas Local Government Code Section 271.049, (i) the current principal amount of all of the City's outstanding public securities secured by and payable from ad valorem taxes is \$50,420,000 (ii) the current combined principal and interest required to pay all of the City's outstanding public securities secured by and payable from ad valorem taxes on time and in full is \$62,115,249; (iii) the estimated combined principal and interest required to pay the certificates of obligation to be authorized on time and in full is \$6,304,088; (iv) the maximum interest rate for the certificates may not exceed the maximum legal interest rate; and (v) the maximum maturity date of the certificates to be authorized is August 15, 2044. The certificates are to be issued, and this notice is given, under and pursuant to the provisions of Texas Local Government Code, Subchapter C of Chapter 271, as amended.

City Secretary  
City of Hurst, Texas



City Council Staff Report

<b>SUBJECT:</b> Consider reappointment of Municipal Court Judges	
<b>Supporting Documents:</b>	
	<b>Meeting Date:</b> 5/14/2024 <b>Department:</b> City Secretary <b>Reviewed by:</b> Rita Frick <b>City Manager Review:</b>
<b>Background/Budget Analysis:</b>	
<p>The Municipal Court Judge is appointed by the City Council for a term to coincide with the Mayor’s term. The City Council may also appoint Alternate Municipal Court Judges to serve in the absence of the Municipal Court Judge.</p> <p>The current Municipal Court Judge is Lacy Britten, and the Alternate Municipal Court Judges are Timothy J. Murphy and Terri Roberts Pearce.</p>	
<b>Hurst Way/Strategic Priorities:</b>	
N/A	
<b>Recommendation:</b>	
<p>If Council wishes to reappoint, staff recommends the following motion: <b>City Council reappoints Municipal Court Judge Lacy Britten, Alternate Court Judges Timothy J. Murphy and Terri Roberts Pearce.</b></p>	

CITY OF HURST  
COUNTY OF TARRANT  
STATE OF TEXAS

On the 16<sup>th</sup> day of April 2024, at 5:30 p.m., the Library Board of the City of Hurst, Texas, convened in Regular Meeting at the Library, 901 Precinct Line Road, Hurst, Texas, with the following members present:

Betty Whiteside	)	Chair
Janie Melton-Judy	)	Members
Ruth Kennedy	)	
Peggy Moore	)	
Margaret Coleman	)	
Julie Granquist	)	
Michael Budd	)	
Kyle Gordon	)	Executive Director of Community Services
Hannah Ditgen	)	Community Services Senior Management Assistant
Jesse Loucks	)	Library Director
Vanessa Patchen	)	Assistant Library Director
Danyelle Weiss	)	Youth Services Library Manager
Paige Lutz	)	Recreation Administrative Assistant

with the following members absent: none, constituting a quorum, at which time the following business was transacted:

**I. Call to Order**

Chair Betty Whiteside called the meeting to order at 5:30 p.m.

**II. Roll Call of Members**

Paige Lutz conducted the Roll Call of Members.

**III. Approval of Minutes**

The Board reviewed and approved the January 16, 2024 regular meeting minutes as written.

The following item was moved to the top of the agenda:

**IX. Informational Items**

**B. Total Solar Eclipse Extravaganza Recap:** Danyelle Weiss highlighted the Total Solar Eclipse Extravaganza event the Library hosted on April 8 at Hurst Community Park. Staff partnered with Hurst Parks & Recreation, Hurst Police Department, NASA@ My Library, The Franklin Institute, and the Fort Worth Museum of Science and History to offer free solar eclipse glasses, crafts, games, and food trucks for this once-in-a-lifetime event. Approximately 600 people attended the festivities. Photos were displayed for the Board.

