



CITY OF HURST
REZONING CHECKLIST

- A. Submit a notarized letter giving the applicant permission from the owner(s) to request the zoning cha
B. Submit twelve (12) prints of the zoning exhibit Folded to 8 1/2" X 11" size and drawn at a scale of one inch
(1) equals 200 feet or larger on sheet size 24" X 36" or smaller.
C. If available submit twelve (12) prints of the site plan of the proposed development Folded to 8 1/2" X 11"
size on sheet size 24" X 36" or smaller.
D. Submit one (1) 11" X 17" print of both the zoning exhibit and site plan.
E. The following items are required to be shown on the zoning exhibit or are to be submitted with the zoning
exhibit for consideration. Please use the Column on the left to verify the completeness of information
submitted.

Indicate if Data is:
On Exhibit N/A

I. Basic Information & Identification

- A. "Zoning Exhibit" title
B. Map of property and all property located within 200 feet.
C. Name and address of applicant and/or owner.
D. Name and address of certified surveyor.
E. Name and address of person preparing the exhibit.
F. North point, scale and date.
G. Accurate location map in the upper right or left hand corner.
H. Survey and abstract with tract designation.
I. Legal description of property.
J. Names of owners of unplatted land within 200 feet of the property.

II. Zoning Details

- A. Current and proposed zoning of the site.
B. Current zoning of property located within 200 feet of the site.
C. Gross and net acreage of the requested zoning.
D. Potential square footage of building space for commercial, office, retail and industrial
space. (If available).

III. Interior Details

- A. Location and Right-of-Way of existing and planned major and secondary thoroughfares
located within or adjacent to the subject property.
B. Location of existing Right-of-Way, utility and/or drainage easements.
C. Topography and flood plain designation.

SIGNED _____ Date _____