

**HURST MUNICIPAL COURT REQUEST FOR EXTENSION TO PAY/ REQUEST FOR  
COMMUNITY SERVICE AND/OR REDUCTION IN MONTHLY PAYMENT  
(Deferred Disposition Cases ONLY)**

Date: \_\_\_\_\_ Clerk Accepting Request: \_\_\_\_\_

Name: \_\_\_\_\_ Citation No. \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone Number(s): \_\_\_\_\_ Email: \_\_\_\_\_

**TO BE CONSIDERED BY THE JUDGE, THIS FORM:**

- MUST be submitted on or before your deadline to pay or submit community service (“CS”);
- MUST include copies of your medical records verifying the reason for your request if your request is based on a health or medical issue;
- MUST include a copy of your CS card showing how many hours of CS you have completed as of the date of this request if you are requesting an extension to submit CS;
- MUST include completed CS/Reduction in Payment Application if you are requesting that your payment plan be changed to CS or a reduction in your monthly payment amount; and
- MUST be filled out completely and legibly.

I request: \_\_\_\_\_ an extension of my payment deadline/payment date to \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_ a reduction in my monthly payment amount to \$\_\_\_\_\_.

\_\_\_\_\_ an extension of time to complete my community service (CS) to \_\_\_\_\_, 20\_\_\_\_.

I have completed \_\_\_\_\_ hours of CS and a copy of my CS card reflecting such is attached.

\_\_\_\_\_ to change my payment plan to community service because I am now indigent.

State specifically how your circumstances have changed since the disposition of your case and the reason for this request:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- Employed at \_\_\_\_\_ with income of \$\_\_\_\_\_ per week       Unemployed  
 Spouse/Partner with income of \$\_\_\_\_\_ per week       No spouse/partner  
Number of other adults living in home \_\_\_\_\_      Number of children < 18 in home/paying child support for: \_\_\_\_\_  
Total amount of all checking, savings, retirement accounts and cash: \$ \_\_\_\_\_  
Other Monthly Income from disability, social security, unemployment, retirement, family, etc. \$ \_\_\_\_\_

**JUDGE’S RULING:**       **Not considered because request does not comply with requirements above**

- Defendant’s deferred disposition is extended to: \_\_\_\_\_, 20\_\_\_\_\_.
- The request for extension to pay is:       Denied       Granted to \_\_\_\_\_, 20\_\_\_\_\_.
- The request for reduction in monthly payment is:  Denied       Granted to \$\_\_\_\_\_/month beginning on \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_.
- The request for extension to complete CS is:       Denied       Granted to \_\_\_\_\_, 20\_\_\_\_\_.
- The request for change payment plan to CS is:       Denied as Defendant is not indigent       Granted. Defendant is found to be indigent and is ordered to complete \_\_\_\_\_ hours of CS and provide written proof to the Court on or before \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ in lieu of paying the fine and costs, attend the orientation and obey all rules regarding performing community service as set forth in the accompanying CS Order.
- \_\_\_\_\_

\_\_\_\_\_  
Judge Presiding

Date: \_\_\_\_\_