- C. **Summer Reading Club Preview:** Ms. Weiss presented details regarding the upcoming Summer Reading Club (SRC). HEB Reads! kicks off on May 11 at Pennington Field with games, STEM activities, free giveaways, and Neal Shusterman author book sales and signing. The Hurst Public Library will host SRC opening and closing parties on June 6 and July 25, featuring sno-cones, lawn games, crafts, Touch-a-Truck exhibits, and MasterWorks concerts. The 2024 SRC will utilize the new Beanstack logging system and app where participants can log their minutes read to earn prizes. Ms. Weiss displayed the programs and events line-up for the Board.

**IV. Director’s Report**

- A. **January – March 2024 Recap:** Jesse Loucks reviewed and displayed the January – March 2024 statistics recap for the Board.

**January – March 2024**

Circulation.....	72,191
Number of Active Patrons.....	32,342
Volunteer Hours.....	388
Door Count.....	22,109
Electronic Usage Sessions.....	11,121
Page Views.....	29,880
Net Revenue.....	\$1,125
Children’s Programming.....	3,072
Adult Programming.....	596
Outreach Programs.....	1,800

- B. **Program & Events Report for January - March:** Jesse Loucks reviewed the Program & Events Report for January - March. Pictures were displayed for the Board.
- C. **Upcoming Programs and Events:** Mr. Loucks reviewed the Upcoming Programs and Events report.
- D. **Works in Progress**
  - 1. **Program Room North & South AV:** Jesse Loucks shared that Ford AV and the City’s IT Department have replaced the AV projector in Program Room North with an upgraded model that will utilize 4K resolution and provide high-quality pictures and videos for Library programming. Staff continues to work on replacing the AV projector in Program Room South.
  - 2. **Texas State Library Annual Report:** Mr. Loucks shared that staff has submitted the Texas State Library Annual Report.
  - 3. **Texas Municipal Library Directors Association Award:** Mr. Loucks reported that the Library has received the TMLDA award for the 18<sup>th</sup> consecutive year. The award was displayed for the Board.
  - 4. **Periodical Area Remodel:** Mr. Loucks informed the Board that the Library staff has begun remodeling the periodical area. Staff will place a small periodical section in the Reading Alcove and convert the old periodical area to additional study areas in response to the high demand

for study rooms. Mr. Loucks showcased potential remodel options for the Board.

5. **Interlibrary Loan Software Update:** Vanessa Patchen shared that the Library is upgrading to a new Interlibrary Loan (ILL) Software that will allow new functionality to streamline the ILL process for staff and patrons. The changeover will begin in May.
6. **Library Mobile App Update:** Ms. Patchen announced that the Library mobile app is functioning again. Patrons can continue utilizing the current app until SirsiDynix releases the new version in the coming months.

#### E. Staff Activities

1. **Organizational Update:** Jesse Loucks shared that Ciera Fiedler and Mary Haltom have been hired as the full-time Youth Librarian and part-time Teen Librarian, respectively.
2. **Community Outreach:** Vanessa Patchen shared that multiple staff members represented Hurst Public Library at numerous community outreach events including Bedford Heights Elementary Family Fitness Day, Bellaire Elementary and River Trails Elementary Reading Nights, Hurst Hills Elementary Maker Mania, Trinity Lakes Elementary Reading Night, and the Hurst Senior Activities Center Business and Health Expo to distribute program and event information and offer Library card registration. Danyelle Weiss, Youth Services Library Manager, hosted River Trails Elementary for a Library tour, music presentation, and lunch. Ms. Weiss also participates in the L.D. Bell High School TEAMS mentorship and participated in the Community Services presentation for Youth in Government.

#### V. Reports of the Committee

##### A. Friends of the Hurst Public Library

1. **Quarterly Revenue Report:** Jesse Loucks presented the Friends' revenue report for January - March.
2. **Upcoming Booksale:** Mr. Loucks shared that the Friends will host a booksale in the Lobby on Saturday, April 20, from 10:00 a.m. to 4:00 p.m.

#### VI. Communications

- A. **Community Comments:** Vanessa Patchen highlighted positive community comments that the Library received regarding the Library's new Youth Services play area. Ms. Patchen also displayed positive comments which resulted from excellent customer service and programs. Photos were displayed for the Board.



