

CITY OF HURST

COUNTY OF TARRANT

STATE OF TEXAS

On the 17th day of July, 2018, at 5:30 p.m., the Library Board of the City of Hurst, Texas, convened in Regular Meeting at the Library, 901 Precinct Line Road, Hurst, Texas, with the following members present:

- Betty Whiteside) Chair
- Ruth Kennedy) Vice-Chair
- Janie Melton-Judy) Members
- Lou Farris
- Gus Nixon
- Margaret Coleman) Alternate

- Allan Heindel) Deputy City Manager
- Kyle Gordon) Managing Director of Community Services
- Jesse Loucks) Library Director
- Teri Smith) Community Services Administrative Assistant

with the following members absent: Peggy Moore, constituting a quorum, at which time the following business was transacted:

I. Call to Order

Chair Betty Whiteside called the meeting to order at 5:30 p.m.

II. Roll Call of Members

Teri Smith conducted the Roll Call of Members.

III. Approval of Minutes

The minutes of the June 19, 2018 regular meeting were reviewed and approved as written.

IV. Librarian’s Report

A. Statistical Report for June: The Library Statistical Report for June was distributed to the Board. Jesse Loucks reviewed the report.

<u>June</u>	
Circulation.....	39,652
Number of Active Patrons.....	29,859
Volunteer Hours.....	399
Door Count.....	15,070
Electronic Usage Sessions.....	6,818
Page Views.....	11,792
Net Revenue	\$ 2,234
Children’s Programming.....	3,102
Adult Programming.....	1,069

B. Program & Events Report for June: The Program & Events Report for June was distributed to the Board. Jesse Loucks reviewed the report. Pictures of the events were displayed.

C. Upcoming Programs and Events: The Upcoming Programs and Events report was reviewed by Jesse Loucks. Pictures were displayed for the Board.

D. Works in Progress

1. **Tech Truck Update:** Jesse Loucks stated that the HEB Tech Truck is getting ready to roll out starting in Bedford and should be ready for deployment in Hurst next month.

2. **Parking Lot Improvements:** Allan Heindel explained that the City's Public Works Department has worked with the contractor to overlay and stripe the entire parking lot. Improvements to the handicap ramps to meet ADA requirements will occur in the near future.

3. **Program Room Stage Lights Update:** Mr. Heindel informed the Board that Staff has worked with Ford AV to replace the Program Room stage lights that are now working very well.

4. **Teen Zone Improvements:** Jesse Loucks informed the Board of the improvements to the Library's Teen Zone including a new television, X-Box, and a modular sofa. He also noted that the Friends of the Hurst Public Library have approved new chairs in their FY 18-19 budget.

E. Staff Activities

1. **Staff Training:** Mr. Loucks stated that the new Circulation Manager, Robin Swaringen, is teaching a new shelving technique for new staff to improve their accuracy.

V. Reports of the Committees

A. Friends of the Hurst Public Library

1. **June Revenue Report:** The Board was provided the Friends revenue report for June.

2. **2018-19 Budget Update:** Allan Heindel gave a brief overview of the 2018-19 Budget.

VI. Communications

None at this time.

VII. Unfinished Business

None at this time.

VIII. New Business

None at this time.

IX. Informational Items

- A. 2018 Hurst Stars & Stripes Recap:** Allan Heindel reported that the 17th Annual Hurst Stars & Stripes event took place on Wednesday, July 4th, at Hurst Community Park. The event hosted a new band, *Blue Water Highway* along with *Infinite Journey* and *Emerald City*. There were an estimated 32,000 attendees. Several positive social media comments were displayed for the Board.
- B. 2018-19 Budget Update:** Mr. Heindel gave a brief overview of the budget process and a summary of the 2018-19 budget. He noted that the restroom renovations were approved in this year's budget and should begin soon.
- C. Oral History Project Update:** Jesse Loucks gave an update on the Oral History Project stating that Phase V is currently in process with 8 candidates scheduled for interviews. A display of the process and interviewees was shown to the Board.
- D. Summer Reading Club Update:** Mr. Loucks gave an update of the Library's Summer Reading Club program stating that there are over 1,500 participants this year.
- E. Dallas Zoo Recap:** Mr. Loucks reported that the ever popular Dallas Zoo event took place on Wednesday, June 13th at 12:45 and again at 2:00 p.m. had a variety of animals for the participants to observe and touch including an owl, lizard, alligator, flamingo, anteater, etc. There were approximately 700 in attendance.
- F. Police Activities League Summer Camp:** Mr. Loucks gave an update of the PALS Camp activities that included games, lunch and a movie for the 70 participants.

X. Board Member and Citizen Comments

None at this time.

XI. Adjournment

There being no further business, the meeting was adjourned by Chair Betty Whiteside at 6:15 p.m.

APPROVED this the _____ day of _____, 2018.

APPROVED:

ATTEST:

CHAIRMAN

RECORDING SECRETARY