

CITY OF HURST

COUNTY OF TARRANT

STATE OF TEXAS

On the 24th day of January, 2019, at 5:00 p.m., the Historical Landmark Preservation Committee of the City of Hurst, Texas, convened in Regular Meeting at the Library, 901 Precinct Line Road, Hurst, Texas, with the following members present:

Billye Runnels-Jones)	Chair
Janice Pyles-Trostle)	Members
Steve Johnson		
Carol Cole		
Marsha Camarata		
Heather Buen		
Dallas Snow		
Leah Chance)	Alternates
Mary Wismann		
Betty Whiteside)	Ad Hoc
Larry Kitchens)	Councilmember
Kyle Gordon)	Managing Director of Community Services
Jesse Loucks)	Library Director
Hannah Titony)	Library Assistant - Administration

constituting a quorum, at which time the following business was transacted:

I. Call to Order

Billye Runnels-Jones called the meeting to order at 5:01 p.m.

II. Roll Call of Members

Hannah Titony conducted the Roll Call of Members.

III. Approval of Minutes

The minutes of the October 25th, 2018 regular meeting were reviewed and approved as written.

At the request of Staff the following item was moved to the top of the Agenda.

VIII. Informational Items

A. Parker Cemetery Project Update: Kyle Gordon updated the Committee on the Parker Cemetery Project. He reviewed the items discussed at the October meeting which included: four trees identified for removal; the proposed plan for the fence layout, stone benches, decomposed granite walkway; the archway design; the possibility of extending the wrought iron fence along Cardinal drive; and the use of pavers as an alternative to decomposed granite.

Kim Davis from Davis & Davis, Inc. presented the updated design plan for Parker Cemetery.

The Committee recommended proceeding with the following: the service entrance as presented; the wrought iron fence replaces the existing chain link fence along the west property line; the iris flowers along the west property line are to be transplanted and replanted in the same area after the new fence is installed; the Cardinal drive entrance to be completed as presented; the concrete paver color to be a light brown or tan to match the natural surroundings; the gate lock to be a tumbler style lock; and a new location will be selected for one of the existing historical markers.

Mr. Davis requested that the Committee approve the final wording for the archway. Janice Pyles-Trostle made a motion for the archway to read Post Oak & Parker Cemeteries. Heather Buen seconded the motion.

Ayes: Runnels-Jones, Pyles-Trostle, Johnson, Cole, Camarata, Buen, Snow.

Noes: None.

IV. Works in Progress

- A. **Texas Historical Cemetery Designation Update:** Mr. Gordon reminded the Committee that the archeologist will submit the application for the designation along with the Antiquities Permit once the fence project begins.
- B. **Daughters of the American Revolution Service Project Update:** Once the weather improves, the DAR plans to conduct site visits to Parker Cemetery to assist with their research on the history of the deceased. Their goal is to complete write-ups of each individual, photograph the headstone remains, determine the location of all the graves, and compile the project research into one document.
- C. **Historical Landmark Significance Recognition Proposal:** Mr. Gordon reminded the Committee that at the August meeting, the Committee decided that the Historical Landmark Significance Recognition would be an honorary designation that would include a City Council Proclamation and a Dedication Plaque for the property owner to display.

A Subcommittee will be formed to review the pending proposals for the Hurst Belaire Theater, the West Hurst Elementary School, as well as five other potential Hurst properties. The Subcommittee will contact property owners, complete and finalize the applications, and present the official City Council Proclamation to the property owner.

The following Committee members volunteered for the Subcommittee: Heather Buen, Janice Pyles-Trostle, Mary Wismann, and Carol Cole.

- D. **Historical Photo Exhibition:** Due to limited Staff resources, this project is delayed until the fence project is complete.

V. **Communications**

None at this time.

VI. **Unfinished Business**

- A. **Election of Vice Chair:** Betty Whiteside nominated Dallas Snow for the position of Vice Chair. Janice Pyles-Trostle seconded the motion.

Ayes: Runnels-Jones, Pyles-Trostle, Johnson, Cole, Camarata, Buen, Snow.

Noes: None.

VII. **New Business**

None at this time.

VIII. **Informational Items**

- A. **Parker Cemetery Project Update:** This item was moved to the top of the Agenda.

- B. **Hurst History Project Video Approval:** Jesse Loucks presented the oral history video of Anna Holzer. The Committee approved.

- C. **Phase V Candidate Update:** Mr. Loucks displayed the Oral History timeline and informed the Committee that all Phase IV videos have been viewed and approved by the Committee and Phase V has just completed filming.

Mr. Loucks also requested that the Committee come prepared with eight nominees for Phase VI at the April meeting. Janice Pyles-Trostle suggested John Bobo.

IX. **Other Business**

- A. **Meeting Agenda Item Discussion:** The Committee will place Larry and Carolyn Kitchens on the April meeting agenda to present the results of their Hurst history research.

X. **Board Member and Citizen Comments**

None at this time.

XI. Adjournment

There being no further business, the meeting was adjourned by Chair Billye Runnels-Jones at 7:23 p.m.

APPROVED this the _____ day of _____, 2019.

APPROVED:

ATTEST:

CHAIR

RECORDING SECRETARY