

December 13, 2017

TO: Library Board Members
FROM: Allan Heindel, Deputy City Manager
SUBJECT: Library Board Agenda

The Library Board will meet on **Tuesday, December 19, 2017 at 5:30 p.m.** in the **Library Conference Room**. Please notify the Library (817-788-7305) as soon as possible if you are unable to attend.

- I. Call to Order
- II. Roll Call of Members
- III. Approval of Minutes of the October 17, 2017 meeting
- IV. Librarian's Report
 - A. Statistical Reports for October and November
 - B. Program/Events Report for October and November
 - C. Upcoming Programs and Events
 - D. Works in Progress
 1. Tech Truck Update
 2. Wifi Update
 3. Windows 10 Update
 4. Furniture Update
 - E. Staff Activities
 1. Personnel Training
 2. United Way Committee Chair Update
 3. Service Awards
 4. Personnel Update
 5. PLANT Conference Review
- V. Reports of the Committees

- A. Friends of Hurst Public Library
 - 1. October & November Revenue Reports
 - 2. Book Sale Update
- VI. Communications
 - A. Citizen Comments
- VII. Unfinished Business
- VIII. New Business
- IX. Informational Items
 - A. Stem Kit Update
 - B. Oral History Project Update
 - C. Library Outreach Program
 - 1. Annual Christmas Tree Lighting Event
 - D. Heritage Village Presents
 - E. HEB Reads! Update
 - F. BISD Reads Update
 - G. Holiday Schedules
- X. Board Member and Citizen Comments
- XI. Adjournment

A.J.H.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations of interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (817) 788-7041 or FAX (817) 788-7054, or call TDD 1-800-735-2989 for information or assistance.