

CITY OF HURST

COUNTY OF TARRANT

STATE OF TEXAS

On the 19th day of June, 2018, at 5:30 p.m., the Library Board of the City of Hurst, Texas, convened in Regular Meeting at the Library, 901 Precinct Line Road, Hurst, Texas, with the following members present:

Ruth Kennedy)	Vice-Chair
Janie Melton-Judy)	Members
Peggy Moore		
Lou Farris		
Gus Nixon		
Margaret Coleman)	Alternate
Allan Heindel)	Deputy City Manager
Kyle Gordon)	Managing Director of Community Services
Jesse Loucks)	Library Director
Teri Smith)	Community Services Administrative Assistant

with the following members absent: Joyce Davis, Betty Whiteside, constituting a quorum, at which time the following business was transacted:

I. Call to Order

Vice-Chair Ruth Kennedy called the meeting to order at 5:40 p.m.

II. Roll Call of Members

Teri Smith conducted the Roll Call of Members.

III. Approval of Minutes

The minutes of the May 15, 2018 regular meeting were reviewed and approved as written.

IV. Librarian’s Report

A. Statistical Report for May: The Library Statistical Report for May was distributed to the Board. Jesse Loucks reviewed the report.

May	
Circulation.....	34,942
Number of Active Patrons.....	29,194
Volunteer Hours.....	229
Door Count.....	12,415
Electronic Usage Sessions.....	5,957
Page Views.....	9,520
Net Revenue	\$ 1,673
Children’s Programming.....	1,057
Adult Programming.....	468

- B. **Program & Events Report for May:** The Program & Events Report for May was distributed to the Board. Jesse Loucks reviewed the report. Pictures of the events were displayed for the Board.
- C. **Upcoming Programs and Events:** The Upcoming Programs and Events report was reviewed by Jesse Loucks. Pictures were displayed for the Board.
- D. **Works in Progress**
 - 1. **Tech Truck Update:** Jesse Loucks stated that the HEB Tech Truck has arrived and is ready for deployment. It will be used at the Library during Summer Reading Club and will be taken to the elementary schools in the Fall as it is rotated to each city.
 - 2. **Parking Lot Improvements:** Allan Heindel explained that the City's Public Works Department has made major improvements to the handicap walkways and worked with the contractor to overlay the entire parking lot. They will paint the stripes for all parking spaces this month. A crosswalk will be added in the near future.
 - 3. **Program Room Stage Lights:** Mr. Heindel informed the Board that Staff is currently working on replacing the Program Room stage lights.
 - 4. **Assisted Listening Devices:** Mr. Heindel explained that the City Hall Council Chambers AV System will be renovated in October or November at which time assisted listening devices will be available for use. These same devices will be available in the Library program rooms and in the Senior Center program rooms.
- E. **Staff Activities**
 - 1. **Employee Update:** Jesse Loucks noted that the new Library Adult Services Manager has been hired. Her name is Robin Swaringen and she previously worked for the City of Dallas Public Library.
 - 2. **Staff Training:** Jesse Loucks stated that Library Staff has recently undergone training by the Hurst Police Department in the event of an emergency situation along with the City's Emergency Action Plan and employment law training with the City Attorney.
- V. **Reports of the Committees**
 - A. **Friends of the Hurst Public Library**
 - 1. **May Revenue Report:** The Board was provided the Friends revenue report for May.

VI. Communications

None at this time.

VII. Unfinished Business

None at this time.

VIII. New Business

None at this time.

IX. Informational Items

- A. BISD Reads Recap:** Jesse Louck informed the Board that the BISD Reads event with Haltom City, Hurst, Richland Hills, North Richland Hills, Watauga and Birdville ISD was held on June 2nd. The Hurst Library Staff had a table at this event where they gave out free books. There were 1,800 in attendance.
- B. HEB Reads! Kickoff Recap:** Mr. Loucks noted that the HEB Reads! program took place on Saturday, May 5th from 10:00 a.m. until 1 p.m. at Pennington Field in Bedford. There were an estimated 4,200 participants and Library Staff gave out 3,000 bags containing coupons and Library information.
- C. Teen Zone Improvements:** Mr. Loucks stated that the new television in the Teen Zone is working well and new casual seating has been added, several computers will also be removed, additional shelving will be installed, and a few chairs will be replaced.
- D. Heritage Village Presents:** Kyle Gordon gave a brief overview of the Heritage Village Presents events including the Summer Kickoff that was held on Thursday, May 31st with 360 in attendance and the Fall events including Salsa y Salsa, Dogtoberfest, and Movie in the Park.
- E. Oral History Project Update:** Jesse Loucks gave an update on the Oral History Project stating that Phase V is currently in the process of video interviews. A display of the process and interviewees was shown to the Board.
- F. Summer Reading Club Update:** Mr. Loucks gave a brief update of the Library's Summer Reading Club stating that flyers advertising Summer Reading Club were distributed at the HEB Reads! event showing this year's Calendar including lunch and other fun activities. There are 295 registrants at the Hurst Library who have read 242,167 minutes so far this Summer.
- G. Holiday Closure:** Allan Heindel reminded the Board that the Library will be closed on Wednesday, July 4th in observance of the Fourth of July holiday.

X. Board Member and Citizen Comments

None at this time.

XI. Adjournment

There being no further business, the meeting was adjourned by Vice-Chair Ruth Kennedy at 6:25 p.m.

APPROVED this the _____ day of _____, 2018.

APPROVED:

ATTEST:

CHAIRMAN

RECORDING SECRETARY