

On the 17th day of September 2019, at 5:30 p.m., the Library Board of the City of Hurst, Texas, convened in Regular Meeting at the Library, 901 Precinct Line Road, Hurst, Texas, with the following members present:

Betty Whiteside)	Chair
Ruth Kennedy)	Vice-Chair
Peggy Moore)	Members
Janie Melton-Judy)	
Gus Nixon)	
Julie Granquist)	Alternate
Kyle Gordon)	Executive Director of Community Services
Jesse Loucks)	Library Director
Vanessa Patchen)	Assistant Library Director
Hannah Titony)	Community Services Management Assistant
Teri Smith)	Community Services Administrative Assistant

with the following members absent: Margaret Coleman and Linda Dibley, constituting a quorum, at which time the following business was transacted:

I. Call to Order

Chair Betty Whiteside called the meeting to order at 5:30 p.m.

II. Roll Call of Members

Teri Smith conducted the Roll Call of Members.

III. Approval of Minutes

The minutes of the August 20, 2019 regular meeting were reviewed and approved as written.

At the request of Staff, the following item was moved to the top of the Agenda.

IX. Informational Items

A. Foreign Language Collection Update: Robin Swaringen informed the Board that, over the last year, Library Staff has been working on maximizing space and focusing on demand. The foreign language section has been relocated so it can continue to be refreshed and expanded as needed to meet the demand.

IV. Librarian's Report

A. Statistical Report for August: The Library Statistical Report for August was distributed to the Board. Jesse Loucks reviewed the report.

August

Circulation.....	36,165
Number of Active Patrons.....	31,111
Volunteer Hours.....	138
Door Count.....	12,637
Electronic Usage Sessions.....	6,761
Page Views.....	6,863
Net Revenue	\$ 1,818
Children's Programming.....	736
Adult Programming.....	367

- B. Program & Events Report for July:** The Program & Events Report for August was distributed to the Board. Jesse Loucks reviewed the report. Pictures of the events were displayed.
- C. Upcoming Programs and Events:** Mr. Loucks reviewed the Upcoming Programs and Events report. Pictures were displayed for the Board.
- D. Works in Progress**
- 1. Library Pavilion Landscape Improvements:** Jesse Loucks informed the Board that Library Staff has been working with the Parks Department to refresh the Library Park landscaping. The improvements should be completed in time for Library Showcase.
 - 2. Program Room A/V Repairs:** Mr. Loucks stated that the Audio/Video system in the program room has been repaired and is in good working order.
 - 3. Information Desk Improvements:** Mr. Loucks noted that the Library Staff is in the process of remodeling the Information Desk to match the design of the Circulation Counter. This process should be completed over the next six to eight weeks.
 - 4. Teen Zone Audio Improvements:** Mr. Loucks informed the Board that a new audio system has been purchased and installed in the Teen Zone.
 - 5. Group Study Room Table Repair:** Mr. Loucks stated that the glass top in the group study room was damaged. The damage has been repaired and brackets are being installed to secure the table top to prevent any further damage.
- E. Staff Activities**
- 1. Employee Conference:** Vanessa Patchen informed the Board of the City's Annual Employee Conference where the City Manager shares his vision, expectations for all City Employees, and the accomplishments they have made this year. Ms. Patchen described the committee's preparation for this event and showed a video. She also noted that the team building event at the conference was to assemble 24 bicycles for this year's Christmas Providers program hosted by the Hurst Police Department.

2. **Community Outreach:** Jesse Loucks gave a brief overview of the Library's involvement in the community outreach programs including the Kid's All-American Fishing Derby, National Night Out, and the Fall Festival. He noted that Library Staff is currently planning for next year's Birdville Reads event.

V. Reports of the Committees

A. Friends of the Hurst Public Library

1. **August Revenue Report:** The Friends revenue report for August was provided for the Board.

VI. Communications

- ### A. Community Comments:
- Mr. Loucks played a recording of a very positive voice mail from a Hurst Library patron.

VII. Unfinished Business

None at this time.

VIII. New Business

None at this time.

IX. Informational Items

- ### A. Foreign Language Collection Update:
- This item was moved to the top of the Agenda.
- ### B. Library Showcase Preview:
- Vanessa Patchen reported that Library Staff is working on this year's Library Showcase signature event. This year's theme is Harry Potter and will include carnival games, a petting zoo, crafts, treats, a concert, costume contest, and a performance by the Artisan Theater. The event will be held on Thursday, October 10th from 6:00 to 8:00 p.m.
- ### C. United Way Campaign Preview:
- United Way Chair, Hannah Titony, reported that the City's United Way Committee has been hard at work preparing for this year's United Way Campaign events including the Pancake Breakfast, Boograms, an Eat First in Hurst event, Chili Cook Off, and the Wrap Up Breakfast with a Silent Auction. She noted that City of Hurst Employees raised \$14,000 for United Way last year.
- ### D. Heritage Village Presents:
- Ms. Titony gave a brief overview of the Fall Heritage Village Presents events including the Salsa y Salsa event on September 5th with 180 in attendance, the upcoming Dogtoberfest on October 3rd, and Movie in the Park on November 1st.

X. Board Member and Citizen Comments

XI. Adjournment

There being no further business, the meeting was adjourned by Chair, Betty Whiteside at 6:20 p.m.

APPROVED this the _____ day of _____, 2019.

APPROVED:

ATTEST:

CHAIR

RECORDING SECRETARY