

CITY OF HURST

COUNTY OF TARRANT

STATE OF TEXAS

On the 19th day of March 2019, at 5:30 p.m., the Library Board of the City of Hurst, Texas, convened in Regular Meeting at the Library, 901 Precinct Line Road, Hurst, Texas, with the following members present:

Betty Whiteside)	Chair
Janie Melton-Judy)	Members
Peggy Moore		
Gus Nixon		
Margaret Coleman		
Linda Dibley		
Julie Granquist)	Alternate
Kyle Gordon)	Managing Director of Community Services
Jesse Loucks)	Library Director
Teri Smith)	Community Services Administrative Assistant
Hannah Titony)	Library Administrative Assistant

with the following members absent: Ruth Kennedy, constituting a quorum, at which time the following business was transacted:

I. Call to Order

Chair Betty Whiteside called the meeting to order at 5:30 p.m.

II. Roll Call of Members

Teri Smith conducted the Roll Call of Members.

III. Approval of Minutes

The minutes of the February 19, 2019 regular meeting were reviewed and approved as written.

IV. Librarian’s Report

A. Statistical Report for February: The Library Statistical Report for February was distributed to the Board. Jesse Loucks reviewed the report.

February	
Circulation.....	33,071
Number of Active Patrons.....	32,150
Volunteer Hours.....	233
Door Count.....	10,753
Electronic Usage Sessions.....	5,644
Page Views.....	6,245
Net Revenue	\$ 1,415
Children's Programming.....	943
Adult Programming.....	414

B. Program & Events Report for February: The Program & Events Report for February was distributed to the Board. Jesse Loucks reviewed the report. Pictures of the events were displayed.

C. Upcoming Programs and Events: The Upcoming Programs and Events report was reviewed by Jesse Loucks. Pictures were displayed for the Board.

D. Works in Progress

1. **Teen Materials Update:** Vanessa Patchen explained that Library Staff organized books in the Adult Non-fiction section and added them to the Teen Non-fiction collection.

2. **New Audio Book Display:** Jesse Loucks informed the Board of the new audio book display that has been added to the main center isle of the Library in an effort to promote the new audio books as they come into the Library's collection.

E. Staff Activities

1. **Town Hall Forum:** Kyle Gordon informed the Board that on February 28th the City of Hurst held our Town Hall Forum where the new City logo was introduced and Betty Whiteside helped with this event. There were approximately 200 in attendance.

2. **Tall Texan Selection Committee:** Vanessa Patchen stated that the Library's Adult Services Manager, Robin Swaringen, was chosen to participate in the Tall Texan Selection Committee. The Tall Texan Committee is a development program that helps groom the next level of library leaders in the State of Texas.

3. **RecTrac Training:** Ms. Patchen explained that the City Staff had a recent upgrade in the RecTrac System that is used by the Library to book room reservations. This was a great benefit to Library Staff who were cross-trained to use the system for internal and external reservation requests.

4. **Personnel Update:** Kyle Gordon reminded the Board of Allan Heindel's Retirement Reception on April 2nd from 3:00 to 5:00 p.m. at the Hurst Conference Center.

V. Reports of the Committees

A. Friends of the Hurst Public Library

1. **February Revenue Report:** The Friends revenue report for February was provided for the Board.

2. **Square Point of Sale System:** Mr. Loucks gave an update of the Square Point of Sale System that was purchased by the Friends. This system allows the Library to accept credit card payments.

VI. Communications

- A. Miscellaneous Comments:** Jesse Loucks informed the Board of positive comments from Library Patrons including a few books that were returned to the Library after years of being misplaced and a gift basket delivered from a Hurst church in appreciation of the Hurst Library services.

VII. Unfinished Business

None at this time.

VIII. New Business

None at this time.

IX. Informational Items

- A. Outreach Initiatives:** Vanessa Patchen gave a brief overview of the outreach programs that the Library Staff performs including partnerships with the Senior Center for Heritage Village Presents events, the Recreation Center for the Kids All-American Fishing Derby and Family Campout. In February, the Library participated in the HEB and BISD events where Library Staff was able to provide over 400 people with information about the Library resources, services and programs.
- B. 2018 TMLDA Award:** Rosalyn Reyna-Rodriguez stated that the Library has received the TMLDA award every year since 2005. This award is given to Libraries that demonstrate consistent excellence and outstanding contributions to public library services within their community.
- C. Texas State Library Annual Report:** Mr. Loucks informed the Board that the Library is required to acquire accreditation from the State of Texas in order to be eligible for grants. He noted that he has completed the State Library Annual Report and presented it to Chair, Betty Whiteside, for her signature.
- D. MasterWorks Program Update:** Bryce Francis gave an overview of the MasterWorks Program that is funded by the City's Hotel/Motel Fund in cooperation with the Arts Council Northeast. The Library offers twelve Thursday evening performances and two noontime series, and three events that take place at Heritage Village including the Grand Family Picnic, Dogtoberfest, and Salsa y Salsa.
- E. Heritage Village Presents:** Kyle Gordon gave an update of the Grand Family Picnic on March 13th that was held at the Senior Activities Center, due to inclement weather, with 900 in attendance. He gave an overview of the Concert in the Park event on April 26th at 7:00 p.m., and Summer Kickoff on May 30th at 6:00 p.m.

- F. **HEB and BISD Reads Program Update:** Jesse Loucks informed the Board of the HEB Reads Kickoff on May 4th at Pennington Field and the BISD Reads event on June 1st at the Birdville Fine Arts Athletic Complex.
- G. **Upcoming Board Meeting:** Kyle Gordon informed the Board that the April 16th Board Meeting will be substituted for the Boards and Commissions Banquet on April 8th. The next regularly scheduled Board Meeting will be May 21st.

X. Board Member and Citizen Comments

None at this time.

XI. Adjournment

There being no further business, the meeting was adjourned by Chair Betty Whiteside at 6:20 p.m.

APPROVED this the _____ day of _____, 2019.

APPROVED:

ATTEST:

CHAIR

RECORDING SECRETARY