

**Minutes
Hurst City Council
Work Session
Tuesday, August 27, 2024**

On the 27th day of August 2024, at 5:30 p.m., the City Council of the City of Hurst, Texas, convened in Work Session at City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Henry Wilson)	Mayor
John Miller)	Mayor Pro Tem
Cathy Brotherton)	Councilmembers
Cindy Shepard)	
Jon McKenzie)	
Gary N. Waldron)	
Jimmy Meeks)	
Clay Caruthers)	City Manager
Matthew Boyle)	City Attorney
Clayton Fulton)	Assistant City Manager
Rita Frick)	City Secretary
Chris Connolly)	Executive Director of Economic Development
Greg Dickens)	Executive Director of Public Works
Duane Hengst)	City Engineer
Kyle Gordon)	Executive Director of Community Services

With the following Councilmembers absent: none, constituting a quorum; at which time, the following business was transacted:

I. Call to Order - The meeting was called to order at 5:30 p.m.

The Work Session items were discussed in the following order: II, VIII, VI, V, VII, IX, X, XI, XII. The remaining items were not discussed.

II. Informational Items

- **Update and discussion of upcoming Calendar Items** – City Manager Clay Caruthers reviewed upcoming calendar items noting numerous community events and golf tournaments. Executive Director of Community Services Kyle Gordon briefed council on the upcoming Senior Games event on September 13 noting the deadline to register to participate is September 6.

III. Update and discussion of Regular Agenda Items

IV. Discussion of Agenda Item(s) 5

Consider Resolution 1866 appointing a voting member and an alternate member to the City of Fort Worth’s Wholesale Water and Wastewater Customer Advisory Committee

V. Discussion of Agenda Item(s) 6, 7, 8, 9 and 10

Consider Ordinance 2577, second reading, adopting the Crime Control and Prevention

District budget for fiscal year beginning October 1, 2024 and ending September 30, 2025

Consider Ordinance 2578 (a), second reading, adopting the budget for fiscal year beginning October 1, 2024 and ending September 30, 2025

Consider Ordinance 2578 (b), second reading, ratifying the Property Tax Revenue Increase reflected in the Fiscal Year 2024-2025 Budget

Consider Ordinance 2579, second reading, setting the tax rate for the 2024 tax year

Consider Ordinance 2580, second reading, adopting water and wastewater rates for Fiscal Year 2024-2025

City Manager Clay Caruthers noted there are no changes regarding the budget and tax rate items from the first reading.

VI. Discussion of Agenda Item(s) 11

Conduct a Public Hearing and consider Ordinance 2583, first and final reading, for SITE-2024-00025, Ryan Wayne Salon, a Site Plan Revision for wall materials on Lot AR, Block 44 Shady Oaks Addition, being .96 acre located at 450 Harwood Road

City Manager Clay Caruthers briefed Council on the proposed site plan revision. Mr. Caruthers noted the fencing requirements and materials on the original application, which were amended to allow a CMU decorative split face. He stated staff received a call from a resident informing them the new fence being constructed was single side split face towards the residents. He stated staff visited with the owner and found a mistake had been made with the order and advised a new site plan amendment would need to be considered. He stated the Planning and Zoning Commission heard the amendment last night and voted 4 to 1 to allow the single sided split face CMU with the decorative side facing the residents. Mr. Caruthers also noted various Planning and Zoning Commission comments regarding the color and durability and that staff indicated the fence did meet all other regulations.

VII. Discussion of Agenda Item(s) 12

Consider Resolution 1865 adopting the City of Hurst Investment Policy

City Manager Clay Caruthers noted no changes to the proposed Investment Policy.

