

CITY OF HURST
COUNTY OF TARRANT

STATE OF TEXAS

On July 18, 2024, at 6:00 p.m., the Parks and Recreation Board of the City of Hurst, Texas, convened its Regular Meeting at the Hurst Public Library, 901 Precinct Line Rd., Hurst, Texas, with the following Members present to wit:

Rod Robertson)	Chairman
Trasa Cobern)	Members
Alan Neace)	
Leah Smith)	
Doris Young)	
Kyle Gordon)	Executive Director of Community Services
Hannah Ditgen)	Community Services Senior Management Assistant
Kristie Weaver)	Assistant Director of Community Services
Lauren Snyder)	Recreation Operations Manager - HSAC
Amy Oden)	Recreation Superintendent
Zach Tekavec)	Recreation Manager
Paige Lutz)	Recreation Administrative Services Supervisor
Kira Hoggan)	Recreation Specialist Marketing & Communications
Bryce Dubose)	Parks & Recreation Intern

With the following members absent: Sadhu Shori and Pat King, constituting a quorum, at which time the following business was transacted:

- I. **Call to Order:** Rod Robertson called the meeting to order at 6:00 p.m.
- II. **Roll Call of Members:** Paige Lutz conducted the Roll Call of Members.
- III. **Approval of Minutes:** Doris Young moved to approve the minutes of the regular meeting on April 18, 2024. Motion seconded by Trasa Cobern. The motion prevailed by the following votes:

AYES: Cobern, Neace, Smith, Robertson, Young

NO: None

IV. **Staff Report:**

A. **Director's Quarterly Participation Report:**

- 1. **Recreation Division:** Kristie Weaver, Assistant Director of Community Services, presented the following Recreation Division statistics for the third quarter of the 2023-24 Fiscal Year:

Recreation Active Members

2,860

Recreation Center Attendance	22,860
Fitness Center Participation	15,542
Classroom Programs – Spring Session 2	146
Classroom Programs – Summer Session 1	252
Spring Basketball League	9
Summer Softball League	87
Park Pavilion	115
Aquatics Center Pavilions	125

2. **Senior Division:** Ms. Weaver presented the following Senior Division statistics for the third quarter of the 2023-24 Fiscal Year:

Senior Activities Center Attendance	13,689
Number of Classes Offered	491
Program Attendance	5,630
Fitness Center Participation	5,715
Number of Members	1,866

B. Special Event Highlights:

1. **Recreation Division:** Amy Oden, Recreation Superintendent, presented a recap of recent events:

- Due to inclement weather, the *Arbor Adventure* event took place inside the Hurst Recreation Center (HRC) on April 27. This new event offered activities such as taking home milkweed seeds, a free tree, and learning about earthworms.
- *Movie in the Park* occurred on May 4 inside the Hurst Senior Activities Center (HSAC). The event featured a showing of *Star Wars: Rogue One*, the 501st Legion, a photo booth, tattoos, and concessions for purchase.
- On May 31, the HRC hosted a new event, Summer Bash: Family Game Night. This kick-off to summer featured games, inflatables, board games, crafts, and free food.
- The annual *Challenge Accepted* event took place at Chisholm Park on June 8, with 84 people in attendance.
- The annual *Employee Picnic* was held on June 22 at Chisholm Aquatics Center.
- The annual *Stars & Stripes* event occurred on July 3 at Hurst Community Park. An estimated 8,830 enjoyed the event from the soccer field. Approximately 15,000 attended the event when considering the west lawn and the surrounding areas.
- July is *National Recreation and Parks Month*. Amy Oden reviewed the program events taking place during July.

Ms. Oden presented upcoming Special Events highlights:

- The annual *Kid's Triathlon* is scheduled for September 21 at Chisholm Park.

- *Movie in the Plaza* will offer Disney's *Monsters, Inc.* on October 26 at the Recreation Center Plaza.
2. **Senior Division:** Lauren Snyder, Recreation Operations Manager - HSAC, presented a recap of the HSAC events.
- The *HSAC Document Shredding Day* took place on April 19.
 - The Mother's Day Tea occurred on May 10; sixty attendants enjoyed live music and refreshments.
 - The *Golden Couples Dance* occurred on June 9.
 - The Father's Day Poker Party was held on June 17.
 - The *Grandparents Day* event was held on June 28. The event included crafts, games, and refreshments.

Ms. Snyder presented upcoming Special Events highlights:

- *National Senior Citizens Day* will take place on August 21.
- HSAC will host this year's HEB Senior Center Games on September 13. Members from Bedford and Euless are invited to compete against Hurst in several different activities. HSAC is fully closed to the public for this event.
- The *HSAC Craft & Holiday Market* is scheduled for October 18.

C. Works in Progress:

1. **HSAC Foundation Repair:** The foundation has seemingly stabilized from the prior movements caused by tree roots and a plumbing leak. Expansion joints will be placed along the wall in the near future.
2. **Citywide Irrigation Controller Project:** Parks has nearly finished installing all of the new Hunter irrigation controllers. The final (4) controllers need IT support to function properly.
3. **Landscape Replacement Updates:** Replacement landscaping along Plainview Drive and Pipeline ROW is complete. The landscape along Precinct Line/HWY 183 medians is delayed due to TxDOT bridge expansion and traffic congestion.
4. **Cotton Belt Trail Bridge Repairs:** The bridge has been repaired, and the trail has been re-striped.
5. **Rickel Park Playground Replacement:** The new playground equipment should be delivered by mid-July and completed by mid-August. The roofs on both pavilions have been replaced.
6. **Central Park Master Plan:** A conceptual master plan development will be reviewed by the Board at a future meeting.

