

CITY OF HURST  
COUNTY OF TARRANT

STATE OF TEXAS

On the 16<sup>th</sup> day of May, 2017, at 5:30 p.m., the Library Board of the City of Hurst, Texas, convened in Regular Meeting at the Library, 901 Precinct Line Road, Hurst, Texas, with the following members present:

- |                   |   |   |
|-------------------|---|---|
| Betty Whiteside   | ) | Chair                                   |
| Joyce Davis       | ) | Members                                 |
| Ruth Kennedy      | ) |   |
| Lou Farris        | ) |   |
| Janie Melton-Judy | ) |   |
| Gus Nixon         | ) |   |
| Peggy Moore       | ) |   |
| Margaret Coleman  | ) | Alternates                              |
| Bruce Hutto       | ) |   |
| Allan Heindel     | ) | Deputy City Manager                     |
| Kyle Gordon       | ) | Managing Director of Community Services |
| Jesse Loucks      | ) | Library Director                        |
| Teri Smith        | ) | Administrative Assistant                |

with the following members absent: none, constituting a quorum, at which time the following business was transacted:

**I. Call to Order**

Chair Betty Whiteside called the meeting to order at 5:30 p.m.

**II. Roll Call of Members**

Teri Smith conducted the Roll Call of Members.

**III. Approval of Minutes**

The minutes of the April 18, 2017 regular meeting were reviewed and approved as corrected.

**IV. Librarian's Report**

**A. Statistical Report for April:** The Library Statistical Report for April was distributed to the Board. Jesse Loucks reviewed the report.

**April**

Circulation.....	25,240
Number of Active Patrons.....	32,527
Volunteer Hours.....	162

Door Count.....	11,602
Electronic Usage Sessions.....	4,891
Page Views.....	6,512
Net Revenue .....	\$3,237
Children's Programming.....	1,107
Adult Programming.....	585

**B. Program & Events Report for April:** The Program & Events Report for April was distributed to the Board. Jesse Loucks reviewed the reports. Pictures of events were displayed for the Board.

**C. Upcoming Programs and Events:** The Upcoming Programs and Events report was reviewed by Jesse Loucks. Pictures were displayed for the Board.

**D. Works in Progress**

**1. Circulation Ceiling Renovation:** Allan Heindel informed the Board that Staff completed the project to replace the lighting for the ceiling upgrade in the Circulation area.

**2. Library Parking Lot:** Mr. Heindel stated that the Streets Department will soon begin to repair the problem areas of the Library parking lot. The overlay and striping should be finished this summer.

**3. Wifi Update:** Jesse Loucks informed the Board that the process of upgrading the wifi system for the Library is still underway. Cables have been installed and antennae will be placed around the building in June. This will allow for more broad wifi access at the Library.

**4. Furniture Update:** Allan Heindel informed the Board that chairs in the Library Program Room have a considerable amount of damage due to heavy use; therefore, new chairs have been ordered that are similar to the chairs at the Hurst Conference Center. Photos of the new chairs with a durable blue fabric were displayed for the Board.

**E. Staff Activities**

**1. Texas Library Association Conference:** Jesse Loucks reported that he and several other Library employees attended the Texas Library Association Conference this year where they learned about best practices in all areas of library services, State of Texas funding strategies, grants, eliminating overdue fines, directorship, programming, and an HEB Reads presentation.

**V. Reports of the Committees**

**A. Friends of the Hurst Public Library**

**1. April Revenue Report:** The Board was provided the Friends revenue report for April.

2. **2017-18 Friends Budget:** The Board was provided the Friends 2017-18 Budget.

**VI. Communications**

None at this time.

**VII. Unfinished Business**

None at this time.

**VIII. New Business**

None at this time.

**IX. Informational Items**

- A. HEB Reads Program:** Mr. Loucks gave a brief overview of the HEB Reads Program that was held on Thursday, May 25<sup>th</sup>. There were an estimated 3,500 attendees for the very successful HEB Reads event. Gift bags were handed out with a coupon for a free book. In & Out Burger served 1,600 free hamburgers.
- B. BISD Reads:** He noted that the Birdville ISD will be holding the same type of event at the Birdville Fine Arts Athletic Complex on June 3<sup>rd</sup>. The cities that will be involved with this program include Hurst, Haltom City, N. Richland Hills, Richland Hills, and Watauga.
- C. Heritage Village Presents:** Kyle Gordon gave a brief overview of the Heritage Village Presents events including Concert in the Park featuring Fort Worth Youth Orchestra that was held on April 28<sup>th</sup> with 376 in attendance, the Summer Kickoff event that will be held on May 25<sup>th</sup> featuring the Space Rockers, Salsa & Salsa that will be held on August 31<sup>st</sup>, and Dogtoberfest and Movie in the Park in the Fall.
- D. Hurst History Update:** Mr. Loucks gave an update of Phase IV of the Hurst History project with a list of interviewees who were selected and recommended by the Historical Landmark Preservation Committee. He noted that the first three videos are complete and the fourth video is scheduled for May 17<sup>th</sup>.
- E. VIA Banquet:** Teri Smith gave a brief overview of the 2017 Annual VIA Appreciation Banquet honoring the City's volunteers. She noted that four of the volunteers for the Library received awards for 500 to 3,000 hours of service. Everyone enjoyed a nice meal, entertainment by a country and western band, an appreciation gift, and the awards presentation.
- F. Holiday Closure:** Allan Heindel reminded the Board that City offices and the Library will be closed on May 29<sup>th</sup> in observance of the Memorial Day Holiday.

**X. Board Member and Citizen Comments**

None at this time.

**XI. Adjournment**

There being no further business, the meeting was adjourned by Chair Betty Whiteside at 6:23 p.m.

APPROVED this the \_\_\_\_\_ day of \_\_\_\_\_, 2017.

APPROVED:

ATTEST:

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
RECORDING SECRETARY