



CITY OF
HURST ★ TEXAS

Adopt a Park

Parks Division
2003 Precinct Line Road
Hurst, TX 76054
817.788.7220
kweaver@hursttx.gov



City of Hurst Parks Division

Adopt-a-Park

How to Adopt-a-Park

1. An Adopt-a-Park Commitment Form must be completed for each group, and each potential participant must sign a Volunteer Registration and Release Form. Minors under the age of eighteen (18) must have a parent/guardian signature.
2. The forms are available from the Parks Division or may be downloaded from the Parks Division webpage.
3. The first workday needs to be scheduled with the Parks Division. A staff member will give a brief orientation to the group on the first workday.

Things to Know

1. A group/organization must list a contact person. This person is responsible for coordinating workdays with the Parks Division and reporting any issues to staff.
2. A group/organization must list three (3) tentative dates in the year for working in the park. The dates can be any day of the week.
3. A group/organization should list one or more parks it wishes to adopt. The parks available for adoption are listed on the Parks Division webpage or obtained by calling 817.788.7220.

Want to help at multiple parks? Contact us directly for trash clean-ups!

Completed forms may be emailed to kweaver@hursttx.gov dropped off at the City of Hurst Parks Division or mailed to:

Adopt-A-Park
Parks Division
2003 Precinct Line Road
Hurst, TX 76054

City of Hurst Parks Division Adopt-a-Park Volunteer Guidelines

1. A group or organization interested in performing volunteer activities must contact the City's Parks Division and be given permission by the Director, or their designee.
2. The volunteer(s) must sign a liability waiver before they can begin work at the park and submit the waiver to the Parks Division Liaison. Minors under the age of eighteen (18) must have a parent/guardian signature.
3. The volunteer(s) must complete the sign-in sheet before they can begin work for each day they are at the park and submit the form to the Parks Division Liaison.
4. Permitted Volunteer Activities Include:
 - a. Trash and debris cleanup
 - i. Trash bag and debris removal must be scheduled with the Parks Division Liaison*
 - b. Cleaning of pavilion walls, floors and tables
5. Special Approval Required: (Park site visit with Parks Division Liaison required)*
 - a. Drainage channel clean-ups
 - b. Installation of any landscape material
 - c. Modifications of any type
6. Restricted Volunteer Activities
 - a. Removal of existing plants, rocks, or trees
 - b. Tree trimming
 - c. Painting of any kind
 - d. Mowing, weed eating, etc.
 - e. Interfering with wildlife

7. General Requirements:
 - a. Volunteer(s) must park in designated parking spaces and not block others utilizing the park.
 - b. Staging areas and refreshment tables for volunteers can be setup in designated areas. All trash must be disposed of properly.
 - c. Sunscreen and bug/tick spray are recommended
 - d. Note: parks are natural areas and you may encounter any manner of venomous wildlife and/or poisonous vegetation. Protective clothing and closed toed shoes should be worn at all times.

8. The City of Hurst reserves the right to modify the guidelines at any time.

Please direct all questions and documents to the City of Hurst Parks Division:

2003 Precinct Line Road

Hurst, Texas 76054

817-788-7220

www.hursttx.gov/adoptapark

kweaver@hursttx.gov

City of Hurst Parks Division
 Adopt-a-Park Contract of Services

Date: _____

Group Name:	
Group Contact:	
Mailing Address:	
City/State/Zip:	
Phone Number:	
Email Address:	
Park Interested in Adopting:	
Tentative Dates for Volunteering (min. 3):	

Terms and Conditions:

Term: Subject to City's rights to terminate this agreement shall be in full effect until the date of your resignation.

Conditions:

- a. Group shall fulfill three (3) separate days of volunteer services in the area assigned to the participating organization within one (1) calendar year of signing service contract.
- b. The contact person shall report any hazards seen in the assigned area to the Parks Division.
- c. Each participant shall have on file a signed Volunteer Registration and Release of Liability form prior to participating in the Adopt-a-Park program.
- d. The volunteer sign-in sheet shall be filled out at each event and turned into the Parks Division within three (3) business days.

Name of Group/Organization:	
Signature of Contact Person:	
Signature of City Staff:	



Volunteer Liability Release

I, _____, hereby release, indemnify, and hold harmless the City of Hurst, the Volunteers-In-Action program, and the respective officers, directors, employees, agents, contractors, subcontractors, representatives, successors and assigns, and all persons conducting directly or indirectly, the activities surrounding my involvement as a volunteer from any and all claims, rights, demands, actions, causes of action, expenses and damages, which I or my heirs, personal representative, successors, assigns or anyone claiming by, through or under me ever had, now have, or may have against the parties identified above arising from any injury, act or omission relating in the way to my participation as a volunteer.

I understand that I am to receive no payment for services from the City of Hurst. I am not an employee. I will not be entitled to and will not receive Worker's Compensations benefits or other similar payments from the City of Hurst under the law of the State of Texas in the event that I am injured.

I hereby consent that the City of Hurst, in conjunction with the Volunteers-In-Action program, has permission to copyright, publish, use, sell or assign any and all photographic portraits or pictures, television spots, movie films, videotapes, and/or sound records or any part thereof, that they may take or make of me during my work as a volunteer in which I may be included in whole or in part, whether separate from or in conjunction with, illustrative or written manner, story or news item, motion pictures, television or radio spots, or for publicity, advertising or any other lawful purpose whatsoever, in conjunction with my name or in anonymity. I hereby waive any right I may have to inspect and/or approve the finished product or the advertising copy that may be used in connection therewith or the use to which it may be applied.

I hereby waive all claims for compensation of such use or for damages.

I acknowledge that I have read and fully understand the Adopt-A-Park Volunteer Guidelines.

I acknowledge that I have read, fully understand and am voluntarily signing this release without any inducement from any member of the staff.

Signature of Volunteer

Date

Signature of Parent/Guardian (if under 18 years old)

Date