**VII. Unfinished Business**

None at this time.

**VIII. New Business**

None at this time.

**IX. Informational Items**

**A. Spring Break Programming Recap:** Jesse Loucks shared that Wildlife on the Move presented a special program at the Library during spring break which had 195 attendees. Photos were displayed for the Board.

**B. Total Solar Eclipse Extravaganza Recap:** This item was moved to the top of the agenda.

**C. Summer Reading Club Preview:** This item was moved to the top of the agenda.

**X. Board Member and Citizen Comments**

None.

**XI. Adjournment**

The next Library Board meeting is scheduled for Tuesday, July 16, 2024, at 5:30 p.m.

There being no further business, the meeting was adjourned by Chair Betty Whiteside at 6:25 p.m.

APPROVED this the \_\_\_\_\_ day of \_\_\_\_\_, 2024

APPROVED:

ATTEST:

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
RECORDING SECRETARY

CITY OF HURST  
COUNTY OF TARRANT

STATE OF TEXAS

On April 18, 2024, at 6:00 p.m., the Parks and Recreation Board of the City of Hurst, Texas, convened its Regular Meeting at the Hurst Public Library, 901 Precinct Line Rd., Hurst, Texas, with the following Members present to wit:

Rod Robertson	)	Chairman
Trasa Cobern	)	Members
Pat King	)	
Alan Neace	)	
Doris Young	)	
Kyle Gordon	)	Executive Director of Community Services
Hannah Ditgen	)	Community Services Senior Management Assistant
Kristie Weaver	)	Assistant Director of Community Services
Lauren Snyder	)	Senior Activities Center Manager
Amy Oden	)	Recreation Manager
Zach Tekavec	)	Recreation Manager
Paige Lutz	)	Recreation Administrative Assistant

With the following members absent: Sadhu Shori and Leah Smith, constituting a quorum, at which time the following business was transacted:

- I. **Call to Order:** Rod Robertson called the meeting to order at 6:00 p.m.
- II. **Roll Call of Members:** Paige Lutz conducted the Roll Call of Members.
- III. **Approval of Minutes:** Trasa Cobern moved to approve the minutes of the regular meeting on January 18, 2024. Motion seconded by Alan Neace. Motion prevailed by the following vote:

AYES: Cobern, King, Neace, Robertson, Young

NO: None

IV. **Staff Report:**

A. **Director's Quarterly Participation Report:**

- 1. **Recreation Division:** Kristie Weaver, Assistant Director of Community Services, presented the following Recreation Division statistics for the second quarter of the 2023-24 Fiscal Year:

Recreation Active Members	2,781
Recreation Center Attendance	24,116
Fitness Center Participation	17,389

Classroom Programs-Winter Session	283
Winter Basketball League	8
Spring Softball League	79
Park Pavilion	83

2. **Senior Division:** Ms. Weaver presented the following Senior Division statistics for the second quarter of the 2023-24 Fiscal Year:

Senior Activities Center Attendance	13,780
Number of Classes Offered	494
Program Attendance	5,542
Fitness Center Participation	5,991
Number of Members	1,738

**B. Special Event Highlights:**

1. **Recreation Division:** Amy Oden, Recreation Manager, presented a recap of recent events:

- The Hurst Recreation Center hosted an *Open House* on January 20. The event offered membership specials and drawings and introduced our programs to the public. Two hundred people attended the event, and staff sold twenty-four memberships.
- The annual *Daddy Daughter Dance* occurred on February 3 at the Hurst Senior Activities Center. The event offered a catered dinner, sweets, dancing, photos, and a craft. Two hundred and fifty daddies & daughters registered for the event.
- The annual *EGGStravaganza* was held on March 19 at Hurst Community Park. With an estimated 4,000 in attendance, everyone enjoyed food trucks, crafts, a petting zoo, pony rides, and a picture with Mr. Bunny.
- The *Sensory-Friendly Egg Hunt* was held on March 22 at Central Park with an estimated 165 participants.
- The first *Pups and Pints* event took place on April 6 at the Hurst Dog Park. The event offered adult beverages, food trucks, and activities for children. Due to inclement weather, the Doggone Egg Hunt also occurred at this event. An estimated 450 humans and their dogs attended the event.
- In partnership with the Hurst Public Library, Hurst Parks Division, and the Hurst Police Department, the Hurst Recreation Division helped host the *Total Solar Eclipse Extravaganza* on April 8 at Hurst Community Park, and 600 people were in attendance.

