

CITY OF HURST  
COUNTY OF TARRANT

STATE OF TEXAS

On April 18, 2024, at 6:00 p.m., the Parks and Recreation Board of the City of Hurst, Texas, convened its Regular Meeting at the Hurst Public Library, 901 Precinct Line Rd., Hurst, Texas, with the following Members present to wit:

Rod Robertson	)	Chairman
Trasa Cobern	)	Members
Pat King	)	
Alan Neace	)	
Doris Young	)	
Kyle Gordon	)	Executive Director of Community Services
Hannah Ditgen	)	Community Services Senior Management Assistant
Kristie Weaver	)	Assistant Director of Community Services
Lauren Snyder	)	Senior Activities Center Manager
Amy Oden	)	Recreation Manager
Zach Tekavec	)	Recreation Manager
Paige Lutz	)	Recreation Administrative Assistant

With the following members absent: Sadhu Shori and Leah Smith, constituting a quorum, at which time the following business was transacted:

- I. **Call to Order:** Rod Robertson called the meeting to order at 6:00 p.m.
- II. **Roll Call of Members:** Paige Lutz conducted the Roll Call of Members.
- III. **Approval of Minutes:** Trasa Cobern moved to approve the minutes of the regular meeting on January 18, 2024. Motion seconded by Alan Neace. Motion prevailed by the following vote:

AYES: Cobern, King, Neace, Robertson, Young

NO: None

IV. **Staff Report:**

A. **Director's Quarterly Participation Report:**

- 1. **Recreation Division:** Kristie Weaver, Assistant Director of Community Services, presented the following Recreation Division statistics for the second quarter of the 2023-24 Fiscal Year:

Recreation Active Members	2,781
Recreation Center Attendance	24,116
Fitness Center Participation	17,389

Classroom Programs-Winter Session	283
Winter Basketball League	8
Spring Softball League	79
Park Pavilion	83

2. **Senior Division:** Ms. Weaver presented the following Senior Division statistics for the second quarter of the 2023-24 Fiscal Year:

Senior Activities Center Attendance	13,780
Number of Classes Offered	494
Program Attendance	5,542
Fitness Center Participation	5,991
Number of Members	1,738

**B. Special Event Highlights:**

1. **Recreation Division:** Amy Oden, Recreation Manager, presented a recap of recent events:

- The Hurst Recreation Center hosted an *Open House* on January 20. The event offered membership specials and drawings and introduced our programs to the public. Two hundred people attended the event, and staff sold twenty-four memberships.
- The annual *Daddy Daughter Dance* occurred on February 3 at the Hurst Senior Activities Center. The event offered a catered dinner, sweets, dancing, photos, and a craft. Two hundred and fifty daddies & daughters registered for the event.
- The annual *EGGStravaganza* was held on March 19 at Hurst Community Park. With an estimated 4,000 in attendance, everyone enjoyed food trucks, crafts, a petting zoo, pony rides, and a picture with Mr. Bunny.
- The *Sensory-Friendly Egg Hunt* was held on March 22 at Central Park with an estimated 165 participants.
- The first *Pups and Pints* event took place on April 6 at the Hurst Dog Park. The event offered adult beverages, food trucks, and activities for children. Due to inclement weather, the Doggone Egg Hunt also occurred at this event. An estimated 450 humans and their dogs attended the event.
- In partnership with the Hurst Public Library, Hurst Parks Division, and the Hurst Police Department, the Hurst Recreation Division helped host the *Total Solar Eclipse Extravaganza* on April 8 at Hurst Community Park, and 600 people were in attendance.

Ms. Oden presented upcoming Special Events highlights:

- The new event, *Arbor Adventure*, is scheduled on April 27 at Central Park and will offer activities like planting trees, taking home milkweed seeds and a free tree, and learning about earthworms and bees. A pre-event park beautification will take place before the event.

- *Movie in the Park* will occur on May 4 at Heritage Village Plaza. The event will feature a showing of *Star Wars: Rogue One*, the 501<sup>st</sup> Legion, a photo booth, tattoos, exciting giveaways, and a concession stand.
- The annual *Challenge Accepted* event will occur at Chisholm Park on June 8.
- The annual *Employee Picnic* is scheduled for June 22 at Chisholm Aquatics Center.
- The annual *Stars & Stripes* event will occur on July 3 at Hurst Community Park.

2. **Senior Division:** Lauren Snyder, Senior Activities Center Manager, presented a recap of the Senior Activities Center events.

- The annual *Soup & Socks for Seniors* event was held on January 19 with 73 participants.
- The *HSAC Memorial* event was held on January 19 with 15 attendees.
- The *HSAC Valentine's Dance* took place on February 15, with 102 in attendance.
- The *Business & Health Expo* event occurred on March 20 with 223 participants.
- The annual HSAC Talent Show was postponed until the fall.

