

CITY OF HURST  
COUNTY OF TARRANT  
STATE OF TEXAS

On the 15<sup>th</sup> day of October 2019, at 5:30 p.m., the Library Board of the City of Hurst, Texas, convened in Regular Meeting at the Library, 901 Precinct Line Road, Hurst, Texas, with the following members present:

- |                   |   |   |
|-------------------|---|---|
| Betty Whiteside   | ) | Chair                                       |
| Ruth Kennedy      | ) | Vice-Chair                                  |
| Peggy Moore       | ) | Members                                     |
| Janie Melton-Judy |   |   |
| Linda Dibley      |   |   |
| Gus Nixon         |   |   |
| Margaret Coleman  |   |   |
| Julie Granquist   | ) | Alternates                                  |
| Ann Teeter        |   |   |
| Malaika Farmer    | ) | Assistant City Manager                      |
| Kyle Gordon       | ) | Executive Director of Community Services    |
| Jesse Loucks      | ) | Library Director                            |
| Vanessa Patchen   | ) | Assistant Library Director                  |
| Hannah Titony     | ) | Community Services Management Assistant     |
| Teri Smith        | ) | Community Services Administrative Assistant |

with the following members absent: none, constituting a quorum, at which time the following business was transacted:

**I. Call to Order**

Chair Betty Whiteside called the meeting to order at 5:30 p.m.

**II. Roll Call of Members**

Teri Smith conducted the Roll Call of Members.

**III. Approval of Minutes**

The minutes of the September 17, 2019 regular meeting were reviewed and approved as written.

**IV. Librarian's Report**

**A. Statistical Reports for September and FY 2018-19:** The Library Statistical Reports for September and FY 2018-19 were distributed to the Board. Jesse Loucks reviewed the reports.

<b><u>September</u></b>	
Circulation.....	32,305
Number of Active Patrons.....	31,296
Volunteer Hours.....	181
Door Count.....	10,453
Electronic Usage Sessions.....	5,731

Page Views.....	5,930
Net Revenue .....	\$ 1,515
Children’s Programming.....	784
Adult Programming.....	778

**FY 2018-19**

Circulation.....	441,590
Number of Active Patrons.....	31,296
Volunteer Hours.....	2,644
Door Count.....	140,830
Electronic Usage Sessions.....	71,078
Page Views.....	84,068
Net Revenue .....	\$ 21,096
Children's Programming.....	14,860
Adult Programming.....	8,140

**B. Program & Events Report for September:** The Program & Events Report for September was distributed to the Board. Jesse Loucks reviewed the report. Pictures of the events were displayed.

**C. Upcoming Programs and Events:** Mr. Loucks reviewed the Upcoming Programs and Events report. Pictures were displayed for the Board.

**D. Works in Progress**

**1. Library Pavilion Landscape Improvements:** Vanessa Patchen informed the Board that Library Staff has been working with the Parks Department to refresh the Library Park landscaping. The improvements were completed in time for the Library Showcase Signature Event.

**2. Information Desk Improvements:** Jesse Loucks noted that the Library Staff is in the process of remodeling the Information Desk to match the design of the Circulation Counter. The first component of the new desk has been installed and the remainder will be installed in phases.

**3. Library Promotional Video:** Mr. Loucks informed the Board that Library Staff is currently working with Ford Audio/Video to produce a professional promotional video for the Library to post on their social media pages and the website.

**E. Staff Activities**

**1. CPR and AED Training:** Vanessa Patchen informed the Board that Library Staff is currently being trained in CPR and how to use the AED. All Staff should be certified by the end of this month.

**V. Reports of the Committees**

**A. Friends of the Hurst Public Library**

1. **September Revenue Report:** The Friends revenue report for September was provided for the Board.

**VI. Communications**

None at this time.

**VII. Unfinished Business**

None at this time.

**VIII. New Business**

None at this time.

**IX. Informational Items**

- A. **FY 2020-21 Budget Update:** Malaika Farmer, Assistant City Manager, presented a video reviewing the FY 2020-21 Budget. She discussed changes that the State Legislature made that have negatively impacted cities.
- B. **HEB Reads! Summer Reading Club Recap:** Jesse Loucks gave a recap of the HEB Reads! Summer Reading Club program stating that the mission is to strengthen our community by providing educational and literacy opportunities for all. He reported that there were 3,614,814 minutes read by adults, school age kids and children under 4 years of age. Mr. Loucks noted that the Hurst Library was awarded the District of Distinction Award for this year's program.
- C. **Community Outreach Events Recap:** Mr. Loucks gave a brief overview of the Library's Community Outreach programs including the HEB Reads! event, BISD Reads!, the Kid's All American Fishing Derby, National Night Out, and the Fall Festival.
- D. **Library Showcase Recap:** Vanessa Patchen gave an overview of the Library Showcase Signature Event including crafts, giveaways, cookies, a photo booth, balloon artist, refreshments, Artisan Theater children's performance, petting zoo, a bounce house, outdoor games, and a concert. Approximately 900 people were in attendance.
- E. **Heritage Village Presents:** Hannah Titony reported that the Heritage Village Presents event, Dogtoberfest, was held on October 10<sup>th</sup> with 150 in attendance. Movie in the Park is scheduled for November 1<sup>st</sup>, featuring Disney's *Aladdin*.
- F. **Boards and Commissions Orientation:** Kyle Gordon reminded the Board Members of the Boards and Commissions Orientation that will take place on Monday, October 28<sup>th</sup> at 6:00 p.m. at the Hurst Conference Center.

**X. Board Member and Citizen Comments**

**XI. Adjournment**

There being no further business, the meeting was adjourned by Chair, Betty Whiteside at 6:30 p.m.

APPROVED this the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

APPROVED:

ATTEST:

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
RECORDING SECRETARY