Ms. Oden presented upcoming Special Events highlights:

- The new event, *Arbor Adventure*, is scheduled on April 27 at Central Park and will offer activities like planting trees, taking home milkweed seeds and a free tree, and learning about earthworms and bees. A pre-event park beautification will take place before the event.

- *Movie in the Park* will occur on May 4 at Heritage Village Plaza. The event will feature a showing of *Star Wars: Rogue One*, the 501<sup>st</sup> Legion, a photo booth, tattoos, exciting giveaways, and a concession stand.
- The annual *Challenge Accepted* event will occur at Chisholm Park on June 8.
- The annual *Employee Picnic* is scheduled for June 22 at Chisholm Aquatics Center.
- The annual *Stars & Stripes* event will occur on July 3 at Hurst Community Park.

2. **Senior Division:** Lauren Snyder, Senior Activities Center Manager, presented a recap of the Senior Activities Center events.

- The annual *Soup & Socks for Seniors* event was held on January 19 with 73 participants.
- The *HSAC Memorial* event was held on January 19 with 15 attendees.
- The *HSAC Valentine's Dance* took place on February 15, with 102 in attendance.
- The *Business & Health Expo* event occurred on March 20 with 223 participants.
- The annual HSAC Talent Show was postponed until the fall.

Ms. Snyder presented upcoming Special Events highlights:

- The *HSAC Document Shredding Day* is scheduled for April 19.
- The annual *Member Art Exhibit* will occur on May 1 and run through May 31.
- The *Golden Couples Dance* is scheduled for June 9.
- The *Grandparents Day* event will take place on June 28.

C. **Works in Progress:**

1. **TXDOT Hwy 10 Flood Damage:** The plant losses caused by the August 2022 flood along several medians near the Calloway branch have been replaced.
2. **HSAC Foundation Repair:** The plumbing in the kitchen was repaired. However, staff discovered substantial tree roots during the repair, which caused the foundation to move. As a result, staff will now wait until the summer to level the hallway floor adjacent to the kitchen.
3. **Citywide Irrigation Controller Project:** Parks has started replacing the old Hunter irrigation controllers. To date, 80 sites have been installed, with six more to go. The project should wrap up within the next month.
4. **Landscape Replacement Updates:** Over the last two years, extreme winter freezes and drought killed the landscaping along Plainview Drive, Pipeline ROW, and Precinct Line/HWY 183 medians. The Parks Division is

removing all the dead plants, replacing the landscaping, and swapping decomposed granite for cobblestone in the medians and ROW areas.

5. **Val Oaks and Masonic Lodge Demolition Project:** The consultant is developing site demolition plans.
6. **Cotton Belt Trail Bridge Repairs:** All bridge wood planks are on order. The project will start in early May and be complete by early June.
7. **Rickel Park Playground Replacement:** The vendor should deliver the new playground equipment by late summer. Staff anticipates the project will be completed by late summer.
8. **Central Park Master Plan:** Dunaway and Associates held the kickoff meeting with the staff on April 11. Conceptual master plan development is underway, and a draft is expected for the Board to review in July.

**D. Staff Activities:**

1. **Personnel Update:** Kristie Weaver presented the personnel update for Parks. She reported that Rafael Martinez has been promoted to Parks & Athletics Supervisor, and John Macias was promoted to Irrigation Technician. New personnel include Todd Vetkoetter, Aquatics Technician, Josh Yorek, and Adrian Ultreras as Parks Maintenance workers.
2. **Professional Development:** Kristie Weaver reported that the Recreation Specialist – Marketing & Communications position is posted, and interviews are expected in mid-May.