VIII. Discussion of Agenda Item(s) 13

Consider authorizing the city manager to enter into a performance contract with Ameresco for implementation of an automatic metering infrastructure system for the City of Hurst

Assistant City Manager Clayton Fulton briefed Council on the proposed contract with Ameresco for implementation of an automatic metering infrastructure system noting this project will replace every meter in the City. He noted cities have been moving to these systems for a number of years and that the City's system has become antiquated. He reviewed the benefits of smart meters noting enhanced customer service while also providing system information to assist managing the water delivery system. He stated the initial audit by Ameresco indicated an approximate \$250,000 added revenue with the increased accuracy of the meter, which is approximately \$1.60 per month per customer. He also noted staff's

intent to minimize the impact on water rates on the customer. He reviewed the four main pieces of the system including Diehl meters for residential, Neptune meters for commercial, Aclara for the data collection, and SEW for the customer portal, noting this combination provides the greatest flexibility for the future, and the project cost is a little over \$9.9 million or about \$800 per connection. Also included in the project is a component for compliance with the recent mandate of a lead and copper survey. Mr. Fulton stated funding is in reserve and is not debt funded. In response to Council questions, Mr. Fulton reviewed the time line and the total project time is projected to be 14–17 months. He reviewed customer billing processes and that a paper bill could still be produced if desired and that on a typical residential install the water would be shut off approximately 15 minutes. Mr. Fulton also reviewed how a customer could view their data and billing information and that replacement of the meters will depend upon the life cycle of the battery. City Manager Caruthers noted staff will have to set aside funds to anticipate meter replacement in the future. Ameresco representative Chad Nobles explained the typical change out process and noted the data feed is in 15 minute increments pushed out four times a day and not a real time read; the customer can view when they log in to view consumption.

IX. Discussion of Agenda Item(s) 14

Consider authorizing the city manager to enter into a contract with Bernal Commercial Construction, Co. for the Lorean Branch Repair and Bank Stabilization upstream of Cannon Drive

Executive Director of Public Works Greg Dickens briefed Council on the proposed contract noting preliminary study of area drainage ditches and erosion, and the seemingly rapid erosion in this area. He stated he is recommending utilizing Scourlok, Flexamat, and Armormax to repair the bank slope on the west side of the creek just upstream of Cannon Drive. Mr. Dickens further explained bids were received and Bernal Commercial Construction is the low bidder and right in line with the engineer's estimate.

X. Discussion of Agenda Item(s) 15

Consider engagement with Forvis Mazars for Professional Auditing Services

City Manager Clay Caruthers briefed Council on the engagement for Professional Auditing Services noting the merger of Forvis Mazars.

XI. Discussion of Agenda Item(s) 16 and 17

Consider casting vote for the election of Region 8 director of the TML Board of Directors

Consider casting votes for candidates to the Texas Municipal League Intergovernmental Risk Pool Board of Trustees Election

Mayor Wilson suggested the incumbents for the TML Intergovernmental Risk Pool Board of Trustees and Councilmember McKenzie for the Region 8 Director of the TML Board of Directors.

XII. Discussion of Agenda Item(s) 18

Consider Order of Cancellation of the November 5, 2024 Special Election and declare each unopposed candidate elected

EXECUTIVE SESSION in Compliance with the Provisions of the Texas Open Meetings Law, authorized by Tex. Government Code Section 551.087 deliberation and conducting of economic development negotiations regarding financial information relative to prospective business expansion in the City and Section 551.072, deliberation of the purchase, exchange, lease, or value of real property (Pipeline Road Project) to reconvene in Open Session at the conclusion of the Executive Session

Mayor Wilson recessed the meeting to Executive Session at 6:22 p.m. in compliance with the provisions of the Texas Open Meetings Law, authorized by Tex. Government Code Section 551.087 deliberation and conducting of economic development negotiations regarding financial information relative to prospective business expansion in the City and Section 551.072, deliberation of the purchase, exchange, lease, or value of real property (Pipeline Road Project) and reconvened Open Session at 6:24 p.m.

City Attorney Matthew Boyle introduced Alex Crowley, a new attorney with his firm.

XIII. ADJOURNMENT –The Work Session adjourned at 6:25 p.m.

APPROVED this the 10th day of September 2024.

ATTEST:



Rita Frick, City Secretary

APPROVED:



Henry Wilson, Mayor