

CITY OF HURST
COUNTY OF TARRANT
STATE OF TEXAS

On the 16th day of July 2019, at 5:30 p.m., the Library Board of the City of Hurst, Texas, convened in Regular Meeting at the Library, 901 Precinct Line Road, Hurst, Texas, with the following members present:

Betty Whiteside)	Chair
Ruth Kennedy)	Vice-Chair
Janie Melton-Judy)	Members
Peggy Moore		
Gus Nixon		
Margaret Coleman		
Linda Dibley		
Julie Granquist)	Alternate
Kyle Gordon)	Executive Director of Community Services
Jesse Loucks)	Library Director
Vanessa Patchen)	Assistant Library Director
Teri Smith)	Community Services Administrative Assistant
Hannah Titony)	Library Assistant II
Bryce Francis)	Programming and Outreach Librarian

with the following members absent: none, constituting a quorum, at which time the following business was transacted:

I. Call to Order

Chair Betty Whiteside called the meeting to order at 5:30 p.m.

II. Roll Call of Members

Teri Smith conducted the Roll Call of Members.

III. Approval of Minutes

The minutes of the June 18, 2019 regular meeting were reviewed and approved as written.

At the request of Staff, the following item was moved to the top of the Agenda.

IX. Informational Items

- A. Fall Adult Programming Preview:** Programming and Outreach Librarian, Bryce Francis, gave a brief overview of the Adult Programs for the Fall including the Trivia Showdown on Thursday, August 8th, a series of programs by Linda Williams on how to start a new small business on Tuesdays, September through November, Sing-Along Cinema on September 7th and December 7th, MasterWorks Concerts on August 22nd, September 26th, and October 10th, Library Showcase (Harry Potter Theme) on October 10th, and Crafts for a Cause on November 14th and December 12th.

IV. Librarian's Report

- A. Statistical Report for June:** The Library Statistical Report for June was distributed to the Board. Jesse Loucks reviewed the report.

June

Circulation.....	37,843
Number of Active Patrons.....	30,456
Volunteer Hours.....	297
Door Count.....	14,442
Electronic Usage Sessions.....	6,414
Page Views.....	9,984
Net Revenue	\$ 1,746
Children's Programming.....	2,566
Adult Programming.....	1,099

- B. Program & Events Report for June:** The Program & Events Report for June was distributed to the Board. Jesse Loucks reviewed the report. Pictures of the events were displayed.

- C. Upcoming Programs and Events:** Mr. Loucks reviewed The Upcoming Programs and Events report. Pictures were displayed for the Board.

D. Works in Progress

- 1. Program Room A/V Repairs:** Jesse Loucks informed the Board that the audio/video system in the Program Room has been used extensively over the years and was in need of repair. The system has been repaired and is working well.
- 2. Wayfinding Signage:** Vanessa Patchen stated that the City is in the process of purchasing wayfinding signs for the Library to enable Library Patrons to easily find specific areas of the Library.
- 3. Uninterrupted Power Supply System Repairs:** Jesse Loucks noted that the Library's backup power supply system batteries were in need of replacement. The batteries have been replaced and the system is operating normally.

E. Staff Activities

- 1. HEB Reads! Lunch and Learn:** Vanessa Patchen reported that Library Staff hosts the HEB Reads! Lunch and Learn every Thursday during the Summer and have served over 200 students.

V. Reports of the Committees

A. Friends of the Hurst Public Library

- 1. June Revenue Report:** The Friends revenue report for June was provided for the Board.
- 2. 2019-2020 Budget Update:** Jesse Loucks reviewed the Friends 2019-2020 budget summary.

VI. Communications

- A. **Community Comments:** Vanessa Patchen noted several comments and positive feedback on social media from Library patrons regarding Staff helpfulness and Library Programs.

VII. Unfinished Business

None at this time.

VIII. New Business

None at this time.

IX. Informational Items

- A. **Fall Adult Programming Preview:** This item was moved to the top of the Agenda.
- B. **2019-2020 Budget Update:** Kyle Gordon gave a brief overview of the City’s budget process and a summary of the proposed FY 2019-2020 Library Budget.
- C. **2019 Hurst Stars and Stripes Recap:** Mr. Gordon gave a recap of the 18th Annual Hurst Stars and Stripes event that included three bands, a children’s area, petting zoo, inflatables, food trucks and a 25 minute fireworks show. There were approximately 37,000 people in attendance.
- D. **Oral History Project Update:** Hannah Titony gave an update on the Oral History Project, explaining that eight videos have been completed for Phase V. These videos will be presented to the Historical Landmark Preservation Committee prior to posting on the City’s Website.
- E. **Dallas Zoo Recap:** Jesse Loucks gave a recap of the Dallas Zoo events that occurred on June 19th. The programs included a porcupine, tortoise, sloth, penguin, birds, and snakes. Interesting information about each animal was presented.

X. Board Member and Citizen Comments

Betty Whiteside asked about statistics on books checked out by children. Vanessa Patchen stated that Staff will have that information at the next Board Meeting.

XI. Adjournment

There being no further business, the meeting was adjourned by Chair, Betty Whiteside at 6:25 p.m.

APPROVED this the _____ day of _____, 2019.

APPROVED:

ATTEST:

CHAIR

RECORDING SECRETARY