**V. Report of the Committee:**

**A. John Butler Memorial Senior Citizen's Banquet**

1. **Entertainment:** Amy Oden reported that the John Butler Memorial Senior Citizen's Banquet is scheduled for December 12 at the Hurst Conference Center. The event will include entertainment, a plated meal, dessert, and a dance floor. Amy noted that staff is considering a magician for the event in addition to music entertainment, which will play at the event's conclusion for those who want to dance while waiting for the traffic to lessen.
2. **Donation List:** Amy Oden distributed a generic donation list for the Board to use to secure donations. She noted that the 2023 donation list will be distributed at the July regular meeting.

**VI. Communications:**

- A. Marketing and Community Comments:** Kristie Weaver presented the marketing update. She reviewed the monthly Parks and Recreation Board Newsletter the Board receives in the mail and the Senior Pipeline magazine. She provided examples of recent community events and positive feedback from the community.

**VII. Unfinished Business**

None to discuss at this time.

**VIII. New Business:**

None to discuss at this time.

**IX. Informational Items:**

**A. Aquatics 2024 Season Update:** Zach Tekavec, Recreation Manager, presented an update for the 2024 Aquatics season. Mr. Tekavec highlighted the 2024 season-opening dates for Chisholm and Central Aquatics Centers, upcoming special events for the season, and recruitment efforts.

**B. Hurst Community Park Ballfield Lighting:** Kristie Weaver presented the Hurst Community Park Ballfield Lighting project. She noted that several lights are out across all the ballfields at Hurst Community Park. Field 3 has become a safety hazard, with 50% of the lights out. Since the original vendor does not make the current fixtures, staff has found a vendor to replace the current fixtures on Field 3 with LED lights. Staff will reuse any working light fixtures to replace broken fixtures in other fields. Staff will bring the lighting replacement plan to the City Council on May 14. Kyle Gordon reviewed the funding options for this project.

**C. NRPA Parks and Recreation Month:** July is National Parks and Recreation Month. Kristie Weaver reviewed the program events that will take place during July.

**X. Board Member and Citizen Comments:** Rod Robertson commended staff for their work at the Hurst Community Park athletic fields. Mr. Robertson noted that he attended the Total Solar Eclipse Extravaganza event and noticed how well-maintained the fields were.

**XI. Adjournment:** Doris Young moved to approve the motion to adjourn the meeting. Motion seconded by Pat King. Motion prevailed by the following vote:

AYES: Cobern, King, Neace, Robertson, Young  
NO: None

Rod Robertson adjourned the meeting at 7:02 p.m.

APPROVED this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

APPROVED:

ATTEST:

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
RECORDING SECRETARY

CITY OF HURST

COUNTY OF TARRANT

STATE OF TEXAS

On April 25, 2024, at 5:00 p.m., the Hurst Community Arts and Historic Landmark Preservation Committee of the City of Hurst, Texas, convened in a Regular Meeting at the Library, 901 Precinct Line Road, Hurst, Texas, with the following members present:

Dallas Snow	)	Vice Chair
Anne Stimmel	)	Members
Janice Pyles-Trostle	)	
Cyndi Evans	)	
Mary Wismann	)	
Kyle Gordon	)	Executive Director of Community Services
Hannah Ditgen	)	Community Services Senior Management Assistant
Jesse Loucks	)	Library Director
Paige Lutz	)	Parks & Recreation Administrative Services Supervisor

with the following members absent: Billye Runnels-Jones and Nell DeLaughter, constituting a quorum, at which time the following business was transacted:

**I. Call to Order**

Dallas Snow called the meeting to order at 5:00 p.m.

**II. Roll Call of Members**

Paige Lutz conducted the Roll Call of Members.

