

CITY OF HURST

COUNTY OF TARRANT

STATE OF TEXAS

On the 24<sup>th</sup> day of October, 2019, at 5:00 p.m., the Community Arts and Historic Landmark Preservation Committee of the City of Hurst, Texas, convened in Regular Meeting at the Library, 901 Precinct Line Road, Hurst, Texas, with the following members present:

Billye Runnels-Jones	)	Chair
Janice Pyles-Trostle	)	Members
Leah Chance		
Dallas Snow		
Shirley Farrell	)	Alternates
Cyndi Evans		
Kyle Gordon	)	Executive Director of Community Services
Hannah Titony	)	Community Services Management Assistant

with the following members absent: Carol Cole, Mary Wismann, and Anne Stimmel, constituting a quorum, at which time the following business was transacted:

**I. Call to Order**

Billye Runnels-Jones called the meeting to order at 5:01 p.m.

**II. Roll Call of Members**

Hannah Titony conducted the Roll Call of Members.

**III. Approval of Minutes**

The minutes of the July 25<sup>th</sup> regular meeting were reviewed and approved as written.

**IV. Works in Progress**

None at this time.

**V. Communications**

None at this time.

**VI. Unfinished Business**

None at this time.

**VII. New Business**

**A. Post Oak – Parker Cemetery Project Update:** Kyle Gordon recapped the finalized recommendations made by the Committee at the July meeting. The final project plan includes installing a six-foot wrought iron fence with stone columns along the remaining perimeter of the property; installing locking

wrought iron gates for the service and pedestrian entrances; a metal archway with the full name "Post Oak – Parker Cemetery" above the pedestrian entrance; an ADA compliant walkway and enhanced stone entrance from Cardinal Drive; and embedding the Historic Texas Cemetery Medallion into a stone column by the entrance. Photos were displayed for the Committee.

Mr. Gordon reviewed the budget and project timeline and indicated that with the recommendation from the Committee, this project would be presented to Council next month for their approval. If approved, construction would begin in late January 2020.

Janice Pyles-Trostle made a motion to approve the Post Oak – Parker Cemetery Fence Project as presented. Dallas Snow seconded the motion.

Ayes: Runnels-Jones, Pyles-Trostle, Chance, Snow, Farrell, Evans.  
Noes: None.

## VIII. Informational Items

- A. Committee Missions Update:** Kyle Gordon announced that the Committee has been assigned a broader scope and mission and are now charged with advising the City Council on desirable arts and related activities in the community. The Committee's new name is Community Arts and Historic Landmark Preservation Committee and they will steer future initiatives such as the Utility Box Wrap program which was identified by the Neighborhood and Community Advisory Committee as a top priority. The Community Arts and Historic Landmark Preservation Committee will look to implement the program by creating rules and regulations and a call for artists. Funds for the creation of six utility boxes have been identified in the FY2019-2020 budget.

Tentatively, the City will hold a stakeholders meeting in early 2020 with the Neighborhood and Community Advisory Committee and the Community Arts and Historic Landmark Preservation Committee to establish further details regarding the Utility Box Wrap Program.

Mr. Gordon also announced that the Belaire Plaza has been named Hurst's Creative Zone. This is the home of the Artisan Theater and non-profit, Central Arts. Belaire Plaza has been the location of a Pop Up Event Series sponsored by the City of Hurst to attract people, commerce, and culture. In the future, the Committee will partner with area businesses and non-profits to produce community art projects to be showcased in the plaza. Staff will bring updates to the Committee and explain how their role will play into these projects.

- B. Texas Historical Cemetery Designation Update:** Kyle Gordon reminded the Committee that it is within the archeologist's duties to complete the designation application along with the Antiquities Permit once the fence project begins. As of October 16<sup>th</sup>, the Archeologist has applied for designation and received a confirmation of the receipt on October 21<sup>st</sup>. The official response from the State

is expected during the first quarter of 2020. Once that is received, a medallion will then be added to the stone column at the entrance of the cemetery.

Mr. Gordon also mentioned that there are currently two historical markers on the site and these will need to be updated in the future.

- C. Historical Landmark Significance Recognition Program Update:** Hannah Titony reviewed the program's criterion for designation and gave an update on the Subcommittee's progress. Currently there are two pending proposals: West Hurst Elementary and Pipeline Church. Numerous attempts of contact have been made with each of the current proposals of the program.

Ms. Titony stated that Committee member, Mary Wismann, has communicated that West Hurst Elementary has submitted part of the application and she is currently working with HEBISD to complete the remainder of their application.

City Staff recommends Pipeline Church be added to the list of properties that will be revisited in 2022.

- D. Hurst History Project Video Update:** Kyle Gordon reviewed Phases I – IV of this project. The names of Hurst figures who have previously participated in the Oral History videos were shown to the Committee. Mr. Gordon reminded the Committee that the project is currently in Phase V with four completed videos and four still in the editing process.

Mr. Gordon presented the Oral History Video of Glen Whitley. The Committee approved the video.

Phase VI candidates were presented to the Committee. Mr. Gordon reminded the Committee that it is best practice to have additional names for this upcoming phase to ensure eight candidates are willing to participate in the project. Additional names can be given to Staff as Phase VI begins.

**IX. Other Business**

- A. Upcoming Dates:** Mr. Gordon announced the Boards and Commissions Orientation will be Monday, October 28<sup>th</sup> at 6 p.m. at the Hurst Conference Center and the next Committee meeting date will be Thursday, January 23<sup>rd</sup> at 5:00 p.m.

**X. Board Member and Citizen Comments**

None at this time.

**XI. Adjournment**

There being no further business, the meeting was adjourned by Chair Billye Runnels-Jones at 6:41 p.m.

APPROVED this the \_\_\_\_\_ day of \_\_\_\_\_, 2020.

APPROVED:

ATTEST:

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
RECORDING SECRETARY