7. **2024 Storm Damage:** The hail storm in May damaged City property. As a result, the staff is working with our insurance company to replace various roofs, awnings, and structures.
8. **HCP Lighting Replacement:** New ballfield LED lights have been installed. These LED lights replaced the old metal halide lights, which are no longer available.
9. **Chisholm Softball Drainage Improvements:** Fields 3 and 4 will be laser-graded to fix drainage issues. The project should be completed by late summer.
10. **Hurst Tennis and Pickleball Center Court Resurfacing:** Courts 2 and 3 were resurfaced utilizing a City contract. The cracks were filled and smoothed, and the courts were repainted and relined.

D. Staff Activities:

1. **Personnel Update:** Kristie Weaver presented the personnel update. She reported that Deborah Hawk has transferred from the Recreation Administration office to the Hurst Senior Activities Center. Amy Oden has been promoted to Recreation Superintendent, and Lauren Snyder was promoted to Recreation Operations Manager. Paige Lutz has been promoted to Recreation Administrative Services Supervisor, and Melissa Miller was promoted to Recreation Administrative Services Coordinator. New personnel include Colleen Christy, a Guest Services Attendant, and Shane Cloud, who has joined the Parks staff. Kira Hoggan now serves as Recreation Specialist – Marketing and Communications, and Bryce Dubose as Parks & Recreation Intern. Brandon Reeves, Aquatics Coordinator, has transferred to the Hurst Police Department.

V. Report of the Committee:

A. John Butler Memorial Senior Citizen's Banquet

1. **Entertainment:** Amy Oden reported that the John Butler Memorial Senior Citizen's Banquet is scheduled for December 12 at the Hurst Conference Center. The event will include entertainment, a plated meal, dessert, and a dance floor. Amy noted that staff is considering a magician for the event in addition to the music. The music will serve as ambiance for the event and play at the event's conclusion for those who want to dance while waiting for the traffic to lessen.
2. **Donation List:** Paige Lutz distributed the Door Prize List was distributed. Staff presented the timeline for securing the donations from the Board.

VI. Communications:

- A. Marketing and Community Comments:** Kira Hoggan, Recreation Specialist – Marketing and Communications, presented the marketing update. She reviewed

the NRPA Parks & Recreation Month calendar of events and provided examples of recent community events and positive feedback from the community.

VII. Unfinished Business

None to discuss at this time.

VIII. New Business:

None to discuss at this time.

IX. Informational Items:

- A. Aquatics 2024 Operational Update:** Zach Tekavec, Recreation Manager, presented the Aquatics 2024 Operational Update. Mr. Tekavec reviewed the expansion of the operational hours. Chisholm Aquatics Center is now fully operational, with 16 additional hours added to Tuesdays and Thursdays. Staff also expanded Central Aquatics Center hours by ten additional hours by adding Monday and Wednesday open swim hours to the schedule. He reviewed the total current attendance for both pools.

Mr. Tekavec presented a recap of the following events:

- *Sensory-Friendly Swim* occurred on June 14, with 82 in attendance.
- *The June Dive-In Movie, The Super Mario Bros. Movie*, took place on June 15, with 126 in attendance.
- *Play Safe Drowning Prevention* was held on July 10 during operational hours.

Central Aquatics will host the annual *Doggie Dive-In* on August 10.

- B. Park Signage Update:** Kristie Weaver presented the Park Signage Update. She reported that the City had received feedback on park rules regarding allowing bicycles in Hurst parks. After reviewing other cities' "etiquette rules" focusing on rider and pedestrian safety, staff created a set of rules that allow for the safe use of bicycles, scooters, and skateboards in the parks. She presented examples of the new park rules signage and the new look for the signs.
- C. Hurst Recreation Center Updates:** Amy Oden presented the Hurst Recreation Center Updates. She explained the more minor updates for the HRC, such as new planters, trash cans, and benches that have replaced the previous ones, giving the HRC a fresher look. Ms. Oden noted that the HRC will be closed to the public from August 12-17 for deep cleaning and gym floor resurfacing. Ms. Oden also noted that Guest Services Attendants will begin wearing team shirts daily, with each day assigned a specific color to ensure a consistent, clean, and uniform appearance for staff.
- D. FY24-25 Budget Updates:** Kyle Gordon presented a brief overview of the FY 24-25 proposed budget for Parks, Recreation, Senior, and Aquatics.

X. Board Member and Citizen Comments: Rod Robertson inquired about the heat index and youth sports. Kristie Weaver informed the Board that the youth sports associations have their own weather regulations, which address the heat index and cold weather.

XI. Adjournment: Leah Smith moved to approve the motion to adjourn the meeting. Motion seconded by Doris Young. The motion prevailed by the following vote:

AYES: Cobern, Neace, Smith, Robertson, Young
NO: None

Rod Robertson adjourned the meeting at 6:57 p.m.

APPROVED this the _____ day of _____, 20__

APPROVED:

ATTEST:

CHAIRMAN

RECORDING SECRETARY