**III. Approval of Minutes**

Janice Pyles-Trostle moved to approve the minutes of the January 25, 2024, regular meeting as written. Motion seconded by Anne Stimmel. Motion prevailed by the following vote:

AYES: Pyles-Trostle, Evans, Snow, Stimmel, Wismann

NO: None

**IV. Works in Progress**

**A. Hurst History Website Updates:** Hannah Ditgen reported the recent updates to the Hurst History website, which included redesigns of the narrative and timeline. Ms. Ditgen displayed the documents for the Committee.

**V. Communications**

- A. Where We Live Magazine Article:** Hannah Ditgen shared that the City recently featured the Utility Box Art Project in the Spring 2024 issue of Where We Live Magazine. The magazine highlighted the ten new designs selected for Phase 2 in a two-page spread and featured the project on the magazine cover.
- B. Utility Box Art Project Feedback:** Ms. Ditgen displayed a thank you email from Alice Grant, mother of Mason Grant, who was selected as a winner for Phase 2. Ms. Grant wrote that her family is grateful to have been a part of this project and that the program does a great job showcasing the wonderful talents of the community in Hurst.

**VI. Unfinished Business**

None at this time.

**VII. New Business**

None at this time.

**VIII. Informational Items**

**A. Art in Public Places**

- 1. Phase II Utility Box Art Project Website Update:** Hannah Ditgen reported that she has completed the website update for Phase 2, which features a short project summary, new utility box locations added to the online map, photos of the artwork and artists, and artists' statements about their designs. This update concludes Phase 2. Ms. Ditgen noted that Phase 3 will begin in the fall or January 2025.
- 2. Phase 4 Project Update:** Ms. Ditgen informed the Committee that staff received twelve artist proposals for the Phase 4 outdoor sculpture. Staff disqualified six artists for not meeting the minimum requirements and chose the top three artists for the Committee to review and consider. She explained that the Committee would receive binders, which would include the project specifications, scoring notes, a ranking sheet, and the three artist proposals. Paige Lutz distributed binders to the Committee Members. Ms. Ditgen asked that the Committee review all materials and return their ranking sheets to her before the special meeting date.
- 3. Special Meeting Date:** Ms. Ditgen stated that the Committee will have a special meeting to finalize the artwork selection. The Committee agreed to meet on June 6 at 5:00 p.m. to finalize the project's artist selection.



**B. Hurst Oral History Project Update**

- 1. Program Update:** Jesse Loucks informed the Committee that the City has received the first rough cut of Allan Weegar's video, and staff will begin to review and edit the video.

Mr. Loucks reviewed the conceptual ideas for the Oral History final project and shared that staff has included funding for the project to be considered in the FY25 budget.

Mary Wismann left the meeting at 5:19 p.m.

- 2. Video Review:** Mr. Loucks presented the video of Allan Heindel to the Committee. The Committee provided positive comments and approved the video.

**IX. Other Business**

- A. Next Regular Meeting Date:** Mr. Gordon stated that the next regularly scheduled meeting is Thursday, July 25, 2024, at 5:00 p.m.

**X. Board Member and Citizen Comments**

None.

**XI. Adjournment**

Anne Stimmel moved to approve the motion to adjourn the meeting. Motion seconded by Janice Pyles-Trostle. Motion prevailed by the following vote:

AYES: Pyles-Trostle, Evans, Snow, Stimmel

NO: None

There being no further business, the meeting was adjourned by Vice Chair Dallas Snow at 6:06 p.m.

APPROVED this the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

APPROVED:

ATTEST:

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
RECORDING SECRETARY

## Future Events Calendar

May 14, 2024

*Regular City Council meetings are held on the second and fourth Tuesday of each month. Following are additional meetings, canceled meetings and public event dates.*

<u>DATE AND TIME</u>	<u>ACTIVITY</u>
Monday, May 27, 2024	City Hall Offices closed in observance of the Memorial Day Holiday