

CITY OF HURST  
COUNTY OF TARRANT  
STATE OF TEXAS

On the 18<sup>th</sup> day of June 2019, at 5:30 p.m., the Library Board of the City of Hurst, Texas, convened in Regular Meeting at the Library, 901 Precinct Line Road, Hurst, Texas, with the following members present:

Betty Whiteside	)	Chair
Ruth Kennedy	)	Vice-Chair
Janie Melton-Judy	)	Members
Gus Nixon		
Margaret Coleman		
Linda Dibley		
Julie Granquist	)	Alternate
Kyle Gordon	)	Executive Director of Community Services
Jesse Loucks	)	Library Director
Vanessa Patchen	)	Assistant Library Director
Teri Smith	)	Community Services Administrative Assistant
Hannah Titony	)	Library Assistant II

with the following members absent: Peggy Moore, constituting a quorum, at which time the following business was transacted:

**I. Call to Order**

Chair Betty Whiteside called the meeting to order at 5:30 p.m.

**II. Roll Call of Members**

Teri Smith conducted the Roll Call of Members.

**III. Approval of Minutes**

The minutes of the May 21, 2019 regular meeting were reviewed and approved as written.

**IV. Librarian's Report**

**A. Statistical Report for May:** The Library Statistical Report for May was distributed to the Board. Jesse Loucks reviewed the report.

<b>May</b>	
Circulation.....	34,153
Number of Active Patrons.....	29,872
Volunteer Hours.....	194
Door Count.....	11,414
Electronic Usage Sessions.....	6,045
Page Views.....	8,790
Net Revenue .....	\$ 1,583
Children's Programming.....	977
Adult Programming.....	475

**B. Program & Events Report for May:** The Program & Events Report for May was distributed to the Board. Jesse Loucks reviewed the report. Pictures of the events were displayed.

**C. Upcoming Programs and Events:** The Upcoming Programs and Events report was reviewed by Jesse Loucks. Pictures were displayed for the Board.

**D. Works in Progress**

**1. Parking Lot Improvements:** Kyle Gordon gave a brief overview of the Library parking lot improvements including the parking lot overlay that occurred last summer, the ADA accessible sidewalk, crosswalk and yellow crosswalk signage.

**2. Office Equipment Replacement:** Jesse Loucks informed the Board that after over 12 years of use by Library Staff, the main copier was in need of replacement. The copier has been replaced with a new copier with updated features.

**E. Staff Activities**

**1. Advocacy Team Activities:** Vanessa Patchen explained the recent activity of the Advocacy Team. The Advocacy Core Team created content for training employees on The Hurst Way and the Advocacy Project Team is currently conducting the training for all employees. A video regarding the City of Hurst Code of Ideals was presented to the Board.

**2. Community Outreach:** Hannah Titony informed the Board that Bryce Francis and Miranda Hawkins visit Jack Binion Elementary School each week to provide a themed story time and STEM activity for the BISD Aspire program.

**3. Texas Parks and Wildlife Training:** Vanessa Patchen reported that the Library partners with Texas Parks and Wildlife to allow Library patrons access to fishing gear. Library assistant, Michele Haynes, attended the Texas Parks and Wildlife Department's Angler Instructors Workshop and received her Certificate of Training in an effort to become more knowledgeable in the field of fishing and repairing the Library's fishing equipment.

**V. Reports of the Committees**

**A. Friends of the Hurst Public Library**

**1. May Revenue Report:** The Friends revenue report for May was provided for the Board.

**VI. Communications**

- A. Community Comments:** Jesse Loucks noted several comments and positive feedback from Library patrons regarding Staff helpfulness and Library Programs.

**VII. Unfinished Business**

None at this time.

**VIII. New Business**

- A. Room Rental Policy Update:** Mr. Loucks reviewed the Library Room Rental Policy with the Board and recommended reverting back to the 2008 Room Rental Policy. This would remove the section referring to “no hourly rental fee will be charged to 501C3 non-profit organizations”.

Gus Nixon made a motion to remove the section of the Room Rental Policy referring to “no hourly rental fee will be charged to 501C3 non-profit organizations”.

Linda Dibley seconded the motion and the vote in favor was unanimous.

**IX. Informational Items**

- A. 2019 Summer Reading Club Update:** Vanessa Patchen gave an update on the 2019 Summer Reading Club program stating that 992 kids, 216 teens, and 709 adults have registered and they have read 1,087,296 minutes so far.
- B. Heritage Village Presents:** Hannah Titony, Library Assistant, reported that the Summer Kickoff event was held on May 30<sup>th</sup> with an estimated 300 attendees. She noted that the Fall events include Salsa-y-Salsa on September 5<sup>th</sup>, Dogtoberfest on October 3<sup>rd</sup>, and Movie in the Park on November 1<sup>st</sup>.
- C. BISD Reads Kickoff Event Recap:** Ms. Titony gave a recap of the BISD Reads event that occurred on Saturday, June 1<sup>st</sup> with 1,500 in attendance. The event included numerous activities and treats, library card sign up, and a free book for everyone who attended.
- D. Think Tank Events:** Jesse Loucks gave a brief overview of the Think Tank outreach events that occurred at River Trails Elementary School and Richland Hills Public Library with over 100 attendees at each event.
- E. Police Activities League Summer Camp:** Mr. Loucks informed the Board of the PALS Camp where the Police Activities League brought their camp participants to the Library where they enjoyed a movie, lunch, and a variety of activities. There were 40 kids who participated in the program this year.

**F. Holiday Closure:** Kyle Gordon informed the Board that the Library will be closed on Thursday, July 4th in observance of the July 4<sup>th</sup> holiday.

**X. Board Member and Citizen Comments**

None at this time.

**XI. Adjournment**

There being no further business, the meeting was adjourned by Chair Betty Whiteside at 6:25 p.m.

APPROVED this the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

APPROVED:

ATTEST:

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
RECORDING SECRETARY