

December 12, 2018

TO: Library Board Members

FROM: Allan Heindel, Deputy City Manager

SUBJECT: Library Board Agenda

The Library Board will meet on **Tuesday, December 18, 2018 at 5:30 p.m.** in the **Library Conference Room**. Please notify the Library (817-788-7305) as soon as possible if you are unable to attend.

- I. Call to Order
- II. Roll Call of Members
- III. Approval of Minutes of the October 16, 2018 meeting
- IV. Librarian's Report
  - A. Statistical Reports for October and November
  - B. Program/Events Reports for October and November
  - C. Upcoming Programs and Events
  - D. Works in Progress
    1. Teen Zone Improvements
    2. Public Restroom Alcove Improvement
    3. Bookdrop Printer Update
    4. Front Door Update
    5. RecTrac Update
  - E. Staff Activities
    1. Employee Update
    2. Committee Activities
- V. Reports of the Committees
  - A. Friends of Hurst Public Library
    1. October and November Revenue Reports

- VI. Communications
  - A. Cards, Letters and Comments
- VII. Unfinished Business
- VIII. New Business
- IX. Informational Items
  - A. Crafts for a Cause Overview
  - B. Creative Bug Craft Database
  - C. Emergency Action Plan Response
  - D. Holiday Decoration Update
  - E. Oral History Project Update
  - F. Heritage Village Presents
  - G. Holiday Closure
- X. Board Member and Citizen Comments
- XI. Adjournment

A.J.H.

<p>This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations of interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (817) 788-7041 or FAX (817) 788-7054, or call TDD 1-800-735-2989 for information or assistance.</p>
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