Ms. Snyder presented upcoming Special Events highlights:

- The *HSAC Document Shredding Day* is scheduled for April 19.
- The annual *Member Art Exhibit* will occur on May 1 and run through May 31.
- The *Golden Couples Dance* is scheduled for June 9.
- The *Grandparents Day* event will take place on June 28.

C. **Works in Progress:**

1. **TXDOT Hwy 10 Flood Damage:** The plant losses caused by the August 2022 flood along several medians near the Calloway branch have been replaced.
2. **HSAC Foundation Repair:** The plumbing in the kitchen was repaired. However, staff discovered substantial tree roots during the repair, which caused the foundation to move. As a result, staff will now wait until the summer to level the hallway floor adjacent to the kitchen.
3. **Citywide Irrigation Controller Project:** Parks has started replacing the old Hunter irrigation controllers. To date, 80 sites have been installed, with six more to go. The project should wrap up within the next month.
4. **Landscape Replacement Updates:** Over the last two years, extreme winter freezes and drought killed the landscaping along Plainview Drive, Pipeline ROW, and Precinct Line/HWY 183 medians. The Parks Division is

removing all the dead plants, replacing the landscaping, and swapping decomposed granite for cobblestone in the medians and ROW areas.

5. **Val Oaks and Masonic Lodge Demolition Project:** The consultant is developing site demolition plans.
6. **Cotton Belt Trail Bridge Repairs:** All bridge wood planks are on order. The project will start in early May and be complete by early June.
7. **Rickel Park Playground Replacement:** The vendor should deliver the new playground equipment by late summer. Staff anticipates the project will be completed by late summer.
8. **Central Park Master Plan:** Dunaway and Associates held the kickoff meeting with the staff on April 11. Conceptual master plan development is underway, and a draft is expected for the Board to review in July.

**D. Staff Activities:**

1. **Personnel Update:** Kristie Weaver presented the personnel update for Parks. She reported that Rafael Martinez has been promoted to Parks & Athletics Supervisor, and John Macias was promoted to Irrigation Technician. New personnel include Todd Vetkoetter, Aquatics Technician, Josh Yorek, and Adrian Ultreras as Parks Maintenance workers.
2. **Professional Development:** Kristie Weaver reported that the Recreation Specialist – Marketing & Communications position is posted, and interviews are expected in mid-May.

**V. Report of the Committee:**

**A. John Butler Memorial Senior Citizen's Banquet**

1. **Entertainment:** Amy Oden reported that the John Butler Memorial Senior Citizen's Banquet is scheduled for December 12 at the Hurst Conference Center. The event will include entertainment, a plated meal, dessert, and a dance floor. Amy noted that staff is considering a magician for the event in addition to music entertainment, which will play at the event's conclusion for those who want to dance while waiting for the traffic to lessen.
2. **Donation List:** Amy Oden distributed a generic donation list for the Board to use to secure donations. She noted that the 2023 donation list will be distributed at the July regular meeting.

**VI. Communications:**

- A. Marketing and Community Comments:** Kristie Weaver presented the marketing update. She reviewed the monthly Parks and Recreation Board Newsletter the Board receives in the mail and the Senior Pipeline magazine. She provided examples of recent community events and positive feedback from the community.

**VII. Unfinished Business**

None to discuss at this time.

**VIII. New Business:**

None to discuss at this time.

**IX. Informational Items:**

**A. Aquatics 2024 Season Update:** Zach Tekavec, Recreation Manager, presented an update for the 2024 Aquatics season. Mr. Tekavec highlighted the 2024 season-opening dates for Chisholm and Central Aquatics Centers, upcoming special events for the season, and recruitment efforts.

**B. Hurst Community Park Ballfield Lighting:** Kristie Weaver presented the Hurst Community Park Ballfield Lighting project. She noted that several lights are out across all the ballfields at Hurst Community Park. Field 3 has become a safety hazard, with 50% of the lights out. Since the original vendor does not make the current fixtures, staff has found a vendor to replace the current fixtures on Field 3 with LED lights. Staff will reuse any working light fixtures to replace broken fixtures in other fields. Staff will bring the lighting replacement plan to the City Council on May 14. Kyle Gordon reviewed the funding options for this project.

**C. NRPA Parks and Recreation Month:** July is National Parks and Recreation Month. Kristie Weaver reviewed the program events that will take place during July.

**X. Board Member and Citizen Comments:** Rod Robertson commended staff for their work at the Hurst Community Park athletic fields. Mr. Robertson noted that he attended the Total Solar Eclipse Extravaganza event and noticed how well-maintained the fields were.

**XI. Adjournment:** Doris Young moved to approve the motion to adjourn the meeting. Motion seconded by Pat King. Motion prevailed by the following vote:

AYES: Cobern, King, Neace, Robertson, Young  
NO: None

Rod Robertson adjourned the meeting at 7:02 p.m.

APPROVED this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

APPROVED:

ATTEST:

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
RECORDING SECRETARY